

Daily Meeting

28 APRIL 2020 / 11:30 AM

Attendees

Andrei Geadau, Dragos Vecerdea, Alin Dondera, Alex Manolache, Ionut Constantinescu

Topics discussed

1. Project analysis (assignment 1) has been completed and is ready for submission
2. Project plan draft is completed, will be ready for submission after tomorrow's meeting with the client
3. Contribution & collaboration: no issues have been identified between the team members; collaborations is smooth

Notes

- Create documentation regarding our work & task splitting (so that our process can be tracked by the TA).
- Start using issue board, especially when we start programming

Action Items

1. Document further team meetings
2. Use Gitlab's issues feature in order to document and keep track of upcoming activities/ deadlines

Next Meeting Agenda

Analyze feedback received for the project plan and discuss further adjustments