

City University London
IN3007 Individual Project
Final Year Project Report

Academic Year: 2014-15

Appendix E
Manuals

by

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Project supervisor: Dr. Vladimir Stankovic

- Student Portal -
- Student -
- User Manual -

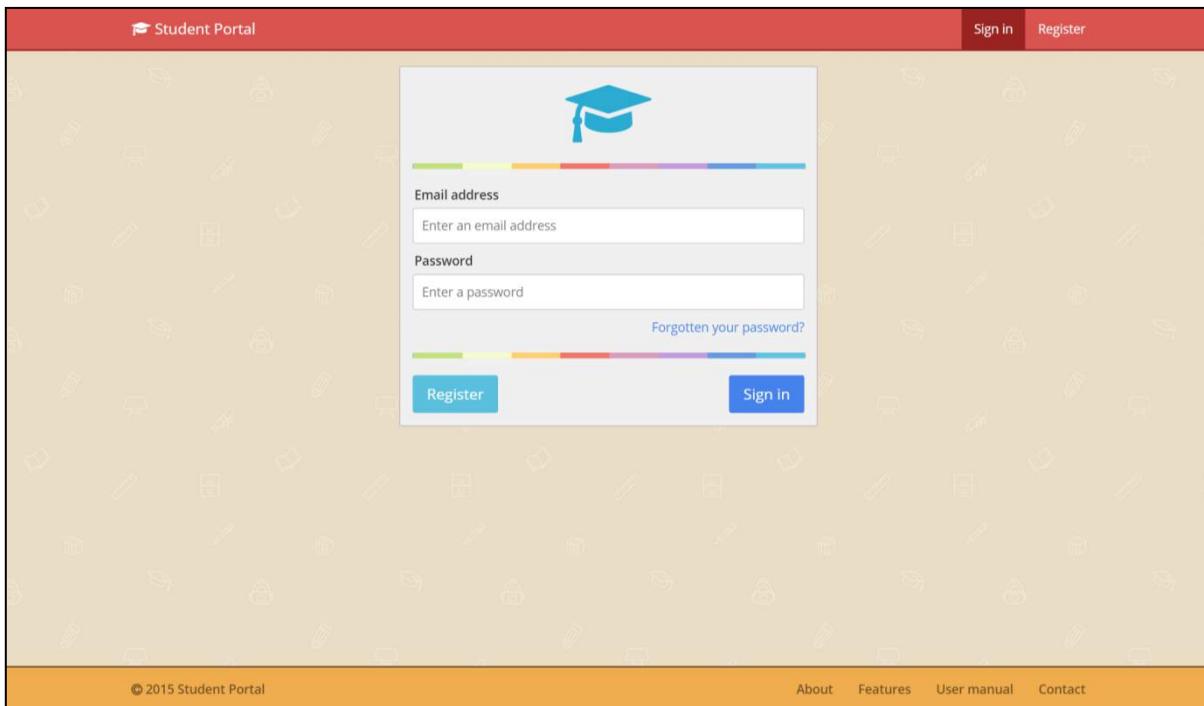
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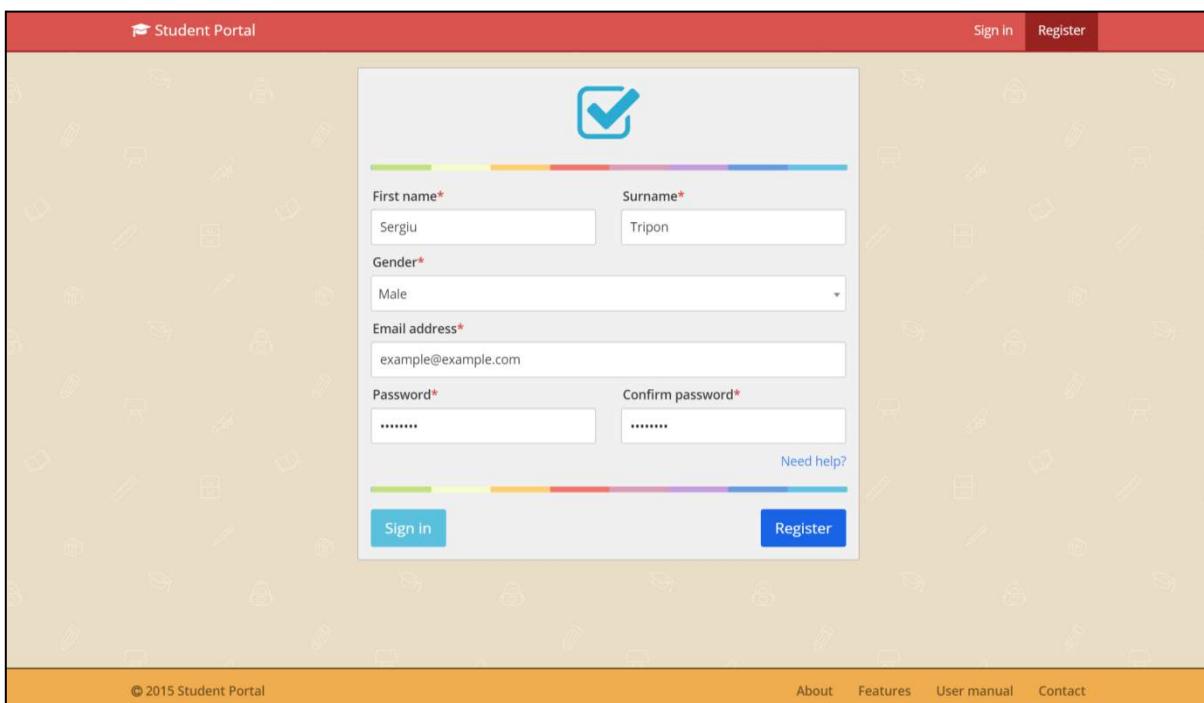
Register

How to register for the Student Portal



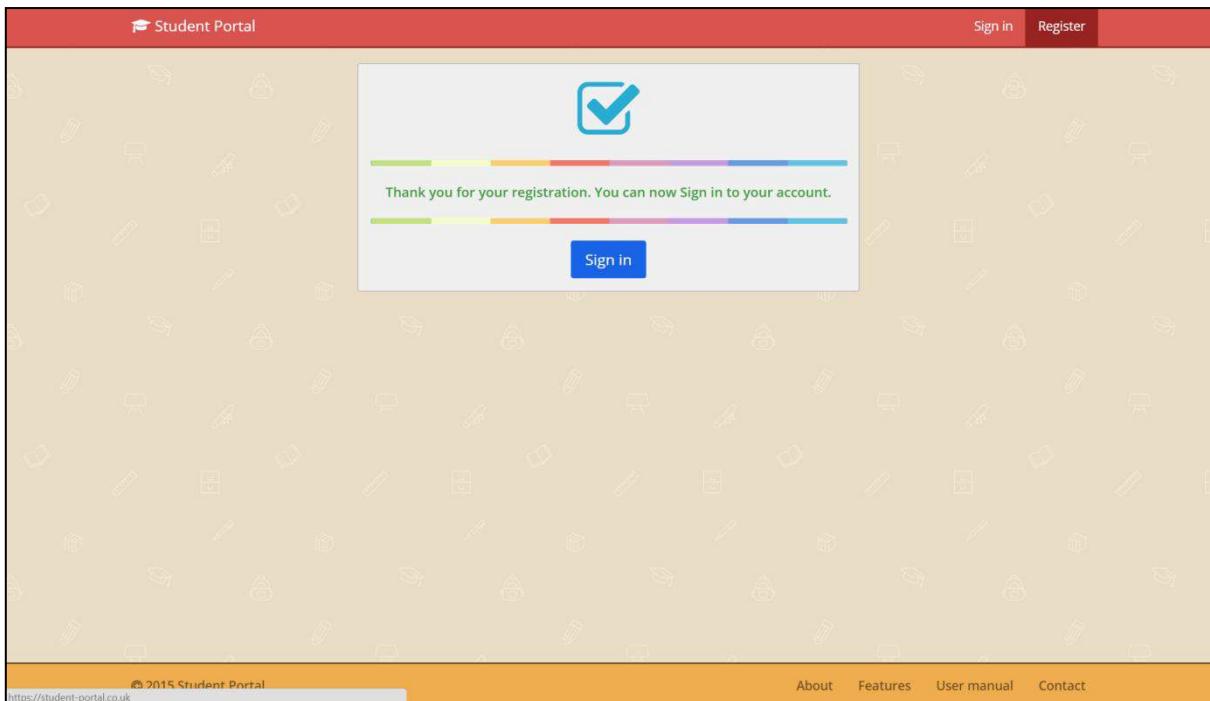
The screenshot shows the "Student Portal" sign-in page. At the top right, there are "Sign in" and "Register" buttons. The main area features a graduation cap icon above a horizontal bar. Below the bar are two input fields: "Email address" and "Password", each with a placeholder text "Enter an email address" and "Enter a password". To the right of the password field is a link "Forgotten your password?". At the bottom are two blue buttons: "Register" on the left and "Sign in" on the right.

1. Click on the “Register” link from the Sign In Page
2. You will be redirected to a form requiring you to fill out your personal details.
3. Complete the required fields.



The screenshot shows the "Student Portal" registration form. At the top right, there are "Sign in" and "Register" buttons. The main area features a checkmark icon above a horizontal bar. Below the bar are several input fields: "First name*" with value "Sergiu", "Surname*" with value "Tripon", "Gender*" with value "Male" in a dropdown menu, "Email address*" with value "example@example.com", "Password*" with value "*****", and "Confirm password*" with value "*****". To the right of the password fields is a link "Need help?". At the bottom are two blue buttons: "Sign in" on the left and "Register" on the right.

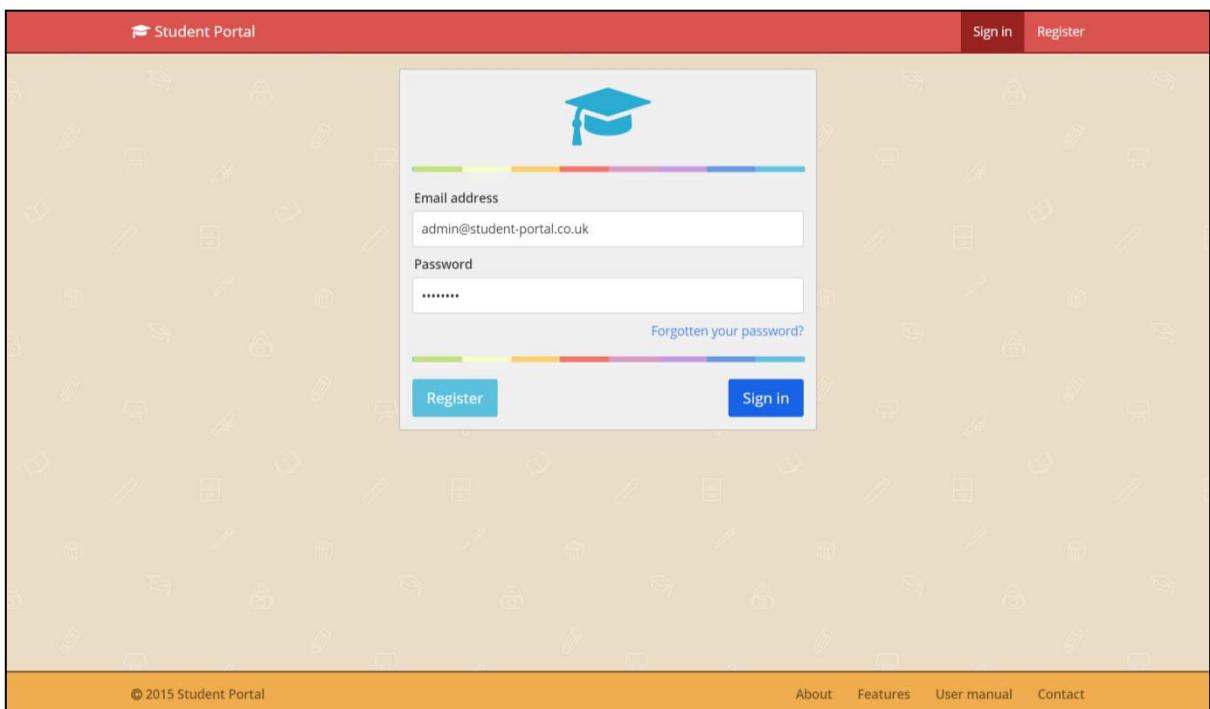
4. Click on the “Register” button.



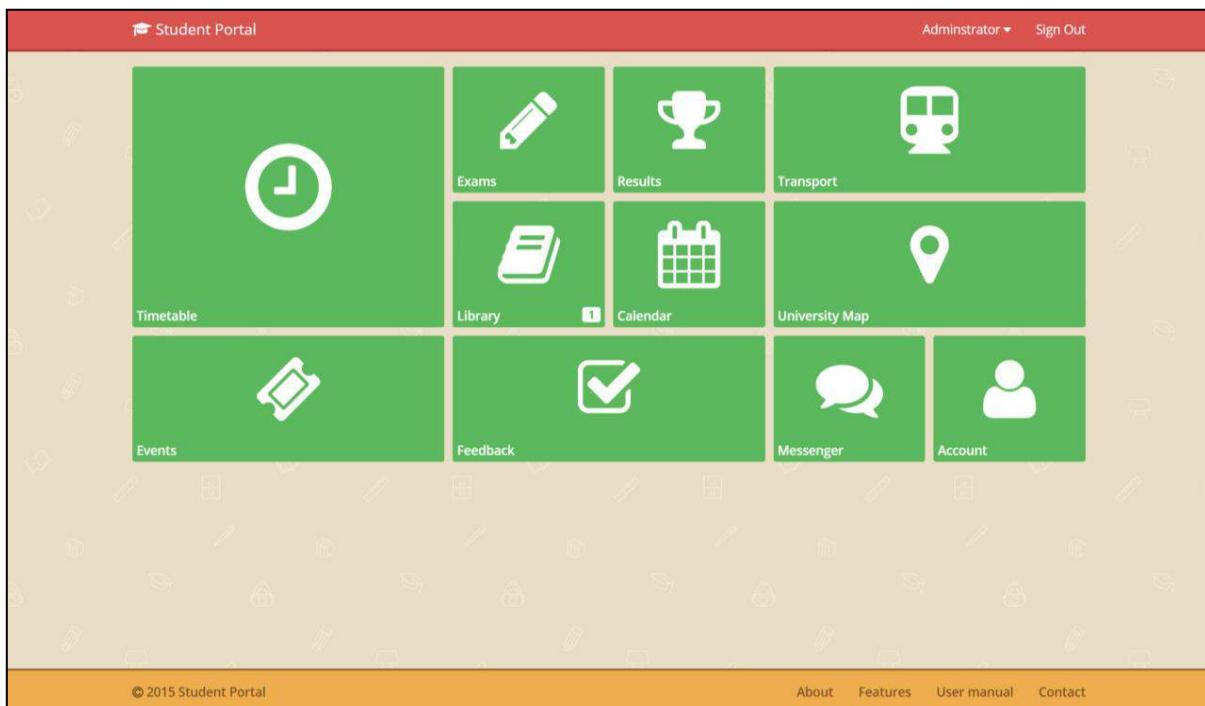
5. A confirmation message will appear on the screen confirming the action has been completed.

Sign In

How to sign in to the Student Portal



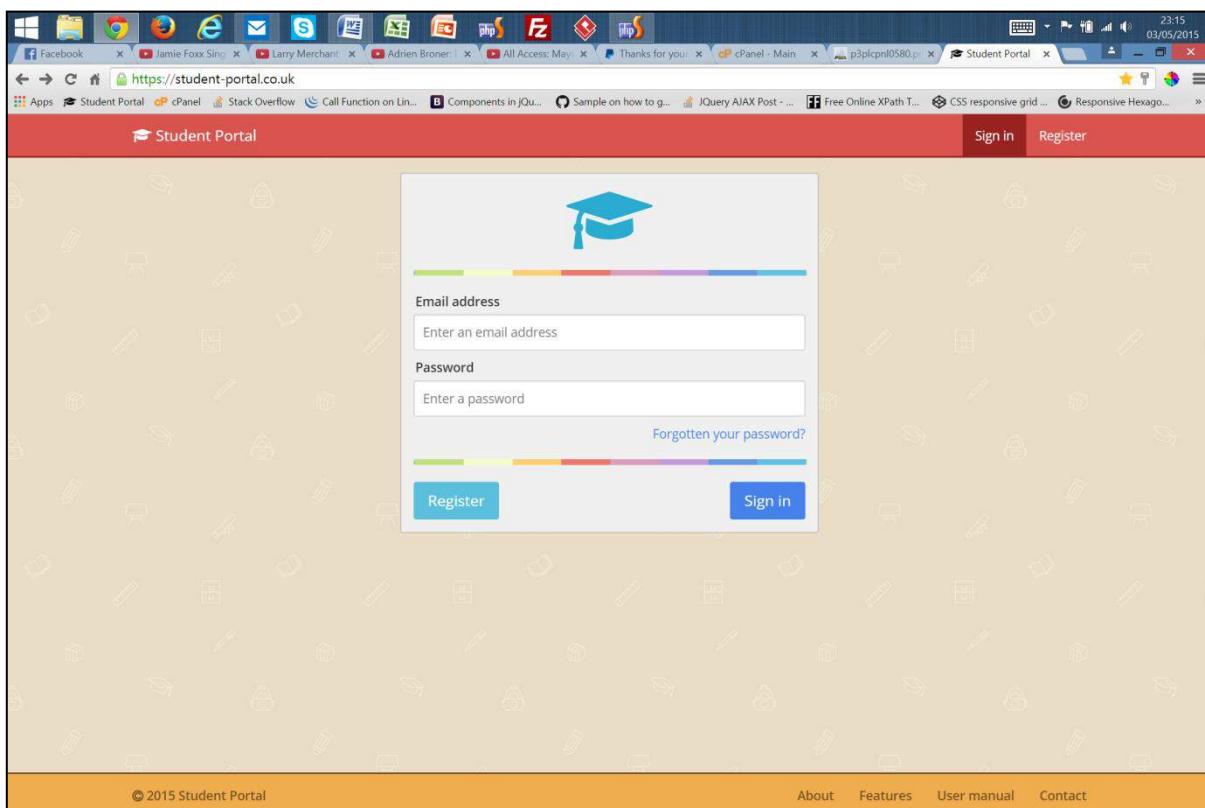
1. Navigate to: <https://student-portal.co.uk/>
2. Enter your registered email address.
3. Enter your password.
4. Click Sign In.



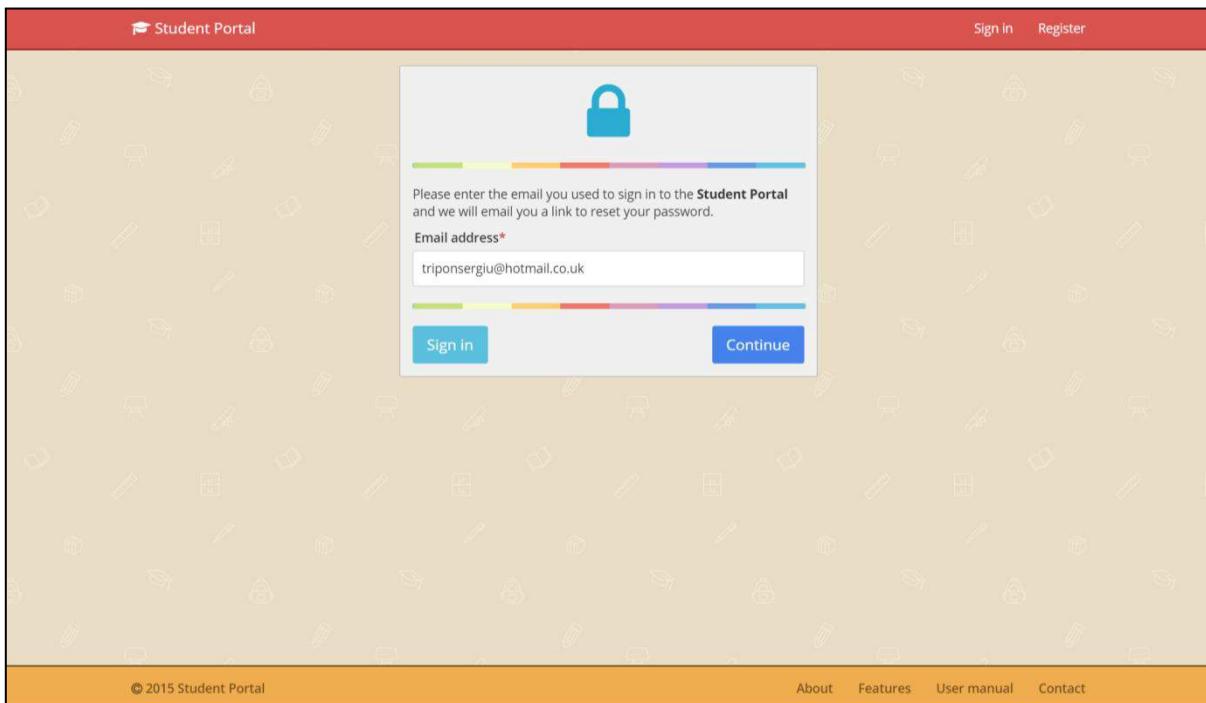
5. The page will redirect to the Home page.

