

## AICTE Mandatory Disclosures

### 1. Name of the Institution

Name of the college	: Seacom Engineering College
Address of the college	: Vill-Jaladhulagori, Po-Sankrail, Dist-Howrah, Pin-711302
Mobile No	: 9831295514
Email id	: <a href="mailto:seacom@seacomengineering.org">seacom@seacomengineering.org</a>

### 2. Name and address of the Trust/ Society/ Company and the Trustees

Name of the Trust	: Seacom Marine College
Address of the trust	: 11, Kendua Main Road, Garia, Kolkata-700084
Registration Date	: 10.10.2003

### 3. Name and Address of the Vice Chancellor/ Principal/ Director

Name of the Chairman	: Mr. Anish Chakraborty
Mobile No	: 9831015226
Email id	: <a href="mailto:seacom@seacomgroups.com">seacom@seacomgroups.com</a>
Name of the Executive Director	: Mr.Subhamay Dhar
Mobile No	: 9831295514
Email id	: <a href="mailto:smdseacom@gmail.com">smdseacom@gmail.com</a>
Name of the Director	: Dr. P.K Manna
Mobile No	: 8840168475
Email id	: <a href="mailto:principal@seacomengineering.org">principal@seacomengineering.org</a>

### 4. Name of the affiliating University

Name of the University	: Maulana Abul Kalam Azad University of Technology (Formerly known as West Bengal University of Technology)
Address	: Haringhata, Nadia 741249, West Bengal
Website	: <a href="http://www.wbut.ac.in">www.wbut.ac.in</a>

### 5. Governance

#### ➤ *Members of the Board and their brief background*

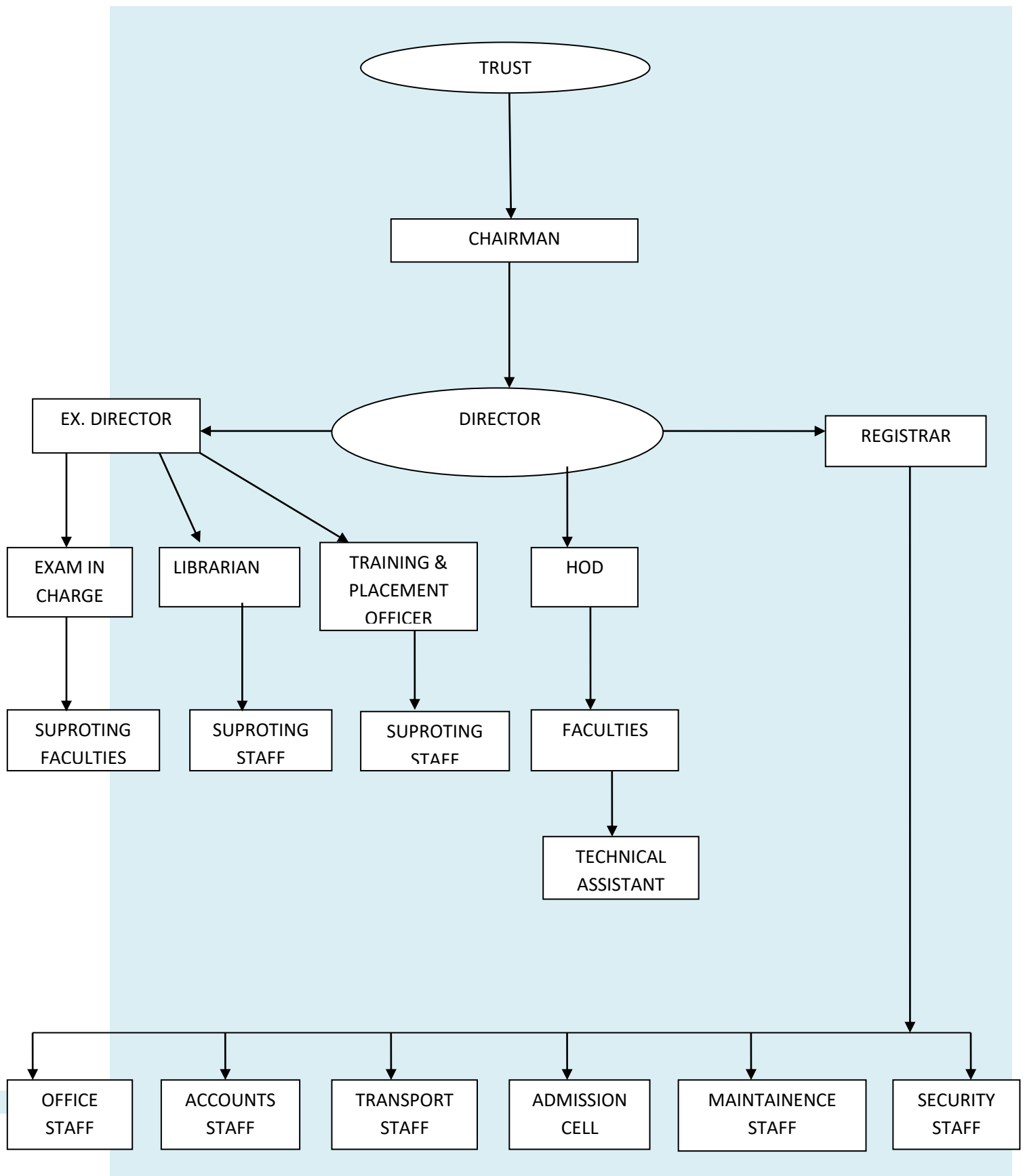
#### Governing body of the Institution

Sl No	Name	Category	Designation
1	Mr. Anish Chakraborty	Management	Chairman
2	Prof.Nill Ratan Bandyopadhyay	Professor, IEST	Nominee of the affiliating University
3	Directorate of Technical Education	Nominee of the State Government (Ex-officio).	Directorate of Technical Education, Govt. of West Bengal.
4	Regional Officer	Nominee of the AICTE (Ex-officio).	ERO Kolkata
5	Mr. Subhamay Dhar	Management	Nominee by Trust
6	Mr. Abir Banerjee	Industrialist	Nominee by Trust
7	Dr. P.K Karar	Educationist	Nominee by Trust
8	Dr. Nirmalya Ghosh	Educationist	Nominee by Trust
9	Prof. Binoy Sasmal	Faculty	Senior Faculty member
10	Prof. Sutapa Chatterjee	Faculty	Senior Faculty member
11	Dr. P.K Manna	Ex-officio(Member Secretary)	Director of the Institution

➤ *Members of Academic Advisory Body*

Academic Advisory body of the Institution		
Sl. No	Name	Designation
1	Dr. P.K Manna	Director
2	Prof. Sarmistha Deb	HoD, Electrical Engineering
3	Prof. Abhisek Gupta	HoD, Civil Engineering
4	Prof. Sagar Chakraborty	HoD, Computer Science & Engineering
5	Prof. Sutapa Chatterjee	HoD, Electronics & Communication Engineering
6	Prof. Sandip Palit	HoD, Mechanical Engineering
7	Prof. Binoy Sasmal	HoD, Information Technology
8	Prof. Arpan Ghoshal	HoD, Basic Science
9	Prof. Bhaskar Nandi	HoD, MCA

➤ *Organizational chart and processes*  
Our organizational Chart is as below:



