

## STATEMENT OF WORK

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### **I-Saksham Education and Learning Foundation**

Delhi, India

i-Saksham.org

#### **MISSION:**

i-Saksham works to Build community edu-leaders to enrich education experiences of underserved children for continued success. i-Saksham works in extremism affected areas, where schools are largely dysfunctional or highly strained. They train village youth as community leader who teacher children in the village. The youth is supporter for her career growth. I-Saksham has reached out to 5000+ children thorough 150+ youth, so far.

i-Saksham aims to reach out to 1Mn children and 30,000 youth by 2030, in simular underserved, difficult areas.

An initiative by Prime Minister's Rural Development fellows, i-Saksham works in Extremism Affected Districts of Eastern India. The genesis was based on the organisation's grassroots experiences of witnessing deep distress of the public education system in extremism affected districts of Bihar. The experience made them believe that unless the community ownership and capabilities are enhanced, it is difficult for any grassroots transformation of public schools to sustain.

i-Saksham builds youths, primarily females as community edu-leaders through a 2-year fellowship program. These edu-leaders are trained in child-centric pedagogy, digital technology, and community facilitation skills to:

- a. Enrich the educational experiences of 30 children through direct engagement by providing supplementary education in a local under-resourced government school.
- b. Enhance the performance of government schools through the demonstration of effective teaching-learning processes and productive community participation.
- c. Drive community ownership through engagement with parents and community institutions-PRI, SMC, SHGs.
- d. Emerge as female role models and long term agents of change

i-Saksham has recently forged a partnership with JEEViKA, a World Bank aided Government of Bihar's livelihood initiative to implement the edu-leader's fellowship model through cluster-level federations of women self-help groups across Bihar.

**PROJECT:**

Data Analytics/Visualization; Database/CRM Migration / Implementation

**ORGANIZATION'S VISION FOR THE PROJECT:**

i-Saksham identifies and nurtures local youth (preferably females and differently-abled) in rural areas as education-leaders, trains them in pedagogy, digital technology, and community leadership skills and places them in local government schools where they provide supplementary education to under-resourced schools through innovative pedagogy methods and digital tools. The youth also work on building the capacity of the parents to be a part of learning journey of the child.

i-Saksham supports these education-leaders with their career advancement, preferably in the education sector, so as to create teachers and administrators for the future.

To track children profile, attendance, learning and personality growth, we maintain data on google sheets. However, with our growing scale, it is becoming difficult to manage. There are delays in consolidating data and we have to repetitively spend time to get updates. We need real time updates and view for stakeholders to drive smooth organisation functioning.

i-Saksham envisages that a centrally managed MIS with offline apps to help data collection in rural poorly-connected areas will help us in doing our work better. So, the MIS will have two parts

1. A central DB managed through a web interface. Here we should be able to manage data of edu-leaders and children.
2. An app which can work offline and collects data on children profile, attendance and learning progress.

The DB has been largely designed.

**ORGANIZATION'S EXISTING BASELINE:**

As of now, the organisation is using googlesheets to collect data. i-Saksham have 2 team members working full time and 2 part-time to manage this data.

**POTENTIAL IMPACT FOR THE ORGANIZATION:**

The team works very intensively with the edu-leaders, the children and the community. To understand how the interventions are doing, they need a robust, centrally managed system which brings transparency, and efficiency within the organization.

With organisation growing, to ensure the quality of interventions they have had at small scale, the organisation need these solutions.

## **PRE-REQUISITES FOR KICKOFF:**

*Over the years, JPMC has identified that successful preparation is the key to a successful project. As such, the Client agrees to come prepared to the project kick-off with the following pre-requisites in place.*

- **Executive Buy-In:** The CEO, Executive Director, or Board must be aware of the project and must have signed off on it. They need to ensure that the CLIENT has enough time to participate in this project.
- **Sustainability Plan:** JPMC does not provide ongoing support after these projects complete. As such, the CLIENT must have a sustainability plan for hosting and maintaining the delivered solution.
- **Stakeholder Awareness:** The CLIENT needs to ensure that key stakeholders are aware of the project and must set expectations that the key stakeholders might be asked to participate in the process. Key Stakeholders could include CLIENT staff, Vendors, Constituents who the client serves or other partners.
- **Time:** The Product Owner on the CLIENT side must set aside one day for the Project Kick-off, one day for the Project Closeout and approximately 2 hours of week of time for the 6 to 8 month duration of the project. In the event that CLIENT is not able to make certain meetings, a fully versed Full-Time member of the CLIENT staff should be advised to fill in.
- **Technical Information:** Many projects may require technical information such as current web hosting company, current tech stacks, integration points, sandbox/development environments, etc. and other information. The CLIENT should have all of this information gathered or easily accessible for the Project Kick-off meeting.

## **EXCLUSIONS:**

- The CLIENT is responsible for all recurring and third party vendor charges for the ongoing hosting and maintenance of the CLIENT's solution.
- The JPMC FFG team is comprised of technology employees and as such the following application related activities are excluded from the scope of the project:
  - Graphic Design/Visual Design
  - User Experience / User Interface Design
  - Data Cleaning/Data Entry