

**CALIFORNIA STATE LIBRARY  
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)  
FISCAL YEAR 2017/2018  
PITCH-AN-IDEA GRANT APPLICATION**

**ELEMENT 1: BASIC INFORMATION (please see application instructions for additional information)**

**Applicant Information**

**1. Library/Organization**

Santa Ana Public Library

**2. Library's DUNS Number**

08-315-3247

**3. Legal Business Name (must match name registered with Federal Employer Identification Number (FEIN))**

City Of Santa Ana

**4. Project Coordinator Name**

Cheryl A. Eberly

**5. Project Coordinator Title**

Principal Librarian- Young Adult/Volunteer Services

**6. Email Address**

ceberly@santa-ana.org

**7. Business Phone Number**

714-647-5288

**8. Mailing Address**

26 Civic Center Plaza

**City**

Santa Ana

**State**

CA

**Zip**

92701

**Project Information**

**9. Project Title** Youth Know: Community Social Innovation Project

**10. LSTA Funds Requested** \$65,800

**11. Cash Match & In-Kind** \$78,680

**12. Total Project Cost** \$144,480

**13. California's LSTA Goals (Check one goal that best describes the project)**

- Literate California
- 21<sup>st</sup> Century Skills
- 22<sup>nd</sup> Century Tools
- Content Creation/Preservation

- Bridging the Digital Divide
- Information Connections
- Community Connections
- Ensuring Library Access for All

**14. Primary Audience for project (Select all that apply.)**

- Adults
- Families
- Immigrants/Refugees
- Intergenerational Groups (Excluding Families)
- Library Staff , Volunteers and/or Trustees
- Low Income
- Non/Limited English Speaking Persons
- People with Disabilities
- People with Limited Functional Literacy

- Pre-School Children
- Rural Populations
- School Age Children
- Senior Citizens
- Statewide Public
- Suburban Populations
- Unemployed
- Urban Populations
- Young Adults and Teens

## **ELEMENT 2: PROJECT BACKGROUND AND SUMMARY**

**Describe how this project was identified as a need, how it relates to your library's strategic plan, what will be accomplished if this project is implemented, and how you will know whether your project is successful. Summary should relate to activities in the timeline (Element 4) and include statistical information to support the project.**

The Santa Ana Public Library's TeenSpace has always been a refuge for marginalized youth. Since its inception in 2009, it has welcomed and sheltered teens and young adults experiencing the results of the cultural, economic, educational, and situational challenges endemic to an urban immigrant community. They have grown up in a built out environment suffering from high population density, limited green space and an expanding and very present homeless population. They face daily the effects of poverty and poor diet on health and hope. The statistics are daunting. Santa Ana's population is 78% Latino and 11% Asian. 71% speak Spanish and 9.7% speak an Asian language at home. 45% are foreign born. 31% fall below the poverty line, and the median income for those 25 and over is just over \$24,000 per year. Engaging youth through its Circle of Mentoring Program, the Library has been successful in drawing marginalized youth into the program and retaining them through their growing years. The Library's effective commitment to these youth and their concerns was recognized by the President's Committee on the Arts and Humanities, which awarded the program the 2014 National Arts and Humanities Youth Program Award.

The City's Strategic Plan has recognized the importance of these problems by providing the Library with a central role in its Youth Civic Engagement five year Strategic Plan. It has enabled the Library to employ Youth Civic Engagement Interns, who are tasked both with developing their own commitment to civic engagement, and reaching out to the City's youth to engage them. They have had remarkable success. In 2016, they developed and hosted a Youth Services Provider Summit, which offered nearly 100 workers in service to Santa Ana youth an opportunity to learn from a nationally recognized expert how to cultivate resilience in youth. Both the Library and the providers recognize that resilience is essential to children growing up among such challenges. Many of these providers will be partners in this project. The YCE's have revitalized the City's moribund Youth Commission, and supported its operation for over two years, recruiting members and insuring funding for Commission projects. The Youth Commission is charged with bringing youth concerns and innovations to the attention of the City Council, and is an essential youth voice in the community. The Youth Commission will be actively promoting and outreaching for the Youth Know project as part of their #I Love Santa Ana initiative.

The Youth Know program will utilize these experienced Youth Civic Engagement Interns to mentor and guide teen/young adult volunteers in the development of the skills required to find out about issues of interest, analyze that information, develop possible paths to improvement/mitigation, and promote their ideas to the community and support sources. The Youth Know program will employ Tutor Mentors to focus on developing youth skills in the following areas: 1.)Research, 2.)Writing, 3.) Communications and Public Speaking and 4.) Video Production. This will begin in a Summer Engagement Academy.

The Academy will repeat in January and April, to involve as many teens as possible. In the fall, eight interns selected from the summer academy participants will be employed as Youth Know Interns and will steer new volunteers in guiding young children in reading and writing about social issues, and will host a series of bilingual computer workshops teaching adults how to contact their representatives, evaluate online information sources and communicate using social media. In the spring an additional four Youth Know interns will be hired from the January cohort to implement the same program with a new group of participants. From April-August all interns along with 30 youth volunteers/participants will engage in a Youth Know Social Innovation Academy. The Innovation Academy will incorporate new elements leading to a culminating event in August 2018. This session will take the teens into action, learning about the four targeted areas of the project: homelessness, food insecurity, community sustainability, and health, and using that knowledge to design community-based social innovations for the targeted areas. They will receive instruction in grant writing to fund their innovations, and present them at the culminating Youth Know Social Innovation Unconference and Fair.

At the culmination of this project , 292 Youth, 120 Pre-K and elementary age little Buddies, 60 Adult Computer learners, and 40 Community Stakeholders will have participated in high impact civic engagement activities that will provide the necessary catalyst for civic engagement in their community. Additionally we project that over 1000 additional folks will be reached and inspired towards civic engagement by project via CTV3 PSA's and Website. If successful, the Youth Know academy will be sustained albeit in a limited capacity as part of the city's Youth Civic Engagement strategic initiative. The long-term impact of the Youth Know project will be determined when successful outcomes are produced from strategies and interventions designed during the project are implemented in the community of Santa Ana to alleviate the struggles of homelessness, health, food insecurity and community sustainability.

### ELEMENT 3: PARTNERSHIPS

Please list all formal partners for your project here. Please attach (under Element 7) a copy of your signed agreement with each partner, which outlines the role the partner will play and the resources the partner will contribute.

