

## **Workshop Grading and Promotion Policy**

Workshops for this course will be assessed using the following criteria:

- Workshops are graded based on **TWO components**:
  1. **INDIVIDUAL Pre-Assigned Logic** (40%)
    - Every student **must** submit their assigned individual part to earn a grade in the workshop
    - Individual work is due by **end of day (23:59 EST) 2-days after the ASSIGNED date** (previous class)
    - Individual logic assignments are to be done **individually**
    - Members who do not submit work on-time will receive a **zero grade for the entire workshop**
    - Members who receive a zero grade for the individual part (even if you submitted work), **will not be eligible to receive grades for the group solution part** and it **will not count towards a completed workshop**
  2. **SUB-GROUP Overall Solution** (60%)
    - The group solution portion of the workshop grade will apply only to the students who earned a grade > 0 for their individual assigned part
    - The group solution is due by the **end of the class** for the assigned workshop week.
    - **Name and ID of all contributing members must be stated at the top of all pages (or in the document if being submitted via email)**
    - If not submitted on-time, a **zero grade will be applied** for the group portion of the workshop
    - If the submitted solution is essentially a copy of the individual parts thrown together containing no effort to properly integrate as a seamless overall solution, a **zero grade will be applied** for the group portion of the workshop.
    - **Under no circumstances is the group solution to be done by an individual.** The group solution is expected to be done by all members working together and producing a seamless solution (looking as though one person has done it) which has undergone refinement and testing to ensure the logic properly addresses the workshop problem.
    - **NOTE**: it is the responsibility of the **group** to provide a **FULL SOLUTION** which may entail completing logic that was not done by other individual members. In these situations, a **10% bonus will be applied**.
- A zero grade on the **individual portion** of a workshop will **not be counted towards the minimum number of completed workshops** as stated in the course addenda and course promotion policy
- **VIDEO PRESENTATIONS** are due by the **end of day (23:59 EST) 1-day BEFORE** the next workshop class (6 days after the group solution is completed in class)
  - Each student must do a video presentation **at least once** by the end of the term and should minimally consist of the following:
    - Description of the problem and its solution in **non-technical terms**. You should assume your audience is non-technical and interested in using your application solution.
    - Market your application solution by providing sample screenshots of how you envision your application to look (**mock-up screen shots of the application interface**) which should also include a **sample workflow demonstration** of the typical usage and how easy it is to use.
    - **NOTE**: Failure to provide the above mandatory components will result in no grade (**will not be graded**)
- You must **successfully complete 8 workshops** (if > 8 are completed, the best 8 grades will be used)
- Workshop solutions and presentations will be evaluated using the **published workshop rubrics**

**Group Breakdown**

Each group has **two sub-groups** determined by the assigned **member number**:

**Sub-Group 1: Members 1-3**

- **Member-1:** Responsible for doing workshop **Logic 1**
- **Member-2:** Responsible for doing workshop **Logic 2**
- **Member-3:** Responsible for doing workshop **Logic 3**

**Sub-Group 2: Members 4-6**

- **Member-4:** Responsible for doing workshop **Logic 1**
- **Member-5:** Responsible for doing workshop **Logic 2**
- **Member-6:** Responsible for doing workshop **Logic 3**

**ODD Numbered Workshops (1,3,5,7,9)**

- Members **1-3** will need to produce a **PSEUDO CODE** solution
- Members **4-6** will need to produce a **FLOWCHART** solution

**EVEN Number Workshops (2,4,6,8,10)**

- Members **1-3** will need to produce a **FLOWCHART** solution
- Members **4-6** will need to produce a **PSEUDO CODE** solution