Password reset

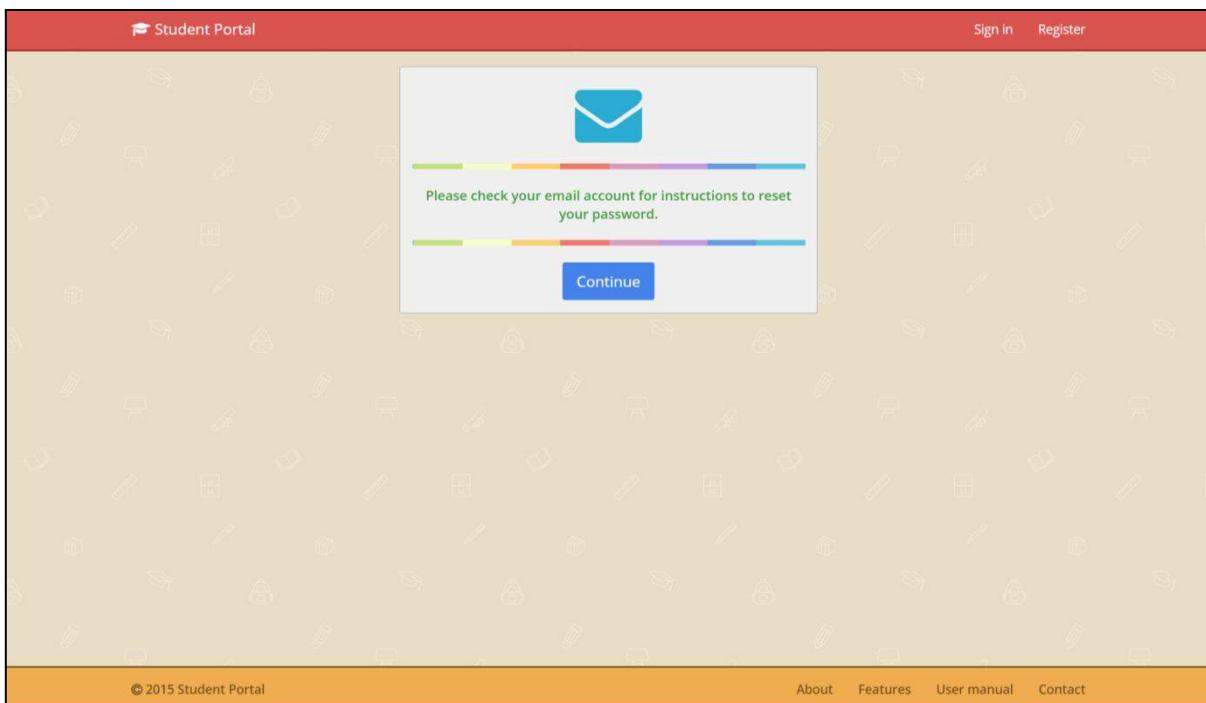
How to reset your password when you've forgotten it



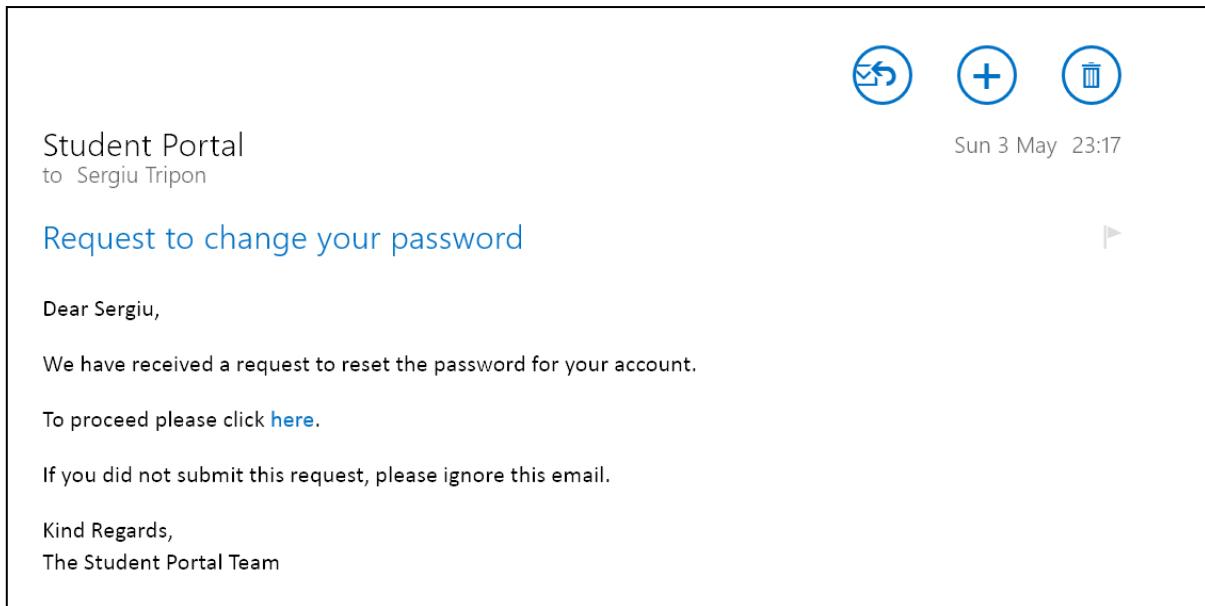
1. Click on the “Forgotten your password?” link on the Sign In page.



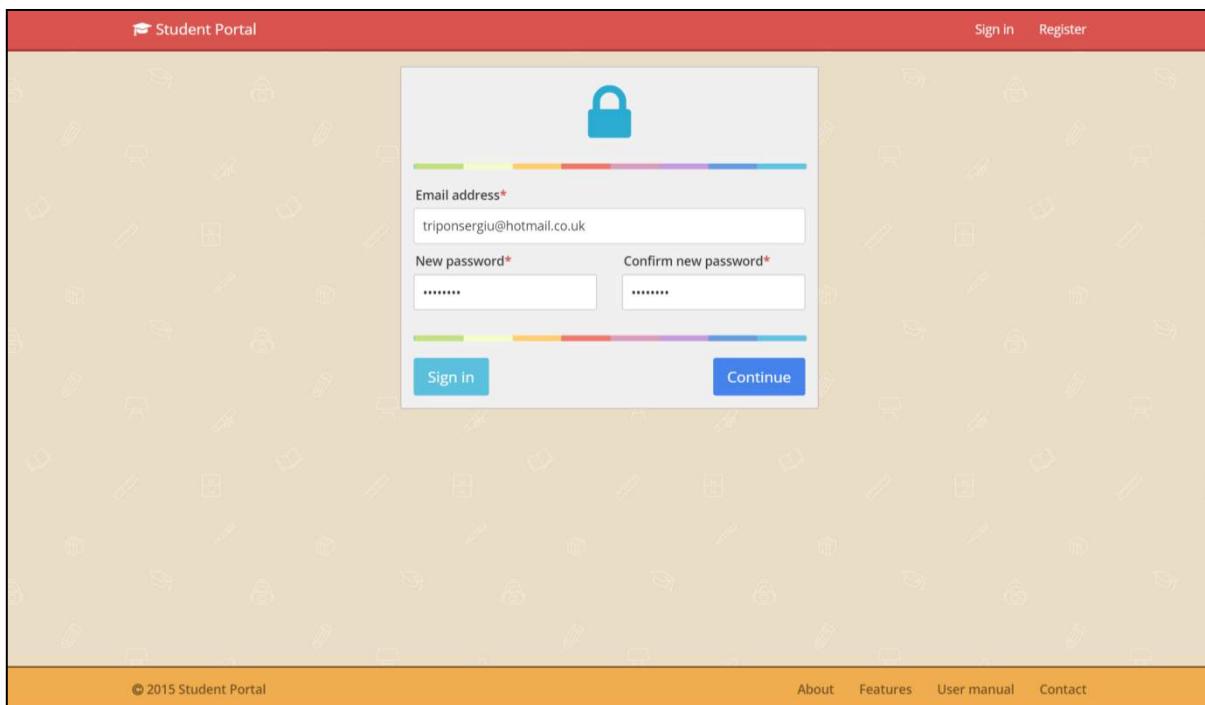
2. Enter your registered email address.
3. Click on Continue.



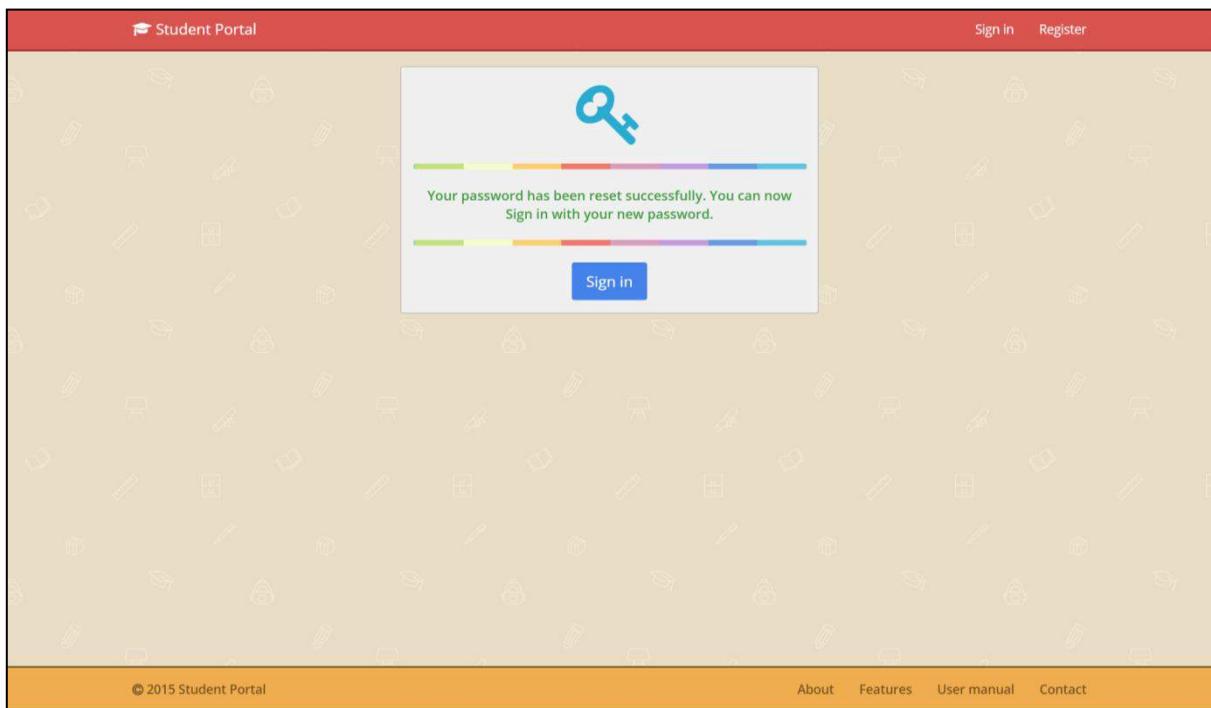
4. A confirmation message will appear on the screen confirming the action has been completed. You will receive an email containing instruction on how to reset your password.



5. Click on the “here” link within the email received.



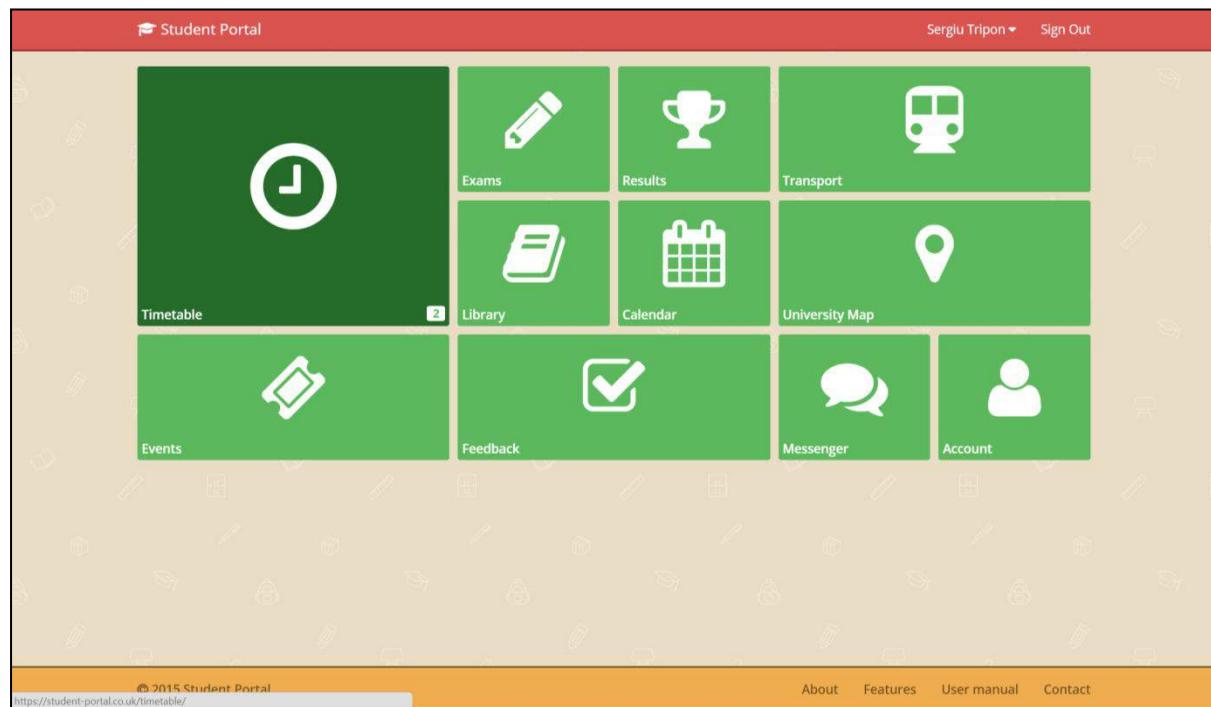
6. A web browser window will open and load the Password Reset form.
7. Complete the required fields.
8. Click on the “Continue” button.



9. A confirmation message will appear on the screen confirming the action has been completed.

Timetable

How to access the Timetable area



1. Click on the “Timetable” tile from the Home page.

How to check your timetable

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a dark blue navigation bar with the text "Home / Timetable". The main content area has a light beige background with a repeating pattern of academic icons like books, pens, and graduation caps. It displays a table titled "Monday" showing two entries: "Project Management - Lecture" and "Project Management - Tutorial". The table includes columns for Name, Academic staff, From, To, and Location. Below the table are buttons for "Previous", "1", and "Next". To the left of the table, there's a vertical list of days from "Tuesday" to "Friday" with right-pointing arrows. At the bottom of the page is an orange footer bar with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. There will be five panels, for each day of the week. The current day of the week panel will be expanded by default, but you can also minimise or maximise the others by clicking on their title.
2. In each panel, there is a table that presents the lectures /tutorials you are undertaking.

Exams

How to access the Exams area

The screenshot shows the Student Portal home page. At the top is a red header bar with "Student Portal", "Sergiu Tripon", and "Sign Out". Below is a grid of green tiles with white icons and text. The tiles are arranged in three rows: Row 1 contains "Timetable" (clock icon), "Exams" (pencil icon), "Results" (trophy icon), and "Transport" (train icon); Row 2 contains "Library" (book icon) and "Calendar" (calendar icon); Row 3 contains "Events" (ticket icon), "Feedback" (checkmark icon), "Messenger" (speech bubble icon), and "Account" (user profile icon). Each tile has a small number in a box at the bottom right corner (e.g., "Timetable" has "2", "Feedback" has "1"). At the bottom is an orange footer bar with "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. Click on the “Exams” tile from the Home page.

How to check your exams

The screenshot shows the 'Exams' section of the Student Portal. At the top, there's a red header bar with the text 'Student Portal', the user name 'Sergiu Tripon', and a 'Sign Out' button. Below the header is a dark blue navigation bar with the text 'Home / Exams'. Underneath is a light blue search and filter panel with the text 'Show 10 entries' and a 'Search:' input field. A table follows, displaying one row of exam information: 'Project Management - Exam' (Name), '22 Jul 15' (Date), '16:00' (Time), 'Great Hall' (Location), and '150' (Capacity). At the bottom of the table are navigation buttons for 'Previous' and 'Next'. The background of the main content area has a subtle pattern of school-related icons like books, pens, and graduation caps.

1. There will be a panel named “Exams”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. In the panel, there is a table that presents a list of exams you will be undertaking.

Results

How to access the Results area

The screenshot shows the main home page of the Student Portal. At the top is a red header bar with 'Student Portal', 'Sergiu Tripon', and 'Sign Out'. Below is a grid of service tiles. The tiles are arranged in three rows: Row 1 contains 'Timetable' (clock icon), 'Exams' (pencil icon), 'Results' (trophy icon), and 'Transport' (train icon); Row 2 contains 'Library' (book icon) with a '2' badge, 'Calendar' (calendar icon), 'University Map' (location pin icon), and 'Events' (ticket icon); Row 3 contains 'Feedback' (checkmark icon), 'Messenger' (speech bubble icon), and 'Account' (user profile icon). The bottom of the page features a yellow footer bar with the text '© 2015 Student Portal', 'https://student-portal.co.uk/results/', and links for 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Results” tile from the Home page.

How to check your results

The screenshot shows the 'Results' section of the Student Portal. At the top, there is a navigation bar with 'Student Portal', 'Sergiu Tripon', and 'Sign Out'. Below this is a breadcrumb menu 'Home / Results'. A search bar and a dropdown for 'Show 10 entries' are also present. The main content area contains a table with columns: Module, Coursework mark, Exam mark, Overall mark, Created on, and Updated on. One row is visible for 'Project Management - Module' with marks 60.00, 70.00, 65.00, 03 May 15 01:13, and '-' respectively. Navigation buttons '< Previous', '1', and 'Next >' are at the bottom of the table.

1. There will be a panel named “Results”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. In the panel, there is a table that presents a list of results you were awarded.

Transport

How to access the Transport area

The screenshot shows the main home page of the Student Portal. At the top, there is a navigation bar with 'Student Portal', 'Sergiu Tripon', and 'Sign Out'. The main area features a grid of tiles. The 'Transport' tile, which is green and features a train icon, is highlighted. Other tiles include 'Timetable' (clock icon), 'Exams' (pencil icon), 'Results' (trophy icon), 'Library' (book icon), 'Calendar' (calendar icon), 'University Map' (location pin icon), 'Events' (ticket icon), 'Feedback' (checkmark icon), 'Messenger' (speech bubble icon), and 'Account' (person icon). At the bottom, there is a footer with '© 2015 Student Portal' and links for 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Transport” tile from the Home page.

How to check the live tube and station status

The screenshot shows the 'Transport' section of the Student Portal. It features a grid of cards. In the top row, there are four cards: 'Tube Now' (status: Station status >), 'Tube This weekend' (status: Station status >), 'Tube Map' (status: Availability updates >), and 'Cycle Hire Now' (status: Availability updates >). Below this, there are five more cards arranged in two rows: 'Bakerloo' (Good Service, status: Find out more >), 'Central' (Good Service, status: Find out more >), 'Circle' (Good Service, status: Find out more >), 'Circle' (Good Service, status: Find out more >), and 'DLR' (Good Service, status: Find out more >).

1. Click on the “Now” link on the Tube tile.
2. You will be redirected to a new page.
3. There will be two panels named “Line” and “Station status”. They may be collapsed by default, so you will have to expand them by clicking on their title.

The screenshot shows the 'Tube - Now' page. It has two main sections: 'Line status' and 'Station status'. The 'Line status' section displays a table of tube lines with their current status and info. The 'Station status' section displays a table of stations with their current status and info.

Line	Status	Info
Bakerloo	Good Service	No extra info
Central	Good Service	No extra info
Circle	Good Service	No extra info
District	Good Service	No extra info
DLR	Good Service	No extra info
Hammersmith and City	Good Service	No extra info
Jubilee	Good Service	No extra info
Metropolitan	Good Service	No extra info
Northern	Good Service	No extra info
Overground	Good Service	No extra info

Station	Status	Info
Abbey Road	Open	No extra info

4. The “Line status” panel will display live tube line transport status and information.

The screenshot shows the 'Station status' section of the Student Portal. It features a table with columns for Station and Status, and a separate column for Info. All stations listed are open with no extra information. A search bar and a page navigation bar are at the bottom.