Partner Name	Organization Type (see instructions for valid entries)	Legal Type (see instructions for valid entries)	Role on Project	Resources That Partner Will Contribute (materials/funds/staff)
Cal State University Fullerton Nursing Program	School (University)	State Government	Instructor/Consultant/Mentor for Health Focus Area	Materials and Staff for instruction/mentorship on Health Focus Area
Doing Good Works	Other- Public Benefit Corporation	Private Sector	Instructor/Consultant/Mentor for Social Entrepreneurship focus area	Materials and staff for instruction/consultation/mentorship in Social Entrepreneurship Focus Area
Vazquez Law Group	Other - Law Office	Private Sector	Instructor/Consultant/Mentor for Community Sustainability (Renters Rights) focus area	Materials and Staff for instruction/consultation/mentorship in Community Sustainability (Renters Rights) focus area
OC Food Access	Human Service Organization	Non-Profit	Instructor/Consultant/Mentor for Food Insecurity focus area	Materials and Staff for instruction/consultation/mentorship in Food Insecurity subject area. Coordinate hands-on service learning activity
Heritage Museum OC	Museum	Non-Profit	Instructor/Consultant/Mentor for Community Sustainability and Food Insecurity focus area	Materials and staff for instruction/consultation/mentorship in Community Sustainability and Food Insecurity focus area. Coordinate hands-on service learning activity
Orange County Social Services Agency	Human Services Organization	Local Government	Refer Foster Youth participants to program. Consultant for homelessness focus area	Materials and consultation for homelessness subject area. Facilitate outreach to Foster Youth participants.
Latino Health Access	Human Services Organization	Non Profit	Instructor/Consultant/Mentor for Health and Community Sustainability topics	Materials and staff for instruction/consultation/mentorship in Health and Community Sustainability focus area

Orange County Congregation Community Organization	Human Services Organization	Non Profit	Instructor/Consultant/Mentor for Homelessness focus area	Materials and staff for instruction/consultation/mentorship in homelessness focus area. Facilitate hands-on service learning activities
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## ELEMENT 4: PLANNING AND EVALUATION

Please answer each area concisely and completely. For section A-F limit responses to four pages.

**A. Project Intent** (*Check only one that best describes the project*)

**Lifelong Learning**

- Improve users' formal education
- Improve users' general knowledge and skills

**Information Access**

- Improve users' ability to discover information
- Improve users' ability to obtain information resources

**Institutional Capacity**

- Improve the library workforce
- Improve the library's physical and technology infrastructure
- Improve library's operations

**Economic & Employment Development**

- Improve users' ability to use resources and apply information for employment support
- Improve users' ability to use and apply business resources

**Human Services**

- Improve users' ability to apply information that furthers their personal, family, or household finances
- Improve users' ability to apply information that furthers their personal or family health & wellness
- Improve users' ability to apply information that furthers their parenting and family skills

**Civic engagement**

- Improve users' ability to participate in their community
- Improve users' ability to participate in community conversation around topics of concern

**B. Project Purpose – Short statement which answers the questions: we will do what, for whom, for what expected benefit(s).**

The Youth Know: Community Innovation project will address the lack of civic engagement in our youth by motivating them as learners, critical thinkers, and teachers, helping them to clarify issues in their minds, explore solutions, bring the community together to discuss them, and mentor younger children in their own journey to engagement.

**C. Anticipated Project Outputs – Measures of services and/or products to be created/provided.**

12 youth interns will be trained in workforce and leadership skills to learn, design, implement and engage their community in addressing important community issues, 80 teen/young adult volunteers will learn about important community issues and engage others, 60 adult computer learners will learn how to engage civically in local, state and national government, 120 little buddies will learn about important issues in their communities and be engaged to finding pathways to shed light, inform and address these issues. 1 Social Innovation Unconference and Fair will be produced with a total projected attendance of 200 community youth and 40 community stakeholders, and 1 Youth Know Social Innovation website will be created, 8 one minute bilingual PSA's will be created. Total anticipated community members served: 512 and 1000+ community members projected to be reached from PSA's on CTV3

**D. Anticipated Project Outcome(s) – What change is expected in the target audience's skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes? (for examples see attachment B of the application instructions)**

80% of project participants will indicate an increased likelihood to participate in civic causes as compared to their initial survey, 85% of project participants will indicate an increased awareness of issues facing their community, 80% of project participants will acknowledge a sense of optimism and empowerment in finding and implementing innovative pathways to alleviating these social issues, 50% of project participants will have communicated with an elected official regarding the issues that interest them, 80% of Little Buddies will say they learned something important during their story-time and Story-book creation project, 70% of Little Buddies will want to share what they learned with another person. Outcomes will be measured via pre-tests and post-tests, surveys as well as via anecdotal self-reports and observations.

**E. Briefly describe how this project will be financially supported in the future.**

If project is successful it will become part of the annual curriculum for the city's Youth Civic Engagement initiative, albeit on a smaller scale with a lesser number of Teen/Youth interns. The Youth Know project is fully in line with the ongoing activities of the Youth Civic Engagement Goal embedded in the City's Five Year Strategic Plan. The Library has been tasked with outreach to the community to increase the understanding and commitment of youth to the positive growth and development of their City. The Youth Know Community Innovation Project will focus the attention and efforts of our young people on the most urgent of our community's issues

**F. Activity Information. Activities are action(s) through which the intent or objective of a project are accomplished. Four activity types have been identified, each with select methods to help you describe how you will carry out this project. Indicate activity types that require a significant commitment of resources to the project (representing 10% or more of total project resources).**

1.  **Instruction** - Involves an interaction for knowledge or skill transfer and how learning is delivered or experienced. (*Check all that apply and provide a description including whether the format will be in-person, virtual, or both*)
  - Program - Formal interaction and active user engagement (e.g., a class on computer skills).
  - Presentation - Formal interaction and passive user engagement (e.g., an author's talk),
  - Consultation - Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units, or organizations.
  - Other

Description: Youth Know Summer and Winter Civic Engagement Academy 1st Cohort and 2<sup>nd</sup> Cohort: 50 Teen/Young Adult Volunteers receive instruction in the following areas: A.) Learn about the issues from Community Experts: i.) Homelessness, ii.)Food Insecurity iii.)Community Sustainability, iv.) Health, B.) Learn to analyze and research media to separate fact from fiction, C.) Learn about local, national and global initiatives and innovations that target these issues, D.) Learn how to communicate with elected representatives regarding these issues , E.) Learn to Communicate and inform the public about these issues via the following workshops:1.) High Impact social media 2.) Marketing 3.) Create 1 minute Bilingual PSA F.) Participate in one "Good-for-Community " Service Project G.) Participate in one "Good-for the World" Service Project H.) Fieldtrip to Museum of Tolerance. Instruction and Learning will occur via a combination of Program, Presentation, Consultation and Other in the form of hands-on service learning, and fieldtrips.

Youth Know Student Internships 1<sup>st</sup> and 2<sup>nd</sup> Cohort: 12 Student interns will be recruited from Summer and Winter academies. Interns with the guidance and supervision of city's Youth Civic Engagement admin interns and tutor/mentors will lead, and implement two Programs: A.) Kids Know: Buddy Story-time and Story-Book Project and B.)Community Know Computing for Civic Engagement.. Youth Interns will learn to engage, instruct and assist program participants via a combo approach of program, presentation and consultation formats, as well as other hands on programming work based learning formats.

A.)Kids Know: Buddy Story-time and Story-Book Project 1<sup>st</sup> and 2<sup>nd</sup> Cohort: 120 children will participate in intern led special Story-times featuring children's books that shed light on important social issues. 60 Teen Big-buddy volunteers will pair up with little buddies to reflect on Story-times, create artwork and collaborate on creating a Kids Know Story-Book. Instruction will include program, presentation, consultation and other hands-on learning by doing elements.

B.) Community Know Computing for Civic Engagement 1st and 2<sup>nd</sup> Cohort: 60 adults will be assisted by Teen Interns in special bilingual computer classes that will teach the public about various aspects of online civic participation like online petitions, emails to elected representative, credible online news sources, how to avoid online scams, how to be informed of local initiative, how to communicate effectively with social media. Instruction will include program, presentation, consultation and other hands-on learning by doing elements.

