

IPELENG SITHOLE

DIGITAL OPERATIONS |
BUSINESS SYSTEMS | ERP/CRM

CONTACT

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EDUCATION

2024-2026

STADIO UNIVERSITY

- Bachelor of Information Technology in Web Design & Development

2018-2022

CURRO HAZELDEAN COLLEGE

- High School

SKILLS

- Productivity & Planning: Trello, Notion, Google Workspace
- Data & Reporting: Excel (Pivot Tables, Charts), Power BI (basic)
- ERP & CRM Tools: Odoo ERP (demo), HubSpot CRM
- Web: Basic HTML/CSS knowledge from coursework

KEY SKILLS

- Digital Workflow Optimization
- Data Visualization
- Tech-Savvy, Fast Learner
- Team Collaboration & Communication

PROFILE SUMMARY

I'm a second-year Bachelor of Information Technology student majoring in Web Design and Development, with a growing interest in digital operations, business systems, and ERP/CRM tools. My strengths lie in improving efficiency using digital platforms rather than code — focusing on smart systems, clean processes, and meaningful data insights.

Currently building practical experience through ERP simulations, process mapping, and dashboard creation. I'm actively pursuing certifications in Business Process Management, CRM, and Digital Transformation, and I'm seeking internship opportunities where I can apply my systems thinking, digital toolset, and business logic in real-world environments.

CERTIFICATIONS

Alison (Online)

- Business Process Management
- Introduction to ERP Systems
- Digital Transformation

HubSpot Academy (in progress)

- CRM for Beginners
- Inbound Sales

OPEN TO

Internship Roles in:

- Business Systems / Digital Operations
- ERP/CRM Assistant
- Customer Success / Digital Onboarding
- Business Analysis Support
- Operations & Strategy Internships
- Junior Analyst

PORTFOLIO