5. The “Station status” panel will display live tube station transport status and information.

How to check the “this weekend” tube and station status

The screenshot shows the 'Transport' dashboard. It includes a 'Tube' section with 'Now' and 'This weekend' status tiles, a 'Cycle Hire' section with 'Now' availability, and five line status cards for Bakerloo, Central, Circle, Circle, and DLR, all indicating 'Good Service'.

1. Click on the “This weekend” link on the Tube tile.
2. You will be redirected to a new page.
3. There will be two panels named “Line status” and “Disrupted stations”. They may be collapsed by default, so you will have to expand them by clicking on their title.

The screenshot shows the 'Line status' section of the Student Portal. At the top, there's a search bar and a timestamp of 01:20. Below that is a table with columns for Line and Status. The table rows are color-coded by line: Bakerloo (orange), Central (red), Circle (yellow), District (green), DLR (cyan), H'smith & City (pink), Jubilee (grey), Metropolitan (purple), Northern (black), and Overground (orange). The DLR row contains a note about service suspension due to Crossrail works. The Overground row contains a note about service suspension due to Network Rail infrastructure works.

Line	Status	Info
Bakerloo	Good Service	No extra info
Central	Good Service	No extra info
Circle	Good Service	No extra info
District	Good Service	No extra info
DLR	Part Suspended	Docklands Light Railway: No service between Stratford and Bow Church on Sunday 03 and Bank Holiday Monday 04 May due to Crossrail works at Pudding Mill Lane. Replacement buses operate.
H'smith & City	Good Service	No extra info
Jubilee	Good Service	No extra info
Metropolitan	Good Service	No extra info
Northern	Good Service	No extra info
Overground	Part Closure	LONDON OVERGROUND: Sunday 3 May, no service between New Cross Gate and West Croydon / Crystal Palace due to Network Rail engineering works. Please note that northbound Southern trains will not call at stations between Anerley and Brockley inclusive, but serve all stops southbound. LONDON OVERGROUND: Sunday 3 May, no service between South Tottenham and Barkingside due to Network Rail infrastructure works. Replacement buses operate.

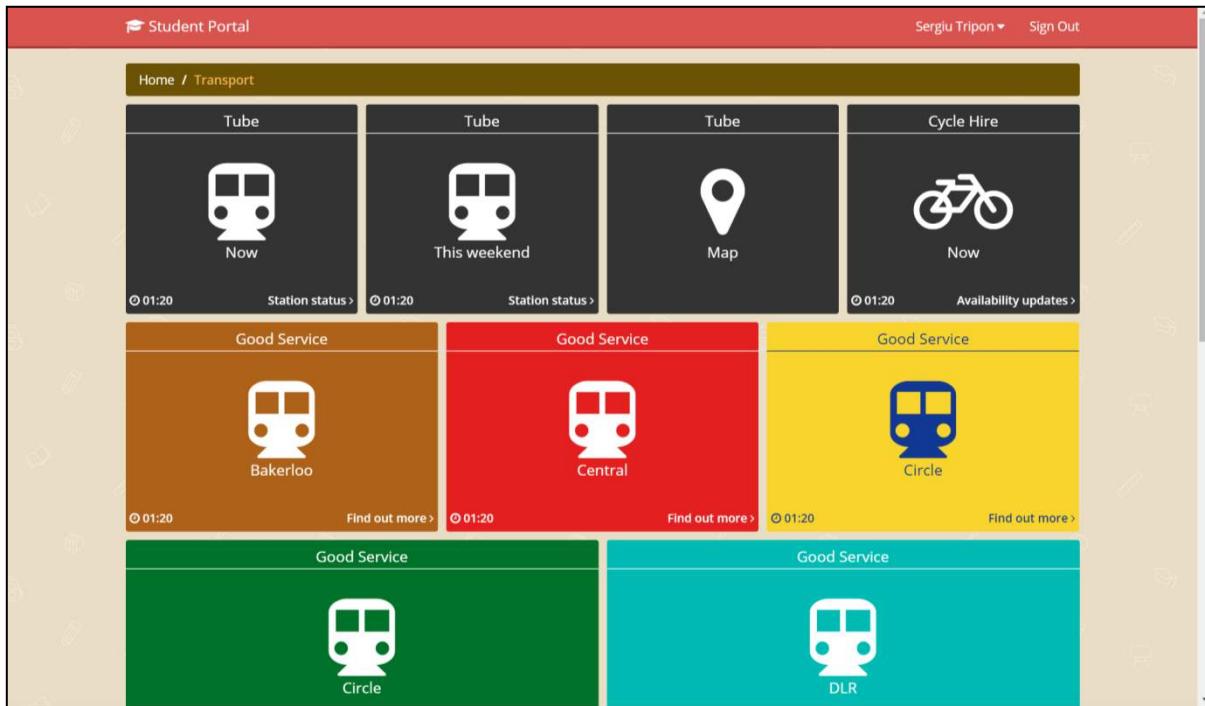
4. The “Line status” panel will display live tube line transport status and information.

The screenshot shows the 'Disrupted stations' section of the Student Portal. At the top, there's a search bar and a timestamp of 01:20. Below that is a table with columns for Station and Status. The table rows list various stations with their respective status and descriptions of disruptions or service changes.

Station	Status	Info
Angel Underground Station	No status. Info provided.	Angel Underground Station: Reduced escalator service Monday 5 January until mid-July 2015. This is while we carry out planned refurbishment work. Please use the remaining escalators. The station may be busier at times, please allow additional time for your journey.
Barbican Underground Station	No status. Info provided.	Barbican Station: Ticket hall improvements will start to take place from May 2015, when the ticket office in this station closes. Work will last for up to three weeks as we install additional ticket machines. The ticket office will not reopen when the work is complete. To pay for travel, you can now... Use your contactless payment card... Use the smarter ticket machines or... Buy tickets or top up your Oyster card online or at nearby Oyster Ticket Stops.
Brixton Underground Station	No status. Info provided.	BRIXTON STATION: Escalator works: Due to planned escalator maintenance work until late July 2015, the station is likely to be busier than usual throughout weekday morning and evening peak hours. You may find it easier to travel outside these hours or to use nearby Stockwell Tube station during the busiest times
Camden Town Underground Station	No status. Info provided.	CAMDEN TOWN: No down escalator service between 1000-1730 on Saturday and 1000-1300 on Sundays, with exit and interchange only between 1300-1730 on Sundays. Access to platforms is via the spiral stairs only.
Camden Town Underground Station	No status. Info provided.	CAMDEN TOWN: No down escalator service between 1000-1730 on Saturday and 1000-1300 on Sundays, with exit and interchange only between 1300-1730 on Sundays. Access to platforms is via the spiral stairs only.
Camden Town Underground Station	No status. Info provided.	Camden Town Station: Ticket hall improvements will start to take place from May 2015, when the ticket office in this station closes. Work will last for up to three weeks. The ticket office will not reopen when the work is complete. To pay for travel, you can now... Use your contactless payment card... Use the smarter ticket machines or... Buy tickets or top up your Oyster card online or at nearby Oyster Ticket Stops.
Canada Water Underground Station	No status. Info provided.	CANADA WATER STATION: No down escalator service from the ticket hall to southbound London Overground platform 3 until late June 2015. This is for planned refurbishment work. During this time, please follow signs and use the stairs or lift.

5. The “Disrupted stations” panel will display live tube station transport status and information.

How to access the Tube map

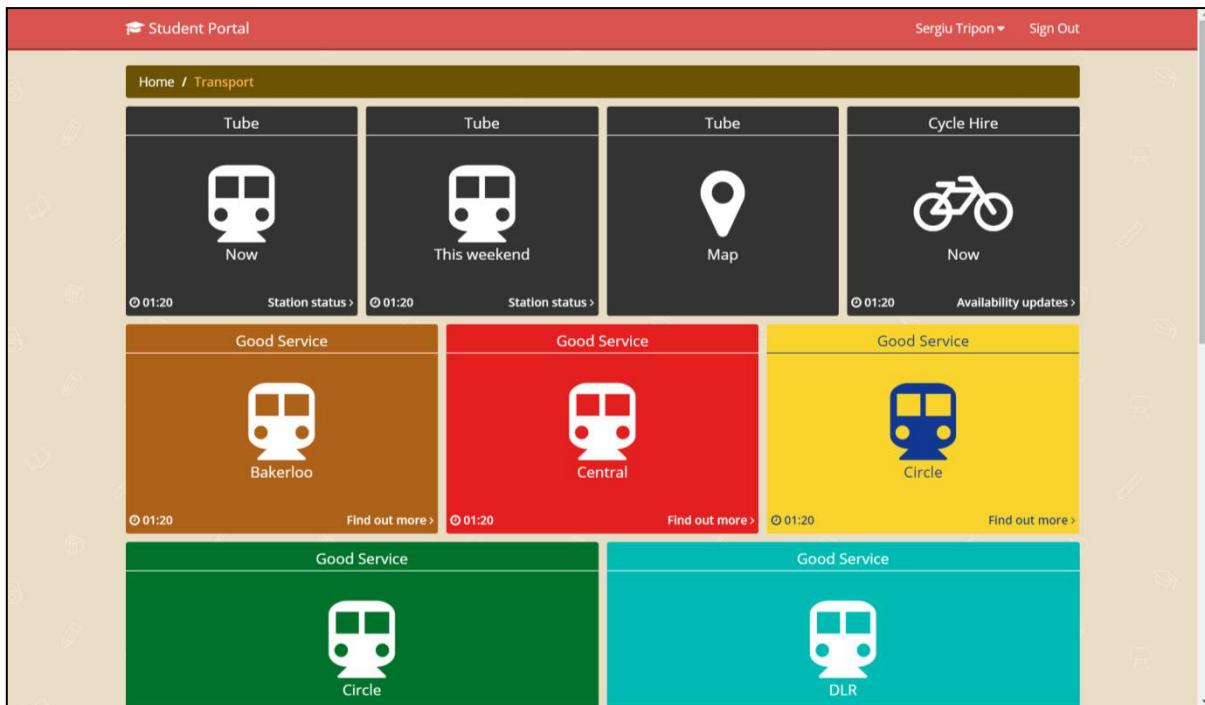


1. Click on the “Map” link on the Tube tile.
2. You will be redirected to a new page.



3. The Transport for London (TFL) tube map will be displayed.

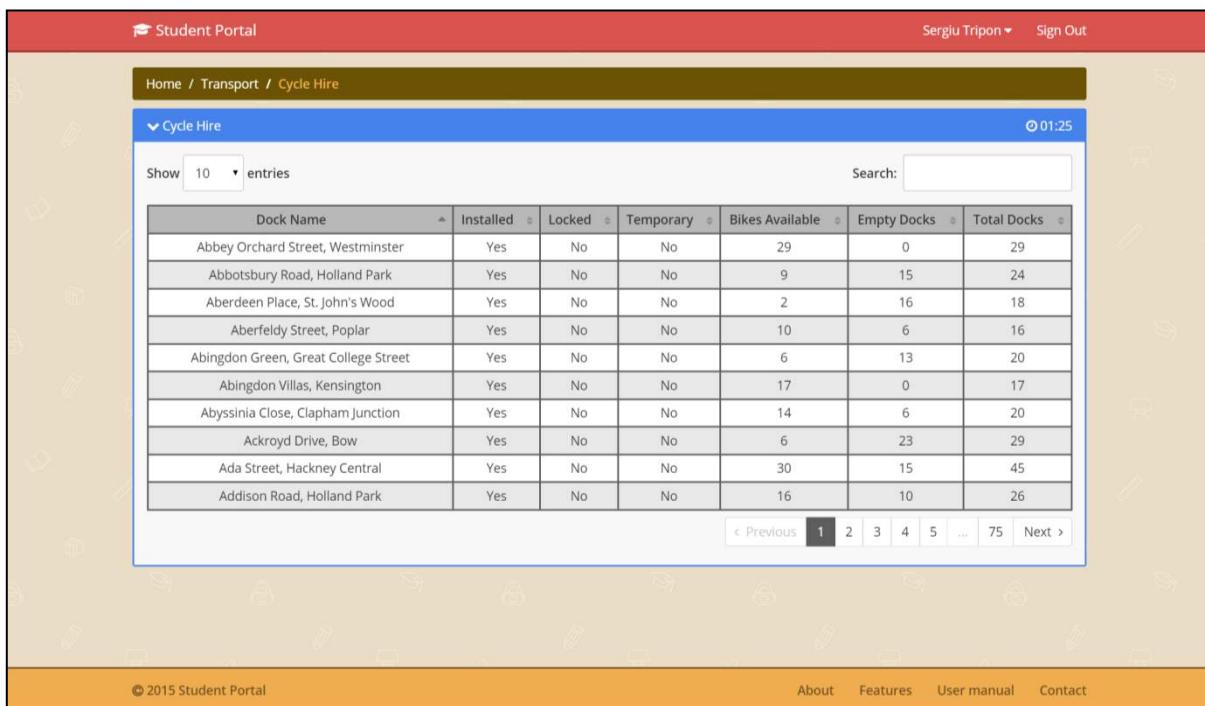
How to check the cycle hire availability



The screenshot shows the Student Portal homepage under the Transport section. It features several status tiles:

- Tube Now**: Shows a train icon and "Now". Status: **Good Service**. Last update: 01:20. Action: [Find out more >](#).
- Tube This weekend**: Shows a train icon and "This weekend". Status: **Good Service**. Last update: 01:20. Action: [Find out more >](#).
- Tube Map**: Shows a location pin icon.
- Cycle Hire Now**: Shows a bicycle icon and "Now". Status: **Good Service**. Last update: 01:20. Action: [Availability updates >](#).
- Bakerloo**: Shows a train icon. Status: **Good Service**. Last update: 01:20. Action: [Find out more >](#).
- Central**: Shows a train icon. Status: **Good Service**. Last update: 01:20. Action: [Find out more >](#).
- Circle**: Shows a train icon. Status: **Good Service**. Last update: 01:20. Action: [Find out more >](#).
- Circle**: Shows a train icon. Status: **Good Service**.
- DLR**: Shows a train icon. Status: **Good Service**.

1. Click on the “Now” link on the Cycle hire tile.
2. You will be redirected to a new page.
3. There will be a panel named “Cycle hire”. It will be expanded by default, but you can also minimise it by clicking on its title.



The screenshot shows the Student Portal homepage with the "Cycle hire" panel expanded. The panel title is "Cycle hire" and the last update time is 01:25. The table displays the following data:

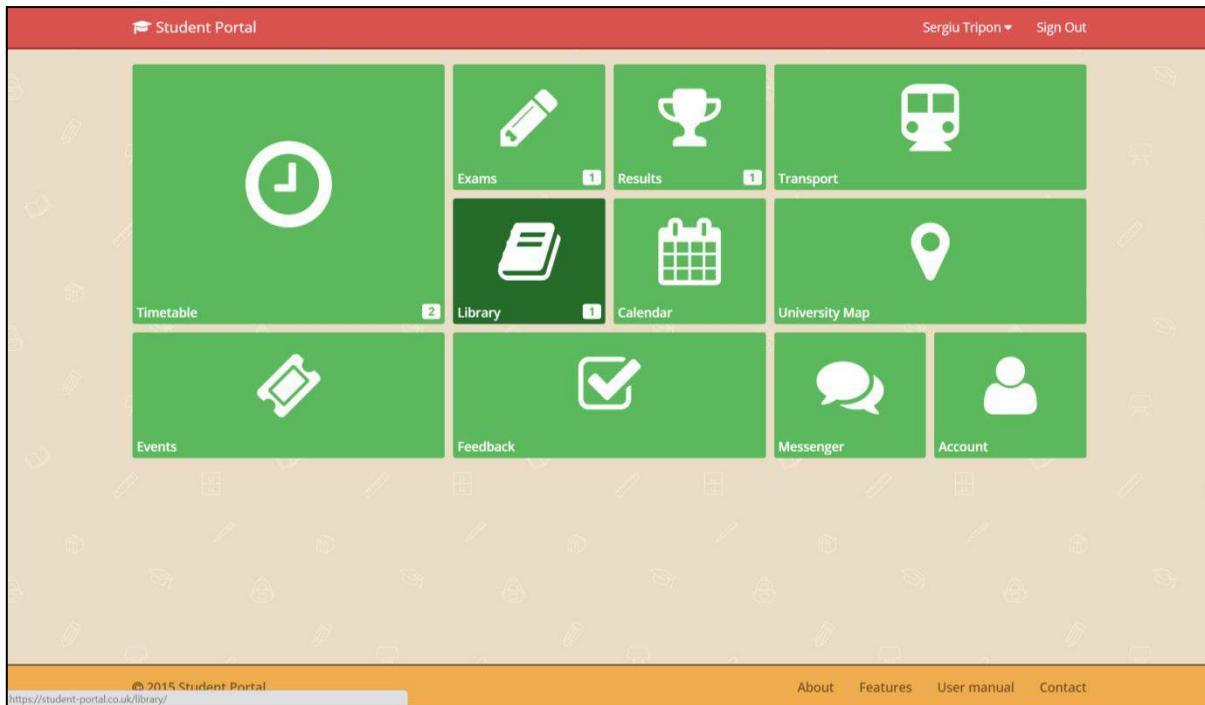
Dock Name	Installed	Locked	Temporary	Bikes Available	Empty Docks	Total Docks
Abbey Orchard Street, Westminster	Yes	No	No	29	0	29
Abbotsbury Road, Holland Park	Yes	No	No	9	15	24
Aberdeen Place, St. John's Wood	Yes	No	No	2	16	18
Aberfeldy Street, Poplar	Yes	No	No	10	6	16
Abingdon Green, Great College Street	Yes	No	No	6	13	20
Abingdon Villas, Kensington	Yes	No	No	17	0	17
Abyssinia Close, Clapham Junction	Yes	No	No	14	6	20
Ackroyd Drive, Bow	Yes	No	No	6	23	29
Ada Street, Hackney Central	Yes	No	No	30	15	45
Addison Road, Holland Park	Yes	No	No	16	10	26

Page navigation: < Previous 1 2 3 4 5 ... 75 Next >

4. The “Cycle hire” panel will display live cycle hire availability status.

Library

How to access the Library area

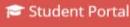


1. Click on the “Library” tile from the Home page.

How to reserve a book

The screenshot shows the "Library" section of the Student Portal. The top navigation bar includes "Home / Library". Below this is a green header bar with "Book view" and "Returns - Calendar view" icons. The main content area has a blue header "Books" with dropdown arrows. It includes a search bar and a table showing a list of books. One row in the table is selected, showing "Interaction design" by Phil Benson with "Reserve" and "Request" buttons. Below the table are three expandable sections: "Your reservations", "Your loans", and "Your requests". At the bottom is an orange footer bar with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Books”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Reserve” button next to a specific book.

