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| **Capstone Team Meeting #3** | | | **Date: September 22, 2017**  **Time: 12:30**  **Location: Room GBC C406** |
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| Attendees: | Team member 1: Sean Price Team member 3: Nooran El-Sherif  Team member 2: Dylan Roberts Team member 4: | | |
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| **Agenda** | | | |
| **Item** | | **Description** | |
| Review of previous meeting | | Server issues resolved | |
| Item #1 Server Configuration | | Next steps that need to be taken for the server, creating elevated users | |
| Item #2 Application Features | | Determine the core features of the application: order functionality, production functionality, analytics functionality | |
| Item #3 Business Requirements | | Specify the requirements, work needed on the business requirements document | |
| Item # 4 Mock-Up | | Creating a mockup design, what pages we would require, vague representation of what the application would look like | |
| Item #5 Future Implementation | | Plans for monetization, implementation that is out of scope for our first iteration | |
| Action Plan | | Item Description Responsibility  #1 Sign on to the server, add user NE, DR  #2 Add document to github of system features DR  #3 First draft of business requirements NE  #4 Create a mock- up design of application DR  based on features | |
| Next meeting date | | Date: September 29, 2017  Time: 12:30  Location: GBC C406  Agenda: Follow up on action plan progress, consult Anjana on draft business requirements documentation | |