



## Re: FOIL Request (#2)

FOIL [REDACTED] Thu, May 1, 2025 at 9:08 AM  
 To: [REDACTED] FOIL [REDACTED]  
 Cc: [REDACTED]

This e-mail responds to your correspondence dated 11/14/24 which pursuant to FOIL, requested:

1. All judges who have been designated as Acting Supreme Court Justices (ASCJ) starting from January 1, 2010, to the time the request is fulfilled. To the extent the list in this Request is not located elsewhere, we request that the Office of Court Administration produce the name, title and salary of each Acting Supreme Court Justice located in copies of payroll records, which are required to be maintained under FOIL for the time period from January 1, 2010 to the present. We also request the data dictionary for the payroll database.
2.
  - a. The date of hire of each judge
  - b. The specific years since 2010 in which each judge was designated as ASCJ.
  - c. All dates when each judge was redesignated as ASCJ.
  - d. All dates when any judge was denied redesignation as ASCJ.
  - e. Any organizations outside of the court system that were contacted for information about these judges during the consideration of their designation or redesignation as ASCJ.
  - f. The names of the members of the Panel, pursuant to 22 NYCRR 121.2(a), who selected each judge as ASCJ.
3. Any and all guidelines, rules, criteria, or policies used in the process of evaluating and deciding on ASCJ designations and redesignations.
4. Any internal memos, reports, or communications made pursuant to 22 NYCRR 121.2(b) (with personal identifying information redacted where necessary) from January 1, 2010, to the present.

For Items (1) and (2)(a) – 2(d) of your request, attached please find records responsive to your request. As our data base uses short titles, I have also attached a Judicial Title spreadsheet to reference the long title of each judge.

For Items 2(e), 2(f), and Item 3 of your request, please be advised the Office of Court Administration has conducted a diligent search of available records and has not located any records responsive to your request.

With regard to Item 4 of your request, your request is denied pursuant to Public Officers Law § 89(3) which requires a request for records to be “reasonably described.” Whether a request is reasonably described may be dependent upon the nature of an agency’s filing or record keeping system and agency employees are not required to engage in herculean or unreasonable efforts to locate records (see *Konigsberg v. Coughlin*, 68 N.Y.2d 245 (N.Y. 1986) and the NYS Committee on Open Government’s FOIL Advisory Opinions 18949 and 18863).

Pursuant to Public Officers Law § 89(4)(a), you have thirty (30) days to take a written appeal of this determination. You may appeal by writing:

[REDACTED] Assistant Deputy Counsel

FOIL Appeals Officer

[REDACTED] 10th Floor

[REDACTED]

[REDACTED]

Or you may submit such appeal by email to: [REDACTED]

Sincerely,

[REDACTED]

Records Access Officer

Office of Court Administration

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**18 attachments**

**2010.pdf**  
177K



**2011.pdf**  
181K



**2012.pdf**  
186K



**2013.pdf**  
173K



**2014.pdf**  
172K



**2015.pdf**  
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**2016.pdf**  
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**2024.pdf**

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**2025.pdf**

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**All Judges with Hire Date.pdf**

449K



**Judicial Titles.pdf**

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