Youth Know Social Innovation Academy: 12 interns and 30 Teens/Young Adult Volunteers will receive instruction in the following areas 1. Peer mentorship. 2.Learn about the Social Innovations and Social Entrepreneurships in 4 areas of i.) Homelessness, ii.) Food Insecurity iii.) Community Sustainability iv.) Health, 3. Participate in community engagement events to provide information, and gather community input, 4.) Do service learning at local community organizations to learn about various community initiatives and interventions in target areas, 5.) Brainstorm, collaborate and design community based social innovations for 4 targeted areas and 6.) Learn to write a grant, and

identify funding sources for social innovation. Instruction will include program, presentation, consultation and other hands-on service learning experiences.

Culminating Event: Youth Know Social Innovation Unconference and Fair: 12 Interns with the guidance and supervision of the City's Youth Civic Engagement admin interns and tutor/mentors will lead and implement the 2 day event for 200 youth and 40 community stakeholders. The Unconference and Fair will bring in 40 community stakeholder organizations and 200 community youth. The first day will be a Social Innovation Fair where interns will exhibit and present on their social innovation projects that they developed as part of their Social Innovation Academy. The Second day will be the Unconference or "Open Space" meeting format which is a "loosely structured conference emphasizing the informal exchange of information and ideas between participants, rather than following a conventionally structured program of events". Instruction in this event will include program, presentation, consultation and other hands-on learning by doing elements.

Largest percent of project funding is dedicated to Instruction Activity type.

2.  **Content** - Involves the acquisition, development, or transfer of information and how information is made accessible. *(Check all that apply and provide a description including whether the format will be physical, digital, or both)*
  - Acquisition - Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.
  - Creation - Design or production of an information tool or resource (e.g., digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.
  - Description - Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization, and retrieval.
  - Lending - Provision of a library's resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence or place of business of a library user, upon request.
  - Preservation - Effort that extends the life or use life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building or site by reducing the likelihood or speed of deterioration.
  - Other

Description: Acquisition: 1. We will be creating a specialized Youth Know Social Innovation Young Adult collection of books and materials on the topics of social change, social innovation, social entrepreneurship, open spaces, youth leadership, homelessness, community sustainability, health and food insecurity.

2. We will be purchasing children's books that shed light on important social issues
3. We will be purchasing Ipads and desktop computers for use by interns and participants

Creation: 1. We will create 1 Youth Know Social Innovation website which will have curriculum materials, project ideas from youth, resources and display photos and other project outputs like Buddy story-book and Youth Intern innovation ideas.

2. 8 1 minute bilingual PSA's on 4 Target areas.

3.  **Planning & Evaluation** - Involves design, development, or assessment of operations, services, or resources and when information is collected, analyzed, and/or disseminated. *(Check all that apply and provide a description including whether the format will be in-house or third-party)*
  - Retrospective - Research effort that involves historical assessments of the condition of a project, program, service, operation, resource and/or user group.

- Prospective - Research effort that projects or forecasts a future condition of a project, program, service, operation, resource, and/or user group.

Description:

4.  **Procurement** – May only be used for projects with an Institutional Capacity Intent. Acquiring or leasing facilities; purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. *(Provide a description)*

Description:

## **ELEMENT 5: GRANT TIMELINE/ACTIVITIES**

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

## ELEMENT6: BUDGET

The budget should clearly identify the amounts requested and from what sources.

Budget Category	LSTA	Cash Match & In-Kind	Total
<b>Salaries/Wages/Benefits</b>			
Youth Know Interns	\$35,000	\$0	\$35,000
Civic Engagement Tutor Mentors	\$20,000	\$6,500	\$26,500
Youth Civic Engagement Admin Interns	\$0	\$15,000	\$15,000
Library Staff Oversight	\$0	\$45,000	\$45,000
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$55,000</b>	<b>\$66,500</b>	<b>\$121,500</b>

**Description:** Staff Request:

Youth Know Interns: Cohort 1 (8 interns =290 hrs /14%FTE per intern @ \$11.23/hr = \$26,054) + Cohort 2 (4 interns =199 hrs/9.5%FTE per intern @ \$11.23/hr = \$8940) = \$35,000

Youth Civic Engagement Tutor Mentors : Research Tutor Mentors (306 hrs /15% FTE @ \$16.34 = \$5000) + Writing Tutor Mentors (306 hrs/15% FTE @ \$16.34 = \$5000) + Communications and Public Speaking Tutor Mentors (306 hrs/15%FTE@ \$16.34 = \$5000) + Video Production Tutor Mentors (306 hrs/15%FTE@ \$16.34 = \$5,000) = \$20,000

In-Kind Staff Budget

Youth Civic Engagement Tutor Mentors (4 Tutor Mentors x 100hrs/5%FTE @ \$16.34/hr = \$6,500)

Youth Civic Engagement Admin Interns ( 6 Admin Interns x 178 hours/8.5%FTE @ \$14/hr = \$15,000)

Library Staff Oversight: Cheryl Eberly, Project Director , 300 hrs/15%FTE @ \$60/hr = \$18,000, Heather Folmar, Library Operations Manager, 80hrs/ 4%FTE x \$80/hr = \$6400, Cat Torres, Librarian, 400 hrs/19%FTE @ \$40/hr = \$16,000, David Lopez, Librarian, 115hrs/5.5%FTE x \$40/hr = \$4600

Consultant Fees			
Contracted Advisors - Community Sustainability	\$0	\$1,000	\$1,000
Contracted Advisors - Homelessness	\$0	\$500	\$500
Contracted Advisor - Social Innovation Media and Marketing	\$0	\$500	\$500
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$2,000</b>

**Description:** Contracted Advisor 1 (TBD)-Community Sustainability (LGBTQ Focus Area) = \$500

Contracted Advisor 2 (TBD) - Community Sustainability (Immigration Focus Area) = \$500

Contracted Advisor 3 (TBD) - Homelessness (Global Perspective Focus Area) = \$500

Contracted Advisor (Laura Bustamante) -Social Innovation Media and Marketing = \$500

Budget Category	LSTA	Cash Match & In-Kind	Total
<b>Travel</b>			
Fieldtrip to Museum of Tolerance - Transportation (2 Cohorts)	\$0	\$1,200	\$1,200
	\$0		\$0
Fieldtrip to Museum of Tolerance - Admissions	\$400	\$400	\$800
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Subtotal</b>	\$400	\$1,600	\$2,000

**Description:** Grant Funded (Admissions Tickets to Museum of Tolerance Cohort 2 = 35 participants x \$11.50= \$400)

In-Kind

Transportation costs Cohort 1 and Cohort 2 ( Chartered Bus = \$600 per trip x 2 trips = \$1200)

Admissions Tickets to Museum of Tolerance Cohort 1 (35 participants x \$11.50 = \$400)

Supplies/Materials			
Library Materials	\$2,000	\$2,000	\$4,000
Supplies	\$4,000	\$180	\$4,180
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Subtotal</b>	\$6,000	\$2,180	\$8,180

**Description:** Library Materials: 1. Acquisition of books to be added to a specialized Youth Know Social Innovation Young Adult collection of books and materials on the topics of social change, social innovation, social entrepreneurship, open spaces, youth leadership, homelessness, community sustainability, health and food insecurity.