 Student Portal

Sergiu Tripon ▾ Sign Out

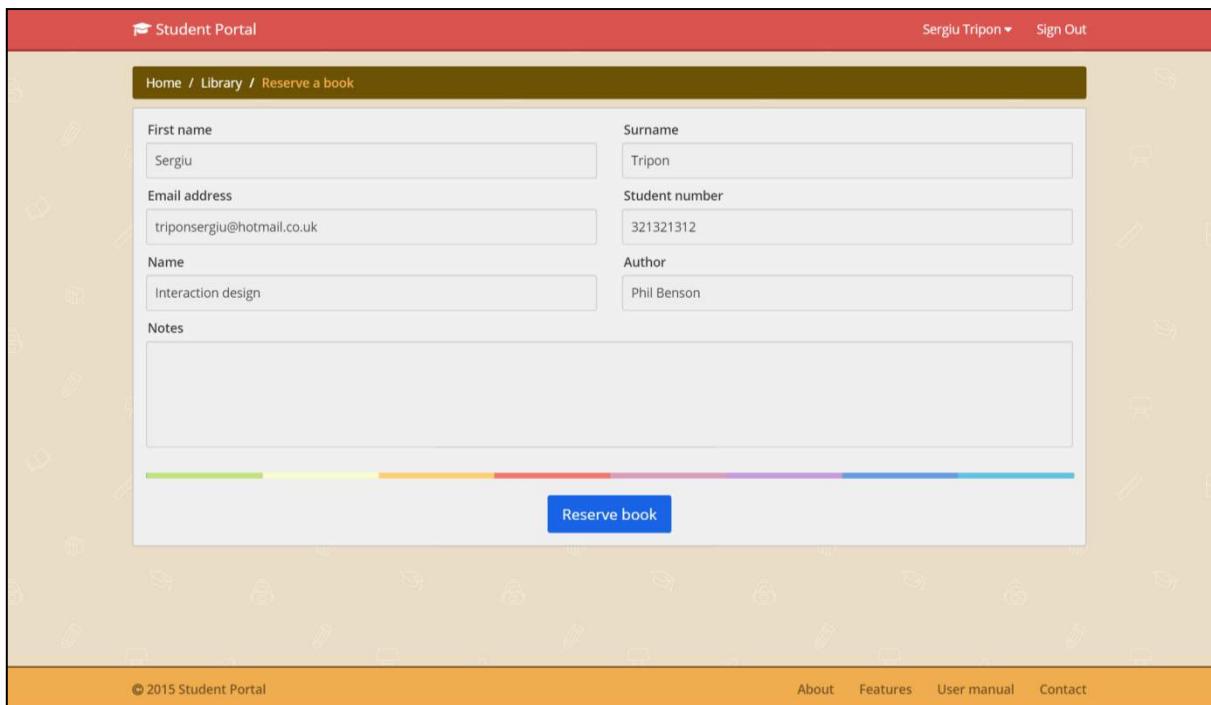
Home / Library / Reserve a book

First name	Surname
Sergiu	Tripon
Email address	Student number
triponsergiu@hotmail.co.uk	321321312
Name	Author
Interaction design	Phil Benson
Notes	

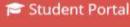
Reserve book

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About Features User manual Contact



3. You will be redirected to a form.
4. Click on the “Reserve book” button.

 Student Portal

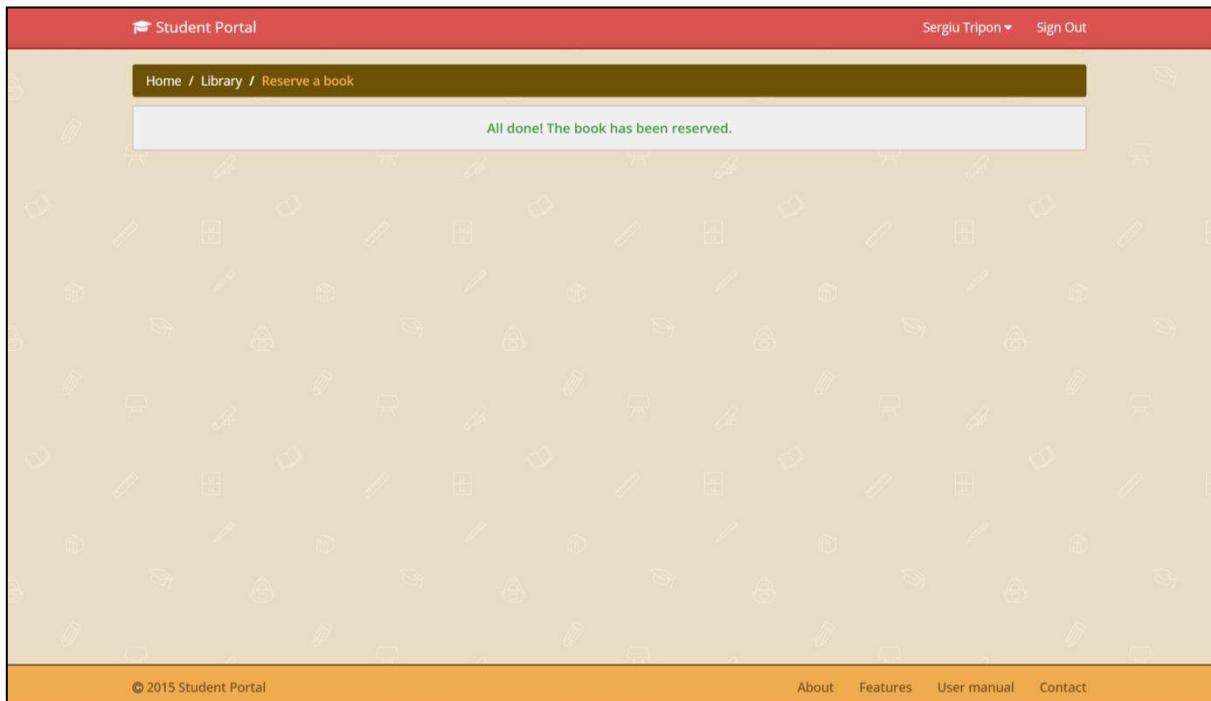
Sergiu Tripon ▾ Sign Out

Home / Library / Reserve a book

All done! The book has been reserved.

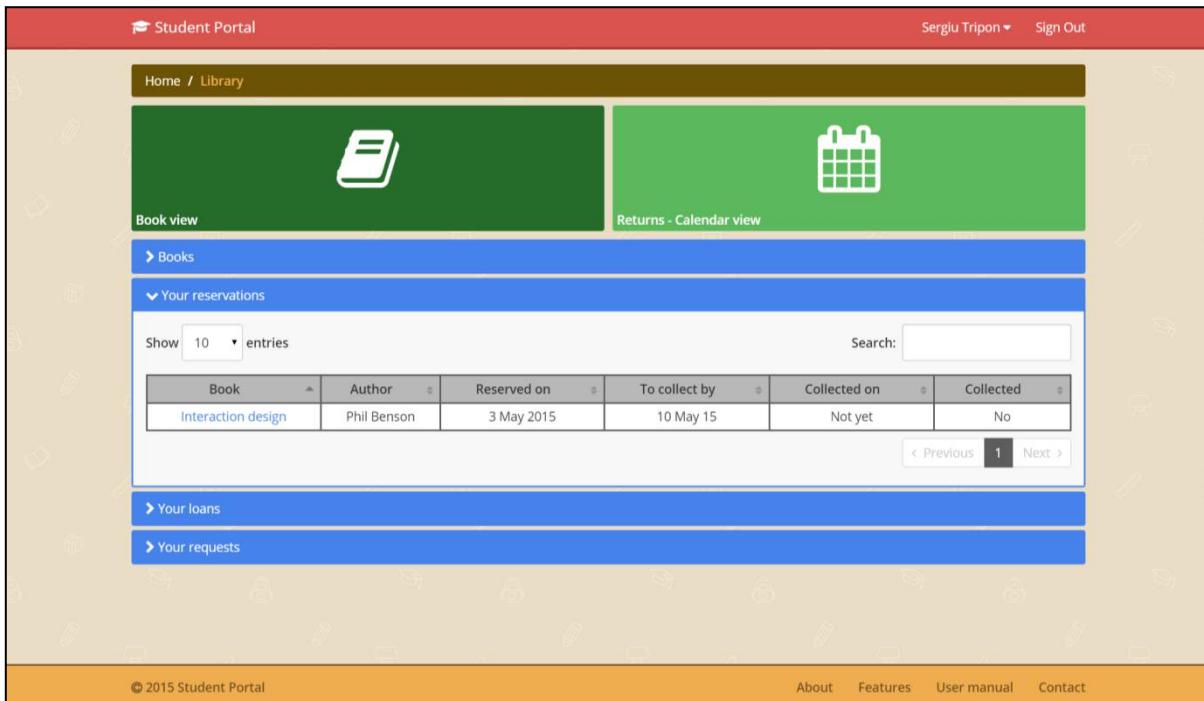
© 2015 Student Portal

About Features User manual Contact



5. A confirmation message will appear on the screen confirming the action has been completed.

How to check your reservations



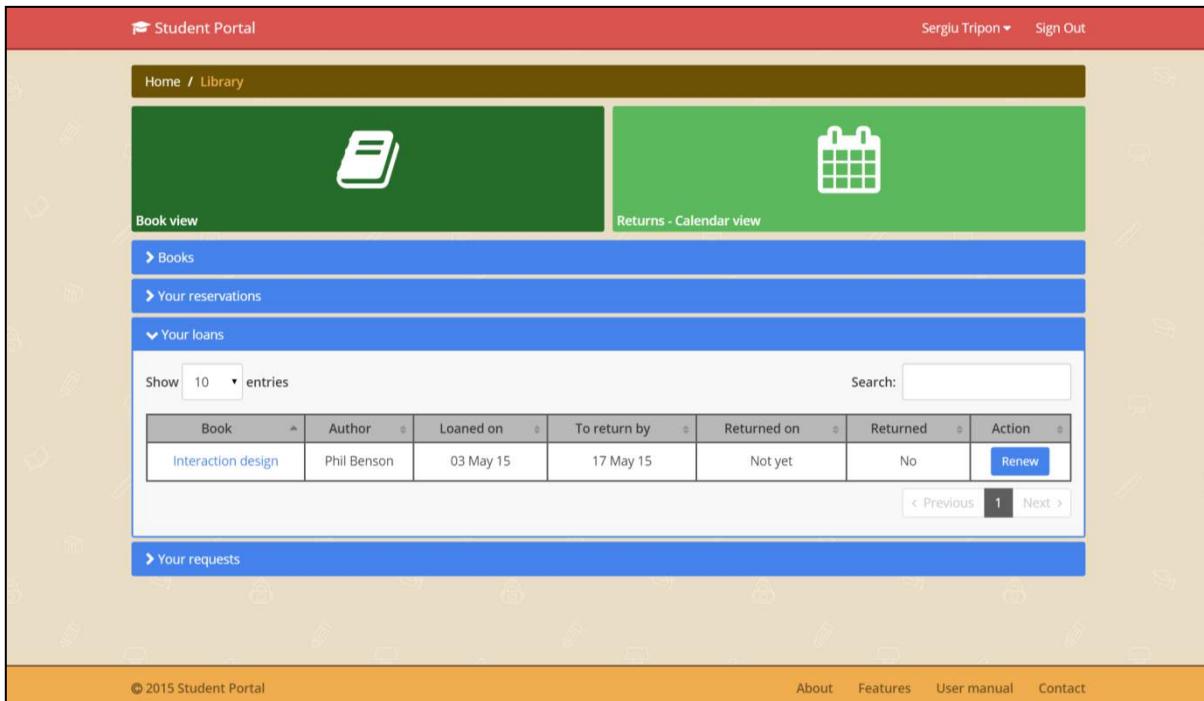
The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with "Home / Library". The main content area has two large green buttons: "Book view" with a book icon and "Returns - Calendar view" with a calendar icon. Underneath these buttons is a blue sidebar with links: "Books", "Your reservations" (which is expanded), "Your loans" (collapsed), and "Your requests" (collapsed). The "Your reservations" section contains a table with the following data:

Book	Author	Reserved on	To collect by	Collected on	Collected
Interaction design	Phil Benson	3 May 2015	10 May 15	Not yet	No

At the bottom of the table are navigation buttons: "< Previous", "1", and "Next >".

1. There will be a panel named “Your reservations”. It will be collapsed by default, so you will have to expand it by clicking on its title.

How to check your loans



The screenshot shows the Student Portal interface, similar to the previous one but with different content. The "Your loans" panel is expanded in the sidebar. The table data is as follows:

Book	Author	Loaned on	To return by	Returned on	Returned	Action
Interaction design	Phil Benson	03 May 15	17 May 15	Not yet	No	<button>Renew</button>

At the bottom of the table are navigation buttons: "< Previous", "1", and "Next >".

1. There will be a panel named “Your loans”. It will be collapsed by default, so you will have to expand it by clicking on its title.

How to check your loans using the Calendar

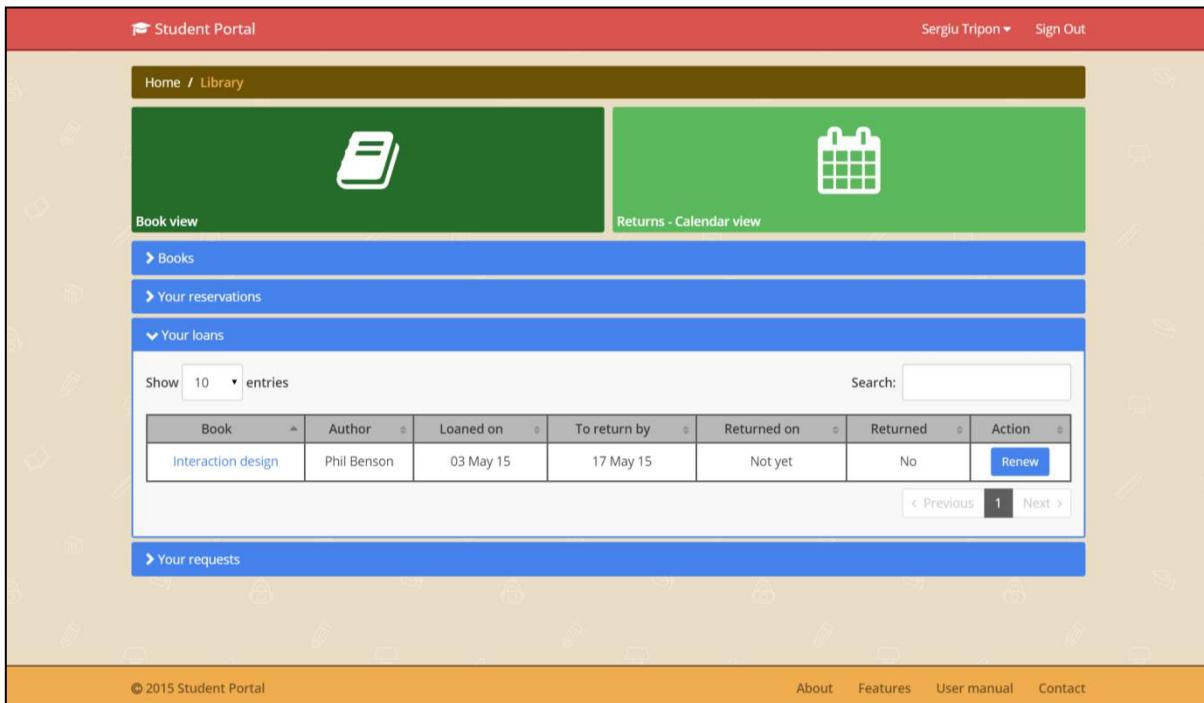
The screenshot shows the "Books" section of the Student Portal. At the top, there are two tiles: "Book view" (with a book icon) and "Returns - Calendar view" (with a calendar icon). Below the tiles, a table displays a single entry: "Interaction design" by Phil Benson, with "Reserve" and "Request" buttons. A sidebar on the right lists "Your reservations", "Your loans", and "Your requests". The footer contains copyright information and links to "About", "Features", "User manual", and "Contact".

1. Click on the “Returns - Calendar view” tile.

The screenshot shows the "Returns - Calendar" view for May 2015. The calendar grid shows dates from 26 to 31. Green circles are placed on specific dates, indicating loans. For example, on May 7, there is a green circle on the 7th and a larger black box labeled "Interaction design". Navigation buttons at the top allow switching between "Year", "Month", "Week", and "Day" views.

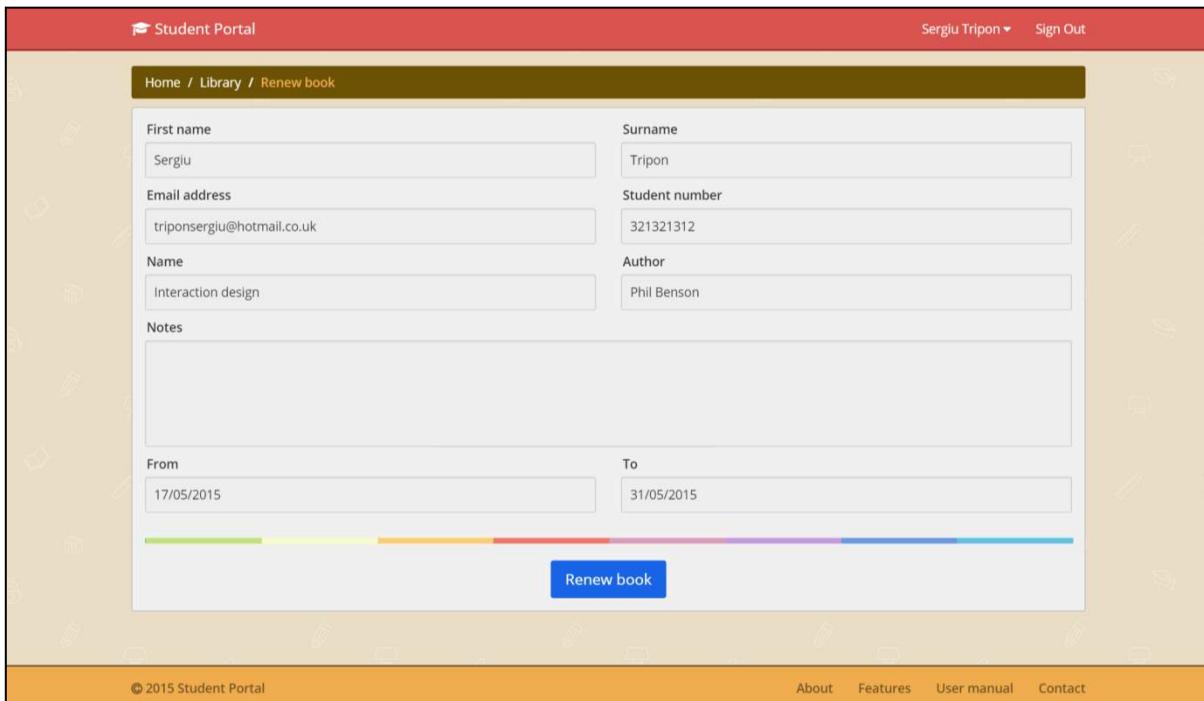
2. Loans will be represented by a green circle on the Calendar. You can navigate through the year, month, week and day views using the buttons provided at the top of the calendar.

How to renew a book



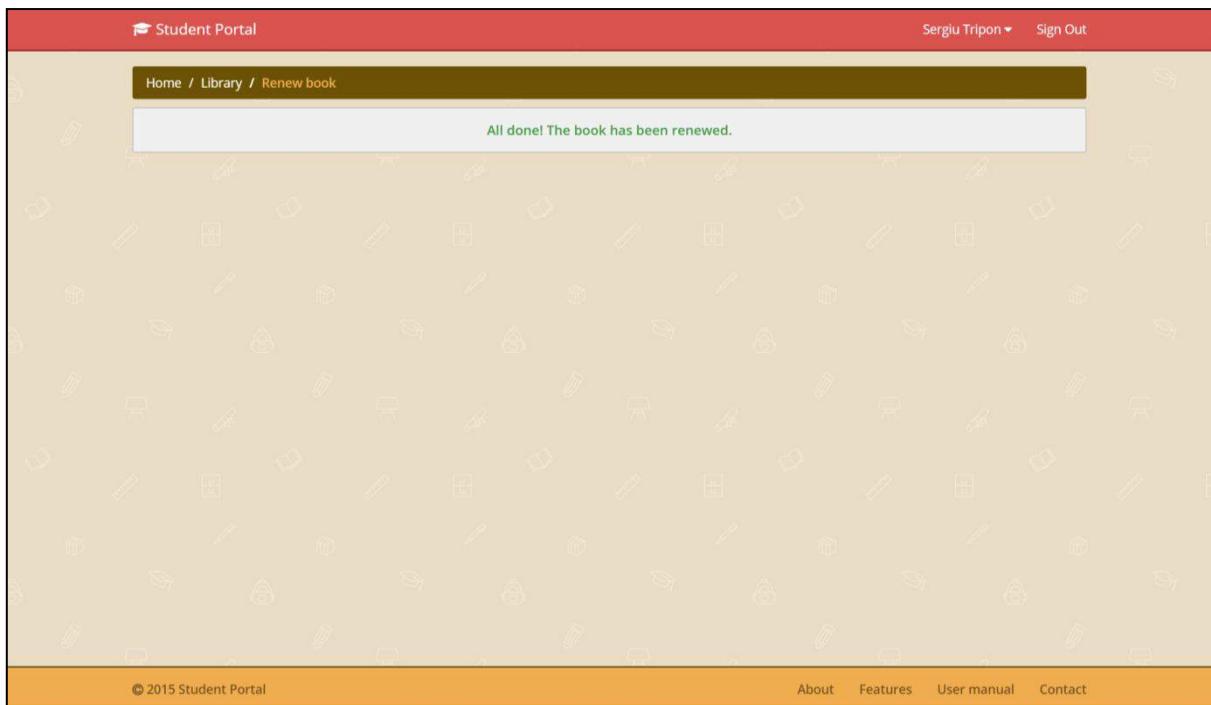
The screenshot shows the Student Portal homepage. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with links for "Home / Library", "Book view" (with a book icon), and "Returns - Calendar view" (with a calendar icon). The main content area has a blue sidebar on the left with links for "Books", "Your reservations", and "Your loans". The "Your loans" section is expanded, showing a table of borrowed books. One row in the table is highlighted for "Interaction design" by Phil Benson, which is due on 17 May 15. A "Renew" button is visible next to this row. Below the table, there's a link for "Your requests". At the bottom of the page, there's a footer bar with links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Your loans”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Renew” button next to a specific book.



