

KANYALUO TERTIARY STUDENTS' ASSOCIATION (KATSA)



CONSTITUTION (2023)

PREAMBLE

We the students in institutions of higher learning from Kanyaluo Ward, have desired to constitute ourselves as a distinct organization and as a framework of this organization, which shall secure our unity and prosperity together with that of generations to come.

ACKNOWLEDGING the supremacy of the Almighty God of all creations.

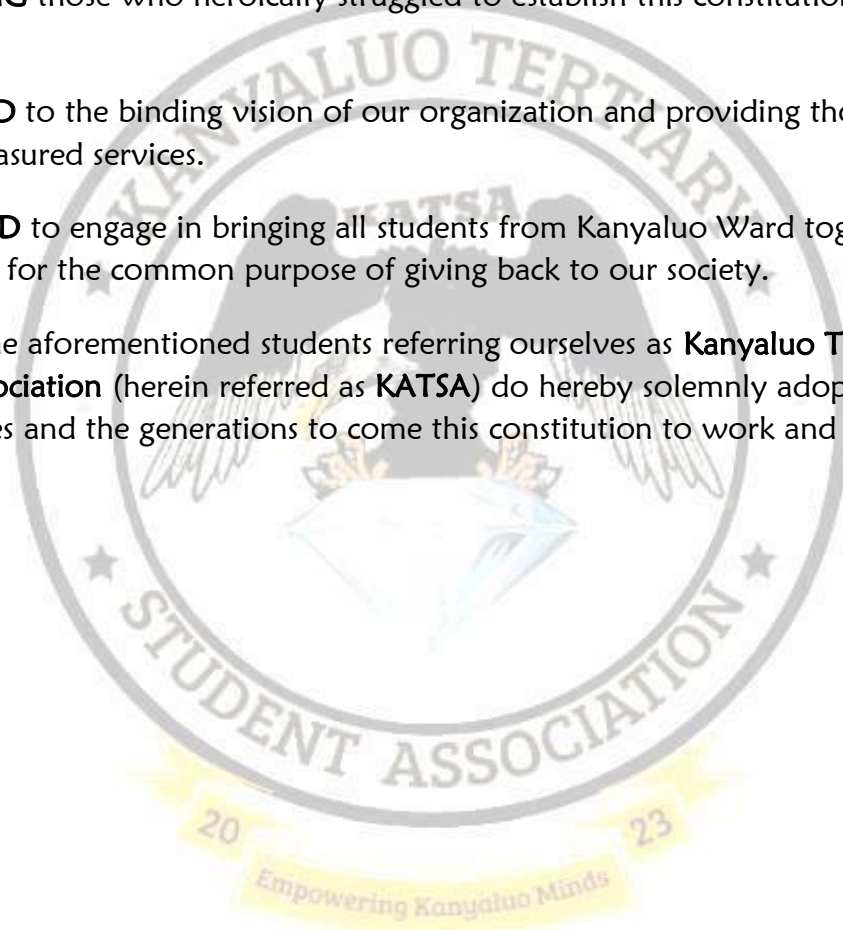
RESPECTING all persons with all their differences in racial, ethnicity, age, gender, religion, social statuses and any other status without discrimination or prejudice.

HONOURING those who heroically struggled to establish this constitution and **KATSA** in general.

COMMITTED to the binding vision of our organization and providing those who in need our treasured services.

DETERMINED to engage in bringing all students from Kanyaluo Ward together and uniting them for the common purpose of giving back to our society.

Therefore, the aforementioned students referring ourselves as **Kanyaluo Tertiary Students Association** (herein referred as **KATSA**) do hereby solemnly adopt, enact and give ourselves and the generations to come this constitution to work and be guided by it.



CHAPTER 1: SUPREMACY OF THE CONSTITUTION AND SOVEREIGNTY OF THE MEMBERS.

