Sely Cendana

Medan, Sumatera uatara, Indonesia | 0882017908728 | selycendana35@gmail.com

My name is Sely Cendana, a young and dynamic administrative professional. I have a strong foundation in **graphic design, art design, animation and video editing**. Im pro cient in managing time and completing tasks, streamlining work ows, and leveraging technology to enhance productivity. My excellent communication and interpersonal skills allow me to collaborate effectively with colleagues and stakeholders. I am eager to contribute significantly to a fast-paced and supportive environment so that the company achieves its goals and needs.

Conventional Skill

- **Proficient** in Figma, Adobe Photoshop, CorelDraw, Adobe Illustrator, Canva.
- **Basic knowledge** of HTML, CSS and JS.
- **Great** with communication and public speaking.
- **Strong** leadership and work ethic.

Project Experience

Graphic Designer (Work Field Practice)

September 2024 - March 2025 | PT. Thunder Digital Printing

- **Daily routine ;** designing more than 10 banner layout and 15 mockup comission from the customer which increase company demand by 10%.
- **Weekly routine;** learn and practicing new skill to improves company flows.
- **Monthly routine;** turn in monthly worksheet paper using that filled with acceptance commission notes.
- Arranging and designing 21 Canva page to presented my team workflow in the company.
- Leader of 4 team member which help team mate to achieve good score.

Education

SMKS YP. Pangeran Antasari Helvetia

Desain Komukasi Visual • 2022

- **Relevan coursework** intro to design graphic, art design, computer software and communication.
- **Honors** of graphic design competition, top 3 english public speaker and member of english speech.
- **Club** engglish club and dance club.

Sertification

- **Non-academic** Finalis of Binus poster competition, Top 2 UNPRI public speaking competition.
- **Academic** Member of olimpiade sains jenius, Top 1 academic competition.

Language

- Indonesia language — Native
- English language — Fluent