MODULE OUTLINE

Module Name	**Communication Skills**			
Module Code	IT1040	Version No.	2017 . 0	
Year	1	Semester	1	
Credit Points	3			
Pre-requisites	None			
Co-requisites	None			
Methods of Delivery	Lectures (Face-to-face)		4	Hours/Week
Course Web Site	http://courseweb.sliit.lk/			
Date of Original Approval	January, 2017			
Date of Next Review	January, 2022			

	MODULE DESCRIPTION	
Introduction	The objective of this unit is to enhance the English language skills, with emphasis on the oral and written communication skills that are required for day to day discourse. The course adopts a holistic approach aiming at improving all four skills: listening, speaking, reading, and writing.	
Learning Outcomes	At the end of the module student will be able to:	
	LO1	Describe people or places and construct a well-structured paragraph while using the knowledge on tenses.
	LO2:	Practice small talk and demonstrate the capacity to give directions.
	LO3:	Demonstrate understanding of audio-visual learning material and recognize the relevant information.
	LO4:	Compose memos, emails, and formal letters and develop essay writing skills.
	LO5:	Provide opinions in speech and written contexts.

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Assessment Criteria	During the semester, there will be continuous assessments and a final exam. Continuous assessments will consist of a speech test, two spot tests and a midterm examination. The final examination will be a comprehensive exam based on the lecture materials covered during the semester.			
	Continuous Assessments			
	• Midterm Examination	20	%	LO1
	• Spot Test I	10	%	LO2 & LO3
	• Spot Test II	10	%	LO4
	• Speech Test	10	%	LO5
	End Semester Assessment			
	• Final Examination	50	%	LO3, LO4, LO5
	TOTAL	100	%	
Estimated Student Workload	Contact Hours			
	• Lectures	52 hours		
	Time Allocated for Assessments			
	• Continuous Assessments	03 hours		
	• Final Examination	03 hours		
	Independent Computer Assisted Language Learning (Intermediate)			
	TOTAL	150 hours		
Module Requirement	To pass this module, students need to obtain a pass mark in both "Continuous Assessments" and "End of Semester Examination" components which would result in an overall mark that would qualify for a "C" grade or above			
Primary References	1. Cambridge Practice Tests for IELTS 9, (South Asian edition 2013), Cambridge University Press ISBN 978-1-107 64440 3			
	2. Cambridge Practice Tests for IELTS 10- (South Asian edition 2015) Cambridge University Press ISBN 978-1-316-50901-2			

CONTENTS OF THE MODULE	
Topics	**Learning Outcomes Covered**
1. Reading	
Reading Comprehension: Skimming, Scanning & Inference	LO3
2. Writing	
Revision of Tenses • Tenses Recap I • Tenses Recap II • Tenses Recap III	LO1
Paragraph Writing	LO1
Describing People & Places	LO1
Formal Language	LO4
Memo, Email and Letter Writing	LO4
Essay Writing	LO4
Giving Directions	LO2
3. Listening	
Listening Comprehension	LO3
Giving Directions	LO2
4. Speaking	
Small Talk (Who / What/ When / Where/ Why and practice)	LO2
Delivering Impromptu Speeches	LO5

GENERIC INFORMATION

Any type of plagiarism is not allowed.

Plagiarism: Academic honesty is crucial to a student's credibility and self-esteem, and ultimately reflects the values and morals of the Institute as whole. A student may work together with one or a group of students discussing assignment content, identifying relevant references, and debating issues relevant to the subject. Plagiarism occurs when the work of another person, or persons, is used and presented as one's own.

....End of Module Outline..

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