

CHEK SEREYODAM

+855 86 420 410

strongmandom@gmail.com

Battambang

Dear Hiring Manager,

I am excited to apply for the HR position at KKFund. With a unique blend of experience as a Fisheries Administrative Assistant and a Software Developer, I bring both organizational expertise and technical problem-solving skills that can add value to your team.

In my administrative role, I managed records, streamlined workflows, and ensured operational efficiency. As a software developer, I honed my analytical thinking and automation skills—both of which can enhance HR processes. I am particularly drawn to KKFund's dynamic environment and would love to contribute by optimizing HR functions and improving employee experiences.

I welcome the opportunity to discuss how my diverse skill set can support your team. Thank you for your time and consideration—I look forward to hearing from you.

Best Regards,



CHEK SEREYODAM

CHEK SEREYODAM

- Software Developer
- Front-End Developer
- Designer
- Administrator Assistant
- Human Resources Assistant



About Me

As a Software Developer and Front-End Developer, I have had the opportunity to work on diverse projects across various industries. With expertise in UX/UI design, administration, and human resources, I create intuitive digital solutions while optimizing workflows. I am passionate about innovation, problem-solving, and delivering results that exceed expectations.

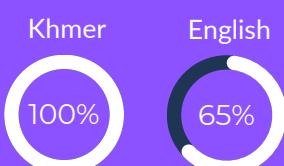
Contact

- 086 420 410 / 098 499 494
- strongmandom@gmail.com
- cheksereyodam.vercel.app
- Battambang

Expertise

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership
- Psychology

Language



Full Name:	CHEK SEREYODAM
Sex:	MALE
Nationality:	CAMBODIAN
Date of Birth:	13 NOVEMBER 2004
Place of Birth:	BATTAMBANG, CAMBODIA
Status:	Single

Experience

Administrator Assistant

Fisheries Administration, BMC

2023 – 2024

- Dedicated Administrative Assistant with a background in offering support to Fisheries Administration operations. Adept at carrying out administrative tasks, keeping documentation, scheduling meetings, and ensuring smooth office operations. Adept at data entry, record keeping, and communicating with internal departments and external parties. Passionate about efficiency, organization, and helping the organization's projects succeed.

Education

2022-Present

2022 - Present

National Meanchey University

Bachelor's of Science and Technology.

2017-2022

2017 - 2022

Preah Monivong High School

Social Science at Preah Monivong Battambang.

2010-2017

2010 - 2017

2 Thnou Primary School

Primary School in Battambang Province.

2009-2012

2009 - 2012

USA International School

English

Other Skills



Framework Learned

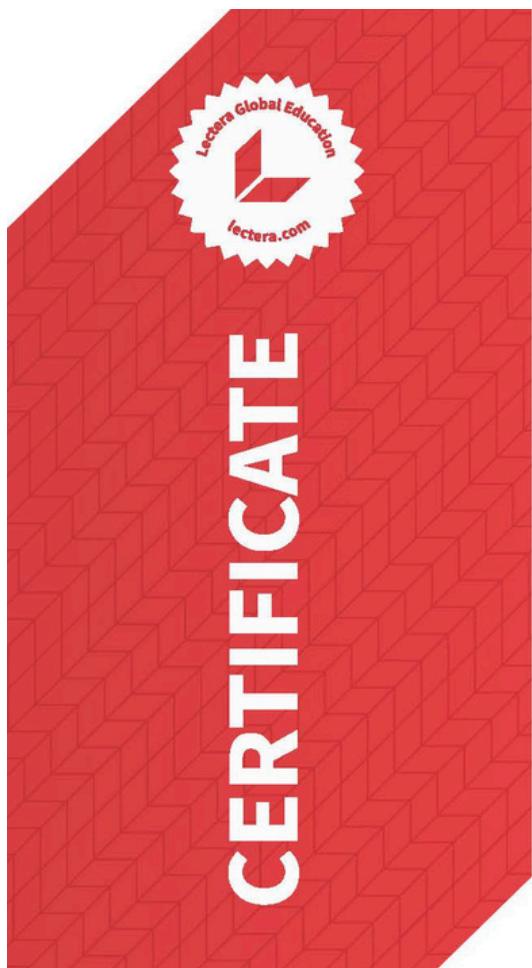


Skills Summary

- Photocopy machine, Desk-top Computer, Office phone, Printer, Sent E-mail, Design.
- Good communicating skill
- Working in groups, and individually, and with other people.
- Full of Responsible in Working
- Flexible and willing to work hard
- Friendly and Smiling is my real Attitude

Reference

CERTIFICATION



THIS IS TO CERTIFY THAT

Sereyodam Chek

HAS SUCCESSFULLY COMPLETED THE COURSE

Stress Management. 40 Techniques: Improving Your Life

A handwritten signature in black ink.