➤ *Nature and Extent of involvement of Faculty members and students in academic affairs*

Primarily the organization promotes initiatives to indoctrinate the spirit of research among faculty members and students. These initiatives are as follows: Education, Training and development as well as Research on Information & Communication Technologies and IT-enabled Services has been the main point of focus of the institution. These have been globally recognized as embryonic areas of rapid growth. This is done keeping in mind the enrichment of employability among graduate level students. As such, the Institute is committed to evolving excellence in education, training and development and also research. The institution is committed to promote the development of effective knowledge base in all students and obligation towards values among all staff members. Facilities can avail facilities such as flexibility in timings, use of laboratories etc. as per necessity. The organization encourages all faculty members to go for research and Increasing publications from both faculty and student sides are also a focal point maintained by the organization ever since its inception, Financial assistance are also provided as per requirement in all the above mentioned cases. The organization also encourage the students and the teachers to bring into life any innovative ideas nourished by their brains. The Organization also emphasizes on preparation of course materials, lecture, tutorial and laboratory delivery, assessment and feedback. The primary focus of the faculty members are to develop thinking abilities both logical as well as out of the box and also problem solving, analysis, design, team work, communication skills that would be preparing the students for lifelong learning. Innovative techniques and interactive lectures along with guided case studies, literature survey, regular lab assignments, project work are used by faculty members promoting critical as well as creative thinking. The faculty stresses active and collaborative learning that makes their teaching learner centric. Labs are utilized for skill development promoting application of different practical competences. Every Department have their own Departmental visions, objectives and roles helping in the overall development of the students. The organization always motivates students to participate in professional, curricular and co-curricular activities both within and outside the Institute. System of student mentoring has been put in place way before the university had made it a mandate. Feedback is scrutinized at Departmental levels as also through different committees in order to take in and embrace new and logical suggestions.

To promote the extra-curricular activities, the organization encourages various activities through annual cultural and technical fests, various events both academic and non-academic, parties, outings and other extemporaneous activities to sustain high levels of enthusiasm and integrated collaboration. These activities not only serve as a retreat from deep academic pressures but also presents the students with an opportunity to develop confidence, encourage teamwork and inculcates within the students a sense of achievement and belonging.

➤ *Mechanism/ Norms and Procedure for democratic/ good Governance*

Transparency between internal stakeholders are what we believe, is the key for smooth functioning of any organization. Primarily, to encourage transparency of views, the management plans intermittent meetings, of different sorts including departmental ones and also one-on-one in order to analyze and understand employees' points of view. These interactions, brings in generation of new ideas that helps in the betterment of the institution. The activation of the Internal Quality Assessment Cell (IQAC) is a proof of this revelation. The management is also specific regarding an 'open-door policy' where, if need be, employees, students as well as guests get to discuss related matters directly with the authority.

The students and the staff members are informed duly of the proceedings and actions of the college from time to time through notices, circulars, website uploads as per necessity and requirements. Further, committees such as Examination committee, Cultural committee, Sports Committee, etc. are formed in order to look after events involving both students and staff members both academic and non-academic. The memberships and headships in different committees also motivates employees and make them consider themselves as an essential part of the organization.

Finally, to address complex issues or grievances, committees and cells as Grievance Redressal Committee, Anti-Ragging Committee, Disciplinary Committee, etc. have been bestowed with responsibility to address these issues without negotiating on the privacy. Besides, for day-to-day management and upkeep of college activities, Library Committee, Website & Internet Committee, Training & Placement Committee and the likes play important roles.

➤ *Student Feedback on Institutional Governance/ Faculty performance*

Feedback regarding Faculty members are taken from students once every semester. The various parameters on which the assessment is made are:

- Subject Knowledge,
- Quality of Teaching,
- Content and Method of Delivery,
  
- Resourcefulness,
- Academic input,
- Communication Skills,
- Readiness of teacher,
- Accessibility of Teacher,
- Availability of Teacher in Campus/ Department.

The feedback is signed by the Director and sent to the particular faculty member through the respective Heads of the Department.

Parent-Teacher meeting is conducted once every semester. During these meetings, parents are informed regarding the attendance, academic performance of their wards' for that particular semester as well as regarding the knowledge procedures followed by the institute.

➤ *Grievance Redressal mechanism for Faculty, staff and students*

The Grievance Redressal Cell is formed to investigate the grievances and recommend action plans to be originated at the institutional level for the redressal of a given problem. Any student or staff might approach the member of the committee if he/she has any grievance concerning academic and non-academic issues and the committee would take immediate and necessary action.

The learners approach this Cell in case there are any grievances related to their academic and non-academic matters. The cell redresses the grievances with immediate effect. The management and the Grievance Redressal cell scrutinize all complaints. HODs, Principal and Director regularly looks after the filed grievances on day-to-day basis. The college assures students that once a grievance is filed, it would definitely be looked after but also with confidentiality.

Moreover, there is a different mechanism to report the issues related to women and their grievances.

**Objectives:**

- To initiate proactive measures to redress the grievances of the students.
- To provide a support system for the students to address their grievances.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To get suggestions periodically from the students for improvement.

## Type of Grievance

1. Grievance related to physical or mental harassment of staff members or students
2. Grievance related to Working culture of staff members
3. Grievance related to Welfare Measure of staff members or students
4. Grievance related to Feedback in both academic and non-academic aspects.
5. Grievance related to Safety Measures of staff members or students.

### The complaint management mechanism is carried out in three levels in the institution

- The concerned class Coordinators, Mentors and Departmental Heads attends the departmental level grievances.
- The student coordinators and staff coordinators of Grievance Redressal cell act as facilitators to communicate and sort out the grievances at the department level.
- Unsettled grievances at the departmental level are further referred to the Grievance Redressal Cell of the organization. The students can then approach the Grievance Redressal Cell of the organization with their complaints. Depending on the seriousness of the problem, the issues are settled by the Cell or forwarded to the Principal or Director in consultation with other members of the management, parents and faculty as required.

### Grievance Redressal Cell of the institution

Sl No	Name	Department
1	Prof. (Dr.) P. K. Manna	Director
2	Ms. Baishali Chowdhury	Campus Director
3	Mr. Binoy Sasmal	Assistant Professor
4	Ms. Tejaswita Kumari	Assistant Professor
5	Manikanchan Bera	Student
6	Dr. Bratati Ghosh	Grievance Redressal Cell MAKAUT
7	Ms. Sarmistha Deb	Assistant Professor
8	Ms. Sutapa Chatterjee	Assistant Professor

### Women's Cell

The relevant authority of the organization has formed the (UMA) committee in order to redress the issues related to women. Complaints can be lodged in person to the Convener of the relevant Committee or can be dropped in the Principal's or Director's chamber in accordance to the seriousness of the issue.

### ➤ Establishment of Anti Ragging Committee

### What is Ragging?

Any conduct either through words spoken or written or by an act which has the effect of teasing or treating with rudeness any other student, indulging in any unfortunate or disobedient activities which causes or is likely to cause annoyance, adversity or psychological harm or to nurture fear or anxiety thereof in a fresher or a junior student or asking the students to do any act or perform something which a student will not be doing in the ordinary course and which has the effect of causing or causing a sense of shame or discomfiture so as to unpleasantly affect the physique or psyche of a fresher or a junior student. Ragging is wholly prohibited inside Seacom Engineering College and also outside the campus. Anyone found guilty of ragging and aiding ragging whether actively or passively or by being a part of any conspiracy to promote, ragging is liable to be punished in accordance with AICTE Regulations 2009 as well as under the requirements of any penal law for the time-being in force.