2. We will be purchasing children's books that shed light on important social issues

Supplies:

Ipads (For use by Youth Know Interns at Civic Engagement Events and for Social Media and Digital Media) =6 Ipads x \$400 = 2400

Desktop Computers (Youth Know Intern Project Computer station) = 2 Computers x \$800 = \$1600

In-Kind = "Strengthfinder 2.0" Books For Youth Interns = 12 books x \$15 = \$180

Budget Category	LSTA	Cash Match & In-Kind	Total
<b>Equipment (\$5,000 or more per unit)</b>			
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Description:**

Services			
Community Partners- Doing Good Works	\$0	\$5,200	\$5,200
Community Partners - Vazquez Law Office	\$0	\$600	\$600
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$5,800</b>	<b>\$5,800</b>

**Description:** Doing Good Works: In-Kind Contribution = \$5,250

Mindset Matters curriculum for 40 students, access to Year 1 and Year 2 materials = \$4,250

Time allocated for Doing Good Works (\$50/hour for each member):

- Amy Bawden: set up, orientation, training = 5 hours
- Amy Bawden, Scott Henderson, & Jordan Bartlett: presentation time and mentoring time = 15 hours total . Total time = 20 hours X \$50 = \$1,000

Vazquez Law Group = Deborah Vazquez (2 hours x \$300 per hour = \$600)

<b>Project Total</b>	\$61,400	\$78,080	\$139,480
<b>Indirect Cost Rate Applied</b> 10.0 % <b>Indirect Cost</b>	\$4,400	\$0	\$4,400

Check one:

No Indirect       Federally negotiated indirect cost rate \*       Indirect proposed cost rate \*

\* please attach supporting documentation if required

**Description:** Requesting indirect funds at the rate of 10% of \$44,000 part time salaries.

Grand Total	\$65,800	\$78,080	\$143,880
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#### **ELEMENT 7: ATTACHMENTS**

**If you have additional resources that support your grant, please attach after this page**

#### **ELEMENT 8: INTERNET CERTIFICATION**

Check the Appropriate Library Type

**Public Library**       **Academic**       **K-12**       **Multi-Type**       **Special/Other**

As the duly authorized representative of the applicant public library, public elementary school library or public secondary school library applying for LSTA funding, I hereby certify that the library is (*check only one of the following boxes*)

**A.  An individual applicant that is CIPA compliant.**

The applicant library, as a public library, a public elementary school library or public secondary school library, has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.

**B.  Representing a group of applicants. Those applicants that are subject to CIPA requirements have certified they are CIPA compliant.**

All public libraries, public elementary school libraries, and public secondary school libraries, participating in the application have complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. The library submitting this application has collected Internet Safety Certifications from all other applicants who are subject to CIPA requirements. The library will keep these certifications on file with other application materials, and if awarded funds, with other project records.

**C.  Not Subject to CIPA Requirements.**

The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

**SIGNATURE**

**I have read and support this LSTA Grant Application.**

Santa Ana Public Library  
**Library/Organization**

Youth Know: Community Innovation Project  
**Project Name**

Gerardo Mouet  
**Library Director Name**

Director: Parks, Recreation, and Community Services  
**Title**

**Library Director Signature**

5/30/2017  
**Date**

*file:mcp/lsta/announceapps&instruct/1718*

**Attachment 1:****Element 3 Partnerships -Additional Partnerships**

<b>Partner Name</b>	<b>Organization Type</b>	<b>Legal Type</b>	<b>Role on Project</b>	<b>Resources That Partner Will Contribute</b>
Downtown Inc.	Other: Community Development	Non-Profit	Instructor/Consultant/Mentor for Community Sustainability focus area	Materials and Staff for instruction/consultation/mentorship in Community Sustainability subject area. Coordinate hands-on service learning activity
Santa Ana Business Council, Inc.	Other: Community Development	Non-Profit	Instructor/Consultant/Mentor for Community Sustainability focus area	Materials and Staff for instruction/consultation/mentorship in Community Sustainability subject area. Coordinate hands-on service learning activity
Future In Humanity	Human Service Organization	Non-Profit	Instructor/Consultant/Mentor for Homelessness focus area	Materials and staff for instruction/consultation/mentorship in homelessness focus area. Facilitate hands-on service learning activities
Human Options	Human Service Organization	Non-Profit	Instructor/Consultant/Mentor for Health and Homeless Focus (Domestic Violence) Focus area	Materials and staff for instruction/consultation/mentorship in health and Homeless Focus (Domestic Violence) Focus areas
Santa Ana Youth Commission	Other: City Commission	Local Govt.	Outreach, Promotion and Recruitment of youth for project. Workshops on multiple focus areas	Staff for social media and promotions for outreach and recruitment. Sponsor workshops and materials on multiple focus areas.

## CLINICAL AFFILIATION AGREEMENT

This Agreement is made this 13<sup>th</sup> day of December 2016, by and between the State of California acting through the Trustees of the California State University on behalf of CALIFORNIA STATE UNIVERSITY, FULLERTON, hereinafter called the (“University”) and the SANTA ANA CENTRAL LIBRARY, hereinafter called the (“Affiliate”).

- A. University is an institution of higher learning authorized pursuant to California law to offer fully accredited health science programs and to maintain classes and such programs at Affiliate for the purpose of providing clinical training for students in such classes.
- B. Affiliate operates a facility which is suitable for University’s Clinical training programs offered in BSN; School Nurse credential; MSN: Leadership, Women’s Health Care, School Nursing, Nurse Educator, FNP Concentrations; and DNP (“Program” or “Programs”).
- C. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Programs at Affiliate.
- D. The parties will both benefit by making a clinical training program available to University students at Affiliate.

### THE PARTIES AGREE AS FOLLOWS:

#### I. GENERAL INFORMATION ABOUT THE PROGRAM

- A. The maximum number of University students who may participate in the Program during each training period shall be mutually agreed by the parties at least 30 days before the training period begins.
- B. The starting date and length of each Program training period shall be determined by mutual agreement.

#### II. UNIVERSITY’S RESPONSIBILITIES

- A. Academic Responsibility. University shall develop the curriculum of the Programs and shall be responsible for offering health care education programs eligible, if necessary, for accreditation and approval by any state board or agency.
- B. Schedule of Assignments. University shall notify Affiliate’s Program supervisor of student assignments, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.
- C. Orientation Program. University shall provide orientation to all students and ensure that all students receive clinical instruction and have necessary basic skills prior to the clinical experience at Affiliate.

D. Records. University shall maintain all personnel records for its staff and all attendance academic records for its students participating in the Programs. University shall implement and maintain an evaluation process of the students' progress throughout the Programs.

E. Discipline. University shall be responsible for counseling, controlling and disciplining students.

F. Health Clearance. University shall inform students of the students' need to comply with Affiliate's requirements for immunizations and tests, including but not limited to an annual health examination, negative tuberculin skin test/and or chest x-ray as required. Also, University shall inform students of the students' need to comply with Affiliate's policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

G. Student Responsibilities. University shall notify students in the Program that they are responsible for:

- 1) Complying with Affiliate's clinical and administrative policies, procedures, rules and regulations;
- 2) Arranging for their own transportation and living arrangements if not provided by University;
- 3) Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
- 4) Maintaining the confidentiality of patient information:
  - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Program is forbidden except as a necessary part of the practical experience;
  - b) Neither University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by Affiliate that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations;
  - c) Affiliate shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 5) Complying with Affiliate's dress code and wearing name badges identifying themselves as students;
- 6) Attending an orientation to be provided by their University instructors;
- 7) Notifying Affiliate immediately of any violation of state or federal laws by any student; and

8) Providing services to Affiliate's patients only under the direct supervision of the University faculty and/or Affiliate 's professional staff.

H. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for University's employees and agents, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, either from University or Affiliate. For purposes of this agreement, however, students are trainees and shall be considered members of Affiliate 's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103. University shall bear all costs associated with providing workers' compensation coverage for student trainees.

I. Background Checks. If required, provide criminal background clearance for student(s) from the appropriate agency(ies), including fingerprinting where legally sanctioned, and maintain the confidentiality of any results as required by federal or state law.

J. Workers Compensation. University will provide students with Workers' Compensation coverage.

### III. AFFILIATE 'S RESPONSIBILITIES

A. Community Health Workshops. Affiliate shall accept from University the mutually agreed upon number of students enrolled in the Program and shall provide the students with opportunities to oversee Community Health Workshops during the agreed upon dates and times.

B. Implementation of Programs. Affiliate agrees to cooperate with and assist in the planning and implementation of the Programs at Affiliate for the benefit of students from University.

C. Orientation Program for University Instructors. Affiliate shall provide an orientation for University instructors who will oversee students in the Program, and shall include all information and materials that University instructors are to provide during the student orientation required in paragraphs II.C and II.F.6) above.

D. Access to Facilities. Affiliate shall permit students enrolled in the Program access to Affiliate facilities as appropriate and necessary for their Program, provided that the students' presence shall not interfere with Affiliate 's activities.

E. Records and Evaluations. University shall maintain complete records and reports on each student's performance and Affiliate staff shall provide input on student performance to University as requested (Only faculty can evaluate student performance for grading; Affiliate staff provide input on student performance at the prelicensure level).

F. Withdrawal of Students. Affiliate may request that University withdraw from the program any student who Affiliate determines is not performing satisfactorily, refuses to follow Affiliate 's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or reasons for Affiliate's request. University shall comply with the written request within five (5) days after actually receiving it.

G. Emergency Health Care/First Aid. Affiliate shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Any emergency health care or first aid provided by Affiliate shall be billed to the student at Affiliate's normal billing rate for private-pay patients. Except as provided in this paragraph, Affiliate shall have no obligation to furnish medical or surgical care to any student.

H. Student Supervision. University faculty member will be on site and provide University students with supervision throughout the term of the Agreement. Students will provide Community Health Workshops under the direction of the University faculty member. Students are to be regarded as trainees, not employees, and are not to replace Affiliate's staff.

I. Affiliate's Confidentiality Policies. As trainees, students shall be considered members of Affiliate's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Affiliate's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, Affiliate shall provide students with substantially the same training that it provides to its regular employees.

#### IV. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, gender identity, sexual orientation, age or veteran status.

#### V. STATUS OF UNIVERSITY AND AFFILIATE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of either Affiliate or University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are, however, considered members of Affiliate's "workforce" for purposes of HIPAA compliance.

#### VI. INSURANCE

A. The State of California has elected to be self-insured for its general liability, worker's compensation, professional liability, motor vehicle liability, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

The Office of Risk Management in the Chancellor's Office administers the general liability, workers' compensation, property, and professional liability programs. The State Office of Risk and Insurance Management administers the motor vehicle liability program.

Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state owned property. Should and claims arise by reason of such operations or under an official contract or license agreement, they should be referred to the California State University, Office of Risk Management, 401 Golden Shore, 5<sup>th</sup> Floor, Long Beach, CA 90802-4210.

B. Student Insurance. The California State University Risk Management Authority maintains a Student Professional Liability Insurance Program (SPLIP).

Coverage is provided on a “claims-made” basis for claims which are both made against the Insured during the Policy Period and reported to the Carrier as soon as practicable, but not later than three (3) years after the Policy Period for claims arising from Professional Services which are rendered or Incidents which occurred during the Policy Period.

Insureds include CSU students enrolled in required credited coursework in addition to employees, faculty and staff of the CSU. Affiliate institutions to whom the University is obligated by written agreement to provide such coverage are included as additional insureds.

Coverage includes General, Professional, & Educator’s Errors and Omissions Liability. Coverage limits are one million (\$1,000,000) each loss and three million (\$3,000,000) aggregate for all Covered Parties, and not per student.

C. Affiliate Insurance. Affiliate shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self- insurance. Affiliate shall also maintain and provide evidence of workers’ compensation and disability coverage for its employees as required by law. Affiliate shall provide University with evidence of the insurance coverage required by this paragraph. Affiliate shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

## VII. INDEMNIFICATION.

A. The University agrees to defend all claims of loss, and indemnify and hold harmless the Affiliate and its officers, agents and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of the University or its employees, officers, or volunteers in the performance of this Agreement.

B. The Affiliate agrees to defend all claims of loss, and indemnify, and hold harmless the State of California, the Trustees of the California State University, California State University, Fullerton and their officers, agents, volunteers and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of the Affiliate or its employees, agents or volunteers in the performance of this Agreement.

## VIII. TERM AND TERMINATION

A. Term. This Agreement shall remain in full force and effect for an initial term of three (3) years beginning March 4, 2017 – March 3, 2020.

- B. Renewal. This Agreement may be renewed by mutual agreement.
- C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination shall take effect with respect to currently enrolled students, who shall be permitted to complete their training for any semester in which termination would otherwise occur.

#### IX. GENERAL PROVISIONS

- A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section II, Paragraph G, subdivisions 4.a), 4.b), and 4.c); Section II, Paragraph H, to the extent it provides that students are members of Affiliate's "workforce" for purposes of HIPAA; Section III, Paragraphs H and I; and Section V. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.
- B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.
- C. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.
- D. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.
- E. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- F. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.
- G. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:"

#### TO UNIVERSITY:

California State University, Fullerton  
Contracts & Procurement  
2600 East Nutwood Ave., Suite 389  
Fullerton, CA 92831  
Angela Warren, Buyer III

#### TO AFFILIATE:

Santa Ana Central Library  
26 Civic Center Plaza  
Santa Ana, CA 92704  
Attn: Cherie Eberly

X. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

CALIFORNIA STATE UNIVERSITY  
FULLERTON

By: \_\_\_\_\_  
Name: Angela Warren  
Title: Buyer III  
Date: \_\_\_\_\_

SANTA ANA CENTRAL LIBRARY

By: Gerardo Mamed  
Name: Gerardo Mamed  
Title: Executive Director  
Date: 12-18-16

**I. Attachment 4 – Letter of Intent**

- a) Laura Bustamante, Bilingual marketing & Community Engagement Consultant

Laura Bustamante, Bilingual Marketing & Community Engagement Consultant  
5030 E Woodwind Ln  
Anaheim, CA 92807

May 24, 2017

Santa Ana Public Library  
c/o Cheryl Eberly, Principal Librarian  
26 Civic Center Dr  
Santa Ana, CA 92701

Dear Members of the Santa Ana Public Library:

I fully support your proposed project, *Youth Know: Community Social Innovation Project*. Our youth's civic engagement is paramount to the community's sustainability, specifically with the pressing issues of homelessness, food insecurity, and health. Santa Ana Public Library has been in the forefront of providing youth a fostering environment to learn, innovate, and mentor their peers and younger children to continue that legacy. Given Santa Ana Public Library's experience capturing youth's attention and helping them find ways to help others while enhancing their self-confidence and commitment, I know that this project will be a success.

