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| **Capstone Team Meeting #2** | | | **Date: September 15, 2017**  **Time: 12:30**  **Location: Room GBC C406** |
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| Attendees: | Team member 1: Sean Price Team member 3: Nooran El-Sherif  Team member 2: Dylan Roberts Team member 4: | | |
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| **Agenda** | | | |
| **Item** | | **Description** | |
| Review of previous meeting | | Server issues resolved | |
| Item #1 Project Deliverables | | Project Plan, Project Vision, Business Requirements | |
| Item #2 Hosting Issues | | Determine the core features of the application: order functionality, production functionality, analytics functionality | |
| Action Plan | | Item Description Responsibility  #1 Contact Stakeholder about questions SP #2 Migrate to new server, server set up SP | |
| Next meeting date | | Date: September 22, 2017  Time: 12:30  Location: GBC C406  Agenda: Follow up on action plan progress | |
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