The screenshot shows a "Renew book" form. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a breadcrumb navigation "Home / Library / Renew book". The form itself has several input fields: "First name" (Sergiu), "Surname" (Tripon), "Email address" (triponsergiu@hotmail.co.uk), "Student number" (321321312), "Name" (Interaction design), "Author" (Phil Benson), and a "Notes" text area. Below these fields are "From" and "To" date inputs, both set to 17/05/2015. A horizontal slider bar is positioned between the "From" and "To" fields. At the bottom of the form is a blue "Renew book" button. At the very bottom of the page is a footer bar with links for "About", "Features", "User manual", and "Contact".

3. You will be redirected to a form.
4. Click on the “Renew book” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

This screenshot shows the "Your loans" panel of the student portal. At the top, there are two large buttons: "Book view" with a book icon and "Returns - Calendar view" with a calendar icon. Below these are three menu items: "Books", "Your reservations", and "Your loans" (which is currently selected). There are also "Show 10 entries" and a "Search" input field. The main content area displays a table of loaned books. One row is highlighted, showing the book "Interaction design" by Phil Benson, loaned on 03 May 15, due back on 17 May 15, and not yet returned. The "Action" column for this row contains a blue "Renew" button. At the bottom of the table, there are navigation buttons for "Previous", "Next", and a page number "1". Below the table is a section titled "Your requests".

6. Back to the "Your loans" panel, the "To return by" date has been updated to reflect the renewal.

How to request a book

The screenshot shows the 'Books' section of the Student Portal. At the top, there are two large buttons: 'Book view' (with a book icon) and 'Returns - Calendar view' (with a calendar icon). Below this, a table lists a single book entry:

Book	Author	Reserve	Request
Interaction design	Phil Benson	Reserve	Request

Below the table, there are three links: 'Your reservations', 'Your loans', and 'Your requests'. The footer contains copyright information and links to 'About', 'Features', 'User manual', and 'Contact'.

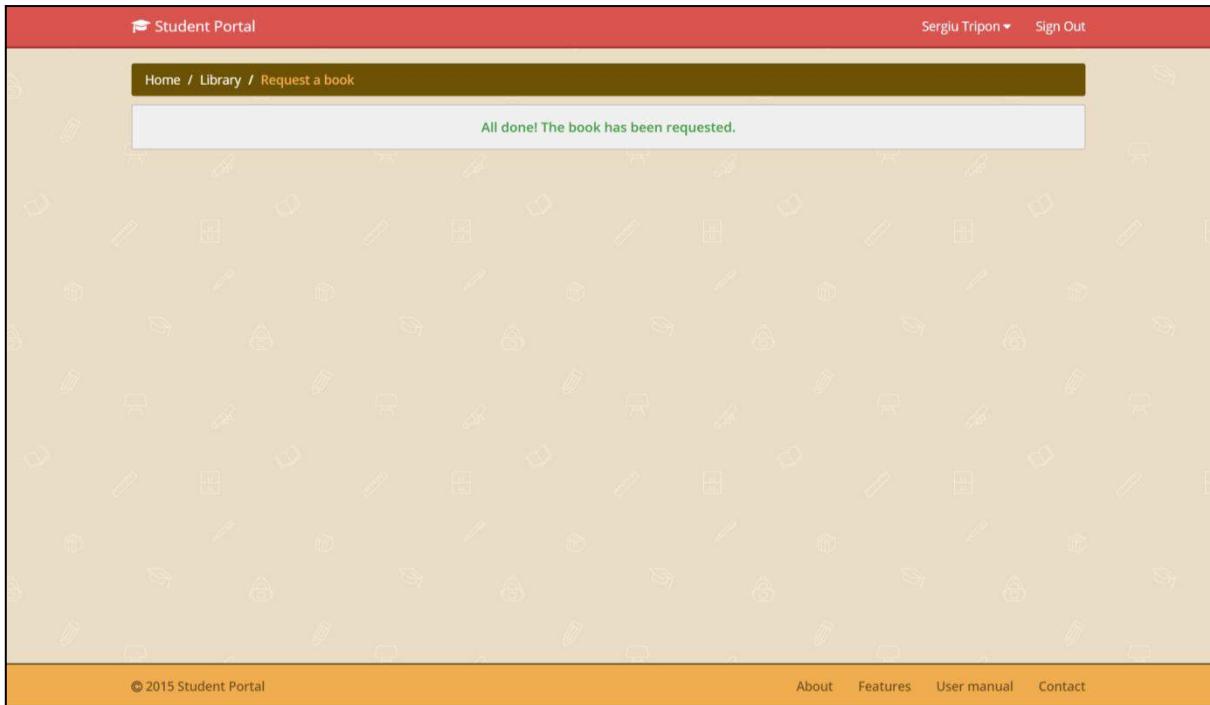
1. There will be a panel named “Books”. It will be expanded by default, but you can also minimise it by clicking on its title. If a book is already loaned out, you will be able to request it.
2. Click on the “Request” button next to a specific book.

The screenshot shows the 'Request a book' form. It has two columns of input fields:

First name Sergiu	Surname Tripon
Email address triponsergiu@hotmail.co.uk	Student number 321321312
Name Interaction design	Author Phil Benson
Notes <hr/>	

At the bottom center is a blue 'Request book' button.

3. You will be redirected to a form.
4. Click on the “Request book” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

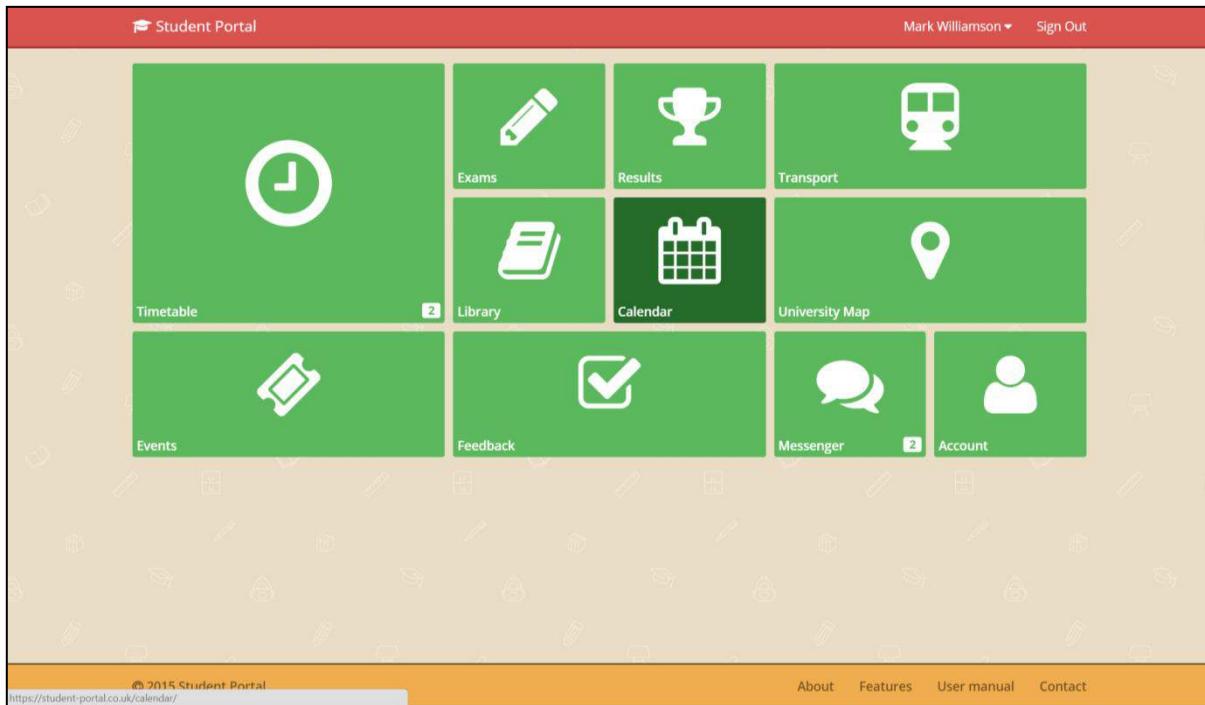
How to check your requests

A screenshot of the same student portal interface. The top navigation and footer are identical to the previous screenshot. The main content area now features a "Your requests" panel that is expanded, indicated by a downward-pointing arrow icon to its left. This panel contains a search bar with "Show 10 entries" and a "Search:" field. Below the search bar is a table with five columns: "Book", "Author", "Requested on", "Read", and "Approved". A single row of data is visible: "Interaction design" by "Phil Benson" was requested on "03 May 15", has not been "Read", and has not been "Approved". At the bottom of the "Your requests" panel, there are navigation links for "Previous" and "Next".

1. There will be a panel named “Your requests”. It will be collapsed by default, so you will have to expand it by clicking on its title.

Calendar

How to access the Calendar area



1. Click on “Calendar” tile from the Home page.

How to create a task

A screenshot of the Student Portal calendar view. The top navigation bar shows "Home / Calendar". Below the navigation is a row of three green buttons: "Create a task" (with a plus sign icon), "Task view" (with a list icon), and "Calendar view" (with a calendar icon). The "Calendar view" button is highlighted. The main content area is titled "Due tasks" and includes a search bar, a table header with columns for Task, Start, Due, and Action, and a message stating "There are no records to display." At the bottom of the content area are links for "Completed tasks" and "Archived tasks". The footer of the page includes standard links: "About", "Features", "User manual", and "Contact".

1. Click on the “Create task” button.

Create a task

Name*
Complete Project Management coursework

Notes (Optional)
Enter notes

External URL (www.example.com)
Enter an external URL

Start date*
25/05/2015 12:00

Due date*
29/05/2015 14:00

Create task

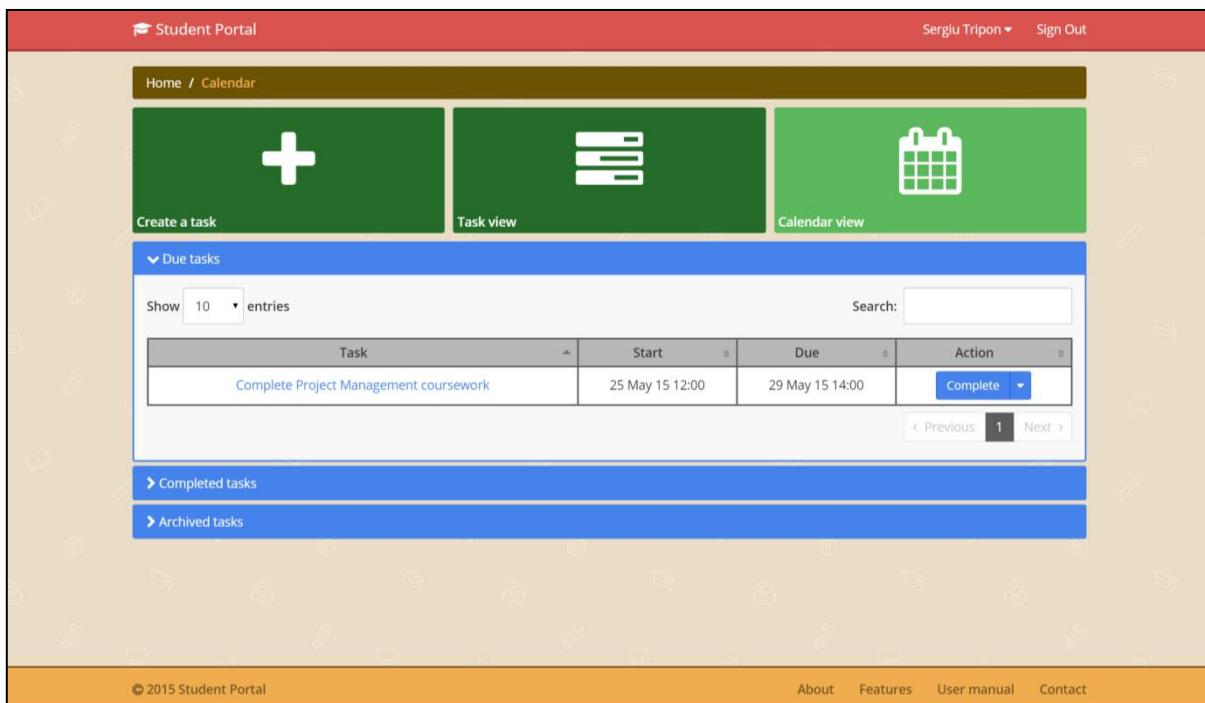
2. A form will appear.
3. Complete the required fields.
4. Click on the “Create task” button.

Task	Start	Due	Action
Complete Project Management coursework	25 May 15 12:00	29 May 15 14:00	Complete

Complete

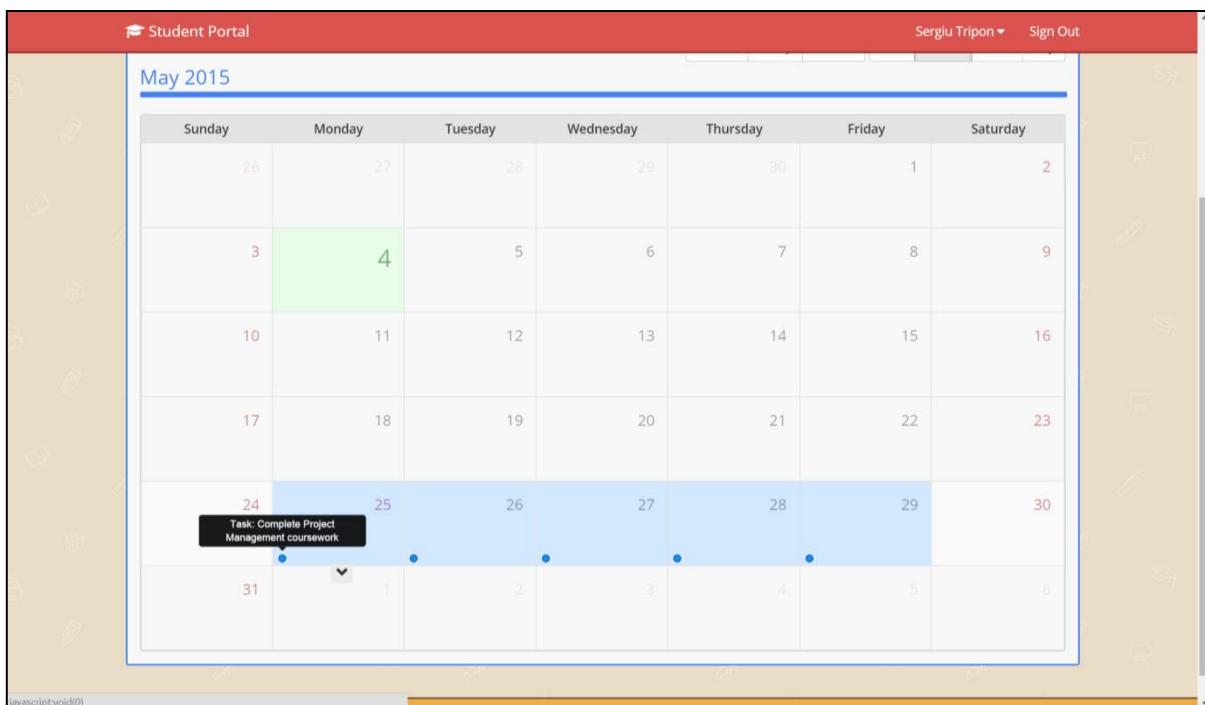
5. The prompt will disappear and the book will be created.

How to check due tasks using the Calendar



The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (with a plus sign icon), "Task view" (with a list icon), and "Calendar view" (with a calendar icon). The "Calendar view" option is selected. The main content area is titled "Due tasks". It includes a search bar, a table with columns for Task, Start, Due, and Action, and a single row showing a task: "Complete Project Management coursework" due on "29 May 15 14:00". Below the table are links for "Completed tasks" and "Archived tasks". At the bottom of the page, there's a footer with links for "About", "Features", "User manual", and "Contact".

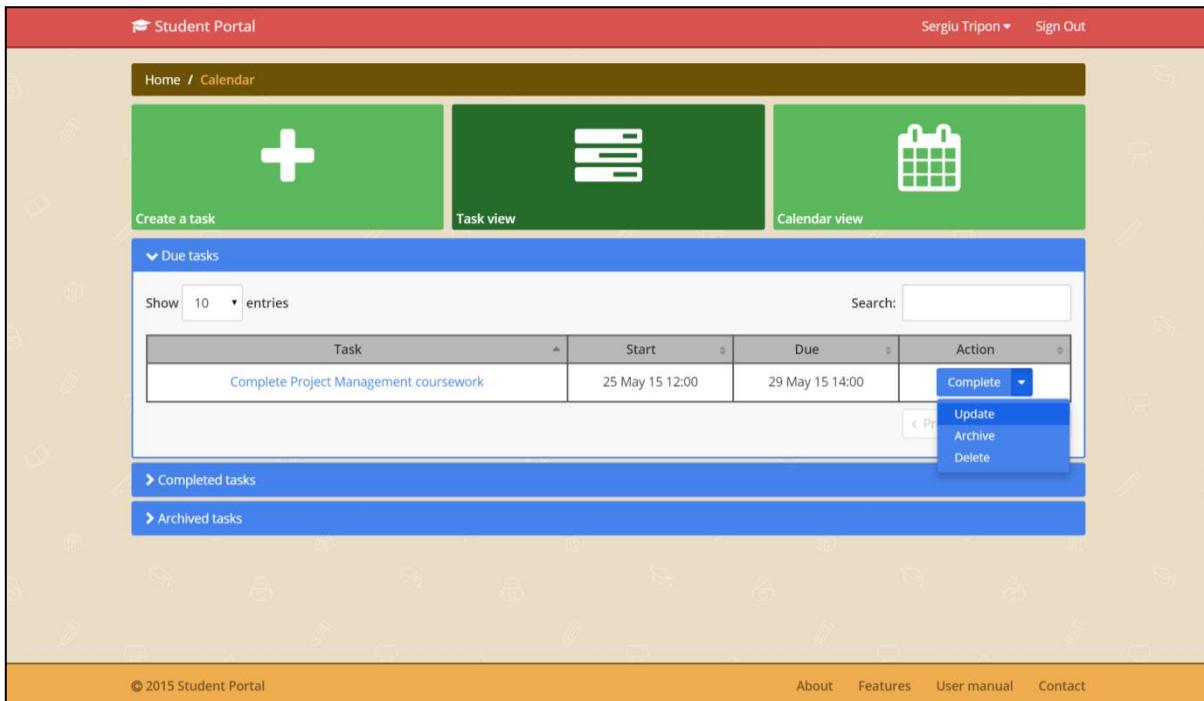
1. Click on the “Calendar view” tile.



The screenshot shows the Student Portal calendar for May 2015. The days of the week are labeled at the top: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday. The dates from 26 to 31 are listed. A specific task, "Complete Project Management coursework", is overlaid on the calendar grid for the date May 28. A blue circle marks the position of this task on the calendar. The entire month view is enclosed in a light blue border.

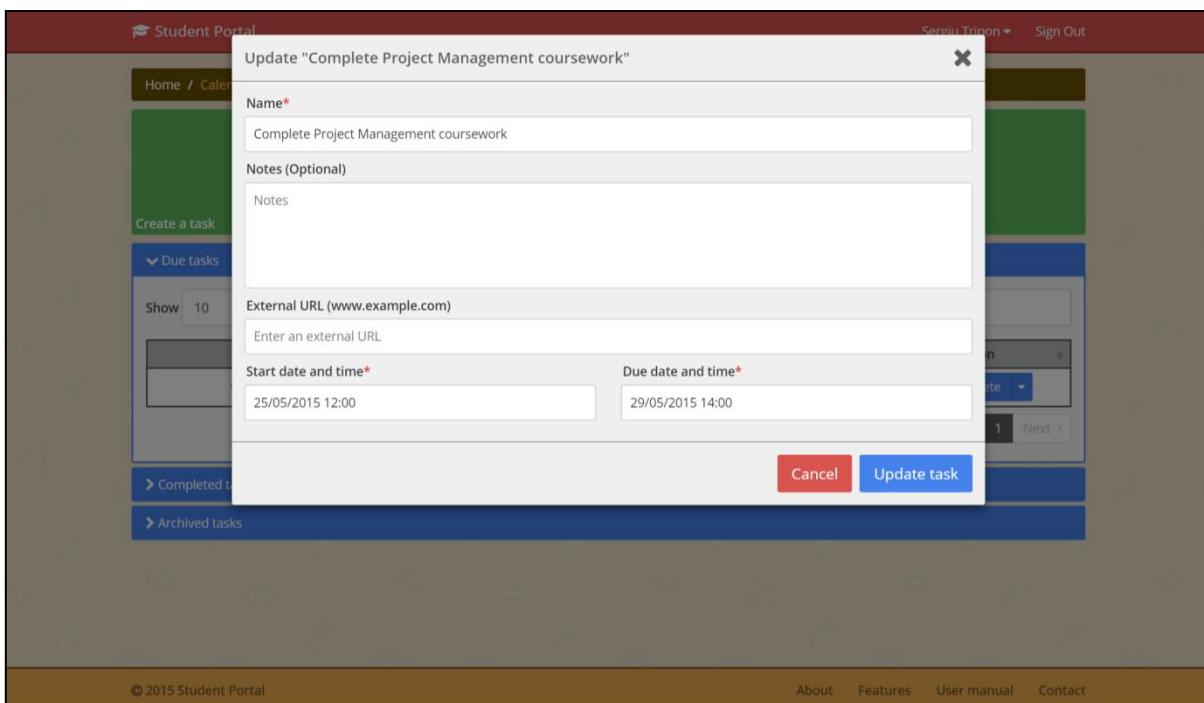
2. Tasks will be represented by a blue circle on the Calendar. You can navigate through the year, month, week and day views using the buttons provided at the top of the calendar.