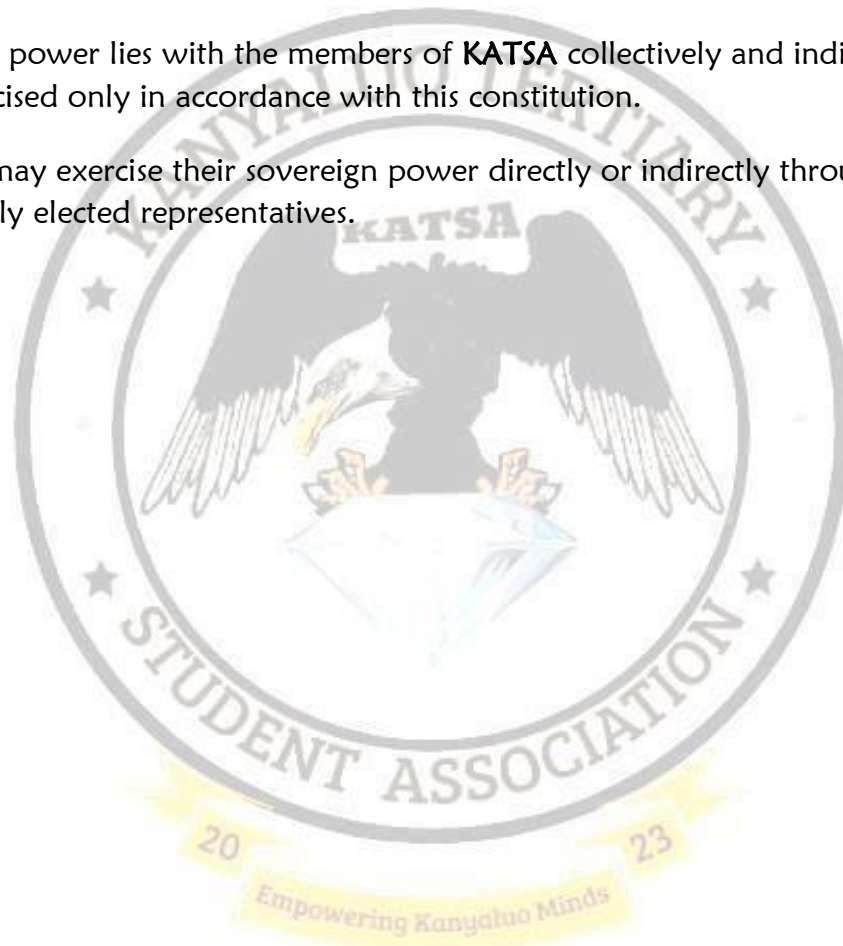
ARTICLE 1: SUPREMACY OF THE CONSTITUTION

This constitution shall be the supreme law of **KATSA** and it shall bind all **KATSA** members and if any other rule, order or provision is consistent with this constitution shall prevail and any other rule, order or provision which may be inconsistent with any part of this constitution shall to the extent of the inconsistency be void.

ARTICLE 2: SOVEREIGNTY OF THE MEMBERS

All sovereign power lies with the members of **KATSA** collectively and individually and may be exercised only in accordance with this constitution.

The people may exercise their sovereign power directly or indirectly through their democratically elected representatives.



CHAPTER 2: INTRODUCTION

ARTICLE 3: NAME

The name of the association shall be **Kanyaluo Tertiary Students Association (KATSA)**.

KATSA shall be owned by all students in government approved universities, colleges and TVET institutions, alumni and interested professionals within Kanyaluo Ward.

ARTICLE 4: MOTTO

Empowering Kanyaluo Minds

ARTICLE 5: VISSION

To build a vibrant and cohesive community of Kanyaluo students in tertiary institutions, united by a shared commitment to academic success, cultural heritage preservation, and societal impact, thereby becoming catalysts for positive change in our local and global communities.

ARTICLE 6: MISSION

To foster academic excellence, promote cultural pride, and facilitate community engagement among Kanyaluo students in tertiary institutions, while striving for inclusive growth and collective success.

ARTICLE 7: OBJECTIVES

- 1. Promote academic excellence:** This objective involves creating programs and initiatives aimed at helping Kanyaluo students achieve high academic standards. This can include organizing study groups, offering tutoring services, hosting educational workshops, and providing resources such as textbooks and study materials.
- 2. Preserve and celebrate Kanyaluo cultural heritage:** This objective focuses on fostering pride in Kanyaluo culture and traditions among students. Activities may include organizing cultural events, festivals, and heritage celebrations, as well as facilitating cultural exchange programs to share Kanyaluo heritage with the broader community.
- 3. Provide support and resources for Kanyaluo students:** This objective aims to support the holistic well-being of Kanyaluo students by offering various forms of assistance. This could include mentorship programs, counseling services, career guidance, financial aid, and access to resources such as academic advising and campus facilities.

4. ***Foster unity and solidarity among Kanyaluo students:*** This objective emphasizes the importance of building a sense of community and belonging among Kanyaluo students. It involves promoting inclusivity, diversity, and mutual support within the association to create a supportive environment for all members.
5. ***Engage in community service initiatives:*** This objective focuses on giving back to the broader community through volunteer work and service projects. Kanyaluo students can contribute positively to society by organizing community service activities such as environmental clean-ups, charity fundraisers, and educational outreach programs.
6. ***Advocate for the rights and interests of Kanyaluo students:*** This objective involves representing the collective voice of Kanyaluo students and advocating for their needs and concerns within the tertiary institution and beyond. This may include lobbying for policy changes, addressing issues of discrimination or injustice, and promoting equitable access to resources and opportunities.
7. ***Establish partnerships with other student associations:*** This objective aims to build collaborative relationships with other student groups, academic institutions, and community associations to leverage resources, share knowledge, and amplify the impact of collective efforts.
8. ***Facilitate networking opportunities and professional development:*** This objective focuses on providing opportunities for Kanyaluo students to network with peers, alumni, and professionals in their field of study. This may involve organizing networking events, career fairs, guest lectures, and skill-building workshops to enhance students' future prospects and career readiness.
9. ***Organize cultural and educational events:*** This objective aims to raise awareness and promote understanding of Kanyaluo culture, traditions, and values among both members and the broader community. Cultural and educational events can include lectures, performances, exhibitions, and discussions on topics relevant to Kanyaluo heritage and identity.
10. ***Continuously assess and adapt programs and services:*** This objective emphasizes the importance of ongoing evaluation and improvement to meet the evolving needs of Kanyaluo students. The association should regularly solicit feedback from members, evaluate the effectiveness of its programs and services, and make adjustments as necessary to ensure relevance and impact.