I am pleased to serve as a contracted adviser on the *Youth Know* project in the area of Community Sustainability. I will assist the project by offering marketing workshops that will help participants communicate key civic issues to their community and the media. By learning how to create a visual brand for their initiative, telling a compelling story, and understanding marketing tools, participants will be empowered to engage the community to continue to spread the word and take action.

I am a bilingual marketing and community engagement consultant who has worked with arts organizations in the San Francisco Bay Area, Orange County, and Los Angeles. Santa Ana Public Library, specifically their volunteer youth, partnered with me when I was contracted by South Coast Repertory as their marketing and community outreach coordinator for the Santa Ana-based theatre initiative Dialogue/Diálogos (funded by The James Irvine Foundation).

Thank you for including me in the *Youth Know: Community Social Innovation Project*.

Sincerely,



Laura Bustamante

**I. Attachment 3 - Letters of Support**

- a) Doing Good Works**
- b) Vasquez Law Group**
- c) OC Food Access**
- d) Heritage Museum OC**
- e) Orange County Social Services Agency**
- f) Latino Health Access**
- g) Orange County Congregation Community Organization**
- h) Downtown Inc.**
- i) Santa Ana Business Council**
- j) Future in Humanity**
- k) Human Options**
- l) Santa Ana Youth Commission**

# DOING GOOD WORKS®

## Letter of Intent

Dear Pitch an Idea Grant Committee,

On behalf of our organization, Doing Good Works, I am writing to confirm that our organization intends to provide the following service(s) to the Youth Know: Community Innovation Program being organized by the Santa Ana Public Library:

(Check all that apply)

Program Referral

Workshop On Social Entrepreneurship:

Career Shadowing

Mentorship

Site Visits/ Tours

Our organization intends to provide the following in-terms of in-kind support:

In-Kind Contribution:

**Mindset Matters curriculum** for 40 students, access to Year 1 and Year 2 materials = **\$4,250**

**Time allocated for Doing Good Works** (\$50/hour for each member):

- Amy Bawden: set up, orientation, training = 5 hours
- Amy Bawden, Scott Henderson, & Jordan Bartlett: presentation time and mentoring time = 15 hours total .

**Total time = 20 hours X \$50 = \$1,000**

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### Organizational Profile

Organizational Name: Doing Good Works      Address: 217 N. Main St. #115, Santa Ana, CA 92701

Contact Person: Amy Bawden      Phone: (949) 300-7758

Title: Career Architect      Email: amyb@doinggoodworks.com

Date: / /

## Letter of Intent

Dear Pitch an Idea Grant Committee,

On behalf of our organization, The Vasquez Law Group, I am writing to confirm that our organization intends to provide the following service(s) to the Youth Know: Community Innovation Program being organized by the Santa Ana Public Library:

(Check all that apply)

Program Referral

Workshop On Renters Rights:

Career Shadowing

Mentorship

Internship Site

\_\_\_\_\_

Our organization intends to provide the following in-terms of in-kind support:

In-Kind Contribution:

8.  
50.

Time allocated for Workshop (\$50/hour):

- Deborah Vazquez : Prep, workshop, and On the job Internship mentoring

Total time = 2 hours X \$600 = \$

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### Organizational Profile

Organizational Name: The Vasquez Law Group  
Contact Person: Attorney Deborah M. Vasquez  
Title: Attorney at Law

Phone Number: (714) 505-4529

Business Address: 1600 W. Santa Ana Blvd. Suite 955

Email: dvasquez@thevasquezlawgroup.com



May 25, 2017

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
20 Civic Center Dr  
Santa Ana, CA 92701

To Whom It May Concern,

I would like to send a support letter to the Santa Ana Public Library toward the effort of collaborating on the *Youth Know: Community Innovation* grant-based project. As leaders spearheading the issue of food access, we have a personal stake in promoting programs that teach youth where to find nutritious, affordable sources of food that nourish mind, body, and soul.

We are eager to facilitate services that meet the needs of low-income communities that suffer from lack of access to affordable, healthy food options. Members of OC Food Access are concerned particularly with the effects of food scarcity on our most vulnerable populations, especially young people undergoing rapid physical and mental development necessitating nourishing and well-rounded sources of nutrition. We provide comprehensive experiential and educational services that teach farm-to-plate mindfulness and sustainability, and encourage the public to take an active role in seeking out, and demanding access to affordable and balanced food sources in their communities. We lend our full support to the *Youth Know: Community Innovation*, the Santa Ana Public Library, and all participating partners.

Sincerely,

A handwritten signature in black ink that reads "Christina Hall".

Christina Hall  
Executive Director  
Orange County Food Access Coalition



Kevin Cabrera  
3101 W. Harvard St.  
Santa Ana, CA 92704  
March 16, 2017

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
20 Civic Center Dr  
Santa Ana, CA 92701

Dear Colleagues at the Santa Ana Public Library,

It is with great pleasure that I lend the support of the Heritage Museum of Orange County to the '*Youth Know: Community Initiative*' project presently championed by the Santa Ana Public Library. SAPL is a nationally recognized entity devoted to providing public service, to a largely Hispanic, first-generation immigrant, and low income community. It is the highest priority for both SAPL and HMOC to serve our community by working arduously and resourcefully to invest in the education and development of Santa Ana's "at promise" youth to create awareness for the breadth of agricultural possibilities available to the public by assisting SAPL in addressing sustainable gardening and tackling food scarcity through proactive solution-oriented programming.

On behalf of the Heritage Museum of Orange County, I offer my full support in offering informational workshops, presentations, and services pertaining to the proposed target area of food sustainability. The Museum offers an exceptional naturalist experience to provide hands on guided interactive experiences that will inspire children and youth to explore their curiosities while learning the value in sustainable gardening habits, and the agricultural heritage of all people in tilling the soil to produce high-quality fruits, vegetables, legumes, grains, and all assortments of sustainable sustenance often taken for granted in communities where food deserts promote the excessive consumption of processed and confectionary sweets that offer little in the way of healthful nutrition for our growing young people.

The '*Youth Know: Community Innovation*' project opens the door for conversations on healthful living, consumption, and will teach young people to question the means by which their favorite foods end up on their plates, and how to make wiser, more sustainable lifestyle choices for themselves and their families. The Heritage Museum offers its fullest support in championing projects aimed at providing the highest standard of living for Santa Ana residents, and looks forward to collaborating with the Santa Ana Public Library, and its community partners in bringing this innovative proposal to fruition.

Please feel free to reach me at [kcabrera@heritagemuseumoc.org](mailto:kcabrera@heritagemuseumoc.org) with any questions or concerns. Thank you immensely for your time and consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "K. Cabrera".