Punishments are ensured for those found guilty of Ragging.(Any act of physical or mental abuse directed at another student on the ground of color, race, religion, caste, ethnicity, gender, sexual orientation, appearance, nationality, geographical origins, linguistic identity, place of birth, place of residence or economic background)

Depending upon the nature and seriousness of the offence, as established, the possible punishments for

the guilty parties in reference to ragging at the organizational level shall be decided by the competent authority from any one or any combination of the following:

- Cancellation of Admission.
- Suspension from classes.
- Debarring from appearing in any test/examination or other evaluation process withholding results
- Rustication from the institution for period ranging from 1 to 4 semesters
- Expulsion from the institution and consequent debarring from admission to any other Institution.
- Withholding / Withdrawal of scholarships /fellowships and any other benefits.
- Suspension /expulsion from the hostel.
- Debar from representing the institution in any regional, national or international meet, youth festival etc.

Any student found directly or indirectly committing or participating in ragging or propagating ragging inside or outside the organization shall be liable for punishment.

#### **Anti Ragging Committee of the Institution**

Sl. No	Name	Designation
1	<u>Ex – Officio Representative:</u> B. D. O Sankrail O.C. Sankrail P.S – Mr. Mohananda Halder Syed Abu MD. Mohasin	Representative of S. D. O – Civil Administration Representative of S.P Howrah Secretary, Real Man Making Centre Representative of Media
2	Prof. (Dr.) Prabir Kumar Manna	Director
3	Prof. (Dr.) Arup Banerjee	Professor
4	Mrs. Baishali Chowdhuri	Campus Director
5	Mr. Abhijit Bose	Financial Officer
6	Mr. Bhaskar Nandi	Assistant Professor
7	Mr. Pritam Dhar	Assistant Professor
8	Mr. Sandip Palit	Assistant Professor
9	Mr. Abhisek Gupta	Assistant Professor
10	Mr. Binoy Sasmal	Assistant Professor
11	Mrs. Sarmistha Deb	Assistant Professor
12	Mr. Sushanta Roy Kanjilal	Proctor
13	Md. Asraful Sk	Security Supervisor
14	Mr. Alok Tanti	Library Head
15	Mr. Swadesh Fouzdar	Workshop Supervisor
16	Mr. Kaustav Bandyopadhyay	Assistant Professor
17	Mr. Biswajit Dutta	Assistant Professor
18	Capt. S. R. Das	Director, Marine
19	Mr. Souvik Das	Sr. Administrative Officer
20	Mr. B. Rana	Assistant Professor
21	Mrs. Sutapa Chatterjee	Assistant Professor
22	Mr. Sandip Palit	Assistant Professor

This Squad is supposed to make surprise raids on canteens and playground apart from classes. The anti-ragging committee has been formed by the organization to completely eliminate the peril from the campus and also the society at large promoting a ragging free campus and to prohibit any conduct by any student or group of students whether through words spoken or through written or through an act which has the effect of teasing, mal-treating or handling with rudeness a fresher or any other student, or indulging in disorderly or unruly activities by any student or group of students which causes or is likely to cause irritation, adversity or psychosomatic harm or to raise fear or nervousness thereof in any fresher or any other student or asking any student to do any act which such student will not be doing under ordinary

circumstances and which has the effect of causing or generating a sense of disgrace, or annoyance or awkwardness so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to develop a sadistic pleasure or showing off power, authority or superiority by a student or a group of students over any fresher or any other student. Moreover, preventing its existence and punishing those who indulge in ragging as per the Regulations and the appropriate rule in force.

- *Establishment of Online Grievance Redressal Mechanism* : In the Process
- *Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University* : In the Process
- *Establishment of Internal Complaint Committee (ICC)*

Internal Complaint Committee of the Institution was established on 04/01/2021

**Internal Complaint Committee of the Institution**

Sl. No	Name	Designation
1	Ms. Anwesha Ghosh	Asst. Professor
2	Ms. Tejaswita Kumari	Assistant Professor
3	Mr. Arpan Ghoshal	Assistant Professor
4	Ms. Sneha Sarkar	Assistant Professor
5	Mr. Subrata Samanta	Assistant Professor
6	Arpon Chakraborty	Student
7	Riya Maity	Student
8	Swarnali Chakrabarty	Student

- *Establishment of Committee for SC/ ST*

Committee for SC/ ST of the Institution was established on 04/01/2021

**Committee for SC/ST**

Sl. No	Name	Designation
1	Mr. Bhaskar Nandi	Assistant Professor
2	Ms. Sutapa Chatterjee	Assistant Professor
3	Mr. Sagar Chakraborty	Assistant Professor
4	Mr. Rajashri Ghosh	Assistant Professor
5	Mr. Biswanath Mondal	Office Assistant

- *Internal Quality Assurance Cell*

Internal Quality Assurance Cell (IQAC) of the Institution was established on 04/01/2021

**IQAC of the Institution**

Sl. No	Name	Designation
1	Mr. Rajashri Ghosh	Asst. Professor
2	Ms. Anwesha Ghosh	Asst. Professor
3	Mr. Pritam Dhar	Asst. Professor
4	Mr. Abhisek Gupta	Asst. Professor
5	Mr. Sagar Chakraborty	Asst. Professor
6	Ms. Sarmistha Deb	Asst. Professor
7	Ms. Sutapa Chatterjee	Asst. Professor
8	Mr. Arup Banerjee	Professor

- *Institution –Industry Cell*

- *Institution –Industry Cell of the Institution was established on 04/01/2021*

**Institution-Industry Cell**

Sl. No	Name	Designation
1	Dr. Dhiraj Biswas	Asst. Professor
2	Ms. Sutapa Chatterjee	Asst. Professor
3	Mr. Shouvik Kumar Samanta	Asst. Professor
4	Satyanarayan Maharana	Industry Expert



## 6. Programmes

- *Name of Programmes approved by AICTE* : i) B.Tech; ii) MBA iii) MCA
- *Name of Programmes Accredited by AICTE* : Nil
- *Status of Accreditation of the Courses* : Under process
  - Total number of Courses : 9
  - No. of Courses for which applied for Accreditation : Nil
  - Status of Accreditation : NA
- *For each Programme the following details are to be given:*

Programme Name	UG	PG
Number of seats	CSE-60, CE-60, EE-60, CSE-60, ECE-90, ME-90, IT-60, Marine-30	MBA-60 MCA-30
Duration	4 years (Reg) 3 years (Lat)	2 years
Cut off marks/rank of admission during the last 3 years	ANNEXURE I	
Fee		
Placement Facilities	<p>Activities related to the corporate liaison, placement, and relevant training are pivoted through the Corporate Relation team, focusing on providing the students with an dependable and maximum number of campus opportunities. Their only purpose is to provide a platform to the fresh engineers. This team from our organization travels across the country to meet various companies and seek optimum pertinent opportunities for the students.</p> <p>A student needs to be wrought as per the corporate requirements; he or she needs to be taught the lines of the industry, behavioral patterns and expectations from both ends. Such knowledge is continuously imparted through regular training sessions on soft skills, corporate environments, interview strategies, aptitude training, mock interview sessions and sessions related to relevant technical software. To provide impetus, sessions with industry experts are also organized on a regular basis..</p>	
Campus placement in last three years with minimum salary, maximum salary and average salary	ANNEXURE II	