Mila Semeshkina
CEO Lectera

Completed date: 2/16/2025

A certificate template featuring the University of Sydney logo and a Coursera seal. The background is a light gray map of Australia.

Mar 12, 2024

Chek odam

has successfully completed

Design-Led Strategy: Design thinking for business strategy and entrepreneurship

an online non-credit course authorized by The University of Sydney and offered through Coursera

A handwritten signature in black ink.

Eric Knight
Professor of Strategic Management at Macquarie Business School

COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/U9SVSSZG6UWG>

Coursera has confirmed the identity of this individual and their participation in the course.

CERTIFICATION



Mar 11, 2024

Chek Sereyodam

has successfully completed

Digital Marketing Analytics in Theory

an online non-credit course authorized by University of Illinois at Urbana-Champaign and offered through Coursera

Kevin Hartman
Adjunct Instructor of Business Administration
Gies College of Business
University of Illinois at Urbana-Champaign

COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/XEEQH4VCMFDT>

Coursera has confirmed the identity of this individual and their participation in the course.



Feb 13, 2024

Chek Sereyodam

has successfully completed

The Strategy of Content Marketing

an online non-credit course authorized by University of California, Davis and offered through Coursera

Sonia Simone
Chief Content Officer
Rainmaker Digital, LLC

COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/R8J825NA9PB7>

Coursera has confirmed the identity of this individual and their

Participation in the course.

CERTIFICATION



UNIVERSITY
OF LONDON

Feb 7, 2024

Chek Sereyodam

has successfully completed

Brand Management: Aligning Business, Brand and Behavior

an online non-credit course authorized by University of London and London Business School and offered through Coursera


Nader Tavassoli

Professor Nader Tavassoli, London Business School

COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/X85NSSFF7APK>

Coursera has confirmed the identity of this individual and their participation in the course.



Jan 27, 2025

Chek Sereyodam

has successfully completed

Introduction to Networking

an online non-credit course authorized by NVIDIA and offered through Coursera

COURSE
CERTIFICATE



NVIDIA Training

Verify at:

<https://coursera.org/verify/21I9YW26W5ES>

Coursera has confirmed the identity of this individual and their participation in the course.

CERTIFICATION



CERTIFICATION



UNIVERSITY
OF LONDON

UCL
SCHOOL OF
MANAGEMENT

Feb 20, 2024

Chek Sereyodam

has successfully completed

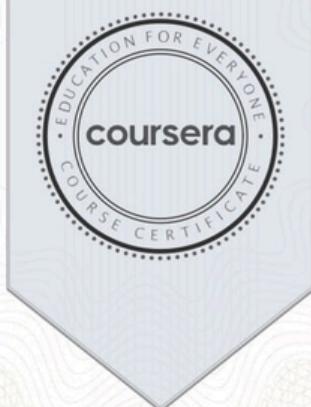
Corporate Strategy

an online non-credit course authorized by University of London and UCL School of Management and offered through Coursera

A handwritten signature in black ink that reads "Bart Vanneste".

Bart Vanneste
Associate Professor
Strategy
UCL School of Management
University of London

COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/D75YE885YMRG>

Coursera has confirmed the identity of this individual and their participation in the course.



Mar 25, 2024

Chek Sereyodam

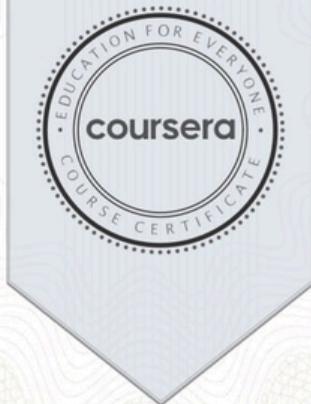
has successfully completed

Programming with JavaScript

an online non-credit course authorized by Meta and offered through Coursera



COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/ASZL27T0TQ3H>

Coursera has confirmed the identity of this individual and their participation in the course.

CERTIFICATION



ព្រះរាជាណាចក្រកម្ពុជា
ជាតិ សាសនា ព្រះមហាក្សត្រ

ଶ୍ରୀରାମଚନ୍ଦ୍ରଙ୍କଣେଶ୍ୱର ପାତ୍ରକାଳୀନ ଭାଷାପରିଚାର

କିଛାବେଳେ ଯୁଗାଃ ଫୁଲିକଲ୍ପ

លេខកដ្ឋាន: 020-310-019-02

ప్రభాసంగేత

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អ៊ុខាងក្រោម

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ដែលបានទទួលបានទូទៅដោយការសិក្សា ហើយត្រូវបាន ចំណាត់ថ្នាក់ផែន ប្រចាំឆ្នាំខ្លាំ
នៃឆ្នាំសិក្សា ២០១៧ - ២០១៨.

