

**CALIFORNIA STATE LIBRARY  
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)**

**Final Program Narrative Report  
(LSTA Form 9)**

**Grant Information**

Library Jurisdiction	Pacific Library Partnership
Project Title	Grantsmanship Center Training for Libraries and their Communities
Grant Award #	40-8270
Grant Period	2013/14
Amount of Grant Award	\$69,000
Amount of Grant Expended	\$69,000
Local Match	
In-Kind	\$5,000
Total Amount of Project (amount expended + match + in-kind)	\$74,000
Number of Persons Served (should not include total population of service area or potential population to be reached)	56

**Project Director**

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This report is due on the date listed in the LSTA Grant Guide for this project. Follow this link to view the Grant Guide. <http://www.library.ca.gov/grants/lsta/manage.html>

Email this report in "word format" to [lsta@library.ca.gov](mailto:lsta@library.ca.gov) then mail ORIGINAL and 2 copies to:

California State Library  
P.O. Box 942837  
Sacramento, CA 94237-0001  
Attention: Fiscal Office - LSTA

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(Please sign in blue ink)

## Project Final Report

A final narrative report is required on the use of federal Library Services and Technology Act (LSTA) funds following the completion of a project during each project year. The information you report will be used to complete the California State Library report of how funds were expended. Excerpts from this report may be submitted to the Federal government in their evaluation, or may be published by the State Library or shared with other institutions. Please answer all of the questions thoroughly. Please attach any reproduction copies of photographs of project activities or media produced for the project.

### Project Purpose

Include your program purpose statement here

Offer the 5-day Grantsmanship Center Training programs in two locations for library and nonprofit staff. Each of the 56 participants (28 in each location) will gain improved skills in program development, grantwriting and grant research, and will complete the week with a fairly well fleshed out grant proposal that will be reviewed later by the Grantsmanship Center trainer, and submitted to potential funders. The grant will support customizing the training for libraries, as well as training registration fees for all participants, and travel reimbursement for library participants.

### Project Activities and Methods

How did you accomplish the project? What were the steps involved? How did you engage the target audience?

Two library jurisdictions were identified to serve as the host locations – Riverside Public Library and Butte County Library. In exchange for having up to 3 of their staff attend the training, each library was responsible for:

- Identifying a staff liaison for the project.
- Providing a comfortable, handicapped-accessible facility to accommodate 30 people, and breakout space for participants working on small group projects.
- Providing support during the training, including supplies and use of equipment (easels with flip chart pads, blackboard or whiteboard, WiFi access, and photo-copying availability).
- Recruiting both nearby library and nonprofit training participants.

Local library and nonprofit training participants will be recruited and registered using an online registration system which included awaiting list option. The Grantsmanship Center provided a professional trainer who delivered the 5 day training program in each of the two locations.

Training participants worked in small groups to create a proposal based on what they were learning, and submitted for review by the trainer.

An online survey was used to identify participant satisfaction and skills development from the training.

An online survey with some telephone support was used to evaluate outcomes of the first year of this project.

### Project Outputs

What was created for the project and how much? (For instance three promotional brochures were created and 75 copies distributed; or three training classes were designed; two sessions of each were held, and 80 people were trained)

56 Participants completed the 5 day Grantsmanship Center Training Course in two locations: Chico and Riverside California

**Project Outcomes (if applicable)**

Please state the outcomes and the results of your evaluation.

23 of the 56 participants (41%) in the two 2013/14 training sessions completed the online survey:

- 100% reported increased skills in grantwriting
- 95.45% reported increased skills in program development
- 91.3% reported increased skills in research of potential funding sources
- 66.67% of library and nonprofit participants reported developing potential partnerships with someone from the other group

**Additional Project Outcomes**

Please state any additional intended or unintended outcomes and what data sources you used.

An outside evaluator was secured by the Grantsmanship Center to evaluate the outcomes of the 2012/13 Grantsmanship Center Trainings provided in Monterey and Fresno counties with the following results:

- 37 of the 46 participants in the training (80.4%) responded to the survey.
- 32.4% of respondents were library participants; 67.6% of respondents were non-profit participants
- Only 8.1% of respondents said they had taken advantage of the opportunity to have a proposal reviewed by the Grantsmanship Center during the year following their training experience. Principle reasons for not using this benefit of participation were lack of time; no grants submitted during the year; or job changes.
- However, 62.2% of respondents indicated they had submitted proposals or letters of intent. (this represented about 60% of both library and nonprofit respondents)
- Of the 23 respondents that indicated that their organization had submitted proposals within the year after the training, 87% indicated they had obtained new funding. (This represented about 80% of the 23 library and nonprofit respondents)
- Grants were received from Federal, State and local entities.
- When combined, the 30 funding amounts listed by respondents totaled \$1,505,560 in the first year after the training.
- 87% of survey respondents answered the question regarding how much of their grantwriting success they attributed to the training. On a 10 point scale, with 1 being "Very Little" and 10 being "Very Much," answers yielded a mean score of 5.35 (standard deviation 2.85), which might be interpreted as a moderate or medium amount of funding success attributed to the training. The mean score for those associated with libraries (n=7) was 4.14 (standard deviation = 3.19), while the mean score for those associated with nonprofits (n=14) was higher at 6.00 (standard deviation = 2.56). The difference between the two groups is not statistically significant.
- Respondents were also asked to rate on a 5 point scale from Strongly Disagree to Strongly Agree on 9 items related to their perceived impact on their organizations of their participation in the training. (i.e., "My organization more carefully targets funders to match them to our programs;" "My organization engages in more thorough program planning prior to writing proposals," and "My organization's program outcomes are more measurable." On all 9 items, library participants perceived a somewhat higher impact on their organizations than the nonprofit participants.

**Anecdotal Information**

Tell us a story. Give two or more examples of how the project has helped an individual or group in your community.

Comments from the online survey of 2013/14 participants:

- This training was engaging, interactive and structured very well. I never felt like I was wasting my time. I was very happy with the content and the new skills I developed.
- This was the best training I have attended in many years. The trainer was excellent in skills and delivery and facilitation of learning. The materials are excellent as an ongoing resource -- very clear and well thought out. Thank you for the opportunity to add to my skill set and I encourage you to take this training wherever you can in the state.
- I already won a \$1200 grant using gratwriting techniques developed in the workshop!

**Exemplary Project**

If you feel your project was exemplary and others could learn from it and replicate it, please tell us why.

**FEEDBACK FOR THE CALIFORNIA STATE LIBRARY ON THE GRANT PROCESS**

We want to learn and improve our grant processes. Please let us know what worked and what we could do differently to make it a better experience. Thank you!

*file:mcp/lsta/managegrant/1314*