- *Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details* : Nil
- *Details of the Foreign University* : NA
- *For each Programme Collaborated provide the following* : NA
- *Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval* : NA

## 7. Faculty

### ➤ Branch wise list Faculty members

#### List Faculty members

SI No	Name	Designation	Department
1	Dr. P.K Manna	Director	
2	Dr. Alok Kr Das	Professor	Mechanical Engineering
3	Prof. Sk Headi	Astt. Prof	
4	Prof. Rajashri Ghosh	Astt. Prof	
5	Prof. Sandip Palit	Astt. Prof	
6	Prof. Supriya Chatterjee	Astt. Prof	
7	Prof. Insori Jana	Astt. Prof	
8	Prof. Swadesh Fouzdar	Astt. Prof	
9	Prof. Uttam Acharya	Astt. Prof	
10	Prof. Ansarul Haque	Astt. Prof	
11	Prof. Saswati Mondal	Asst. Prof	
12	Prof. Souvik Banerjee	Astt. Prof	Civil Engineering
13	Prof. Dhiraj Biswas	Astt. Prof	
14	Prof. Souvik Sarkar	Astt. Prof	
15	Prof. Abhishek Gupta	Astt. Prof	
16	Prof. Motiar Rahaman	Astt. Prof	
17	Prof. Bidishs Byabartta	Asst. Prof	
18	Prof. Sneha Sarkar	Asst. Prof	
19	Prof. Koyel Dutta	Asst. Prof	
20	Prof. Chandan Kumar Das	Asst. Prof	
21	Prof. Paramita Sarkar	Asst. Prof	
22	Prof. Pranab Kumar Shaw	Astt. Prof	Computer Science & Engineering
23	Prof. Sagar Chakraborty	Astt. Prof	
24	Prof. Kaustav Bandyopadhaya	Astt. Prof	
25	Prof. Soham Chakraborty	Astt. Prof	
26	Prof. Tanmoy Rakshit	Astt. Prof	
27	Prof. Mounish Santra	Astt. Prof	
28	Prof. Samanwita Roy	Astt. Prof	
29	Prof. Soumya Sen	Astt. Prof	Electronics & Communication Engineering
30	Prof. Atanu Chowdhury	Astt. Prof	
31	Prof. Prabir Ghosh	Astt. Prof	
32	Prof. Tejaswita Kumari	Astt. Prof	
33	Prof. Piyali Saha	Astt. Prof	
34	Prof. Sutapa Chatterjee	Astt. Prof	
35	Prof. Suvadra Mondal	Astt. Prof	
36	Prof. Sharmili Rudra	Asst. Prof	
37	Prof. Priyanka Bhadra	Asst. Prof	
38	Prof. Joydip Bhattacharyya	Asst. Prof	
39	Prof. Dilip Adak	Asst. Prof	
40	Prof. Suvraujjal Dutta	Astt. Prof	
41	Prof. Sourav Seth	Astt. Prof	

42	Prof. Sarmistha Deb	Astt. Prof	Electrical Engineering
43	Prof. Sourav Adhya	Astt. Prof	
44	Prof. Pradip Dey	Astt. Prof	
45	Prof. Shouvik Kumar Samanta	Astt. Prof	
46	Prof. Tapan Kumar Chatterjee	Astt. Prof	
47	Prof. Soumya Saha	Astt. Prof	
48	Prof. Tamal Bhattacharyya	Astt. Prof	
49	Prof. Sharmistha Mondal	Astt. Prof	
50	Prof. Sanjoy Debnath	Astt. Prof	
51	Prof. Rimpa Jati	Asst. Prof	
52	Prof. Subhabrata Boral	Asst. Prof	
53	Prof. Apurba Mondal	Asst. Prof	
54	Prof. Kamakshya Prosad Maity	Asst. Prof	

Sl No	Name	Designation	Department
55	Prof. Subrata Jana	Asstt. Prof	Mathematics
56	Prof. Rubina Halder	Asstt. Prof	
57	Prof. Oisika Paul	Asstt. Prof	
58	Prof. Sumit Samanta	Asstt. Prof	
59	Prof. Sayantani Paul	Asstt. Prof	Chemistry
60	Prof. Sounak Bera	Asstt. Prof	
61	Prof. Arunabha Chattopadhyay	Asstt. Prof	
62	Prof. Sohini Chakraborty	Asstt. Prof	
63	Prof. Anwesha Ghosh	Asstt. Prof	English
64	Prof. Pritam Dhar	Asstt. Prof	
65	Prof. Arpan Ghoshal	Asstt. Prof	
66	Prof. Arunabha Chattopadhyay	Asstt. Prof	
67	Prof. Apurba Bandyopadhyay	Asstt. Prof	MCA
68	Prof. Partha Roy	Asstt. Prof	
69	Prof. Bhaskar Nandi	Asstt. Prof	
70	Prof. Binoy Sasmal	Asstt. Prof	IT
71	Prof. Biswajit Dutta	Asstt. Prof	
72	Prof. Mrinmoyee Chatterjee	Asstt. Prof	
73	Prof. Sibasish Basu	Asstt. Prof	
74	Prof. Madhuri Kar	Asstt. Prof	
75	Prof. Jayeesha Ghosh	Asstt. Prof	MBA
76	Prof. Manali Basu	Asstt. Prof	
77	Prof. Shaon Ghosh	Asstt. Prof	
78	Prof. Arup Banerjee	Professor	
79	Prof. Chandrani Talapatra	Asstt. Prof	
80	Prof. Rounak Basu	Asstt. Prof	
81	Prof. Biswajit Saha	Asstt. Prof	
82	Prof. Samir Das	Asstt. Prof	
83	Prof. Hruday Ballav Behera	Asstt. Prof	
84	Prof. Sanat Kumar Bera	Asstt. Prof	Marine
85	Prof. Subrata Ranjan Das	Asstt. Prof	
86	Prof. Souvik Kumar Das	Asstt. Prof	
87	Prof. Babul Kanti Dasgupta	Asstt. Prof	
88	Prof. Narayan Ram Ganguly	Asstt. Prof	
89	Prof. Subir Pal	Asstt. Prof	
90	Prof. Supriya Das	Asstt. Prof	
91	Prof. Swapan Kumar Dutta	Asstt. Prof	
92	Prof. Gautam Das	Asstt. Prof	
93	Prof. Vinod Kumar Mehta	Asstt. Prof	
94	Prof. Shibsankar Biswas	Asstt. Prof	
95	Prof. Dilip Kapoor	Asstt. Prof	
96	Prof. Rajesh Karmakar	Asstt. Prof	

Permanent Faculty 96  
➤ Adjunct Faculty : Nil

8. Profile of Vice Chancellor/ Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution: Rs. 42000
- Time schedule for payment of fee for the entire programme
  - Odd semester- June, 1<sup>st</sup> week
  - Even semester- December, 1<sup>st</sup> week
- No. of Fee waivers granted with amount and name of students
  - Total no. of TFW students- 17
  - Semester fees- Rs. 7500

Students Names: 1. Mintu Ghosh  
2. Gobinda Das  
3. Sneha Dey  
4. Manohar Kumar Shaw  
5. Archan Guin  
6. Susmita Das  
7. Jaganath Maity  
8. Ratnadip Ray  
9. Debalina Biswas  
10. Brijesh Kr Yadav  
11. Abir Sadhukhan  
12. Sartaj Khalid  
13. Supriyo Manna  
14. Jyotiraditya Pradhan  
15. Aditya Singh  
16. Dip Kumar Dutta  
17. Manish Kr. Jha

- Number of scholarship offered by the Institution, duration and amount
- Different kinds of scholarships are offered by the organization to more than 60% of total student strength.
- Criteria for fee waivers/scholarship: As per the merit and economical condition of the students.