How to update a task



The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with links for "Home / Calendar", "Create a task" (with a plus sign icon), "Task view" (with a list icon), and "Calendar view" (with a calendar icon). The main content area is titled "Due tasks". It includes a search bar, a table with columns for Task, Start, Due, and Action, and a list of completed tasks. A context menu is open over one of the tasks, showing options: "Complete", "Update", "Archive", and "Delete". At the bottom of the page, there's a footer with copyright information and links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Due tasks”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Update” button next to a specific task.



The screenshot shows the "Update 'Complete Project Management coursework'" dialog box. The dialog has fields for "Name*" (containing "Complete Project Management coursework"), "Notes (Optional)" (containing "Notes"), "External URL (www.example.com)" (containing "Enter an external URL"), "Start date and time*" (containing "25/05/2015 12:00") and "Due date and time*" (containing "29/05/2015 14:00"). At the bottom right of the dialog are "Cancel" and "Update task" buttons. In the background, the "Due tasks" panel from the previous screenshot is visible.

3. A form will appear.
4. Update the desired fields.
5. Click on the “Update task” button.

The screenshot shows the Student Portal homepage with a red header bar containing the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (green icon), "Task view" (dark green icon), and "Calendar view" (light green icon). The "Task view" option is selected. The main content area is titled "Due tasks" and displays a table with one entry:

Task	Start	Due	Action
Complete Project Management coursework	25 May 15 12:00	29 May 15 14:00	<button>Complete</button>

Below the table are links to "Completed tasks" and "Archived tasks". At the bottom of the page is a footer bar with the text "© 2015 Student Portal" and links to "About", "Features", "User manual", and "Contact".

6. The prompt will disappear and the task will be updated.

How to complete a task

The screenshot shows the Student Portal homepage with a red header bar containing the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (green icon), "Task view" (dark green icon), and "Calendar view" (light green icon). The "Task view" option is selected. The main content area is titled "Due tasks" and displays a table with one entry:

Task	Start	Due	Action
Complete Project Management coursework	25 May 15 12:00	29 May 15 14:00	<button>Complete</button>

Below the table are links to "Completed tasks" and "Archived tasks". At the bottom of the page is a footer bar with the text "© 2015 Student Portal" and links to "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Due tasks”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Complete” button next to a specific task.

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (green background with a white plus sign), "Task view" (dark green background with a white icon), and "Calendar view" (green background with a white calendar icon). The "Task view" option is selected. Underneath the navigation bar is a blue header titled "Due tasks". Below this is a section titled "Completed tasks" which is currently expanded. It contains a table with one row showing a task: "Complete Project Management coursework" due on "29 May 15 14:00". There are dropdown menus for "Show 10 entries" and "Search". At the bottom of this section is a pagination area with "Previous" and "Next" buttons. Below the "Completed tasks" section is another blue header titled "Archived tasks". At the very bottom of the page is an orange footer bar with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

3. The book will disappear from the “Due tasks” panel, and instead will be visible within the “Completed tasks” panel.

How to archive a task

This screenshot shows the same Student Portal interface as the previous one, but with a different focus. The "Completed tasks" panel is still visible, showing the same task: "Complete Project Management coursework" due on "29 May 15 14:00". However, a context menu has been opened over this task. The menu items are "Complete", "Update", "Archive", and "Delete". The "Archive" option is highlighted with a blue background. The rest of the interface, including the "Due tasks" section and the "Archived tasks" link, remains the same as in the first screenshot.

1. There will be a panel named “Due tasks”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Archive” button next to a specific task.

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Sergiu Tripon", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (green icon), "Task view" (dark green icon), and "Calendar view" (light green icon). The "Task view" option is selected. Underneath the navigation bar, there are three sections: "Due tasks", "Completed tasks", and "Archived tasks". The "Archived tasks" section is expanded, showing a table with one entry. The table has columns for Task, Start, Due, Archived on, and Action. The single entry is "Complete Project Management coursework" with a start date of "25 May 15 12:00", a due date of "29 May 15 14:00", and an archived date of "04 May 15 01:13". The "Action" column contains a "Restore" button. At the bottom of the page, there's a footer with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

3. The book will disappear from the “Due tasks” panel, and instead will be visible within the “Archived tasks” panel.

How to restore a task

This screenshot is identical to the one above, showing the Student Portal interface with the "Archived tasks" panel expanded. However, the table now shows two entries. The first entry is the same as before: "Complete Project Management coursework" with a start date of "25 May 15 12:00", a due date of "29 May 15 14:00", and an archived date of "04 May 15 01:13". The second entry is a new task: "Buy a book" with a start date of "25 May 15 12:00", a due date of "29 May 15 14:00", and an archived date of "04 May 15 01:13". The "Action" column for the new task also contains a "Restore" button. The rest of the interface, including the footer, is the same as the previous screenshot.

1. There will be two panels named “Completed” or “Archived tasks”. They will be collapsed by default, so you will have to expand them by clicking on their title.
2. Click on the “Restore” button next to a specific task.

Student Portal

Sergiu Tripon Sign Out

Home / Calendar

Create a task Task view Calendar view

Due tasks

Show 10 entries Search:

Task	Start	Due	Action
Complete Project Management coursework	25 May 15 12:00	29 May 15 14:00	Complete

< Previous 1 Next >

Completed tasks Archived tasks

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- The book will disappear from the “Completed” or “Archived tasks” panels, and instead will be visible within the “Due tasks” panel.

How to delete a task

Student Portal

Sergiu Tripon Sign Out

Home / Calendar

Create a task Task view Calendar view

Due tasks

Show 10 entries Search:

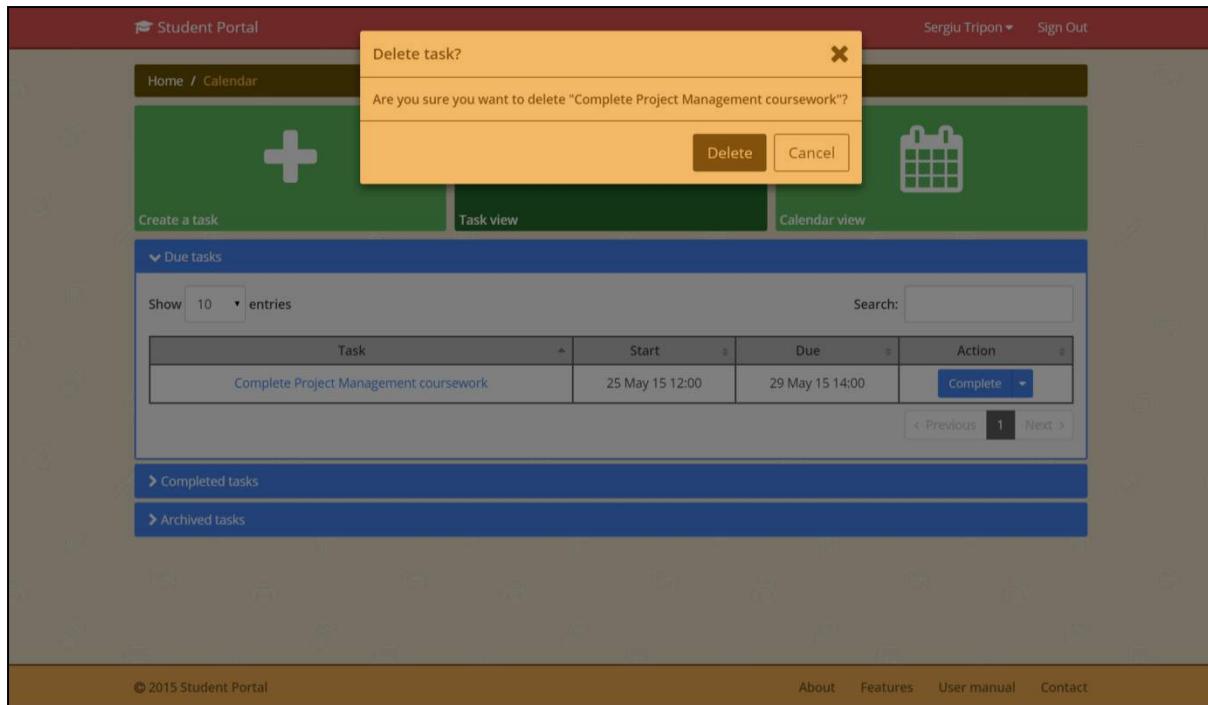
Task	Start	Due	Action
Complete Project Management coursework	25 May 15 12:00	29 May 15 14:00	Complete

< Previous 1 Next >

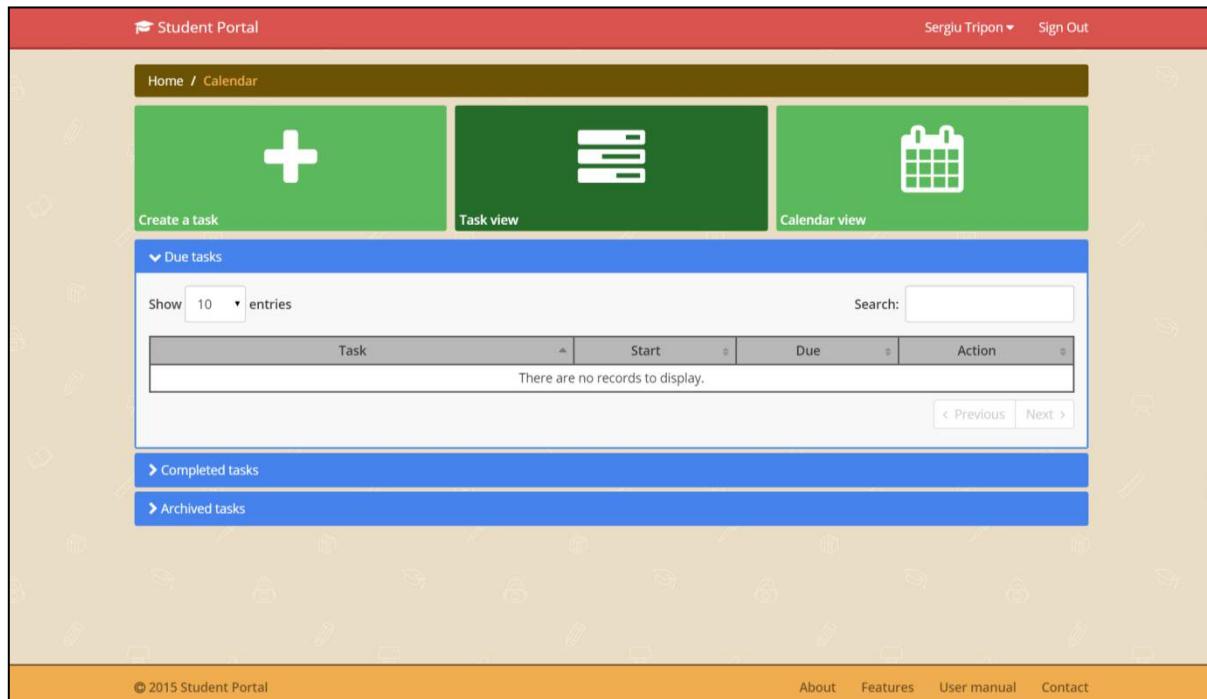
Completed tasks Archived tasks

© 2015 Student Portal https://student-portal.co.uk/calendar/#delete-5 About Features User manual Contact

- There will three panels for “Due”, “Complete” and “Archived tasks”. They may be collapsed by default, so you will have to expand them by clicking on their title.
- Click on the “Delete” button next to a specific task.



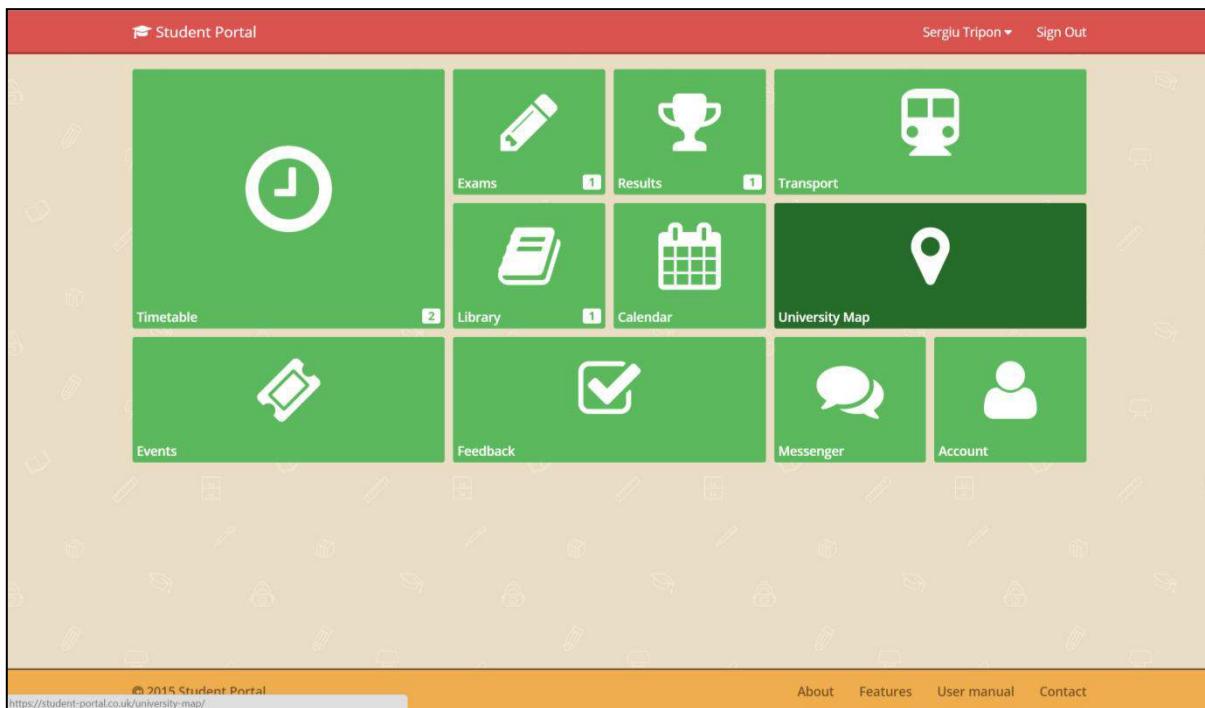
3. A prompt will appear asking you to confirm your action.
4. If you want to delete the exam, click on Delete. If you don't want to delete the exam, click on Cancel.



5. The prompt will disappear and the task will be deleted. The task cannot be restored.

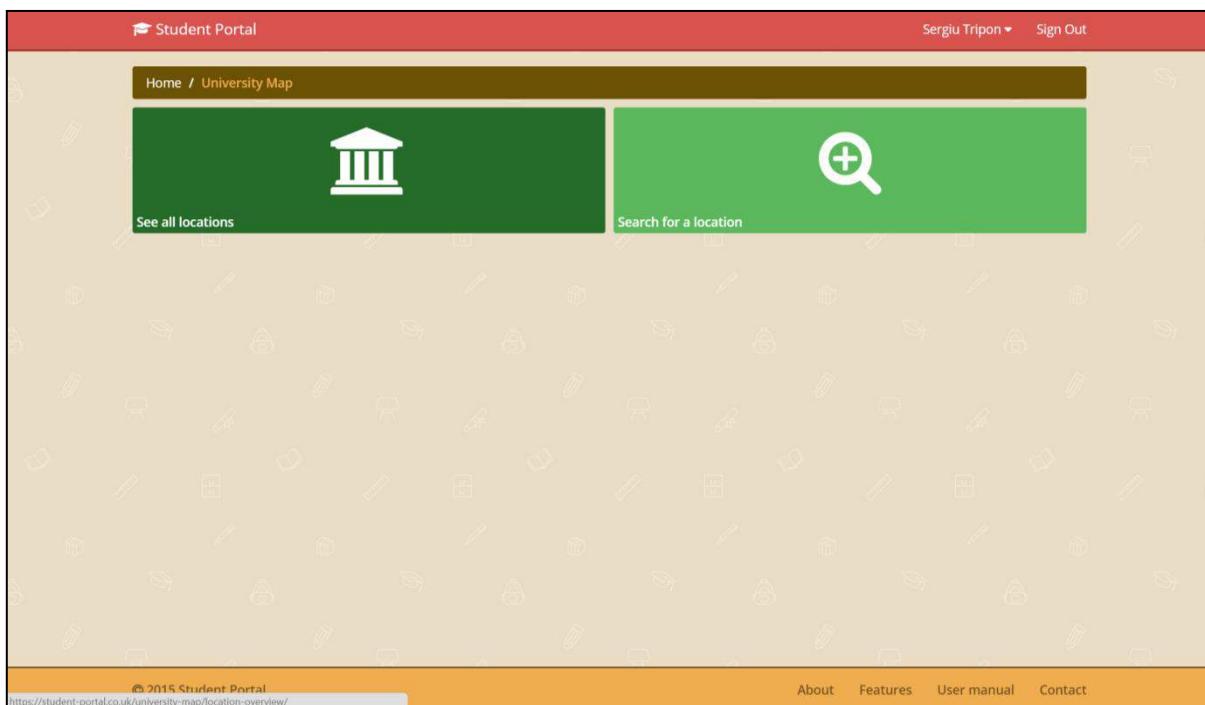
University Map

How to access the University map area

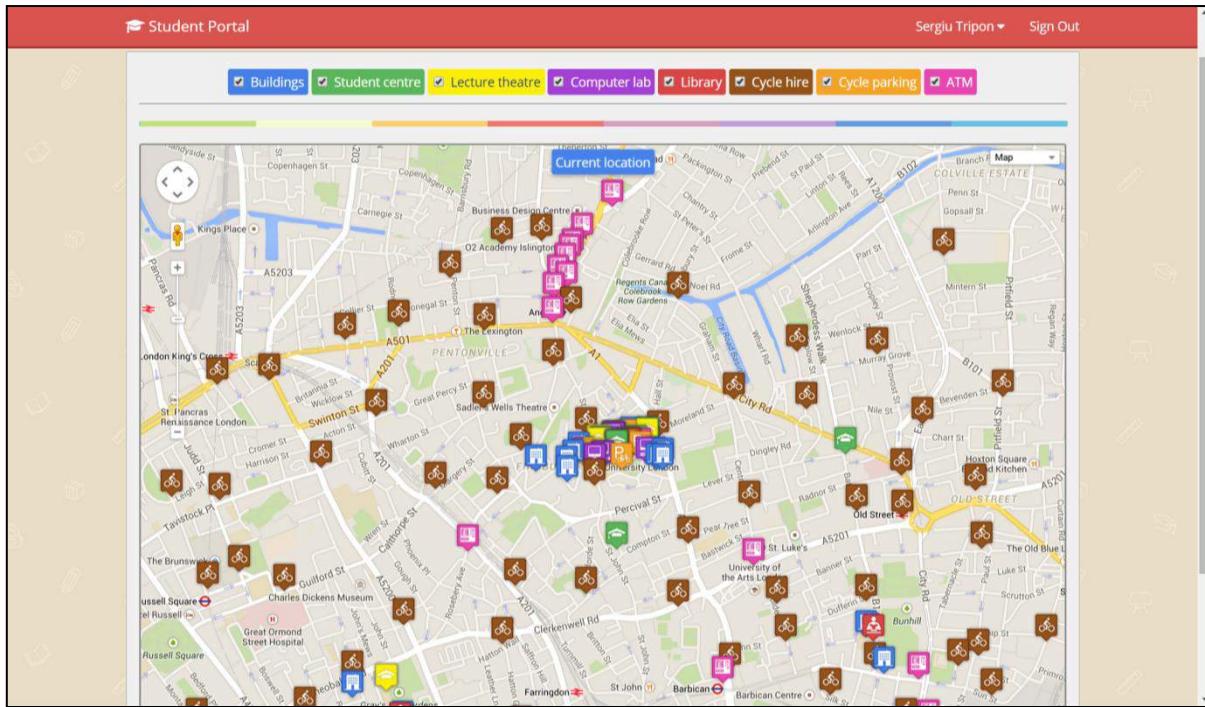


1. Click on the “University Map” tile from the Home page.

How to see all location near the university campus



1. Click on the “See all locations” tile.



2. You will be redirected to a new page.
3. Locations will be displayed on the map, icon and colour coded by category. By ticking/unticking the category checkboxes above the map, you are able to show/hide the locations on the map.

