



# SEERAT KAUR

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GitHub: <https://github.com/SeeratKa> LinkedIn: [linkedin.com/in/seerat-kaur-190a65302](https://www.linkedin.com/in/seerat-kaur-190a65302)

Dear Hiring Manager,

I am writing to express my interest in the Web Developer position. With a solid background in web development and a passion for creating user-friendly websites, I am excited about the opportunity to contribute to your team's success.

In my recent role at Viewtech Services, I honed my skills in designing and developing websites using HTML, CSS, JavaScript, PHP, C#, and MySQL, among other technologies. I collaborated closely with cross-functional teams to implement solutions that enhanced the functionality and performance of existing systems.

I am a fast learner with strong time management and multi-tasking skills. Strong work ethic in the team or individual settings to drive product success and process efficiency. Strong troubleshooting and problem-solving skills with an analytical mindset. Your listed requirements closely match my background and skills. A few I would like to highlight that would enable me to contribute to your bottom line are:

- Highly skilled in designing, testing, and developing software.
- Well-versed in DBMS, Java, C++, C, JavaScript, HTML, CSS, WordPress, and Bootstrap.
- Equipped with the knowledge of Back-end languages Android Java, Android Kotlin, Asp.net, React, Visual Basic, Database: MySQL.
- Effective interpersonal, communication and conflict resolution skills.

Additionally, my educational background includes a one-year certificate program in Software Development from Bow Valley College, where I gained proficiency in various programming languages and technologies such as React, Node.js, SQL, and MongoDB. I also hold a degree in Business Administration, providing me with a well-rounded understanding of organizational dynamics and business processes.

I've attached a copy of my resume that details my education and experience. I can be reached anytime via my cell phone, 587-436-9190 or via email at [seeratchahal8@gmail.com](mailto:seeratchahal8@gmail.com). Thank you for your time and consideration. I look forward to speaking with you.

Warm regards,

Seerat Kaur



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## Objective

Seeking a position as a web developer where I can utilize my skills to build user-friendly websites and platforms, contributing to the success of the team and organization.

## Education and Training -

Bow Valley College | Calgary, AB

**Business Administration**

05/2021

- Completed **Business Administration** program with **3.57 GPA**.

Bow Valley College | Calgary, AB

**Information Technology**

05/2020

- Completed one year certificate program in **Software Development** with **3.87 GPA**.
- **HTML, CSS, JavaScript, Bootstrap, React, Node.js, SQL, Mongo DB, WordPress, PHP, Kotlin**

Punjabi University Patiala | Punjab (India)

**Computer Science, Mathematics and Statistics**

06/2018

- Graduated from University in **B.S.C (C.S.M) [Computer Science, Statistics and Mathematics]** with **3.9 GPA**.
- **Introduction to I.T, C, C++, DBMS, Data Structure, Operating Systems, ASP.NET, Computer Networking and Data Communication, Visual Programming.**
- **Ranked third among all college students in Punjab, India.**

## Skills -

- Organizational skills
- Empathy
- Conflict resolution
- Good communication skills
- Adaptability
- MS Office, PowerPoint, Excel, Outlook
- Patience
- Time management
- Decision-making
- Creativity

## Experience

### **Viewtech Services-Calgary, Alberta, Canada [Web developer]**

June 2022- October 2023

- Design and develop Website using HTML, CSS, JavaScript, PHP, C#, MySQL, and other technologies.
- Developed software development design patterns.
- Coordinated with other department to support and implement existing production systems and business solutions.

### **JOHN DEERE India Pvt Limited [Software Engineer]**

June 2018- November 2018

- Responsible for the designing web solutions for back-end and front-end development to establish and guide website architecture and functionality.
- Develops new website features and seeks out existing solutions to meet client needs.
- Worked in HTML, CSS, Node.js, React, JavaScript, Oracle, SQL, Visual Studio, TFS and asp.net.
- Debugging and testing.

### **Other Experiences:**

#### **Regent Protection Services| Calgary, AB**

(Concierge at The Renaissance)

05/2021-Current

- Responding to large volume of calls (from residents, management and contractors) by giving appropriate response.
- Handling complaints from residents, directs to management if needed.
- Provide comprehensive administrative support to executives, including managing calendars, scheduling meetings, and handling incoming and outgoing communications with professionalism.
- Perform clerical duties, such as filing, typing, and data entry to maintain organized and efficient office operations.

#### **Jugo Juice, The CORE Shopping Centre (TD Square) | Calgary, AB Supervisor**

06/2021 - Current

- Interacted professionally with customers and inside personnel, answering questions and responding to phone and email inquiries.
- Trained new employees in cashiering procedures, helping in resolving work related issues.
- Made orders for new office supplies based on demand and budgetary restraints.

## References:

- Karamjit Singh Sandhu (Inventory Management Supervisor at Whirlpool)  
Contact: (403) 671 -7114  
E-mail: [karamjit\\_sandhu\\_dhl@whirlpool.com](mailto:karamjit_sandhu_dhl@whirlpool.com)
- Yatin Kalra- Admin IV (data Integrity) AHS  
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- Gagandeep Bhullar (Web developer)  
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- Kamalpreet Sandhu (Security Guard at Regent Protection Services)  
Contact: (403) 671-7174