10. Admission

- Number of seats sanctioned with the year of approval: CSE-60, CE-60, EE-60, ECE-90, ME-90, IT-60, Marine-30, MBA-60, MCA-30
- Number of Students admitted under various categories each year in the last three years

Year	Stream	No of students admitted
2018	CE	19
	CSE	27
	ECE	27
	EE	19
	ME	30
	IT	15
	Marine	9
	MBA	17
	MCA	10

2019	CE	30
	CSE	30
	ECE	31
	EE	27
	ME	31
	IT	16
	Marine	10
	MBA	24
	MCA	2
2020	CE	42
	CSE	54
	ECE	53
	EE	40
	ME	41
	IT	21
	Marine	12
	MBA	28
	MCA	15

#### 11. Admission Procedure

- *Mention the admission test being followed, name and address of the Test Agency and its URL (website)*

Sl. No.	Name and address of the Test Agency	URL of name and address of the Test Agency
1.	WBJEE (West Bengal Joint Entrance Board, AQ13/1 Salt Lake City, Sector V, Kolkata)	<a href="http://www.wbjeeb.in">www.wbjeeb.in</a>
2.	JEE Mains ( National Test Agency, IITK Outreach Centre, NOIDA-201309)	<a href="https://nta.ac.in">https://nta.ac.in</a>
3.	JELET (West Bengal Joint Entrance Board, AQ13/1 Salt Lake City, Sector V, Kolkata)	<a href="http://www.wbjeeb.in">www.wbjeeb.in</a>

- *Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)*

Sl No	Quota	% of Seats
1.	WBJEE	80%
2.	JEE Mains	10%

- *Calendar for admission against vacant seats:*

- Last date of request for applications : Last Week of September
- Last date of submission of applications : Last Week of September
- Dates for announcing final results : End of September
- Release of admission list : Vary on situation
- Date for acceptance by the candidate : Within October 15
- Last date for closing of admission : Mid of October
- Starting of the Academic session : Mid of August
- The waiting list shall be activated only on the expiry of date of main list : NA
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified

Our admission team take care of the refund policy

## 12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. : No Admission Test.
- Mention the minimum level of acceptance, if any: 45% Marks in Science group (Phy, Chem & Math)
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years : 45% Marks in Science group (Phy, Chem & Math)
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted : Nil

## 13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats: NA

## 14. Results of Admission Under Management seats/Vacant seats

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)

Our admission team take care of the Admission Under Vacant seats

**Admission Committee of the Institution**

Sl No	Name	Department
1	Ms. Anindita Chakraborty	MARKETING
2	Mr. Barun Ghosh	MARKETING
3	Ms. Snigdha Das	MARKETING

- Score of the individual candidate admitted arranged in order or merit : NA
- List of candidate who have been offered admission:

Sl. No.	Admission Policy	2020	2019	2018
1.	Counseling	28	36	15
2.	Vacant seats	278	139	143

- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate : Nil
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list : All

Formation of Infrastructure and Other Resources Available

<b>Administrative Area:</b>					
<b>Room No.</b>	<b>Room type (mention Class Room/ Laboratory/ Toilet, etc.)</b>	<b>Carpet area (in m<sup>2</sup>)</b>	<b>Completion of flooring</b>	<b>Completion of Walls and painting</b>	<b>Completion of Electrification and lighting</b>
001 A1	Faculty Room	50	Ready	Ready	Ready
03 A1	Exam Control Office	50	Ready	Ready	Ready
101 A1	Principal Directors Office	100	Ready	Ready	Ready
101 TP	Security	10	Ready	Ready	Ready
103 A1	Office All Inclusive	300	Ready	Ready	Ready
104 A1	Office All Inclusive	200	Ready	Ready	Ready
106 A2	Faculty Room	50	Ready	Ready	Ready
107 A2	Cabin for Head of Deptt	50	Ready	Ready	Ready
108 A2	Department Office	30	Ready	Ready	Ready
110 A2	Reception Area	10	Ready	Ready	Ready
111 A3	Faculty Room	50	Ready	Ready	Ready
112 A3	Central Store	30	Ready	Ready	Ready
113 A3	Cabin for head Dept	50	Ready	Ready	Ready
114	Maintenance	50	Ready	Ready	Ready
114 A3	Faculty Room	66	Ready	Ready	Ready
115	Housekeeping	50	Ready	Ready	Ready
201 TP	Placement Office	100	Ready	Ready	Ready
202 TP	Other Office	100	Ready	Ready	Ready
203 TP	Faculty Room	100	Ready	Ready	Ready
204 A3	Faculty Room	50	Ready	Ready	Ready
205 A2	Other Office	50	Ready	Ready	Ready



206 A2	Other Office	50	Ready	Ready	Ready
207 A2	Central Store	30	Ready	Ready	Ready
210 A3	Department Office	50	Ready	Ready	Ready
211 A3	Faculty Room	50	Ready	Ready	Ready
212 A3	Faculty Room	50	Ready	Ready	Ready
213 A3	Cabin for Head of Deptt	40	Ready	Ready	Ready
213 A2	Faculty Room	66	Ready	Ready	Ready
302 CN	Central Store	30	Ready	Ready	Ready
305 A2	Principal Directors Office	50	Ready	Ready	Ready
306 A2	Department Office	50	Ready	Ready	Ready
307 A2	Department Office	100	Ready	Ready	Ready
308 A3	Cabin for Head of Deptt	50	Ready	Ready	Ready
313 A3	Faculty Room	100	Ready	Ready	Ready
316 A3	Department Office	66	Ready	Ready	Ready
318 A3	Cabin for Head of Deptt	50	Ready	Ready	Ready
401 A1	Cabin for Head of Deptt	100	Ready	Ready	Ready
405 A2	Cabin for Head of Deptt	50	Ready	Ready	Ready
406 A2	Cabin for Head of Deptt	50	Ready	Ready	Ready
505 A2	Faculty Room	50	Ready	Ready	Ready
508 A2	Faculty Room	100	Ready	Ready	Ready
512 A2	Department Office	100	Ready	Ready	Ready
513 A2	Department Office	100	Ready	Ready	Ready
514 A6	Pantry for Staff	100	Ready	Ready	Ready
A1 101	Board Room	100	Ready	Ready	Ready