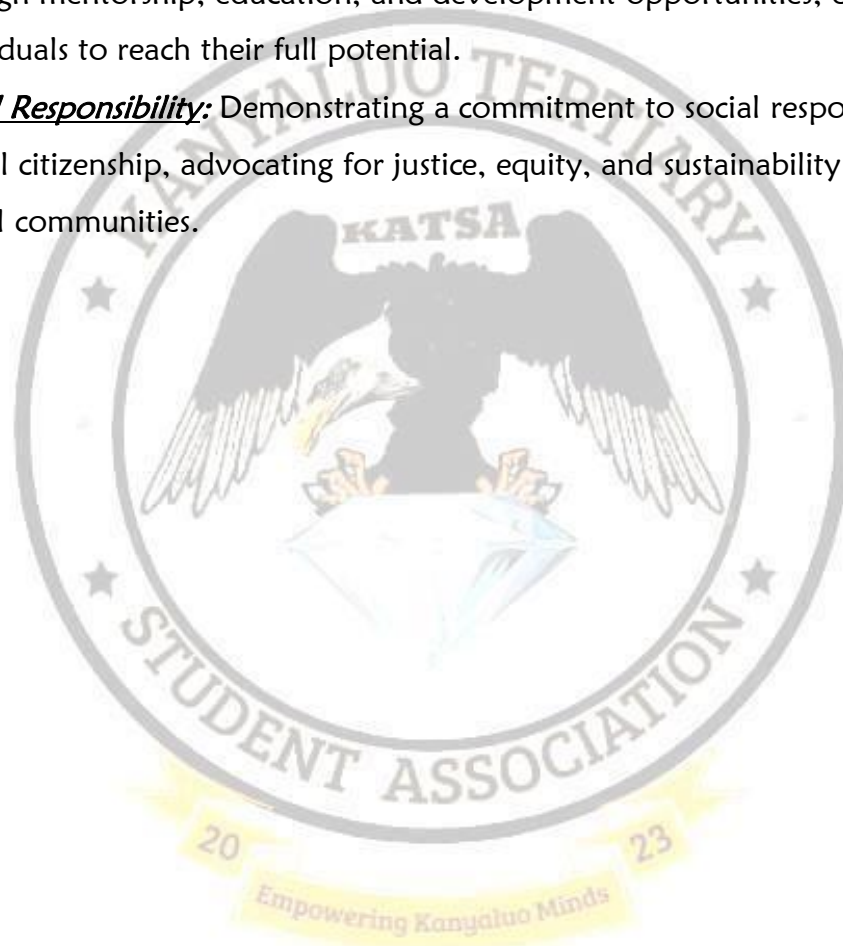
ARTICLE 8: CORE VALUES

Our core values shall be the principles that will guide the internal and external actions of **KATSA** and drive our accountability to each other and our stakeholders.

The core values shall be;

1. **Excellence:** Striving for academic and professional excellence in all endeavors, promoting a culture of continuous improvement and achievement among members.
2. **Unity:** Fostering a sense of unity, solidarity, and belonging among Kanyaluo students, celebrating diversity while embracing common heritage and identity.
3. **Respect:** Treating all individuals with dignity, respect, and empathy, valuing diverse perspectives and promoting inclusive and equitable interactions within the association and beyond.
4. **Integrity:** Upholding honesty, integrity, and ethical behavior in all actions and decisions, maintaining transparency, and accountability in governance and operations.
5. **Community Engagement:** Engaging actively with the broader community through service, collaboration, and advocacy, making meaningful contributions to address social issues and promote positive change.
6. **Cultural Pride:** Celebrating and preserving Kanyaluo cultural heritage, traditions, and values, promoting awareness, appreciation, and understanding of our rich cultural legacy.
7. **Leadership:** Empowering members to develop leadership skills, take initiative, and inspire others to create positive impact within the association, on campus, and in society.
8. **Innovation:** Embracing creativity, innovation, and adaptability to address challenges, explore new opportunities, and drive positive change in an ever-evolving world.

9. **Inclusivity:** Creating an inclusive and welcoming environment where all members feel valued, respected, and empowered to contribute their unique talents and perspectives.
10. **Collaboration:** Emphasizing teamwork, cooperation, and collaboration to achieve common goals, leveraging collective strengths and resources for greater impact and success.
11. **Personal Growth:** Supporting the personal and professional growth of members through mentorship, education, and development opportunities, empowering individuals to reach their full potential.
12. **Social Responsibility:** Demonstrating a commitment to social responsibility and ethical citizenship, advocating for justice, equity, and sustainability in local and global communities.



CHAPTER 3: REGISTRATION, ASSOCIATION AND MEMBERSHIP

ARTICLE 9: REGISTRATION

KATSA shall be registered with the registrar of social services.

ARTICLE 10: ASSOCIATION

KATSA shall seek to engage other partners and relevant bodies to support special activities financially or otherwise. In this association **KATSA** shall seek to maintain its identity and the provisions of articles 7 and 8 of this document.

In the event that any partner or relevant body, above contravenes **KATSA** identity and the provisions of articles 7 and 8 of this constitution **KATSA** shall cease to associate with it and they will be deemed liable.

ARTICLE 11: MEMBERSHIP

There shall be only two categories of membership in **KATSA** drawn from interested parties and stakeholders.

1. Ordinary membership
2. Associates' membership

11.1 ORDINARY MEMBERSHIP

Ordinary membership shall constitute of only one category;

11.1.1 Undergraduates

Qualifications for ordinary members (undergraduates)

1. One **must** be from Kanyaluo ward.
2. One **must** be a bona fide student of any government approved university, college or TVET institution.
3. One **must** abide by provisions of article 8 as provided in this document.
4. One **must** be ready to cooperate with other members in achieving associational goals and objectives as provided in article 7 of this document

11.2 ASSOCIATES MEMBERSHIP

Associate membership shall constitute of only two categories;

1. Alumni
2. Honorary

Qualifications for Alumni members

- ❖ Be graduates who were former members of **KATSA** from Kanyaluo Ward.
- ❖ Alumni members shall participate in associations' elections through electing their representative at the ward level.
- ❖ Alumni representative at the ward executive committee shall have no voting right.
- ❖ Alumni members shall enjoy all benefits of the association.

