**Kofi Asiamah Darko-Mensah**

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**Profile Summary**

Motivated and detail-oriented IT professional with a strong foundation in cybersecurity, software development, and network security. Experienced in programming, web development, and IT security operations, with hands-on expertise in network security, risk management, and system administration.

**Education**

Network Information Security – Ghana-India Kofi Annan Centre of Excellence in ICT – 30/04/2024-26/07/2024

Bachelor of Computer Application [1st Class Honours]–Parul University, India – 2019-2022

WASSCE - Penfield High School, Accra – 2016 – 2019

**Work Experience**

**National Information Technology Agency (NITA)**

**National Service Personnel & IT Standards Officer (Intern) – Nov 2023 to date**

1. Assisted in developing and implementing IT standards and policies to enhance digital security and compliance.
2. Conducted risk assessments and security evaluations to ensure adherence to national IT regulations.
3. Provided technical support and guidance on IT governance and cybersecurity best practices.
4. Collaborated with cross-functional teams to enhance IT infrastructure security and operational efficiency.

**IT Intern – August 2023 to November 2023**

1. Assisted in reviewing and analysing IT standard documents to ensure compliance with national regulations.
2. Supported the development of IT policies and procedures to improve digital security and operational efficiency.
3. Collaborated with senior IT staff in conducting system evaluations and audits to identify vulnerabilities.
4. Provided technical support for routine IT operations and troubleshooting, ensuring minimal disruption.
5. Participated in meetings and discussions related to the enhancement of IT governance practices and cybersecurity protocols.

**Key Achievement**

1. Maintained a consistent work ethic and accurate work delivery, ensuring high-quality standards in IT governance and security.
2. Contributed to the successful review and refinement of several key IT standards, which supported improved compliance and security across national platforms.

**Skills and Knowledge (Competencies)**

1. Technical Skills: Proficient in Python (statistical modeling), C++, JavaScript, HTML, and Content Management Systems (CMS) for web design and maintenance.
2. Programming: Strong understanding of object-oriented programming and mobile app development.
3. Operating Systems: Experienced with Microsoft Windows and Linux
4. Network Security: Knowledge of network security practices from coursework at the Ghana-India Kofi Annan Centre of Excellence in ICT.
5. Graphics: Skilled in computer graphics and visual design.
6. Soft Skills: Effective communicator with strong problem-solving and teamwork abilities.

**Workshops/Trainings**

1. Participated in the two-day Open Government Partnership workshop to address digitalization, disinformation, and misinformation in Ghana.

**Projects**

| 1. Built a portfolio website. 2. Built an api for an advert website. |  |
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**Reference**

| Available upon request |  |
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