<u>MEETING DETAILS</u>

TEAM 5

Aditee Nagle

Lizilina Parhi

Rachna Gajre

Seema Sardesai

Meeting Agendas and Participation of Team Members

Date	Location	Attendees				Topics on agenda	Highlights of meeting
		Aditee	Lizilina	Rachna	Seema		
Oct-9	Benson Center Cafe	Yes	Yes	Yes	Yes	List of diseases to be picked for project	Initial List: Diabetes Asthma Arthritis Osteoporosis E-mail sent to professors by Seema
Oct-11	After class	Yes	Yes	Yes	Yes	Finalize 1 topic	Picked Diabetes. E-mail sent to professors by Lizi
Oct-16	Design Center	Yes		Yes		Search for more topics	Background research on terminal diseases. Each team member to re-send their choices by e-mail
Oct-18	E-mail	Yes	Yes	Yes	Yes	Finalize 3 topics	Finalized on: Autism Lupus Parkinson's Disease E-mail sent to professors by Seema. Topic selected: Autism
Oct-21	E-mail	Yes	Yes	Yes	Yes	List of survey questions	Possible questions e-mailed by each member. Consolidation done by Rachna and Seema. E-mailed questionnair to professors: Seema
Oct-22	Phone	Yes			Yes	Focus of surveys and interviews. Future tasks. Task distribution.	Rachna: e-mail organizations / support group Lizi: call organizations Seema: Consent forms for interviews and surveys. Aditee: Start SRS doc for our project Everyone: Read case studies online
Oct-24	Library LC011	Yes	Yes	Yes	Yes	Background study. Questions for interviews	Summary of online case studies presented by Seema and Rachna. Prepared list of questions for personal interviews.
Oct-25	School			Yes		Personal Interview 1	Interviewed the teacher. Consolidated report prepared by Rachna, shared with all by e-mail.
Oct-31	Autism center	Yes	Yes	Yes	Yes	Visit to center. Personal interviews	Visited autism center. Received valuable inputs

							with teachers and director of the center.	from director of the center. Class tour visiting classes for kids and adults. Distributed interview questionnaire to teachers. Consolidated report on interview prepared by Aditee.
Oct-31	Lucas Hall	Yes	Yes	Yes	Yes	Online surveys	Posted surveys online.
Nov-3	Library LC010	Yes	Yes	Yes	Yes	Product ideas	Discussed product ideas presented by each member. Finalized on laptop. Discussed about look of UI.
Nov-5	Library + phone	Yes	Yes	on phone	Yes	Presentation content and work distribution	Distribute parts of PPT amongst members. Decided deadlines for tasks.
Nov-11	Library LC106	Yes	Yes	Yes	Yes	Presentation slides	Reviewed individual slides and feedback on changes to be made.
Nov-13	Library LC108	Yes	Yes	Yes	Yes	Presentation slides	Reviewed consolidated slides. Feedback on changes to be made. Decided on who will present what.
Nov-14	Library LC108	Yes	Yes	Yes	Yes	Practice presentation	Practiced individual parts and feedback.
Nov-14	Seema's house	Yes		Yes	Yes	Submit PPT	Formatting changes to PPT. Submitted final PPT on Camino.
Nov-15	Library LC109	Yes	Yes	Yes	Yes	Practice presentation	Final practice with timer.
Nov-20	Library LC 007	Yes	Yes	Yes	Yes	SRS Document	Distributed SRS document parts to be done amongst members. Made a list of queries about document
Nov-25	Library LC 006	Yes	Yes	Yes	Yes	SRS Document	Distributed SRS document parts to be done amongst members. Made a list of queries about document
Dec-1	Library LC 006	Yes	Yes	Yes	Yes	SRS Document	Consolidation of SRS document
Dec-3	Library LC 006	Yes		Yes	Yes	SRS and Supporting Document	Finalizing matter and consolidation

Meeting Logs

Date: 9th Oct 2014

Place of Meeting: Benson Center Cafeteria

● Each one to come up with list of three disease.