Amenties Area:					
Room No.	Room type (mention Class Room/ Laboratory/ Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
110 A3	Others	100	Ready	Ready	Ready
186	Cafeteria	200	Ready	Ready	Ready
187	Student activity / GCR	200	Ready	Ready	Ready
188	Stationery Store	100	Ready	Ready	Ready
189	Others	200	Ready	Ready	Ready
190	Toilet	50	Ready	Ready	Ready
191	Toilet	50	Ready	Ready	Ready
192	Toilet	50	Ready	Ready	Ready
193	Toilet	50	Ready	Ready	Ready
194	Toilet	50	Ready	Ready	Ready
195	Toilet	50	Ready	Ready	Ready
196	Toilet	50	Ready	Ready	Ready
197	Toilet	50	Ready	Ready	Ready
198	Toilet	50	Ready	Ready	Ready
199	Toilet	50	Ready	Ready	Ready
1 ST A3	Toilet	50	Ready	Ready	Ready
200	Toilet	50	Ready	Ready	Ready
201	Toilet	50	Ready	Ready	Ready
202	Toilet	50	Ready	Ready	Ready
203	Toilet	50	Ready	Ready	Ready
204	Boys Common Room	150	Ready	Ready	Ready

205	Girls Common Room	100	Ready	Ready	Ready
206	First aid cum Sick Room	100	Ready	Ready	Ready
207	Boys' Hostel	1500	Ready	Ready	Ready
237	Girls' Hostel	100	Ready	Ready	Ready
2 ND A3	Toilet	50	Ready	Ready	Ready
AU	Auditorium	300	Ready	Ready	Ready
GH	Guest House	60	Ready	Ready	Ready
GND A3	Toilet	50	Ready	Ready	Ready
P 01	Principal's Quarter	200	Ready	Ready	Ready

**Circulation Area**

Room No.	Room type (mention Class Room/ Laboratory/ Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
AI, AII, AIII, AIV, AV	Corridors	3000	Ready	Ready	Ready
AI, AII, AIII, AIV, AV	Other Areas (in Sq. mtr.)	3100	Ready	Ready	Ready
AI, AII, AIII, AIV, AV	Other Common Area (in Sq. m)	1000	Ready	Ready	Ready

Instructional Area					
Room No.	Room type (mention Class Room/ Laboratory/ Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
02 A1	Classroom	66	Ready	Ready	Ready
04 A1	Classroom	66	Ready	Ready	Ready
101 A2	Classroom	66	Ready	Ready	Ready
101 A3	Classroom	66	Ready	Ready	Ready
102 A2	Classroom	66	Ready	Ready	Ready
102 A3	Classroom	66	Ready	Ready	Ready
103 A2	Tutorial Room	50	Ready	Ready	Ready
103 A3	Laboratory	66	Ready	Ready	Ready
104 A2	Classroom	66	Ready	Ready	Ready
105 A1	Classroom	66	Ready	Ready	Ready
105 A2	Classroom	66	Ready	Ready	Ready
105 A3	Laboratory	66	Ready	Ready	Ready
106 A1	Classroom	66	Ready	Ready	Ready
106 A3	Classroom	66	Ready	Ready	Ready
107 A1	Classroom	66	Ready	Ready	Ready
107 A3	Classroom	66	Ready	Ready	Ready
108 A1	Classroom	66	Ready	Ready	Ready
109 A1	Laboratory	66	Ready	Ready	Ready
109 A3	Laboratory	100	Ready	Ready	Ready
114 A3	Classroom	66	Ready	Ready	Ready
115 A3	Classroom	66	Ready	Ready	Ready

116 A3	Classroom	66	Ready	Ready	Ready
120 A1	Laboratory	100	Ready	Ready	Ready
150 A1	Laboratory	100	Ready	Ready	Ready
201 A1	Classroom	100	Ready	Ready	Ready
201 A3	Laboratory	100	Ready	Ready	Ready
202 A1	Laboratory	100	Ready	Ready	Ready
202 A2	Laboratory	100	Ready	Ready	Ready
202 A3	Laboratory	100	Ready	Ready	Ready
203 A1	Classroom	100	Ready	Ready	Ready
203 A2	Seminar Hall	200	Ready	Ready	Ready
203 A3	Laboratory	100	Ready	Ready	Ready
204 A1	Classroom	66	Ready	Ready	Ready
205 A1	Laboratory	100	Ready	Ready	Ready
205 A3	Laboratory	100	Ready	Ready	Ready
206 A1	Laboratory	100	Ready	Ready	Ready
206 A3	Laboratory	100	Ready	Ready	Ready
207 A1	Classroom	66	Ready	Ready	Ready
207 A3	Laboratory	100	Ready	Ready	Ready
208 A3	Classroom	66	Ready	Ready	Ready
208 A1	Laboratory	150	Ready	Ready	Ready
209 A2	Laboratory	150	Ready	Ready	Ready
209 A3	Classroom	66	Ready	Ready	Ready
209 A3	Classroom	140	Ready	Ready	Ready
210 A3	Classroom	66	Ready	Ready	Ready
214 A3	Classroom	66	Ready	Ready	Ready
215 A3	Classroom	66	Ready	Ready	Ready

216 A3	Classroom	100	Ready	Ready	Ready
2A A2	Tutorial Room	50	Ready	Ready	Ready
301 A1	Laboratory	400	Ready	Ready	Ready
301 A2	Classroom	100	Ready	Ready	Ready
301 A3	Classroom	100	Ready	Ready	Ready
302 A1	Laboratory	100	Ready	Ready	Ready
302 A2	Classroom	66	Ready	Ready	Ready
302 A3	Classroom	66	Ready	Ready	Ready
303 A1	Laboratory	66	Ready	Ready	Ready
303 A2	Laboratory	100	Ready	Ready	Ready
303 A3	Laboratory	66	Ready	Ready	Ready
303 A3	Laboratory	100	Ready	Ready	Ready
304 A1	Laboratory	100	Ready	Ready	Ready
304 A2	Drawing Hall	200	Ready	Ready	Ready
304 A3	Laboratory	100	Ready	Ready	Ready
305 A1	Classroom	66	Ready	Ready	Ready
305 A2	Classroom	200	Ready	Ready	Ready
305 A3	Laboratory	100	Ready	Ready	Ready
306 A1	Seminar Hall	200	Ready	Ready	Ready
306 A2	Laboratory	150	Ready	Ready	Ready
306 A3	Laboratory	100	Ready	Ready	Ready
307 A1	Laboratory	100	Ready	Ready	Ready
308 A1	Classroom	66	Ready	Ready	Ready
309 A3	Laboratory	100	Ready	Ready	Ready
310 A3	Classroom	66	Ready	Ready	Ready
311 A3	Drawing Hall	200	Ready	Ready	Ready