Qualifications for honorary members

- Any other person who has shown interest in **KATSA** or rendered services to **KATSA**, who is neither an ordinary member nor an alumni, is eligible to be an honorary member upon approval by the ward executive committee.

11.3 BENEFITS OF BEING A MEMBER

- ✓ Access to participation certificate as well as letters of recommendation corresponding to the length of your volunteerism.
- ✓ Opportunity to nurture and promote talents and skills.
- ✓ Opportunity to develop and exercise youth leadership within the association.
- ✓ Opportunity to acquire specialized skills through technical trainings, workshops and seminars.
- ✓ Opportunity to volunteer with the ward government or other non-governmental associations to gain skills and experience.

ARTICLE 12: CESSATION OF MEMBERSHIP

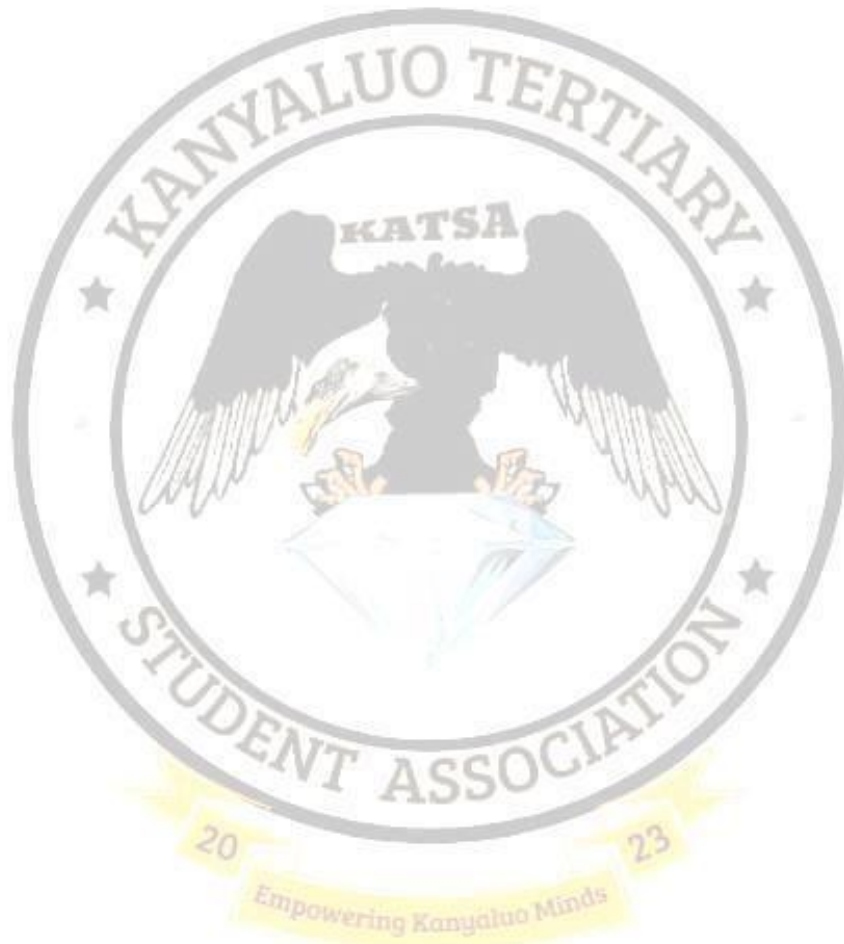
A person shall cease to be a member of **KATSA** in the following instances:

1. Voluntary withdrawal

Any person voluntarily intending to withdraw their membership is free to do so.

2. Involuntary withdrawal

- A member may be terminated for good by two-thirds of the leaders. However, he/she shall be given a reasonable opportunity to be heard.
- Upon violation of the spirit and pronouncements of the association's constitution



CHAPTER 4: LEADERSHIP STRUCTURE

All leaders **MUST** be active members at the start and throughout their tenure, performing their roles as stipulated in this constitution. One **Must** not be a leader in any other youth association in Kanyaluo Ward unless resigned from the other one month before the elections.

ARTICLE 13: OFFICE BEARERS

The leadership structure shall be divided into **three (3)** categories:

1. Ward Leadership
2. Institutional leadership
3. Chapter Leadership

ARTICLE 14: WARD LEADERSHIP

It shall constitute of a total of **Eight (8)** leaders comprising of **seven (7)** members elected by Ward leaders and **one (1)** nominated ward executive member. The various positions shall be:

1. Chairperson
2. Vice Chairperson
3. Secretary General
4. Treasurer
5. Organizing Secretary
6. Public Relations Officer
7. PWDs representative
8. Nominated Ward executive member

14.1 DUTIES OF THE OFFICIALS

1). CHAIRPERSON

1. Shall be the head of the organization.

2. Shall chair Ward executive meetings.
3. Shall be the head coordinator of all the activities of **KATSA**.
4. Shall be a signatory.
5. Shall announce election results in exemption of **KATSA** election body.
6. Shall give timely report of the organization signed by at least three members of the Ward executive upon approval by the executive.

Qualifications of the Chairperson

- ***Must** not an elected Ward leader.*
- ***Must** show interest of vying for Chairperson within 24hrs after announcements through writing to the elections board.*

2). VICE CHAIRPERSON

1. Shall assist the chairperson in coordination of **KATSA**'s activities.
2. Shall take over the responsibilities of the chairperson in his/her absence.
3. Shall maintain discipline and be the time keeper during meetings.
4. Shall be in charge of the overall **KATSA** Welfare Department.

