1. **Recap:**

Over the past few weeks, we've dedicated time to conducting research on the core concepts we want to focus on for our website's functionality and features. Later, we gathered to discuss and develop these ideas and address any questions or challenges that arose during our pitch day.

During our meeting, we thoroughly explored how the website will operate from the user's perspective. We ensured that our verification and security measures are robust while maintaining a user-friendly approach. We also talked about reaching out to potential partners to establish collaborations for our service.

Since blockchain technology plays a critical role in our project as it facilitates trust between users and hosts, we had a detailed discussion on how and where we plan to implement blockchain within our website.

Please see the attached meeting notes for details.

1. **Tasks completed:**

* Megan reached out to Steven Lupien, director of Center of Blockchain and Innovation, to help answer some of our questions related to integration of blockchain into our project.
* Tamara took charge of keeping notes of our progress and updating our meeting records.
* Kellen looked into Truffle boxes and how we can implement them in our project.
* Selma looked into the UI/UX portion of the project for ideas to create a user-friendly website.

1. **Successes:**
2. **Group accomplishments:**

* Pitching ideas and finding solutions to some of verification and authentication issues.
* Development of robust security measure ideas.

1. **Other things tried:**

* n/a

1. **Challenges:**
2. **Describe the challenges:**

* Since we are just starting our project, we’re developing our ideas, so there are plenty of challenges. What functionality do we want? We need really good security, so how will we implement that? Who will be in charge of what? What resources do we have? Details on how big of a part will Blockchain play and in what areas?

1. **Did you overcome them or are there challenges left?**

* We are talking through these challenges as we develop our ideas and trying to find solutions for them as the project progresses.

1. **Do you need help? Can mentor help or external help is needed?**

* We have you and Steve Lupien as our mentors at the moment. We may need other mentors as we get further in our project.

1. **Changes/deviations:** We don’t really have any changes from the pitch document. We are just adding more details and authentication/verification measures to ensure security.
2. **Confidence:**    
   We are confident that we will be able to develop and implement this project.
3. **Group dynamics:**

Our group is working great together. Each member is actively contributing during meetings, sharing ideas, conducting appropriate research, and fulfilling their roles/tasks. We are very excited about this project.