**REAL PROPERTY FIELD APPRAISAL & ASSESSMENT SHEET- BUILDING &**

**OTHER IMPROVEMENTS**

|  |  |
| --- | --- |
|  | TRANSACTION CODE: {transaction\_code} |

|  |  |
| --- | --- |
| ARP No. {arp\_no} | PIN: {pin} |
| Owner: {owner\_names}  Address: {owner\_addresses}  Tel No.: {owner\_contact\_nos} | TIN: {owner\_tins} |
| Administrator/Beneficial User: {administrator\_names}  Address: {administrator\_addresses}  Tel No.: {administrator\_contact\_nos} | TIN: {administrator\_tins} |

|  |  |  |
| --- | --- | --- |
| **BUILDING LOCATION** | **LAND REFERENCE** | |
| No./Street: {street\_no} | Owner: {land\_owner} | |
| Brgy/District: {barangay\_district} | OCT/TCT/CLOA No. {land\_oct\_tct\_no} | Survey No. {land\_survey\_no} |
| Lot No. {land\_lot\_no} | Blk. No.: {land\_block\_no} |
| Municipality: {municipality} | TD/ARP No. {land\_arp\_no} | |
| Province/City: {province\_city} | Area: {land\_area} | |

**GENERAL DESCRIPTION**

|  |  |  |
| --- | --- | --- |
| Kind of Bldg.: {kind\_of\_building} | | Bldg. Age: {building\_age} |
| Structural Type: {structural\_type} | | No. of Storeys: {no\_of\_storeys} |
| Bldg. Permit No. {building\_permit\_no} | Date Issued: {permit\_issue\_date} | Area of 1st flr.: {floor1\_area} |
| Condominium Certificate of Title (CCT) {condominium\_certificate} | | Area of 2nd flr.: {floor2\_area} |
| Certificate of Completion Issued On: {completion\_issue\_date} | | Area of 3rd flr.: {floor3\_area} |
| Certificate of Occupancy Issued On: {occupancy\_issue\_date} | | Area of 4th flr.: {floor4\_area} |
| Date Constructed/Completed: {date\_constructed} | |  |
| Date Occupied: {date\_occupied} | | Total Floor Area: {total\_floor\_area} |

**FLOOR PLAN**

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| Attach the building plan or sketch of floor plan. A photograph may also be attached if necessary |

**STRUCTURAL MATERIALS**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ROOF | | FLOORING | 1st Flr. | 2nd Flr. | 3rd Flr. | 4th Flr. | Walls & Partitions | 1st Flr. | 2nd Flr. | 3rd Flr. | 4th Flr. |
| Reinforced Concrete |  | Reinforced Concrete (for upper floors) |  |  |  |  | Reinforced Concrete |  |  |  |  |
| Tiles |  | Plain Cement |  |  |  |  | Plain Cement |  |  |  |  |
| G.I. Sheet |  | Marble |  |  |  |  | Wood |  |  |  |  |
| Aluminum |  | Wood |  |  |  |  | CHB |  |  |  |  |
| Asbestos |  | Tiles |  |  |  |  | G.I. Sheet |  |  |  |  |
| Long Span |  | Others (Specify) |  |  |  |  | Build-a-wall |  |  |  |  |
| Concrete Desk |  |  |  |  |  |  | Sawali |  |  |  |  |
| Nipa/Anahaw/Cogon |  |  |  |  |  |  | Bamboo |  |  |  |  |
| Other (Specify) |  |  |  |  |  |  | Other (Specify) |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

**ADDITIONAL ITEMS:** (Use additional sheet if necessary)

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**PROPERTY APPRAISAL**

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| Unit Construction Cost: P {bc\_unit\_construction\_cost} / sq.m.  Building Core: (Use additional sheets if necessary) | Cost of Additional Items: |
| **Sub-Total: P**  **{bc\_sub\_total}** | **Sub-Total**  **Total Construction Cost: P {ad\_sub\_total}** |
| Depreciation Rate: {depreciation\_rate} | Total % Depreciation: {total\_percent\_depreciation} |
| Depreciation Cost: {depreciation\_cost} | Market Value: P {depreciated\_market\_value} |

**PROPERTY ASSESSMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| Actual Use | Market Value | Assessment Level | Assessed Value |
| {pa\_actual\_use} | P {pa\_market\_value} | {pa\_assessment\_level} | P {pa\_assessed\_value} |
|  |  |  |  |
|  |  |  |  |
| Total | P | Total | P {pa\_total\_assessed\_value} |
| Taxable  Exempt | Effectivity of Assessment/Reassessment: Qtr {pa\_effectivity\_assess\_quarter} Yr. {pa\_effectivity\_assess\_year} | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **APPRAISED/ASSESSED BY:**  **APPROVAL:** | | **RECOMMENDING** | | |
| \_\_\_\_{appraised\_by}\_\_\_\_  *Name* | {appraised\_by\_date}  *Date* | \_\_\_\_{recommending}\_\_\_\_  *Name* | | {recommending\_date}  *Date* | |
| **APPROVED BY:** | \_\_\_\_{approved\_by}\_\_\_\_  *Provincial/City/Municipal Assessor* | | {approved\_by\_date}  *Date* | | |

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| --- |
| **MEMORANDA:** {memoranda} |

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| --- | --- | --- | --- |
| **Date of Entry in the Record of Assessment:** | {date\_created} | By: | {entry\_by}  *Name* |

**RECORD OF SUPERSEDED ASSESSMENT**

|  |  |  |
| --- | --- | --- |
| PIN: {superseded\_pin} | | |
| ARP No. {superseded\_arp\_no} | TD No. {superseded\_td\_no} | |
| Total Assessed Value: {superseded\_total\_assessed\_value} | | |
| Previous Owner: {superseded\_previous\_owner} | | |
| Effectivity of Assessment: {superseded\_effectivity\_assess} | | |
| Recording Person: {superseded\_recording\_personnel} | | Date: {superseded\_date} |