Kevin Cabrera  
Executive Director



## County of Orange SOCIAL SERVICES AGENCY

500 N. STATE COLLEGE BLVD.  
ORANGE, CA 92868-1673  
(714) 541-7700

**MICHAEL F. RYAN**  
DIRECTOR

**CAROL WISEMAN**  
CHIEF DEPUTY DIRECTOR

**AN TRAN**  
DIVISION DIRECTOR  
ADMINISTRATIVE SERVICES

**WENDY AQUIN**  
DIVISION DIRECTOR  
ADULT SERVICES &  
ASSISTANCE PROGRAMS

**ANNE BLOXOM**  
DIVISION DIRECTOR  
CHILDREN & FAMILY SERVICES

**NATHAN NISHIMOTO**  
DIVISION DIRECTOR  
FAMILY SELF-SUFFICIENCY

**ANNE H. LIGHT, M.D.**  
MEDICAL DIRECTOR

May 26, 2017

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
26 Civic Center Dr.  
Santa Ana, CA 92701

**RE: Library Services & Technology Act/Pitch-an-Idea Program Grant Opportunity**

**Dear California State Library:**

Upon correspondence with Cheryl Eberly, the Principal Librarian at the Santa Ana Public Library, Orange County Social Services Agency would like to lend its support for The *Youth Know: Community Innovation* project addressing issues including homelessness, food insecurity, community sustainability, and health. This comprehensive approach to providing defined avenues for thoughtful dialogue, information sharing through interactive workshops, presentations, and services, toward the goal of solution-oriented youth led initiatives complements the mission and goals of the Orange County Social Services Agency as it supports innovative opportunities that facilitate self-sufficiency and personal agency in young people in our community, especially among underserved communities including transition age youth in foster care.

As an agency that champions youth, including oversight of the county's foster care system, this could be an innovative way to create opportunities for building social skills, generating roles for civic engagement that bring disaffected youth into the foray and into a positive social context that has the potential to create support systems outside the foster home, while increasing awareness for the roles young people can play in actively shaping their communities through civic engagement.

We are excited for the potential of programs like the *Youth Know: Community Initiative* to enliven vigorous debate, expose youth to challenging concepts, professional and expert insights, and experiential roles in leadership that will bolster both confidence and mental health, while educating youth on the resources, services, and careers available in their community.

The Santa Ana Public Library is a longtime collaborator – as an active participant in our Eliminating Racial Disparity & Disproportionality (ERDD) and Foster Youth Outcomes (FYO) Committees; in pursuing diverse youth programming (e.g., Seeds to Trees Program, STeP; Skills for Teen Parents) and reaching out to foster youth to benefit from these; and in building community capacity to serve youth (e.g., Youth Services Summit) and reaching out to ensure foster youth stakeholders are included. We extend our support for the *Youth Know: Community Innovation* project, and look forward to sharing more about it through the ERDD & FYO Committees, and to inform foster youth of this innovative project and facilitate their participation.

Sincerely,

A handwritten signature in black ink that reads "Jaime Muñoz".

Jaime Muñoz  
Administrative II  
714-940-5610/jaime.munoz@ssa.ocgov.com



May 24<sup>th</sup> 2017

450 West Fourth Street  
Suite 130  
Santa Ana, CA 92701  
Ph: 714-542-7792  
Fax: 714-542-4853  
[latinohealthaccess.org](http://latinohealthaccess.org)

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
26 Civic Center Plaza,  
Santa Ana, CA 92701

To Members of the Santa Ana Public Library:

The *Youth Know: Community Innovation* project, which seeks to address community issues including community sustainability and health resonates with Latino Health Access. We would be glad to offer our support in providing workshops, presentations, services, and other potential resources congruent with programming already facilitated by our organization over areas pertaining to civic engagement, education, health, community sustainability, active transportation and park initiatives.

Latino Health Access has been serving the Santa Ana community for 24 years. Our mission is to partner with communities to bring health, equity, and sustainable change through education, services, consciousness-raising and civic participation. We engage community members of all ages, including youth, who live in low-income, low opportunity areas in transforming their environments and creating positive, concrete changes in their homes and communities by providing tools, training, and mechanisms for civic engagement and participation. Some of our accomplishments in engaging youth and families to participate civically include the construction of the Familias Corazones Verdes Park and Community Center in a park poor neighborhood, opening up a school as a park at Roosevelt Elementary, and improving access to complete streets which are safer to walk and bike in downtown and central Santa Ana.

Given the scope of our work, Latino Health Access is a natural ally in the Santa Ana library's proposed areas of focus for the *Youth Know: Community Innovation* project. We offer our full support in assisting young people with knowledge-building initiatives that empower and embolden active engagement in our local democratic institutions in order to effectively engage and make change as future generations see fit on issues that transcend and impact people from all walks of life. The current initiative is highly complementary with the objectives and priorities of our organization, and we offer our full support in providing services to enrich young people with knowledge to the youth at the main library branch. For these reasons Latino Health Access would be an eager partner in the event that this ambitious program receives state support. We look forward to collaborating with the Santa Ana Public Library, and contributing to the *Youth Know: Community Innovation* program in the near future. Please do not hesitate to contact me if you have any questions at [nmejia@latinohealthaccess.org](mailto:nmejia@latinohealthaccess.org) or ext 1021.

Sincerely,

  
Nancy Mejia, MPH, MSW  
Director of Community Engagement & Advocacy Programs

Cynthia Sanchez  
Homeless Policy and Education Coordinator  
Orange County Congregation Community Organization  
310 W. Broadway  
Anaheim, CA 92805

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
26 Civic Center Dr  
Santa Ana, CA 92701

To Whom the Matter Concerns:

The *Youth Know: Community Innovation* project addressing issues including homelessness, food insecurity, community sustainability, and health resonates with the The Orange County Congregation Community Organization (OCCCO), and our organization would be glad to offer its support in providing workshops, presentations, services, and other potential resources congruent with programming already facilitated by our non-profit over areas pertaining to civic engagement, education, immigration, and homeless policy. Partnering with the Santa Ana Public Library, alongside other external agencies supporting this project, provides an opportunity for OCCCO to expand its impact by participating in the *Youth Know: Community Innovation* program, and thus we would like to lend our support in advancing youth knowledge in the four key areas stipulated by the *Youth Know: Community Innovation* project.

OCCCO has been serving the community for years, and views itself as a natural ally in these areas of focus, and offers its full support in assisting young people with knowledge building initiatives that empower and embolden active engagement in our local democratic institutions in order to effectively engage and make change as future generations see fit on issues that transcend and impact people from all walks of life. For these reasons OCCCO would be an eager partner, and offers its earnest support in the event that this ambitious program receives state approval. We look forward to collaborating with the Santa Ana Public Library, and contributing to the *Youth Know: Community Innovation* program, and look forward to ushering in a new generation of knowledgeable, confident, and capable young adults within the community.

Sincerely,

*Cynthia Ilean Sanchez*

Cynthia Sanchez  
Homeless Policy and Education Coordinator  
Orange County Congregation Community Organization

Ryan Smolar  
Lead Consultant  
Downtown Inc.  
200 N. Main St.  
Santa Ana CA 92701



May 27, 2017

To Whom it May Concern,

I am writing to share Downtown Inc.'s support for the Santa Ana Public Library's Youth Know: Community Innovation program.

As a partner of the program, Downtown Inc. will seek to educate youth and older members of the community on the nuances of sustainable development, and community/city growth. We look forward to providing workshops, presentations, services, and encouraging civic engagement through the empowerment of knowledge towards this complex issue.

Downtown Inc. is a 501c(6) non-profit organization whose mission is to make Downtown Santa Ana a vibrant destination for all. Our primary funding comes from over 600 downtown Santa Ana businesses who pay a tax to keep the area connected and promoted.

Our stakeholders and partners include a cross-section of Orange County's tech, marketing, education, food access, health, government and non-profits engaged and invested in creating a better downtown Santa Ana and a better Orange County.