How to search for a location near the university campus

Home / University Map

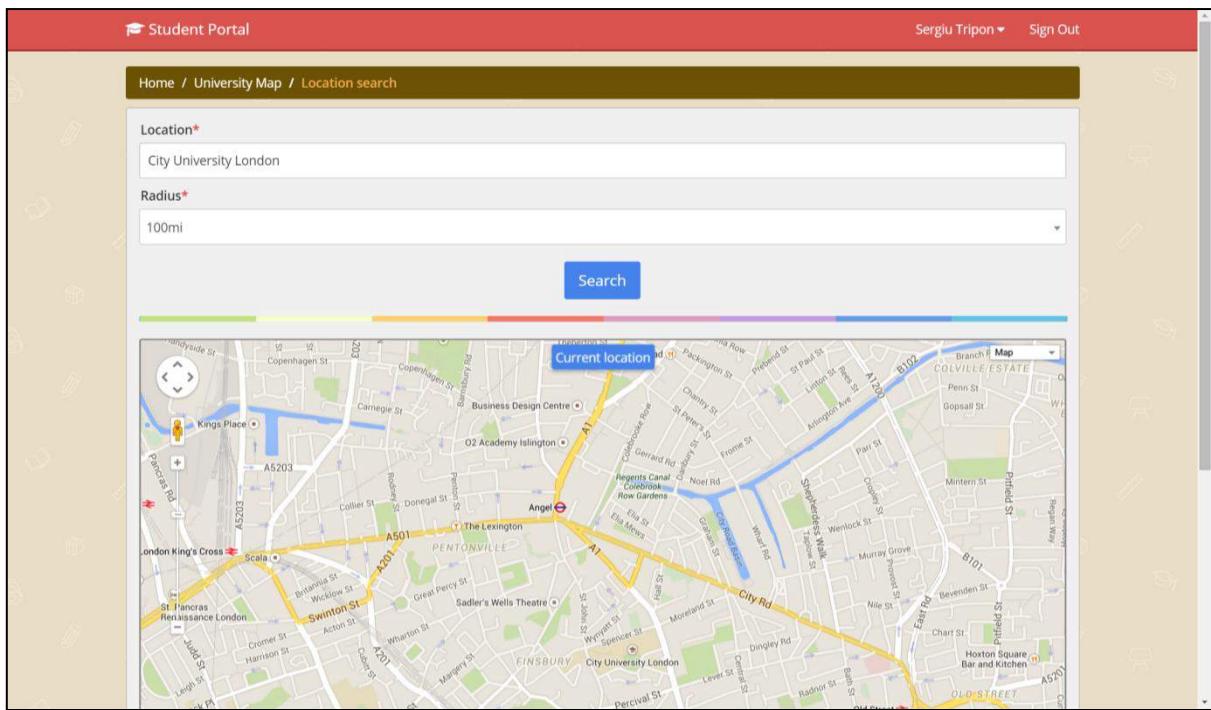
See all locations

Search for a location

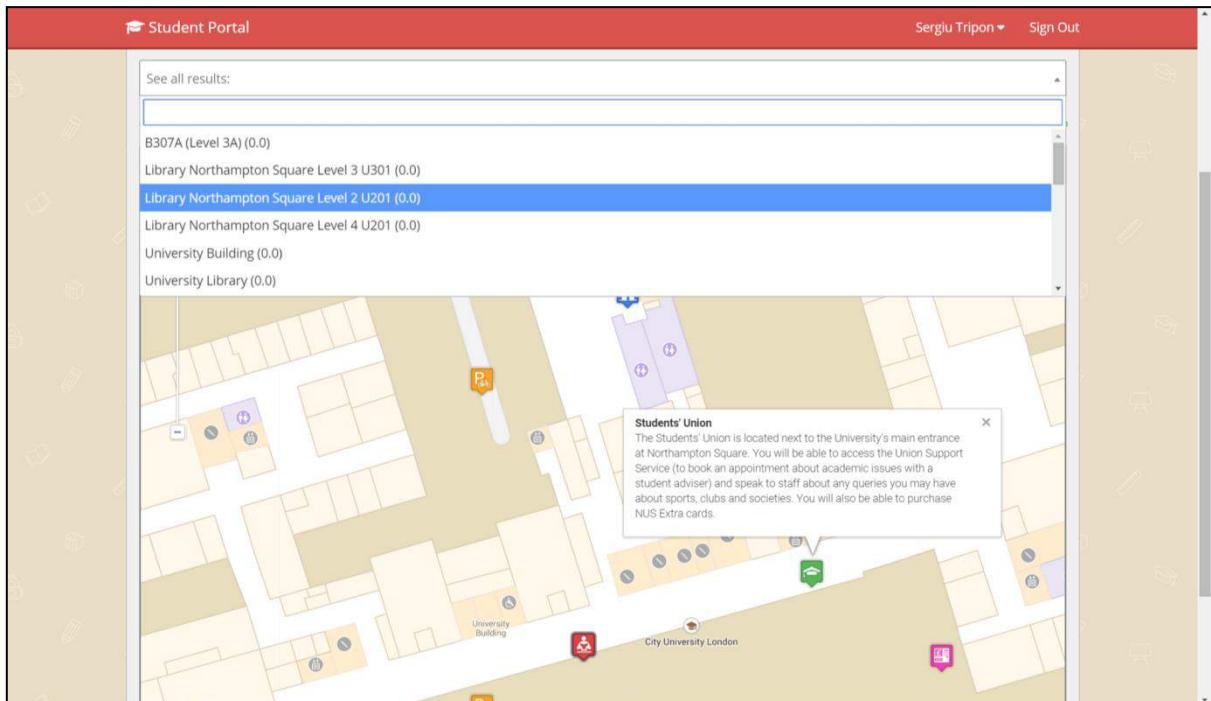
© 2015 Student Portal
https://student-portal.co.uk/university-map/location-overview/

About Features User manual Contact

1. Click on the “Search for a location” tile.

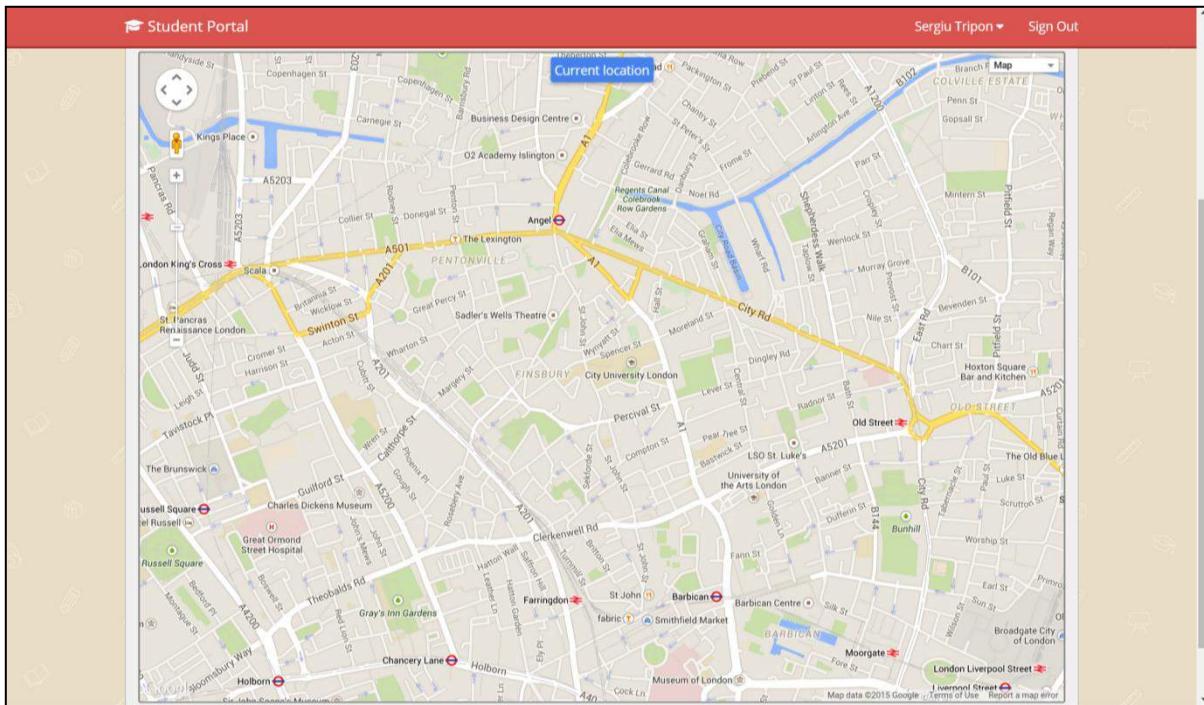


2. You will be redirected to a new page.
3. Complete the required fields.
4. Click on the “Search” button.

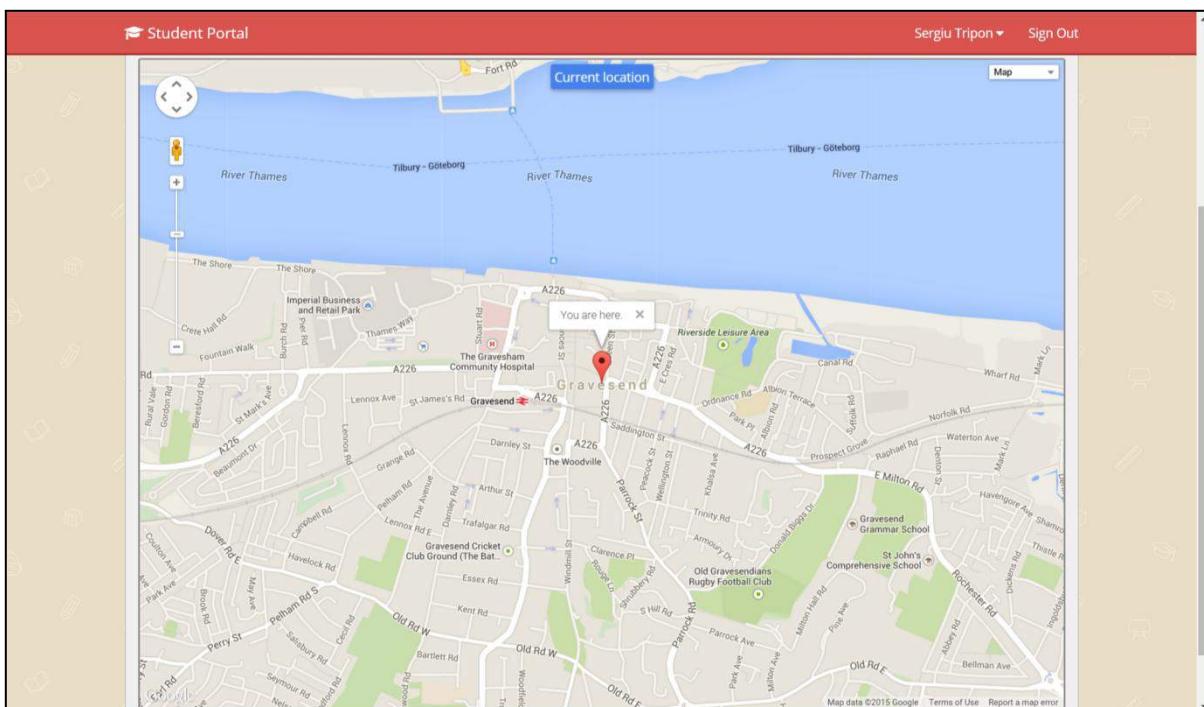


5. The location near the search criteria will be displayed on the map. A drop-down will be displayed containing the results found.

How to search for a location near the university campus



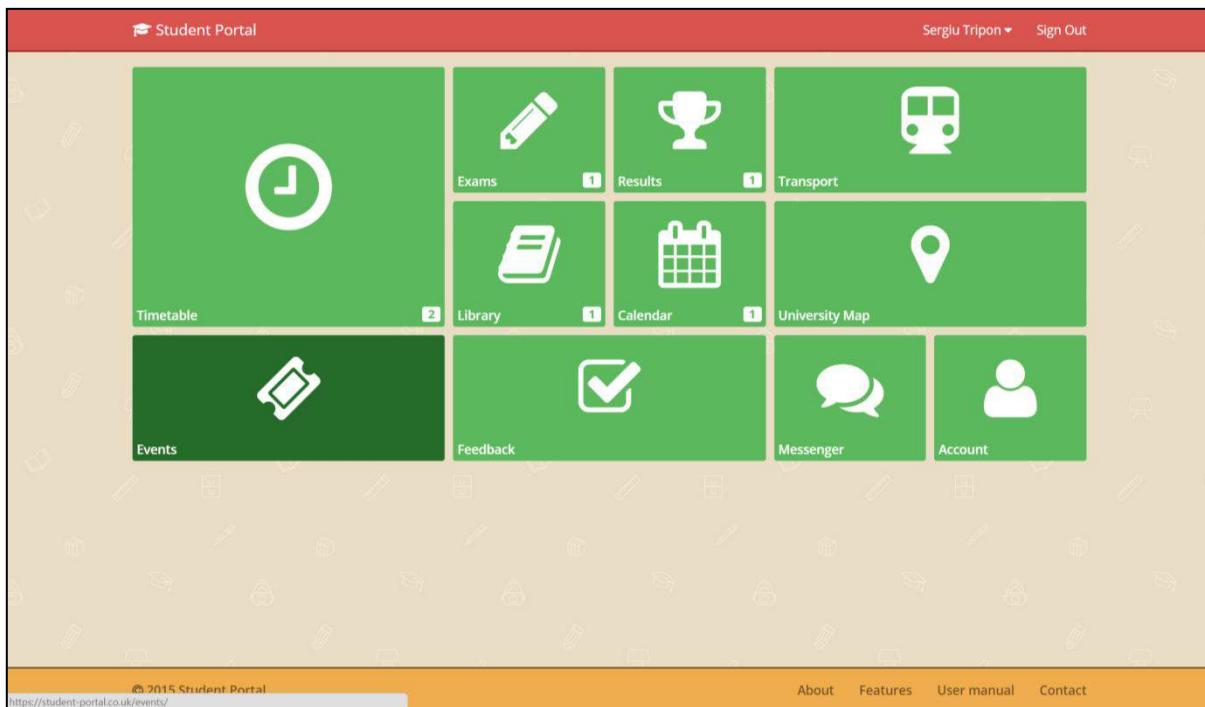
1. Click on the “Current location” tile.



2. Your current location will be detected and displayed on the map.

Events

How to access the Events area

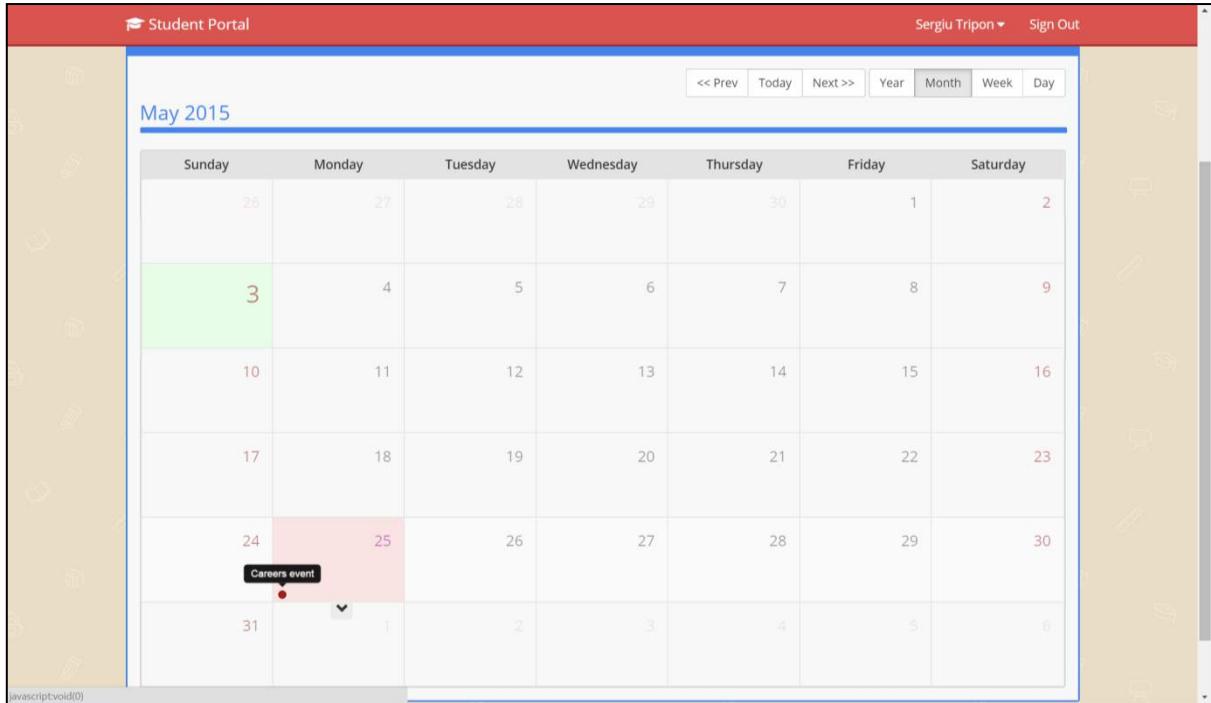


1. Click on the “Events” tile from the Home page.

How to check events using the Calendar

A screenshot of the Student Portal Events page. The top navigation bar shows "Home / Events". Below this, there are two large tiles: "Event view" (ticket icon) and "Calendar view" (calendar icon). The "Calendar view" tile is selected and highlighted with a white border. Underneath the tiles is a blue header bar with the text "Events". Below the header is a search bar with "Show 10 entries" and a "Search:" input field. A table follows, with columns: Name, From, To, Price, Tickets available, and Action. One row in the table is "Careers event" (From: 25 May 15 19:00, To: 25 May 15 21:00, Price: 10.00, Tickets available: 300, Action: Book). At the bottom of the table is a "Booked events" section. The bottom of the page features an orange footer bar with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. Click on the “Calendar view” tile.



- Events will be represented by a red circle on the Calendar. You can navigate through the year, month, week and day views using the buttons provided at the top of the calendar.

How to book an event

Name	From	To	Price	Tickets available	Action
Careers event	25 May 15 19:00	25 May 15 21:00	10.00	300	Book

- There will be a panel named “Events”. It will be expanded by default, but you can also minimise it by clicking on its title.
- Click on the “Book” button next to a specific event.

First Name: Sergiu

Surname: Tripon

Address line 1*: 23 James Street

City*: London

Country: United Kingdom

Post code*: EF14 9GH

Name: Careers event

From: 2015-05-25 19:00:00

To: 2015-05-25 21:00:00

Price (£): 10.00

Quantity*: 2

Total to pay (£): 20.00

Pay with PayPal

3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Pay with PayPal” button.

