

JOB REQUEST

PILIPINAS KAO, INC.

REQUESTING DEPARTMENT

REQUESTING DEPARTMENT	: QA	DATE ISSUED	11/09/2015
EQUIPMENT TAG NUMBER	:	REQUESTED BY	VFLavezaris
EQUIPMENT DESCRIPTION	: EXHAUST FAN	SUPERVISOR	MYZ Roa
LOCATION	: QA GC ROOM	SECTION MANAGER	JZ Tamayo
EXPECTED TIME FINISHED	:		

BRIEF DESCRIPTION OF REQUEST: (Please use another sheet for drawings, illustration, measurements, etc.)

Kindly remove / dismount the remaining 1 exhaust fan from the GC Room and proceed with the concreting of the resulting hollow portion of the GC Room's wall.

PRODUCTION ENGINEERING DEPARTMENT

JOB CLASSIFICATION:	<input type="checkbox"/> Maintenance	DATE RECEIVED	:	
	<input type="checkbox"/> New Installation/ revision	JOB REQUEST NO.	:	
<input type="checkbox"/> MECHANICAL		ENG'R.-IN-CHARGE	:	
<input type="checkbox"/> ELECTRICAL/ INSTRUMENTAION		CONTRACTOR	:	
<input type="checkbox"/> CIVIL				

REMARKS:

FOR NEW INSTALLATION/ REVISION ONLY:

ESTIMATED COST	:	
ENGINEER-IN-CHARGE	:	
APPROVED BY	:	
		Requesting Department Manager

JUSTIFICATION:

MAINTENANCE CONTRACTOR

WORK PERFORMED: (Use separate sheet if necessary)	RECEIVED BY	:	
TROUBLE:	DATE RECEIVED	:	
	DATE STARTED	:	
	DATE FINISHED	:	
CAUSE(S):	PERFORMED BY	:	
ACTIONS TAKEN:	JOB STATUS VERIFICATION:		
	ENG'R.-IN-CHARGE	:	
	REQUESTING DEPT.	:	
	REMARKS	:	