Qualifications of the vice Chairperson

- *Must be a registered and active member of **KATSA** for a period exceeding 6months.*
- *He/she should **not** be an elected leader at the Ward level.*
- ***Must** show interest of the post within 24hrs after announcement through writing to the electoral board.*

3). SECRETARY GENERAL

1. Shall be the custodian of the **KATSA**'s constitution.
2. Shall be a signatory.
3. Shall be the custodian of all documents of **KATSA** except the financial documents.
4. Shall be the secretary to the executive committee meeting and shall record and keep proceedings of the said committee meeting.
5. Shall write minutes and any necessary reports of organization's meetings.

6. Shall read the agendas of the organization's meeting.
7. Whenever necessary he/she shall represent **KATSA** with the chairperson in formal and informal activities involving the organization.

Qualifications of the secretary general

- *Must be a registered and active member of **KATSA** for a period exceeding 6months.*
- *He/she should **not** be an elected leader at the Ward level.*
- *Must show interest of the post within 24hrs after announcement through writing to the electoral board.*

4). TREASURER

1. Shall be the custodian of all the finances, funds and investments of **KATSA**.
2. Shall prepare **KATSA**'s operating budget at the beginning of every year.
3. Shall advice the executive committee on financial matters.
4. Shall be a signatory.
5. Shall prepare and present financial reports during general meetings.

Qualifications of the treasurer

- *Must be a registered and active member of **KATSA** for a period exceeding 6months.*
- *He/she should not be an elected leader at the Ward level.*
- *He/she must possess good and unquestionable character/conduct.*

5). ORGANISING SECRETARY

1. Shall be in charge of the welfare of **KATSA** members at all times.
2. Shall prepare venues for meetings
3. assist in planning for activities.

Qualifications of the organizing secretary

- *Must be a registered and active member of **KATSA** for a period exceeding 6months.*

- *He/she should not be an elected leader at the Ward level.*
- *Must show interest of the post within 24hrs after announcement through writing to the electoral board.*

6). PUBLIC RELATIONS OFFICER (PRO)

1. Shall be in charge of all public relation affairs of **KATSA**.
2. Shall be in charge of negotiating partnership and working relations with external stakeholders.
3. Shall be the chief correspondent in invitations to external parties.
4. Shall receive any visitors into **KATSA**.
5. Shall be in charge of all **KATSA**'s publicity not limited to media.

Qualifications of the PRO

- ***Must** be a registered and active member of **KATSA** for a period exceeding 6months.*
- *He/she should **not** be an elected leader at the Ward level.*
- ***Must** show interest of the post within 24hrs after announcement of ward results through writing to the electoral board.*
- ***Must** possess good communication skills and negotiation techniques.*
- ***Must** be presentable and courageous.*
- ***Not** limited to geographical locations.*

7). PERSONS WITH DISABILITIES (PWDs) REPRESENTATIVE

1. Shall register all persons with disabilities with **KATSA**.
2. Shall be in charge of all affairs concerning people with disabilities in **KATSA**.
3. Shall keep records of organizations giving services to **PWDs**.
4. Shall together with other leaders raise public awareness on disability.

Qualifications of the PWDs representative

- *Must be a registered and active member of **KATSA** for a period exceeding 6months.*
- *Must show interest of the post within 24hrs after announcement through writing to the elections board.*
- *Should be a **person with disability** unless there is no such contestant.*

ARTICLE 15: INSTITUTIONAL LEADERSHIP

- There shall be only one (1) representative in each institution.
- The institution representatives shall be elected by institution members and must be from Kanyaluo Ward.
- Must be a member of the respective institution.

Duties of Institution Leaders

1. To represent the respective institution at the Ward assembly
2. Organize activities at institution level.

NB/ There shall be a provision for one institutions' coordinator, who will be appointed by the institution's leaders.

ARTICLE 16: CHAPTER LEADERSHIP

There shall be three (3) Chapters namely:

1. Mental Health and Environmental Chapter
2. Talents and Entrepreneurship Chapter
3. Evangelism Chapter

Each Chapter shall comprise of five (5) leaders elected by all registered **KATSA** members **except** the **Evangelism Chapter** in which interested aspirants shall be vetted and nominated by the outgoing Chapter leaders on the basis of commitment and service to the Chapter.

The various positions are as follows:

1. Chairperson

2. Vice chairperson
3. Secretary
4. Treasurer
5. Organizing Secretary

16.1 DUTIES OF CHAPTER LEADERS

1). CHAIRPERSON

1. Shall be the head of **KATSA** at the chapter level.
2. Shall coordinate all chapter activities.
3. Shall chair chapter meetings.
4. Shall be a representative of the chapter at the executive.

2). VICE CHAIRPERSON

1. Shall assist the chairperson in coordinating chapter activities.
2. Shall act on behalf of the chairperson in his/her absence.
3. Shall perform any duty delegated to him/her by the chairperson.

3). SECRETARY

1. Shall write minutes and reports of chapter meetings.
2. Shall be the custodian of all documents to be held at the chapter level.
3. Shall register all members who take part in chapter activities and keep their records.
4. Shall read agendas of chapter meetings.
5. Shall register any new member and submit a copy of the records to the secretary general.

4). TREASURER

1. Shall collect and record any finances to be collected at the Chapter level and
2. Submit the records to the Ward treasurer.
3. Shall maintain a copy of all financial documents and receipts for evidence purposes at chapter level.

