

Curriculum Vitae

MALIKA SHAVKATOVA

Master of Science Industrial Management - Innovation and Business Expansion

Address Tashkent City Korasuv 6, Uzbekistan
Telephone Mobile: +99897 554 35 66
E-mail m.shavkatova@newuu.uz
Date of birth May 08, 2002
Place of birth Besharik, Uzbekistan
Gender Female
Nationality Uzbekistan

OVERVIEW

Malika Shavkatova's academic interests focus on Business and Management, Industry Management, Innovation and Business expansion, Programming and data analysis, Marketing, Teaching EFL, Public Policy, Migration studies, rule of law, corruption, and state-society relations, case studies on various spheres, the history of nations, and literature.

EDUCATIONAL BACKGROUND

2024-2026 Master of Science in Industrial Management(Business Expansion and Innovation), **New Uzbekistan University, Uzbekistan**

2020–2024 Bachelor of Arts in Foreign(English) language and literature. *Fergana State University, Uzbekistan*

2017-2020 Bukhara *Academic Lyceum of Ministry of Internal Affairs of the Republic of Uzbekistan*
Academic Lyceum Diploma in social-humanitarian sciences (Law, Public Policy, Politics).

2012-2017 Bukhara City Secondary School # 35, graduated with distinction,
Bukhara region, Uzbekistan

2008-2012 Muzrabot, Secondary School # 14, graduated with distinction,
Surkhandaryo region, Uzbekistan

RELEVANT WORK EXPERIENCE

Association of Exporters of Uzbekistan Inc. June 2022 to Jan 2023 (8 months)

- Learned about the operations of the company's policy;
- Achieved full translation of HS (Harmonized System Codes book within two months it is 517 pages;
- Worked with the governing board to turn mandates into real-world policies and advance program objects;
- Organized meetings and answered questions about the program, requirements, and opportunities;
- contributed to collecting information to find foreign partners for export and import goods;
- prepared the documents of partners and did interpretation work and translated documents between them.

- Completed the 6-week e-learning course on TRADE IN SERVICES STATISTICS 2022 (SITS) organized by UNSD and UNCTAD
- Completed the e-learning course on PROCESSES OF EXPORT organized by

High school teacher, Fergana region Kuvasay City school No 28. Feb 2023 to May 2021 (4 months)

- Taught English as a foreign language for A2 to B1 learners
- Coordinated internal communications between the school team and broader leadership
- Organized Contests and Discussions named “School bees” between language learners (English and Case study)

Intern. Registration of migration and citizenship, migration Bukhara City branch. March 2020 to Jun 2020 (5 months)

- Learned the documents and contributed to organizing meetings
- Observed the process of citizen, non-citizen, and foreigner documentation works and contributed to collecting the information through online platforms
- Preparing documents for registering the citizenship and registration of tourists

Volunteer. Bukhara branch. Tourist Police of the Ministry of Internal Affairs of Uzbekistan. March 2019 to August 2019 (6 months)

- Learning the data source of the Tourist Police in the local branch
- Navigating the foreigners to the hotels, restaurants, historical and tourist attractions
- Checking the information regularly and reporting to the police that I worked with
- Learned the most attraction sites and inform and recommend to the travelers

Certificates

- Completed the 6-week e-learning course on TRADE IN SERVICES STATISTICS 2022 (SITS) organized by UNSD and UNCTAD
- Completed the e-learning course on PROCESSES OF EXPORT organized by the International Trade Centre 2022
- Certificate of Participation in Qualifiers in Climate Science Olympiad 2024

LANGUAGE SKILLS

	Speaking	Reading	Writing
English	excellent	excellent	excellent
Russian	basic	good	good
German (A2)	basic	good	basic

PROGRAMMING LANGUAGE SKILLS

HTML
 Python
 JavaScript
 MySQL – working with data

