



NEW STUDENTS ORIENTATION SCHEDULE; **2ND SEPTEMBER 2024 – 6TH SEPTEMBER 2024**

Date	Time	Department	Facilitators	Activity	Venue
Monday, 2 nd September 2024	8:00 am – 4:00pm	Admissions	Registrar – AA (Admissions) and Student Finance	Registration of students who have not registered	Admission Office or virtually through emails
	10:00am – 4:00pm	Hostels Management	Dean of Students & Hostel providers	Information about hostels to full time students	AMIU Auditorium
	5:00pm – 6:00pm	Registrar Academic Affairs, ICT & Finance	Registrar – AA, ICT Manager & Finance Officer	Orientation of new part-time students	Virtually through MS Teams
Tuesday, 3 rd September 2024	8:00am – 4:00pm	Admissions	Registrar – AA (Admissions) and Student Finance	Registration of students who have not registered	Admission Office & virtually through emails
	10:00am – 12:30am	Registrar Academic Affairs	Registrar – AA	Orientation of all day/ full time students	AMIU Auditorium
	5:00 pm – 6:00pm	Academic Departments, Schools & Graduate School	HoDs, Deans and Dean Graduate School	Orientation of all new part-time, graduate students	Virtually through MS Teams
Wednesday, 4 th September 2024	8:30am – 10:30am	Academic Departments & TVET	HoDs and staff members	Orientation of all day/ full time students	Department rooms
	11:00 am – 12:30pm	Academic Schools & TVET Directorate	Deans of Schools, TVET Director and staff members	Orientation of all day/ full time students	Department rooms
	5:00 pm – 6:30pm	Graduate School	Director, Graduate School	Orientation of all new Graduate students	Virtually through MS Teams
Thursday, 5 th September 2024	8:30 am – 10:30am	ODEL Session	ODEL Director & Staff	Orientation of all new students on how to use online resources	AMIU Auditorium/ Virtually through MS Teams
	11:00 am – 12:30pm	Amref Alumni	Amref Alumni	Orientation of all new students	AMIU Auditorium/ Virtually through MS Teams



	2:00 pm – 4:30pm	Chief Operations; Student Finance & ICT	Chief Operations Officer, Student Finance officer & ICT Manager	Orientation of all new students	Virtually through MS Teams
	5:00 pm – 6:00pm	AMIU Library	Librarian	Orientation of all new evening/ part-time students	Virtually through MS Teams
Date	Time	Department	Facilitators	Activity	Venue
Friday, 6 th September 2024	8:30 am – 10:30am	AMIU Library	AMIU Librarian and staff	Orientation of all new students	AMIU Auditorium
	11:00 am – 12:30pm	Students' Deanery	Dean of Students	Orientation of all new students	AMIU Auditorium/ Virtually through MS Teams
	2:00 pm – 3:00pm	Academic & Student Affairs	Deputy Vice Chancellor – Academic & Student Affairs	Orientation of all new students	AMIU Auditorium/ Virtually through MS Teams
	3:00 pm – 4:30pm	Vice Chancellor	Vice Chancellor	Orientation of all new students	AMIU Auditorium/ Virtually through MS Teams

Note:

1. Orientation is mandatory to all new students
2. Orientation will be done physical & virtually; kindly note the respective venues and virtual links