**DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

[**Insert Company**] (the “Company”) will obtain information about you (a background check report) in connection with your application for employment, or as an independent contractor or volunteer with the Company, and if hired/retained, the Company may do so at any time during the course of your employment/work/volunteering with the Company to the extent permitted by applicable law, for employment-related purposes.

The Company will obtain the information from the following consumer reporting agency: ScreeningOne, Inc. 1860 N. Avenida Republica de Cuba, Tampa, FL  33605  Phone: (888) 327-6511 Fax:  (888) 216-1003 [www.ScreeningOne.com](http://www.ScreeningOne.com) (the “Agency”).

The information obtained by the Company may contain information relating to your character, general reputation, personal characteristics, and/or mode of living. The types of information that may be obtained include, but are not limited to: Credit history, criminal history, social security verification, motor vehicle records, employment history and verification, education history and verification, and other background information. Credit history will only be obtained where such information is substantially related to the duties and responsibilities of your position.

You may request more information about the nature and scope of a consumer report by written request to the Company’s human resources department or representative. A summary of your rights under the Fair Credit Reporting Act has been provided with this Disclosure, as well as all applicable state law notices.

I have read, and I understand, this disclosure and the attachments/enclosures.

Signature Date