Aditee	Lizi	Rachna	Seema
Cardiomyopathy	Alzheimer	Alzheimer	Diabetes
Rheumatoid Arthritis	Cystic fibrosis	Eye Cancer	Arthritis
Obesity	Osteoporosis	Cervical Cancer	Asthma

● The rough list of topic for project was done.
● Decided to email the professor for confirmation (Done by Seema on 10th Oct 2014)
● Clear the queries part in next class (Done discussion with professors on 11th Oct 2014).
The list of disease to be sent to professor is:

● Diabetes
● Asthma
● Arthritis
● Osteoporosis

We decided to finalize diabetes as our project topic and for confirmation on this topic (Email was sent to professor by Lizi on behalf of Team 5 on 12th Oct 2014)

Date: 16th Oct 2014

Place of Meeting: Design Center

● After brief discussion in class with professor on 13th Oct 2014 group decided to search for more topics.
● So today we discussed about terminal diseases.

Aditee	Lizi	Rachna	Seema
Mouth cancer lupus	Alzheimer	Parkinson's Autism	Pancreatic cancer

● Details of our meeting we emailed by Aditee to all of us on same day.

Date: 18th Oct 2014

Place of Meeting: Online

- Final list of our project topic was made.
  - ➢ Autism
  - ➢ Lupus
  - ➢ Parkinson's Disease

- For Confirmation from professor email was sent by Seema on behalf of Team 5.

Date: 21th Oct 2014

Place of Meeting: Online

- List of questionnaire was made by made by everyone.

- Consolidations of questions from all documents was done by Rachna.

- Seema confirmed questions format and sent the email to professor for confirmation.

Date: 22nd Oct 2014

Place of Meeting: Library Room: LC 010

- Task Division
- Distribution of tasks:
  **Task 1: Rachna and Lizilina. Rachna will e-mail the organizations /
  support groups. Lizi will make the phone calls.
  Task 2: Everyone (Read Case studies)
  Task 3: Seema (Consent Form)
  Task 4: Aditee (SRS Doc)**
- From this we got appointment from autism center school to visit conducted by Lizi.
- Appointment of one Teacher for personal interview from different autistic school done by Rachna.
- Two Centers denied for Interviews.

Date: 24th Oct 2014

Place of Meeting: Library Room: LC 011

- Discussed about Autism
- Symptoms

- General Preparation of Personal Interview
- Discussed some online case studies

Date: 25th and 27th Oct 2014

First Personal Interview of Teacher was conducted on 25th Oct 2014 in evening 6.30 pm.

On 27th our consent form was finalized by professor.

Date: 30th Oct 2014(Halloween Day)

- Visit to Autism center
- Carried 5 copies of questionnaire and our consent form.
- Got really very nice experience.
- Met teachers, students both kids and adults.
- We were approached by everyone in classroom.
- Many Observations were gathered by all of us.
- Details of our visit were summarized by Aditee.

On the same day after visit we continued our meeting in Lucas hall

Posted surveys online

Lizi and Rachna: Posted survey on questionpro.com

Aditee and Seema: Posted survey on fluidsurvey.com

Rachna: Posted survey on esurveycreator.com

Date: 3rd Nov 2014

Place of Meeting: Library Room: LC010

Discussed on Problems and Product Ideas.

Each one came up with Idea

Aditee	Lizi	Rachna	Seema
- Picture Scheduler - Calendar App - Step by Step Picture Recipe Book App - Directory of Favorite things	Robot that perform activity and communicates.	- Dual Touchscreen laptop. - Laptop Like a brief case or Notebook. - Slate App	- CD of stories and learning material Apps - Incorporating idea of product by Rachna and apps by Aditee. - App according to

			Levels of ASD

Discussion about UI how it should be and some features Rough Draw.

