

# Meeting Notes

4 MAY 2020 / 11:00 AM / 12:55 AM

## Attendees

Andrei Geadau, Dragos Vecerdea, Alin Dondera, Alex Manolache, Ionut Constantinescu

## Topics discussed

1. Project plan initial feedback from teaching assistant.
2. Project plan approval process
3. Midterm meeting information
4. Plan for the following week
5. Plan for the following sprint
6. How to create and manage issues
7. Feedback for previous assignment (Technical Writing course)
8. Next assignment goal and deadline

## Notes

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## Next Meeting Agenda

On 6/05 we will have the next meeting with the Client and the Coach