312 A3	Laboratory	100	Ready	Ready	Ready
316 A3	Laboratory	66	Ready	Ready	Ready
317 A3	Classroom	66	Ready	Ready	Ready
318 A3	Classroom	66	Ready	Ready	Ready
319 A3	Classroom	100	Ready	Ready	Ready
3A A1	Laboratory	100	Ready	Ready	Ready
401A1	Tutorial Room	100	Ready	Ready	Ready
401A2	Class Room	100	Ready	Ready	Ready
402A1	Drawing Hall	400	Ready	Ready	Ready
402A2	Class room	100	Ready	Ready	Ready
403A2	Laboratory	100	Ready	Ready	Ready
404A2	Laboratory	100	Ready	Ready	Ready
404A4	Laboratory	100	Ready	Ready	Ready
501A2	Tutorial room	100	Ready	Ready	Ready
501A5	Laboratory	100	Ready	Ready	Ready
502A2	Tutorial room	100	Ready	Ready	Ready
502A2	Laboratory	200	Ready	Ready	Ready
503A5	Laboratory	100	Ready	Ready	Ready
503A4	Drawing hall	400	Ready	Ready	Ready
504A2	Laboratory	100	Ready	Ready	Ready
505A5	Laboratory	150	Ready	Ready	Ready
505A5	Laboratory	100	Ready	Ready	Ready
508A5	Laboratory	150	Ready	Ready	Ready
509A5	Drawing hall	100	Ready	Ready	Ready
510A2	Tutorial room	150	Ready	Ready	Ready
510A5	Tutorial room	350	Ready	Ready	Ready

511A2	Laboratory	50	Ready	Ready	Ready
512A1	Seminar hall	60	Ready	Ready	Ready
513A1	Seminar hall	66	Ready	Ready	Ready
514A1	Seminar hall	400	Ready	Ready	Ready
515A1	Seminar hall	200	Ready	Ready	Ready
W1	Work shop	300	Ready	Ready	Ready
W2	Work shop	300	Ready	Ready	Ready
W3	Work shop	300	Ready	Ready	Ready
W5	Additional workshop	800	Ready	Ready	Ready

- *Number of Computer Centres with capacity of each* : 4, 40 each
- *Central Examination Facility, Number of rooms and capacity of each*  
15 no of rooms are allotted for Examination Purpose and capacity of each 30 no of candidates.
- *Barrier Free Built Environment for disabled and elderly persons* : Ramp available
- *Library*
  - Number of Library books/ Titles/ Journals available (program-wise)

Sl.No	Program	No of Titles	No of Books
1	UG	4092	34087
2	PG	725	3105

- List of online National/ International Journals subscribed: **Magazine**-Electronics For You
- E- Library facilities : NDLI
- *Laboratory and Workshop*
  - List of Major Equipment/Facilities in each Laboratory/ Workshop : ANNEXUREIV
  - List of Experimental Setup in each Laboratory/ Workshop : ANNEXUREIV
- *Computing Facilities*
  - Internet Bandwidth : 100 Mbps
  - Number and configuration of System : 230 (Desktop), Configuration: Dual Core 2.20 GHz
  - Total number of system connected by LAN 62
  - Total number of system connected by WAN 62
  - Major software packages available : Windows-7 , Office 2010, Auto CAD (Student Version), ODLL (Inter Active Language Learning Software), ETAP (15 User)



- Special purpose facilities available: Nil

➤ *Innovation Cell*

Sl No	Name	Department
1	Dr. P.K Manna	Director
2	Mrs. Sutapa Chatterjee	ECE
3	Ms. Sarmistha Deb	EE
4	Mr. Bhaskar Nandi	MCA
5	Ms. Shaon Ghosh	MBA
6	Mr. Pritam Dhar	HU
7	Mr. Sandip Palit	ME

➤ *Social Media Cell*

Sl No	Name	Department
1	Mr. Sagar Chakraborty	CSE
2	Mr. Abhisek Gupta	CE
3	Mr. Arup Banerjee	MBA
4	Mr. Rajashri Ghosh	ME
5	Ms. Anwesha Ghosh	HU

➤ *Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments : NA*

➤ *List of facilities available*

- **Games and Sports Facilities:** The organization has a sports committee. A senior faculty member is nominated as the convener of the committee along with a selected body comprising of faculty members and students. The committee conducts all types of sports activities. We have dedicated grounds for Cricket, Football, basketball, volleyball, etc.
- **Extra-Curricular Activities:** Extra-curricular activities help in highlighting particular skill sets or interest students apart from their academic activities. They help students introduce themselves in activities related to culture & traditions, better time management i.e. how to balance their academics along with their hobbies & interest. Therefore, our organization organizes various programmes such as induction programme, fresher's welcome, cultural meet, farewell, etc to add more vibrancy in the campus. Workshops, Conferences, Project exhibition for students, lectures by industry experts etc. are also organized on a regular basis.
- **Soft Skill Development Facilities:** Soft skills are a combination of people skills such as communication, leadership, presentation, personality development skills etc. Soft skills training include added advantage apart from having technical knowledge in respective fields of study. Our institution provides special soft skills developments facilities to students with a view to enhance their employability and sustainability in the industry. Every department conducts at least 20hours per semester for soft skill training.
- **Medical Facility:** At least one doctor is present 24 hours a day to treat ailments of all related to the organization. A dedicated medical facility is available within the campus. The college provides all type of medical facilities to all related. Apart from this, a dedicated vehicle is omnipresent to rush any serious cases to the nearby hospital at the earliest.

➤ *Teaching Learning Process*

- Curricula and syllabus for each of the programmes as approved by the University

[Mechanical Engineering](#)

[Civil Engineering](#)

[Computer Science & Engineering](#)

[Electronics & Communication Engineering](#)

[Electrical Engineering](#)

[Information Technology](#)

[Marine Engineering](#)

[MCA](#)

[MBA](#)

- Academic Calendar of the University

### **Academic Calendar 2019-20**

<b>Events</b>		<b>For Ensuring New Batch</b>	<b>For Continuing Batch</b>
<b>Odd Semester 2019-20</b>			
1	Commencement of University Registration process <b>online</b> for newly admitted students	July 22, 2019	N.A.
2	Admission activities ( <i>for ensuing new students</i> ) to be completed by	July 31, 2019	N.A.
3	Commencement of Academic Programme	August 1, 2019	July 15, 2019
4	Registration activities ( <i>for ensuing newly admitted students for the session 2019-20</i> ) will be completed by	August 25, 2019	N.A.
5	Enrolment of students (for each semester)	August 14, 2019 to August 30, 2019	
6 (a)	Last date of continuous evaluation (Phase I)	August 31, 2019	
6 (b)	Last date of continuous evaluation (Phase II)	September 30, 2019	
6 (c)	Last date of continuous evaluation (Phase III)	October 31, 2019	
6 (d)	Last date of continuous evaluation (Phase IV)	November 30, 2019	
7 (a)	Practical Examinations & Viva-Voce	November 22 to 30, 2019	
7 (b)	Theory Examinations	December 4 to 21, 2019	
8	Inter Semester Break	December 22, 2019 to January 12, 2020	
9	Publication of Result	Results will be announced in the University website in February 2020	