5). ORGANIZING SECRETARY

1. Shall prepare venues for chapter activities.
2. Shall assist in planning for activities at chapter level.
3. Shall at the chapter level assist the Ward Organizing Secretary to ensure welfare of members at all times.

16.2 QUALIFICATIONS OF CHAPTER LEADERS

- *Must be an active registered member of **KATSA** for a period exceeding 6months.*
- *Must apply through writing to the electoral committee within five (5) days after announcement of election date.*

ARTICLE 17: BOARD OF TRUSTEES (B.O.T).

Shall comprise of Ten (10) members as follows:

1. Chief Executive Officer (CEO)

- Who is the founder of the Association

2. Alumni Representative

- Who will be elected by fellow alumni

3. Seven (7) Professionals representing different sectors

- Who will be appointed and approved by the **KATSA** ward Executive.

4. Chairperson

- Who is an ex- official to B.O.T and elected by the **KATSA** members either directly or in-directly.

17.1. DUTIES OF THE B.O.T

1. Shall advice and guide the executive committee on administrative matters.
2. Shall link-up **KATSA** with external stakeholders.
3. Shall be the caretaker of **KATSA** in case there is total power vacuum.
2. Shall assist **KATSA** in identifying potential well-wishers.
3. Shall oversee the executive activities
4. Shall perform any other role related to the organization.

17.2 QUALIFICATIONS OF THE B.O.T MEMBERS.

- *Certified and dignified persons.*
- *The alumni representative **MUST** be a previous member of the **KATSA**.*
- ***Must** be professionals from Kanyaluo Ward with academic prowess.*
- ***Must** be non-political on the agenda of the association.*
- ***Must** be well versed with the association's constitution.*
- ***Must** provide selfless leadership to the association.*
- *Can be former **KATSA** Leaders.*
- ***Must** have shown interest and support to the association's activities.*

NOTE: *B.O.T members shall have no voting rights in the association.*

ARTICLE 18: COMPOSITION OF THE WARD EXECUTIVE COMMITTEE

It shall comprise of the **Eight (8)** ward executive leaders, chapter chairpersons, CEO and **one (1)** alumni representative who are one Ex-Official to the Executive.

18.1. ROLE OF THE WARD EXECUTIVE COMMITTEE

The following shall be the duties of the ward executive committee members:

- 1. Shall be the main decision-making body of **KATSA**.*
- 2. Shall oversee all activities of **KATSA** at Ward level.*
- 3. Shall approve expenditure at the ward representation.*
- 4. Shall be the umbrella body of all divisions of the **KATSA**.*
- 5. Shall monitor the progress of the ward and institutions.*
- 6. Shall be the spokesman in local, Ward and county government.*

ARTICLE 19: TENURE OF LEADERSHIP

All leaders shall serve **KATSA** for a maximum of one year (12 months) with an option of renewing their terms, if they so wish, for terms as long as you are still a student of a tertiary Institution.

The B.O.T members shall cease to hold office in case of:

- i. *Voluntary withdrawal*
- ii. *Violates the rules of the association*
- iii. *Insanity*
- iv. *Death*

ARTICLE 20: KATSA GENERAL ASSEMBLY

- There shall be **KATSA** General Assembly, which Shall comprise of the Ward Executive Committee Leaders, Chapter Leaders and Institution Leaders.
- The following shall be the functions of the **KATSA** General Assembly;
 - a. *Shall discuss matters affecting members.*
 - b. *Shall approve Assembly/ward executive decisions whereby any decision to must be supported by two-thirds majority of the entire assembly membership.*
 - c. *Members shall represent the interests of their chapters in **KATSA** assembly where debate shall be carried out and passed as per rules of the house.*
 - d. *Decisions touching on the chapter or Ward leadership shall be dealt with by the Ward Executive Committee and approved by the General **KATSA** Assembly as*

*per rules of the house, therefore, **KATSA** Assembly can **NOT** carry out such debate without orders from the Ward Executive which shall be given by the chairperson.*

ARTICLE 21: CESSATION OF LEADERSHIP

A leader shall cease to be in their respective positions for reasons stated below.

- 1. In an event where a leader resigns before the stated term over a signed resignation letter upon approval by the executive.*
- 2. Vote of no confidence.*
- 3. Due to death or insanity of a leader.*
- 4. In case, of violation of the provisions and terms of this document.*
- 5. Misconduct as provided in articles 7 and 8 of this document.*

NOTE: *In case of cessation of leadership the vacant position will be filled through appointment of existing leaders with approval of the ward executive committee.*

ARTICLE 22: ELECTIONS

- The elections shall be conducted virtually or physically as deemed appropriate.
- There shall be an Independent Electoral Board
- The Board shall be approved by the exiting executive committee after a written application.
- Elections shall always be conducted any day between Friday to Sunday within 4th week of the eighth month (August) of every year. In cases of physical elections, the institution elections shall be conducted on Saturday of the third week followed by Ward elections on Saturday of the fourth week.
- The Ward elections shall be conducted in the first followed by Chapter Elections followed by Ward and then institution elections as per the dates scheduled by the Electoral Board.