ପେଟ୍: ୦୬ କି.ଏ.କ

ପ୍ରିୟଙ୍କ...ନାମିନୀ...ଦେଖିବାକୁ ହେଲାମାତ୍ରାଙ୍କ...ଫୁଲିଯାଇବାକୁ ହେଲାମାତ୍ରାଙ୍କ...ଏ ପରିବାର
ଧାରିବାକୁ ହେଲାମାତ୍ରାଙ୍କ...ପ୍ରିୟଙ୍କିରେ ହେଲାମାତ୍ରାଙ୍କ...ଫୁଲିଯାଇବାକୁ ହେଲାମାତ୍ରାଙ୍କ...ଏ ପରିବାର

పు. జాయక్

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បាត់ដំបង, ព្រៃទី ១៧ ខែ កញ្ញា ឆ្នាំ ២០៨៤
ត្រូវបានការពារ

— 7 —

ପ୍ରକାଶକ

ចំណាំ 2021



ការគ្រប់គ្រងសាស្ត្រ និងបណ្តុះបណ្តាល

TBC COMPUTER CENTER

ពិរាងចនប់ត្រួមពាក្យអគ្គនាយិក្តា

CERTIFICATE

ព្រះរាជាណាចក្រកម្ពុជា
KINGDOM OF CAMBODIA
ជាតិ សាសនា ព្រះមហាក្សត្រ
NATION RELIGION KING

This is to certify that**CHEK SEREYODAM**.... Sex.....**Male**.....
Nationality.....**Khmer**..... Born on.....**13/November/2004**....
Has successfully completed in the training course during **3** month
From.....**01.January.2023**..... To.....**01.April.2023**.....
At. TBC Computer Center Grade :**B**.....
Skill of Computer**MS.WORD&EXCEL&POWER.POINT**.....
BanteayMeanchey. Date :**30.June.2023**.....

សុខបានកំចាត់ឡើង..... ទីសាខាស្រុក..... ពេជ្យ..... ប្រព័ន្ធ
 សញ្ញាកិតិ..... ខ្លួន..... កិច្ចកម្មថ្មី..... ទៅ ទីតួនាទី ២០០៤
 ធម្មលុយរាយឯកធម្ម បញ្ជាក់ដោយដោយលើក្នុងបណ្តុះបណ្តាលរាយ..... ពេល ៣ ខែ
 ចាប់ពី ០១ ខែតុលា ២០២៣..... ម៉ោង ០១ ម៉ោង ២០២៣
 នៅ ភ្នំពេញសកក្រុងកំពង់ខែ គិត.គិត. និយោស់ : B.
 ឯកសារនេះត្រូវបានចូលរួមដោយ នាមដ្ឋាន និង អាជីវកម្ម



Number:.....01437.....T.B.C



កំណើនយោបល់

A red circular stamp from the Ministry of Health, Thailand, featuring the text "กระทรวงสาธารณสุข" (Ministry of Health) around the perimeter and "2010" in the center. A handwritten signature "สุวิทย์" (Suvit) is written across the stamp.

IDENTIFICATION



ព្រះរាជាណាចក្រកម្ពុជា
ជាតិ សាសនា ភ្នំធម្មោគ

ខេត្ត ក្រែង ភាគីជំហើល
ក្រុង ខណ្ឌ ភាគីជំហើល
ឃុំ សង្កាត់ ស្វាយដោះ

សេចក្តីថតថ្លែងលំប្អូនត្រួវឈ្មោះ

BTB001

ឈ្មោះសំបុត្រកំណើននេះ	ឈ្មោះរោគកំណើន លេខ 01/២០០៥	សំបុត្រកំណើន លេខ ៩៦ ចុះថ្ងៃទី ១០ ខែ ឧសភា ឆ្នាំ ២០០៥
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ជាមក្សរីរាជការ	CHEK	
ជាមក្សរីរាជការ	SEREYODAM	
សញ្ញាតិ	ខ្មែរ	
ថ្ងៃ ខែ ឆ្នាំកំណើន	ថ្ងៃទី ៩១ ខែ កុម្ភ ឆ្នាំ ២០០៤	
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ជាមក្សរីរាជការ	PRÂM CHEK	CHUM VANSEY
សញ្ញាតិ	ខ្មែរ	ខ្មែរ
ថ្ងៃ ខែ ឆ្នាំកំណើន	ថ្ងៃ ៩១ ខែ កុម្ភ ឆ្នាំ ១៩៩១	ថ្ងៃ ៩១ ខែ ឧសភា ឆ្នាំ ១៩៩២
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លេខ ២៧៦ កិបប.ប ថ្ងៃទី ៣០ តាត់ដំបង ថ្ងៃទី ៣០ ខែ មករា ឆ្នាំ ២០២៣

ឈ្មោះ អភិតាលក្ខណៈដំបង

ឈ្មោះ ឯកសារជាផ្លូវការ ឬ ឯកសារជាបន្ទូល

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IDENTIFICATION

