

Team Meeting #5

Date: 12/01/2022

Time: 8:00p - 9:00p

Location: Online/Discord

Meeting called by:	Sarang Patel	Type of meeting:	Voice Call
Facilitator:	Sarang Patel	Note Taker:	Derrick Preza
Timekeeper:	Sean Ulep		

Attendees: Sarang Patel, Eddierick Preza, Sean Ulep

Please read: Slides done so far

Please bring: N/A

Minutes

Agenda item: Practicing presentation and removing unnecessary info **Presenter:** Sean Ulep

Discussion:

Double checking everything, looking for more supporting evidence if there is any

Conclusions:

Practiced presentation and will practice individual slides at a time prior to presentation date

Action items	Person responsible	Deadline
✓ Make sure meeting minutes are in order as in submitted	Sarang Patel	12/02/2022
✓ Establish order of talking, who is doing what slides	Derrick Plaza	12/02/2022
✓ Organize slides in a cohesive manner	Sean Ulep	12/02/2022

Other Information

Observers:

N/A

Resources:

N/A

Special notes:

Prepare for presentation for upcoming class