NOTE: *Members of the electoral committee will not be eligible to vie for any seat.*

CHAPTER 5: ACTIVITIES AND MEETINGS

ARTICLE 23: ACTIVITIES

KATSA shall engage in activities;

- a. **Academic Workshops:** Host workshops on study skills, time management, exam preparation, and academic writing to help students excel in their studies.
- b. **Cultural Celebrations:** Organize events to celebrate Kanyaluo culture, such as traditional dance performances, cultural exhibitions, and storytelling sessions.
- c. **Community Service Projects:** Plan and participate in community service activities such as volunteering at local schools, organizing food drives, or participating in environmental clean-up efforts.
- d. **Guest Speaker Events:** Invite guest speakers, including alumni or professionals from the Kanyaluo community, to share their experiences and insights on various topics related to academics, career development, and cultural heritage.
- e. **Mentorship Programs:** Pair upperclassmen or alumni with younger students to provide guidance, support, and advice on academic and personal matters.
- f. **Career Development Workshops:** Host workshops on resume writing, interview skills, job search strategies, and networking to help students prepare for their future careers.
- g. **Cultural Workshops:** Offer workshops on traditional Kanyaluo crafts, cuisine, language, and customs to promote cultural understanding and appreciation.
- h. **Social Events:** Organize social events such as mixers, movie nights, and game tournaments to foster friendships and a sense of community among members.
- i. **Educational Trips:** Plan trips to museums, cultural landmarks, or historical sites relevant to Kanyaluo heritage to provide educational and enriching experiences for members.
- j. **Collaborative Projects:** Partner with other student organizations or community groups to organize joint events, projects, or initiatives that promote cross-cultural exchange and collaboration.
- k. **Fundraising Events:** Hold fundraising events such as bake sales, car washes, or charity auctions to raise funds for scholarships, community service projects, or organizational expenses.

- l. **Sports Tournaments:** Organize friendly sports tournaments or intramural leagues to promote physical fitness, teamwork, and friendly competition among members.
- m. **Leadership Development Programs:** Offer leadership development workshops, seminars, or retreats to empower members with the skills and confidence to take on leadership roles within the association and beyond.
- n. **Cultural Awareness Campaigns:** Launch campaigns or awareness events to educate the broader campus community about Kanyaluo culture, traditions, and contributions to society.
- o. **Networking Events:** Host networking events, mixers, or career panels where students can connect with alumni, professionals, and other individuals in their field of interest.

ARTICLE 24: MEETINGS

24.1. Regular meetings

KATSA shall hold regular meetings at ward level virtually due to the extent of geographical distances *i.e.* being in institutions in different counties.

24.2. General Meetings

There shall be two categories of general meetings. This shall be:

24.2.1. Annual General Meetings (AGM)

The AGM shall be held physically on one of the most appropriate days during the annual mission.

Notice of such Annual General Meetings, agenda for the meeting and the annual statement of accounts shall be passed to all members not less than 21 days before the date thereof. Agendas of the AGM

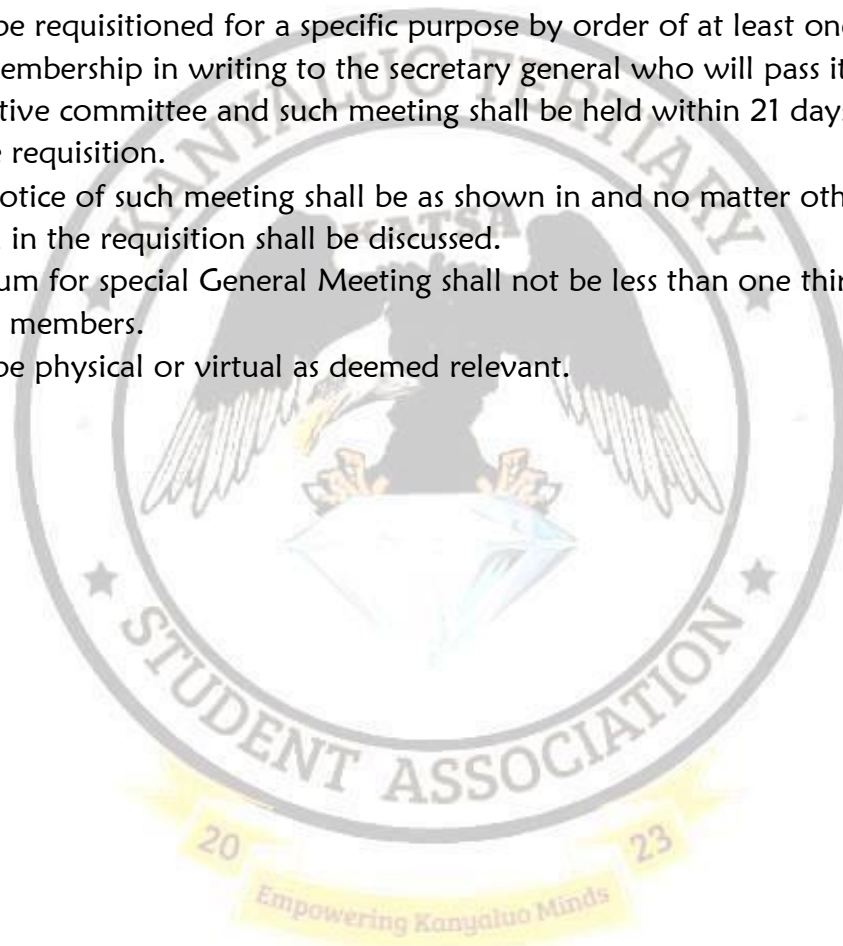
The agendas of the Annual General Meeting shall consist of the following:

- Confirmation of the minutes of the previous general meeting
- Presentation of statement of accounts and office bearers' reports
- Confirmation of office bearers and committee members
- Such other matters as the committee may decide as to which member(s) shall have given notice in writing at least two weeks before the date of the meeting.
- Any other business with the approval of the chairperson.

