

# Minidu Fonseka

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## OBJECTIVE

I am currently serving as an Associate Project Manager, actively contributing to project management initiatives in the IT sector. Eager to advance my career, I am now seeking a challenging role as an IT Project Manager where I can leverage my skills and experience to drive successful project outcomes in the dynamic field of technology and project management.

## PERSONAL STATEMENT

During my tenure at Enterprise Analytics and IKON, I was fully immersed in ERP solutions and IT developments, which played a pivotal role in cultivating my passion and skills for project management. These experiences provided a rich environment where I actively contributed to the team, gaining valuable insights, and honing my abilities in project management.

## WORK HISTORY

### Enterprise Analytics

Colombo, Sri Lanka  
Nov 2023 - present

### Associate Project Manager

- Involved in IFS projects, overseeing implementation, upgrades, and integrations.
- Guide all phases of the project lifecycle, ensuring effective communication of changes to appropriate parties including international stakeholders.
- Coordinate with different teams, assisting in defining project scope and objectives.
- Coordinate with resource planning to schedule and allocate resources.
- Develop detailed project plans and work schedules for individual consultants and development resources.
- Proactively identify and resolve issues, maintaining compliance with standards.

### Projects

- IFS Cloud Implementation - Aqua Dynamics
- IFS Cloud 23R1 Upgrade – Scilvet
- IFS10 UPD21 Upgrade - Dan T. Moore
- IFS10 Upgrade - Evotec
- Acumatica-IFS Integration - GRI
- PoS - IFS Integration - George Steuart

### IKON Group of Companies

Colombo, Sri Lanka  
Dec 2019 - July 2023

### Project Manager

- Successfully managed websites and software applications development.
- Oversaw entire project lifecycle, ensuring timely completion and budget adherence.
- Aligned project goals with strategic objectives, fostering collaboration among teams.
- Implemented efficiency strategies, optimizing project processes and resource allocation.

- Demonstrated strong leadership and communication skills.

### **Fortude**

Colombo, Sri Lanka  
Mar 2022 - Sep 2022

### **Intern - QA Engineer**

- Ensured software quality through defect identification, reporting, and test implementation.
- Worked with international stakeholders on SAP SuccessFactors.
- Utilized JIRA and Power BI for effective project management and reporting.
- Received comprehensive training on Infor M3 ERP solutions.
- Contributed to the improvement of software quality and project outcomes

### **IKON Group of Companies**

Colombo, Sri Lanka  
Oct 2018 - Dec 2019

### **Web Developer & UI Designer**

- Ensuring high – quality user experience from development to branding, designing exceptional website and application designs, integrating data, and managing technical aspects of a website using WordPress & Figma.

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## **QUALIFICATIONS**

### **University of Moratuwa, Department of Transport Management & Logistics Engineering**

Katubedda, Sri Lanka  
2018-2023

### **Bachelor of Science Honours in Transport & Logistics Management**

Second Class - Upper Division

Focus Area: Supply Chain Management

**Final-Year Research Thesis** - A Comparative Analysis of Hierarchical Forecasting through Gradient Boosting Machine Learning Models: Retail Supply Chain Perspective.

### **Nalanda College**

Colombo, Sri Lanka  
2007-2016

### **GCE Advanced Level**

Physics: A | Combined Mathematics: B |  
Chemistry: B

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## **TECHNICAL SKILLS**

- JIRA & Confluence
- Power BI
- R Language
- Microsoft Project
- Microsoft Suite (Word, Excel, PowerPoint, & Outlook)
- SAP SuccessFactors
- IFS Project Management
- Infor M3
- Wordpress
- Figma
- Software Implementations, Upgrades & CRIMs
- Software Project Lifecycle Management

- Resource & Project Planning

## PERSONAL SKILLS

- Effective Communication
  - Leadership & Collaboration
  - Strategic Alignment & Efficiency Strategies
  - Budget Adherence
  - Problem Identification and Resolution
  - Compliance with Standards
  - Training and Development
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## COMMUNITY AND VOLUNTEER EXPERIENCE

### FIBA

Mies, Switzerland  
2020 - 2022

### Statistician (Asia)

- Recording data and providing in-depth reports on players and team performance to assist decision-making for coaches, league officials, media, and spectators.

### Rotaract Club of

### University of Moratuwa

Katubedda, Sri Lanka  
2018 - 2020

### Club Member

- Project Chair – Fifty Shades of Hannibal (Club Service Avenue)
- Company Coordinator – Are You Ready? 2020 (Official Career Fair of University of Moratuwa)

### Society of Transport & Logistics, University of Moratuwa

Katubedda, Sri Lanka  
2019-2020

### Committee Member & Batch Representative

- Assisted the executive committee with organizing Transport & Logistics related events throughout the year.

### University of Moratuwa Basketball

Katubedda, Sri Lanka  
2023-Present

### Assistant Coach & Team Manager

- Assisted in leading the team to the Sri Lankan University Games Championship in 2022 & 2023.
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## ACHIEVEMENTS

- IKON Group of Companies - "Running the Marathon" Long Service Award 2023
  - Champions - Inter-University Basketball Championship 2022
  - University Colours for Basketball - 2019 & 2022
  - Semi-Finals (Case Study) - International Convention on Students Quality Control Circles 2011, Lucknow, India
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## REFEREES

Could be provided upon request.