10 (a)	Last date of reporting on Mentoring (Phase I)	30 <sup>th</sup> September 2019
10 (b)	Last date of reporting on Mentoring (Phase II)	30 <sup>th</sup> December 2019
<b>Even Semester 2019-20</b>		
1	Commencement of Academic Programme	January 13, 2020
2	Enrolment of students (for each semester)	January 20, 2020 to January 31, 2020
3 (a)	Last date of continuous evaluation (Phase I)	January 31, 2020
3 (b)	Last date of continuous evaluation (Phase II)	February 28, 2020
3 (c)	Last date of continuous evaluation (Phase III)	March 31, 2020
3 (d)	Last date of continuous evaluation (Phase IV)	April 30, 2020
4 (a)	Practical Examinations & Viva-Voce	May 11 to May 16, 2020
4 (b)	Theory Examinations	May 22 to June 9, 2020
5	Inter Semester Break (Summer)	June 10 to July 14, 2020
6 (a)	Publication of Result (Final Semester)	Results will be announced in the University website in July 2020
6 (b)	Publication of Result (Other than Final Semester)	Results will be announced in the University website in August 2020
7 (a)	Last date of reporting on Mentoring (Phase I)	31 <sup>st</sup> March 2020
7 (b)	Last date of reporting on Mentoring (Phase II)	30 <sup>th</sup> June 2020
During Inter-Semester-Break (Summer), Practical Training ( <i>where applicable</i> ) may be conducted.		
Separate Supplementary Examinations for final year student will be held tentatively in September, 2019. Details will be available in the University website in due course.		
Announcement regarding other activities will be available in the University website/web portal in due course		

- Teaching Load of each Faculty
- 1. [Mechanical Engineering Department](#)
- 2. [Civil Engineering Department](#)
- 3. [Computer Science & Engineering Department](#)
- 4. [Electronics & Communication Engineering Department](#)
- 5. [Electrical Engineering Department](#)
- 6. [Basic Science & Humanities Department](#)
- 7. [Information Technology](#)
- 8. [Marine Engineering](#)
- 9. [MCA](#)
- 10. [MBA](#)

- Internal Continuous Evaluation System and place

Following events for continuous evaluation are held **4 times** per semester: -

Assignment (20 marks)

1. Class Test( 15 marks)
2. Slot Test (30 marks)
3. Internal Practical(40 marks)
4. Quiz on theoretical subjects(10 marks)
5. Re test( As per requirement)

- Student's assessment of Faculty, System in place

Feedback regarding the teaching of faculties is taken from a few students at the end of each semester, on the basis of their academic performance and attendance.

➤ *For each Post Graduate Courses give the following:* NA

- Title of the Course
- Curricula and Syllabi
- Laboratory facilities exclusive to the Post Graduate Course

➤ *Special Purpose*

- Software, all design tools in case
- Academic Calendar and frame work

At Seacom Engineering College, we believe that knowledge is inestimable. As such, planning ahead of implementation is a work half- done & with clearly informed dates regarding the action plan, our academic calendar is tailor made to suit the requirements of our students. Our attitude, that is student focused, helps us in continually maneuvering the path for arranging workshops, seminars in every academic session, relating to recent technical progress. Eminent professionals are invited, to make the continuous evaluation process prosper through their technical knowledge, ultimately leading to the betterment of students, organization and the society at large..

#### 15. Enrollment of students in the last 3 years

Year	2018	2019	2020
Enrollment	158	175	306

#### 16. List of Research Projects/ Consultancy Works

- *Number of Projects carried out, funding agency, Grant received* : Nil
- *Publications (if any) out of research in last three years out of masters projects* : NA
- *Industry Linkage* : Yes
- *MoUs with Industries (minimum 3)*
- i) Tata Power Skill Development Institute (TPSDI)

## 17. Best Practices adopted, if any

The aim of our organization is to face-lift and legitimize students' advancement from vivid cultures ranging from ne'er-do-well sections to prosperous ones. One of the best practices of our organization is **"In Service of Humanity"**. It facilitates dignity, happiness and righteousness in the service of mankind. We at Seacom believe that humanity lies in serving the society at large not only in terms of imparting knowledge but also in structuring their personality, magnetism and humankind to be dedicated to the service of the society. This helps the students in exploring their potential to the fullest.

Practices like Imparted learning are adopted by our organization, using power-point presentations. This helps the students to organize their thinking process and shape up their professional skills, using **audio-visual aides** (such as screening of films and plays, displaying paintings, photographs etc.). We seek help of experts from certain given fields apart from academics in order to **promote wellbeing**. Through a **practical feedback process, open communication**, with adoption of quality maintaining practices like quality circles within faculty and staff we inculcate an **ethos of critical thinking** and holding an array of **in-depth analysis**, for the appraisal and betterment of the organization. The college has managed to elevate members from unprivileged backgrounds into self-reliant, career oriented human beings.

This is also possible through the individualized **mentoring** that the teachers provide to the students. The students are directed to turn into professionals with expertise and sound technical quest and sense. Our **college library** with its varied collection of books, journals, magazines and e-resources also opens a window to the wider world for the students.

Students regularly take to **working for organizations and in distribution of help for the SERVICE OF HUMANITY**, while also undertaking academically driven **research projects of applied nature both in experimental and analytical fields**. Various departments of the college affiliate themselves and work in **collaboration with nationally acclaimed associations**. The students here are empowered through educational and co-curricular tasks alike to be better citizens and leaders in fast-changing culture of the country. Reputed organizations have come for **campus placements** over the years and have also recruited many of our students.

We organize professional sessional trainings and also Technical Industrial Visits to improve the competency of technical knowledge and skills. This gives them exposure to professional life and to the aspect of their job responsibility.

Apart from these we also inculcate sensitivity and **responsibility towards environment** in our students. To make the campus eco-friendly, the college maintains three ornamental gardens. We appreciate biodiversity through our herbal garden.

**ANNEXURE-I**  
**CUT OFF MARKS/RANK OF ADMISSION DURING THE LAST THREE YEARS**

<b>B. TECH</b>		
<b>Year</b>	<b>Minimum Rank</b>	<b>Maximum Rank</b>
2020	15658	68136
2019	28314	80242
2018	7200	101951

**B. Tech fees structure for the academic year 2020-2021**

Fees Details	At the time of Admission	2 <sup>nd</sup> semester	3 <sup>rd</sup> semester	4 <sup>th</sup> semester	5 <sup>th</sup> semester	6 <sup>th</sup> semester	7 <sup>th</sup> semester	8 <sup>th</sup> semester
Admission	5,000.00							
Tution Fees*	37,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Caution Money								
Library Fees	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Application Kits								
Students welfare and Sports game fees	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Total	43,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00
Total per student	<b>330,000.00</b>							

**MBA/MCA Fees structure for the academic year 2020-2021**

Fees Details	At the time of Admission	2 <sup>nd</sup> semester	3 <sup>rd</sup> semester	4 <sup>th</sup> semester
Admission	5,000.00			
Tution Fees*	44,000.00	49,000.00	49,000.00	49,000.00
Caution Money				
Library Fees	500.00	500.00	500.00	500.00
Application Kits				
Students welfare and Sports game fees	500.00	500.00	500.00	500.00
Total	50,000.00	50,000.00	50,000.00	50,000.00
Total per student				<b>2,00,000.00</b>

**ANNEXURE-II**  
**CAMPUS PLACEMENT IN LAST THREE YEARS WITH MINIMUM SALARY, MAXIMUM SALARY AND AVERAGE SALARY**

<b>Batch</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
	<b>B.Tech</b>	<b>B.Tech</b>	<b>B.Tech</b>
<b>(Maximum Per annual)</b>	2.75 Lakh	3.25 Lakh	3.00 Lakh
<b>Minimum (Per annual )</b>	1.60 Lakh	1.50 Lakh	1.75 Lakh