The quorum for Annual General Meeting shall be two thirds of the active members. If no quorum is obtained the second AGM shall be announced to all members. The number present during the second AGM will be deemed to be the final representation of members and they will conduct the business of the day.

24.2.2. Special General Meeting (SGM)

- May be called for any specific purpose by the Ward Executive Committee. The notice moved by full members of such meeting shall be passed to all members not less than 7 days before the date thereof.
- May be requisitioned for a specific purpose by order of at least one third of the full membership in writing to the secretary general who will pass it to the Executive committee and such meeting shall be held within 21 days of the date of the requisition.
- The notice of such meeting shall be as shown in and no matter other than that stated in the requisition shall be discussed.
- Quorum for special General Meeting shall not be less than one third of the active members.
- May be physical or virtual as deemed relevant.



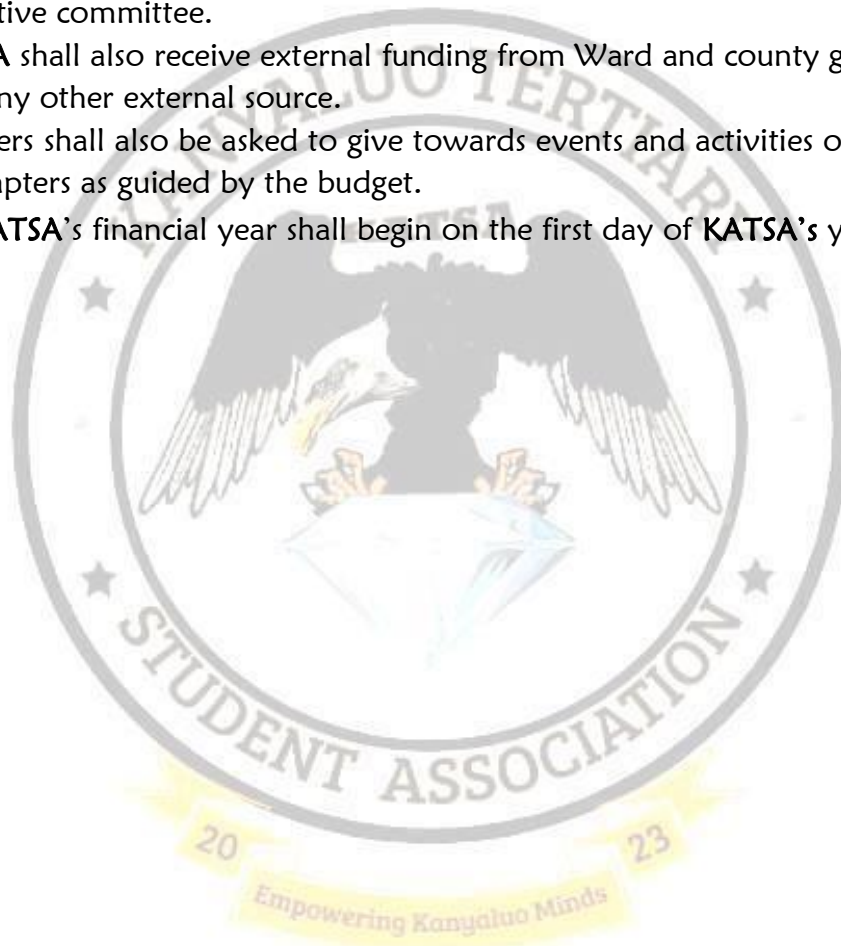
CHAPTER 6: FINANCES

ARTICLE 25: FINANCIAL MANAGEMENT

Transactions shall be conducted with utmost integrity, transparency, accountability and excellence by the relevant persons.

ARTICLE 26: SOURCES OF FINANCES

- ✚ **KATSA** shall receive donations, grants and gifts from convicted members or any other willing persons, bodies, organizations in line with the approval of the executive committee.
- ✚ **KATSA** shall also receive external funding from Ward and county governments and any other external source.
- ✚ Members shall also be asked to give towards events and activities of **KATSA** and its chapters as guided by the budget.
- ✚ The **KATSA's** financial year shall begin on the first day of **KATSA's** year



CHAPTER 7: INSPECTION, AMMENDMENTS AND DISSOLUTION

ARTICLE 27: INSPECTION

The books of accounts and any other records including the list of members shall be available for inspection by any officer or member of **KATSA** on giving a notice in writing to the executive committee of not less than 21days.

ARTICLE 28: AMMENDMENTS

The amendment of the constitution may be by a unanimous vote of the executive committee and two-thirds of the present members during a special general meeting provided the amendment:

- Does **not** significantly alter the mission, vision and objectives of **KATSA** as determined by this document.
- Does **not** significantly alter the associational structure of **KATSA** as determined by this document.
- Will advance the aims and objectives of **KATSA** as determined by this document.

ARTICLE 29: DISSOLUTION

- **KATSA** shall **not** be dissolved except by a resolution passed at a general meeting of members by a vote of two-thirds majority of the members present.
- **KATSA** shall **not** be dissolved except by a resolution passed at a general meeting of members by a vote of two-thirds majority of the members present.
- Provided, however, that **no** dissolution shall be effected without prior permission in writing to the registrar obtained upon application to him/her made in writing and signed by all members of the Ward executive committee.
- When the dissolution of the society has been approved by the registrar, no further action shall be taken by the committees or any office bearers of **KATSA** in connection with the aims of **KATSA** other than to get in and liquidate for cash all the assets of the organization. Subject to the payment of all the debts of **KATSA**, and the balance thereof shall be distributed in such other manner as may be resolved by the meeting at which the resolution for dissolution is/or dissolution is passed.