

# Template for Project Plan

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A project plan should contain:

- Name of course and project, group number/name, names of participants, study numbers, date. Name of the responsible person (if applicable).
- Your level of ambition.
- Short description of project.
- Goals and success criteria. This can be a prioritized list.
- Process management method.
- Bigger tasks in the project (as far as identifiable).
- Most challenging tasks (as far as identifiable).
- Preliminary time plan and assignment of tasks. The longer you are in the project, the more concrete this becomes. At some point you might want to use a Gantt-diagram.

The project plan will almost certainly be changed. The aim is to make a first estimate and then learn where one was correct or wrong, and to adapt the plan. This might also include changing the initial goals.

Note that, for a 10ECTS course, each group member is expected to supply 250 hours. That is, a group of three has 750 man hours, circa half a man year.