We are expert community conveners. We have hosted community learning events like the Santa Ana Media Summit, Santa Ana College Promise Breakfast, Downtown First Saturday Artwalks, Hack for Health Hack-a-thon and more.

Thank you.

A handwritten signature in black ink that reads "Ryan Smolar".

Ryan Smolar, Lead Consultant  
Downtown Incorporated



**SABC**  
SANTA ANA BUSINESS COUNCIL, INC.  
*Promoting Business and Community*

SANTA ANA BUSINESS COUNCIL, INC.  
400 East Fourth Street Suite 7  
Santa Ana, CA 92701  
Phone: (714) 743-6342  
Fax: (714) 972-2654

**Subject: 'Youth Know: Community Innovation' Project**

To Whom It May Concern,

Santa Ana Business Council is writing to share our full support for the upcoming 'Youth Know: Community Innovation' project.

The objectives of this program which will encourage teens and young adults to research, practice critical thinking skills, participate in constructive dialogue, take part in public forums, and eventually work toward several social innovation projects to address four target areas regarding 1) homelessness 2) food insecurity 3) community-sustainability 4) health are all very important to our businesses and community is very important.

Regarding our Organization in Downtown Santa Ana Business Council (SABC) is dedicated its mission of serving both business and community. Advancing educational opportunities and building pathways that introduce community innovation for our youth is extremely important.

We feel it is very important to help align our youth to be prepared to meet the demands of the job market and programs such as these are pivotal. We understand that many of our youth, due to financial challenges, do not have access to these sorts of excellent educational experiences and realize the importance of the Library Programming to enhance these opportunities in our community. Therefore, we are excited to send our support for this excellent opportunity and the chance to propel an important opportunity forward.

Please contact us if there are any further questions, (714)-815-2653

Sincerely,

*Claudia Arellanes*

Secretary

President Raul Yanez  
Vice President Sam Romero  
Treasurer Bobby Rooker  
Secretary Claudia Arellanes  
Board Member Arturo Arellanes  
Board Member Sonia Gary

Ariel Yarrish  
1854 S. Ninth Street  
Anaheim, CA 92802  
May 15, 2017

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
26 Civic Center Dr  
Santa Ana, CA 92701

Dear Colleagues at the Santa Ana Public Library:

Upon reviewing the premise of the prospective Youth Know: Community Innovation project encompassing the development of critical thinking, research, open dialogue, and youth civic engagement over issues such as homelessness, food insecurity, community stability, and health, we would be glad to offer services in line with the proposed project narrative relating to workshops, activities, or educational seminars that enrich public awareness and agency on issues of homelessness. Future in Humanity has been at the forefront in developing innovative practices in how communities engage with transient populations, producing more efficient services and spreading awareness for solutions to social ailments for years. Future in Humanity would consider the current initiative to establish both a Summer and Winter Engagement Academy for young people wherein further innovations to address social issues such as homelessness would be the ultimate output of the program at completion to be a highly complementary objective with the priorities and goals of the Future in Humanity organization. Future in Humanity would be an eager partner in the event that this ambitious program receives state support, and we hope to hear more about this program in the near future.

On behalf of Future in Humanity, I, Ariel Yarrish, Chief Executive Officer, offer my full support of the Santa Ana Public Library's Youth Know: Community Innovation project. Future in Humanity has provided exceptional training services to both full-time and part-time library staff pertaining to best practices when interacting with large sects of the homeless community, as has been an ongoing concern in the Santa Ana Civic Center for

many years. It would be a natural progression for us to revisit the City of Santa Ana to further embolden a new generation of young people with the knowledge, compassion, and tools for understanding current transient populations in order to develop innovative social engagement initiatives to address the ongoing crisis of homelessness in and around their community. We look forward to collaborating with the Santa Ana Public Library to meet and exceed the Youth Know: Community Innovation project initiative in providing the fundamental tools young people need to become active participants in their community and pioneer meaningful social innovations.

Respectfully,

A handwritten signature in black ink, appearing to read "Ariel Yarrish".

Ariel Yarrish  
1854 S. Ninth Street  
Chief Executive Officer



Maricela Rios-Faust, MSW, LCSW, CFRE  
Chief Executive Officer  
Human Options, Inc.  
PO Box 53745  
Irvine, CA 92619

Cheryl Eberly  
Principal Librarian  
Santa Ana Public Library  
26 Civic Center Dr  
Santa Ana, CA 92701

To Members of the Santa Ana Public Library:

Human Options would like to offer its support to engage youth in our mission to reduce and prevent domestic violence. Upon reviewing the narrative for the *Youth Know: Community Innovation* project directing attention to the four areas of homelessness, food insecurity, community sustainability, and health, respectively, Human Options would like to offer its support to this initiative. Human Options' workshops, presentations, and related educational materials aims to empower the next generation of young people to learn about the impact of unhealthy relationships, causes of gender-based violence, and how to engage in healthy relationships. One goal is that participants of our programming become a resource for those in their communities that might be experiencing abuse in their relationships and feel confident standing against domestic violence.

Human Options Community Education program has partnered with Orange County schools, community groups and organizations to educate more than 8,000 people a year. We would consider the current initiative highly complementary with the objectives and priorities of our organization, and offer full support in providing services to enrich young people with knowledge Teen Dating Violence to the youth at the main library branch. For these reasons Human Options is happy to partner in this initiative in the event that this ambitious program receives state support. We look forward to collaborating with the Santa Ana Public Library and contributing to the *Youth Know: Community Innovation* program in the near future.

Sincerely,

Maricela Rios-Faust, MSW, LCSW, CFRE  
Chief Executive Officer  
Human Options, Inc.



## MEMORANDUM

**From:** Santa Ana Youth Commission

**Date:** May 20, 2017

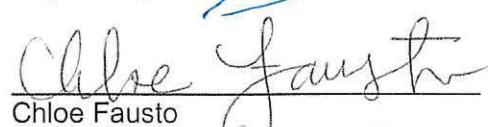
**Subject:** Youth Know; Community Innovation

Upon reviewing the Youth Know Initiative the Santa Ana Youth Commission is prepared to assist the Santa Ana Public Library during this endeavor. The main purpose of the Youth Commission is to improve Youth life within the City of Santa Ana. The Commission believes that Youth Know will truly make an impact within youth in the city through various specters. The Youth Commission is willing to make this a community youth priority. Outreach and promotion of Youth Know will be highlighted throughout Youth Commission events and social media. Workshops will also be provided on behalf of the Commission. Going forward the Youth Commission is excited in partnering with the Santa Ana Public Library to execute Youth Know and providing resources to the Youth in Santa Ana.

Regular Members:

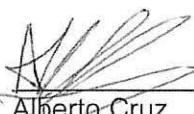
  
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Tabatha Reyes-Chair

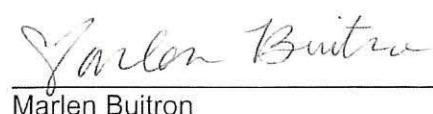
  
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Roy Rodriguez-Vice-Chair

  
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Chloe Fausto

  
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Juan Plasencia

Jennifer Barron

  
\_\_\_\_\_  
Alberto Cruz

  
\_\_\_\_\_  
Marlen Buitron

Alternate Members:

  
\_\_\_\_\_  
Celeste Duran

Anais Benavides