Date: 5th Nov 2014

Division of work

Part 1) **Intro and Requirement Elicitation: Presenter: Lizi**
- Objective / goals of our project (increase happiness in autistic people +)
- Background study about Autism: like symptoms etc.
- Who are the stakeholders?
- How did we gather user inputs: Stakeholder-driven elicitation techniques used
  - ➢ Survey questionnaire
  - ➢ Interviews with teachers at Autism center
  - ➢ Observations and ethnographic studies (what we saw in the classrooms)
  - ➢ Temple Grandin talk at UCDavis: My experience with Autism

(Basically this corresponds to everything we learnt up to Lecture 6 Slide number 26)

Part 2) **Requirement Evaluation: Presenter: Aditee**
- Survey statistics
- List of problems discovered from user inputs
- List of requirements
- Context model
- Use case diagram
- State chart

(Lecture 7 and 8)

Part 3) **Product overview. Software architecture: Presenter: Rachna**
- Product overview (not showing product pictures yet). The basic architectural principals.
- Architecture diagrams:
- Functional block diagrams
- Interface diagrams
- Show product on screen. With hardware features. And 2 screens. Explain usage. Customization. Levels based on severity.

(Lecture 10, 11)

Part 4) **UI design: Presenter: Rachna + Seema**
- Login screens --> face recognition / teacher login screen
- Level I screens + 1 app
- Level 2 screens + 1 app
- Scheduling

Part 5) **Conclusions: Presenter: Seema**

- Why we think our product will make them happy

Division of graphics-related tasks:
Lizi: Level I UI screens,
Aditee: Scheduling app UI screens, Context diagram, Use case diagram
Rachna: Product drawing, login screens, Functional block diagram, interface diagram
Seema: Level 2 UI screens, state chart

Timelines:
Individual slides ready by Nov 9 (Sunday) 8pm. Send them to Seema.
Consolidated PPT ready by Nov 10 (Monday)
1st run-through of presentation on Nov 11 (Tuesday) at 10 AM (confirm this appointment)
Final PPT submit on Nov 14 (Saturday)

Date: 11th Nov 2014
Place of Meeting: Library Room: LC106

Discussed Slides
Refined Flow
Marked Points to be changed.

Date: 13th Nov 2014
Place of Meeting: Library Room: LC 108

- Made all Changes.
- Decided to refine product diagram and functional diagram.
- Refinement done by Aditee.
- Divided parts for presentation to be done.
    - Introduction and Objective – Lizi
    - Requirements and Observations – Rachna
    - Diagrams (RE models & Design) – Aditee
    - User Interface and Conclusion – Seema

Date: 14th Nov 2014
Place of Meeting: Library Room: LC 108, 109

- Rough Separate Practice of Presentation with Timer
- Corrected wrong points in presentation.
- Final submission of PPT was done in evening.

Date: 15th Nov 2014
Place of Meeting: Library Room: LC 109

Practiced together two times complete presentation with timer.

Date: 20th Nov 2014
Place of Meeting: Library Room: LC007

Discussed about format of SRS Document.

Discussed about documents which to be submitted.

Divided the task of SRS document.

Aditee	Lizi	Rachna	Seema
General Description	General Description	Non-functional Requirements	Introduction

Made a list of queries to be cleared from professors.

Email of Queries was sent by Seema on behalf our team to professors on 25 Nov 2014.

Date: 25th Nov 2014
Place of Meeting: Library Room: LC006

Discussed about format of SRS Document.

Divided the task of SRS document.

Aditee	Lizi	Rachna	Seema
Use case and user scenarios	Functional Requirements	Activity, Sequence, Interface and n^2-matrix	External Interface Requirements

Date: 1st Dec 2014
Place of Meeting: Library Room: LC006

- Consolidation of SRS document.

Date: 3rd Dec 2014
Place of Meeting: Library Room: LC006

- Modified and finalized entire SRS document.
- Finalized and made all the supporting documents.