Your order summary

Descriptions	Amount
Careers event	£20.00
Item number: 1	
Item price: £10.00	
Quantity: 2	
Item total	£20.00
Total £20.00 GBP	

Choose a way to pay

Pay with my PayPal account

Email: admin-buyer@student-portal.co

PayPal password:

This is a private computer. [What's this?](#)

Log In

[Forgotten your email address or password?](#)

Pay with a debit or credit card

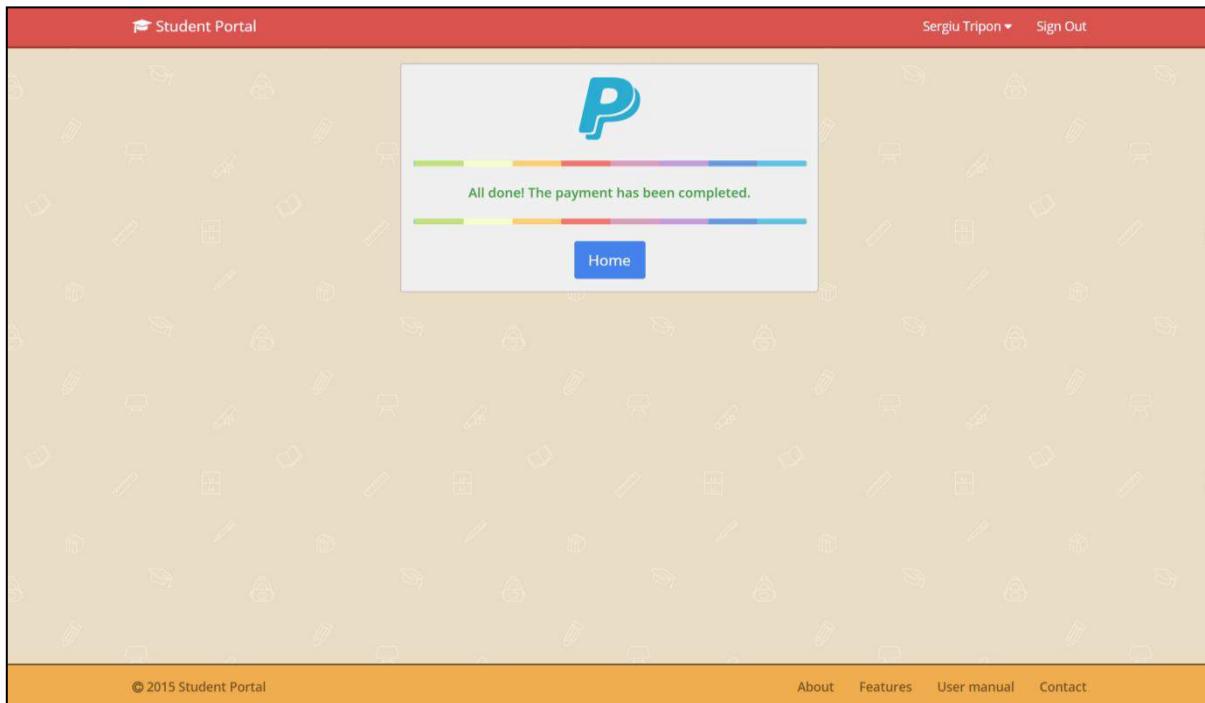
[Cancel and return to Student Portal.](#)

6. You will be redirected to PayPal.
7. Log into your PayPal account.

The screenshot shows a two-column payment interface. The left column displays the "Your order summary" with details: "Careers event" at £20.00, "Item number: 1", "Item price: £10.00", "Quantity: 2", and a "Total £20.00 GBP". The right column is titled "Review your information" and includes a "Pay Now" button. Below it, the "Delivery address" section shows "Sergiu Tripon, 23 James Street, London, EF14 9GH, United Kingdom" with a "Change" link. The "Payment methods" section shows a VISA card ending in 2483 with a £20.00 GBP amount. It also mentions a "PayPal gift voucher, reward or other discount" with a "Redeem this now" link. The "Contact information" section includes the email "admin-buyer@student-portal.co.uk". At the bottom, there's another "Pay Now" button and a "Cancel and return to Student Portal" link.

8. Click on the “Pay Now” button.

The screenshot shows the "Thanks for your order" confirmation page. It states "You just completed your payment." and provides the transaction ID "5NN799306R8526007". It also says "We'll send a confirmation email to admin-buyer@student-portal.co.uk. This transaction will appear on your statement as PayPal 'STUDENTPORT'." Below this, there are links to "Return to Student Portal" and "Go to PayPal account overview". The left side of the page shows the same order summary and delivery address as the previous screenshot, along with a "Print receipt" link.



9. A confirmation message will appear on the screen confirming the action has been completed.

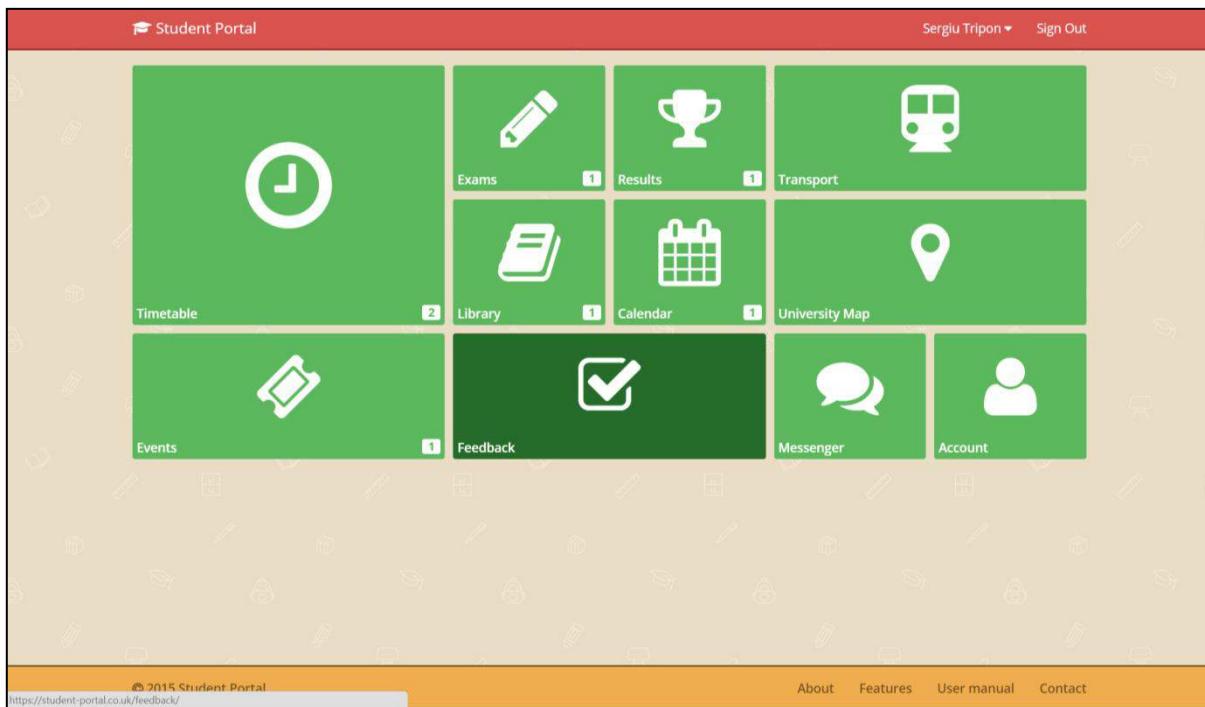
How to check your booked events

A screenshot of the "Student Portal" showing the "Library" section. The top navigation bar includes "Student Portal", the user "Sergiu Tripon", and a "Sign Out" button. Below the navigation is a breadcrumb trail "Home / Library". The main content area is divided into two sections: "Book view" (with a book icon) and "Returns - Calendar view" (with a calendar icon). A sidebar on the left contains links for "Books", "Your reservations", "Your loans", and "Your requests". The "Your reservations" section is expanded, showing a table of booked items. The table has columns for Book, Author, Reserved on, To collect by, Collected on, and Collected. One entry is listed: "Interaction design" by Phil Benson, reserved on 3 May 2015, to be collected by 10 May 15, with status "Not yet" and "No" under "Collected". Below the table are "Previous" and "Next" buttons. The footer bar at the bottom includes the copyright notice "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Booked events”. It will be collapsed by default, so you will have to expand it by clicking on its title.

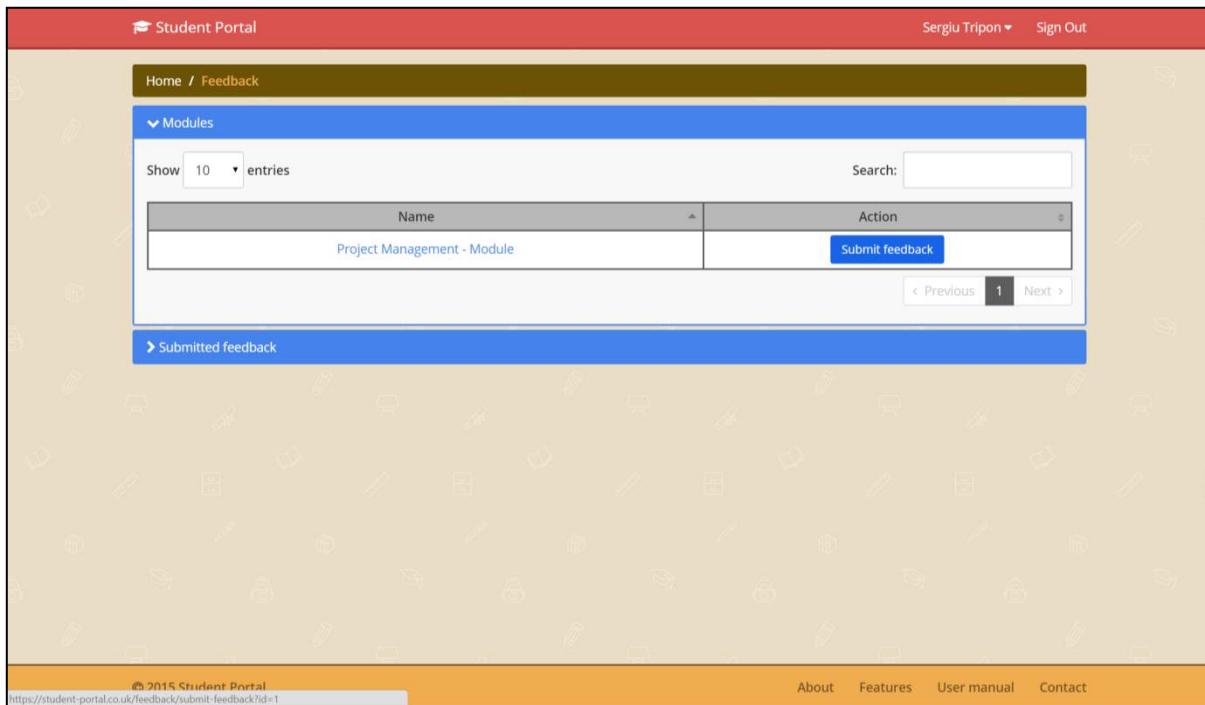
Feedback

How to access the Feedback area



1. Click on the “Feedback” tile from the Home page.

How to submit feedback



1. There will be a panel named “Modules”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Submit feedback” button next to a specific module.

Student Portal

Sergiu Tripon ▾ Sign Out

First name	Surname	Email address
Sergiu	Tripo	triponsergiu@hotmail.co.uk

Lecturer

First name	Surname	Email address
Mark	Williamson	triponsergiu@hotmail.co.uk1

Tutorial assistant

First name	Surname	Email address
Mark	Williamson	triponsergiu@hotmail.co.uk1

Subject
Project Management - Module - Module - Feedback

Feedback*

I thought today's lecture was really good.

Submit feedback

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3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Submit feedback” button.

Student Portal

Sergiu Tripon ▾ Sign Out

Home / Feedback / Submit feedback

All done! Feedback has been submitted.

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6. A confirmation message will appear on the screen confirming the action has been completed.

How to check your submitted feedback

The screenshot shows the 'Submitted feedback' section of the Student Portal. At the top, there is a navigation bar with 'Student Portal', 'Sergiu Tripon', and 'Sign Out'. Below the navigation bar, the page title is 'Home / Feedback'. Under 'Feedback', there is a sub-section titled 'Submitted feedback' which is currently collapsed. To the left of this section is a sidebar with 'Modules' and 'Submitted feedback' listed. On the right, there is a search bar and a table with one entry. The table has columns for 'Module', 'Subject', 'Submitted on', and 'Action'. The entry shows 'Project Management - Module' under 'Module', 'Project Management - Module - Module - Feedback' under 'Subject', '03 May 15 19:54' under 'Submitted on', and a blue 'Delete' button under 'Action'. Below the table are navigation links '< Previous', '1', and 'Next >'. At the bottom of the page, there is a footer with '© 2015 Student Portal', 'About', 'Features', 'User manual', and 'Contact'.

1. There will be a panel named “Submitted feedback”. It will be collapsed by default, so you will have to expand it by clicking on its title.

Messenger

How to access the Messenger area

The screenshot shows the home page of the Student Portal. At the top, there is a navigation bar with 'Student Portal', 'Sergiu Tripon', and 'Sign Out'. Below the navigation bar, the page features a grid of tiles. The tiles include: 'Timetable' (clock icon), 'Exams' (pencil icon), 'Results' (trophy icon), 'Transport' (train icon); 'Library' (book icon) with a '2' notification, 'Calendar' (calendar icon) with a '1' notification, 'University Map' (location pin icon); 'Events' (ticket icon), 'Feedback' (checkmark icon), 'Messenger' (speech bubble icon), and 'Account' (user profile icon). The 'Messenger' tile is highlighted with a green border. At the bottom of the page, there is a footer with '© 2015 Student Portal', 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Messenger” tile from the Home page.

How to send a message

The screenshot shows the 'Messenger' section of the Student Portal. At the top, there's a navigation bar with 'Student Portal', 'Sergiu Tripon', and 'Sign Out'. Below it, a sub-navigation bar has 'Home / Messenger' and a dropdown 'Send a message'. A search bar and a 'Show 10 entries' button are also present. The main area is a table listing users:

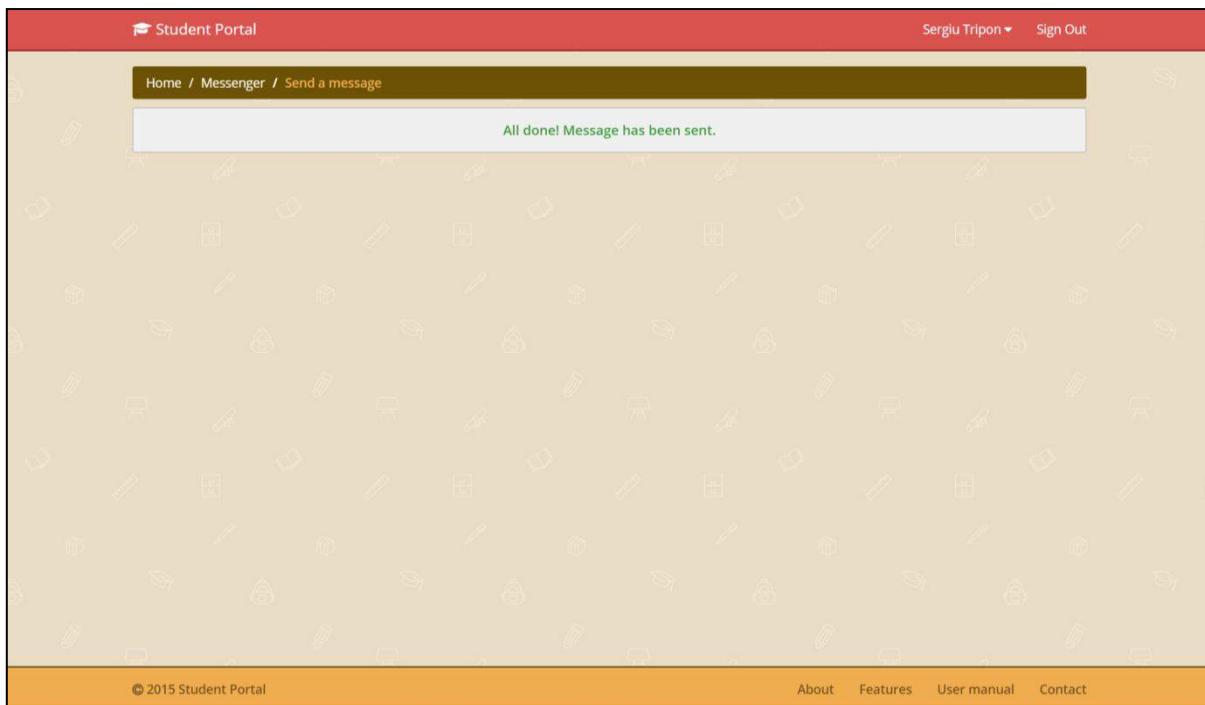
Full name	Email address	Action
Administrator	admin@student-portal.co.uk	<button>Message</button>
Mark Williamson	triponsergiu@hotmail.co.uk1	<button>Message</button>
Sergiu Tripon	example@example.com	<button>Message</button>

Below the table are links for 'Received messages' and 'Sent messages'. The footer includes copyright information ('© 2015 Student Portal https://student-portal.co.uk/messenger/message-user?id=7') and links for 'About', 'Features', 'User manual', and 'Contact'.

1. There will be a panel named “Send a message”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Message” button next to a specific user.

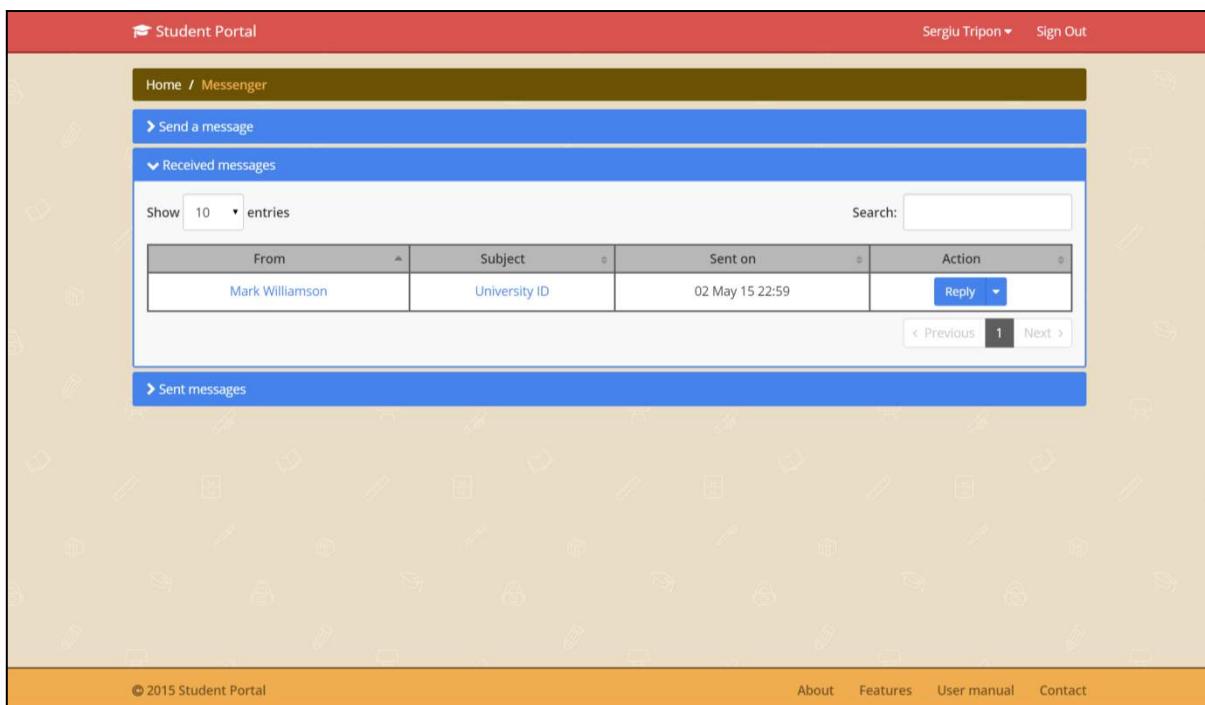
The screenshot shows the 'Send a message' form. The 'From' section is filled with 'First name: Sergiu', 'Surname: Tripon', and 'Email address: triponsergiu@hotmail.co.uk'. The 'To' section is filled with 'First name: Mark', 'Surname: Williamson', and 'Email address: triponsergiu@hotmail.co.uk1'. The 'Subject*' field contains 'Lecture slides'. The 'Message*' field contains the text:
Hi,
Could you put the slides for today's lecture on Moodle?
Thank you.
At the bottom is a large blue 'Message user' button.

3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Message user” button.



6. A confirmation message will appear on the screen confirming the action has been completed.

How to check received messages



1. There will be a panel named “Received messages”. It will be collapsed by default, so you will have to expand it by clicking on its title.

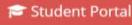
The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal". On the right side of the header, it says "Sergiu Tripon" and "Sign Out". Below the header, there's a navigation bar with links like "Home / Messenger", "Send a message", and "Received messages". A dropdown menu for "Received messages" is open, showing a list of messages. One message is highlighted with a blue background: "To: Mark Williamson", "Subject: University ID", "Message: Thanks, I'll come pick it up right now.", and "Sent on: 02 May 15 22:59". Below this message, there are buttons for "Reply" and "Delete", and a "Close" button. At the bottom of the list, there are buttons for "Show 10 entries" and "Search".

2. Clicking on the message's subject will display a pop-up containing more information.

How to reply to a received message

The screenshot shows the Student Portal interface with a different background pattern of school-related icons. The top header and navigation bar are identical to the previous screenshot. The "Received messages" panel is now expanded, showing a list of messages. One message is highlighted: "From: Mark Williamson", "Subject: University ID", "Sent on: 02 May 15 22:59", and "Action: Reply". Below the list, there are buttons for "Show 10 entries" and "Search". At the bottom of the list, there are buttons for "Show 10 entries" and "Search".

1. There will be a panel named “Received messages”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Reply” button next to a specific message.

 Student Portal

Sergiu Tripon ▾ Sign Out

Home / Messenger / Send a message

From

First name	Surname	Email address
Sergiu	Tripone	triponsergiu@hotmail.co.uk

To

First name	Surname	Email address
Mark	Williamson	triponsergiu@hotmail.co.uk1

Subject*

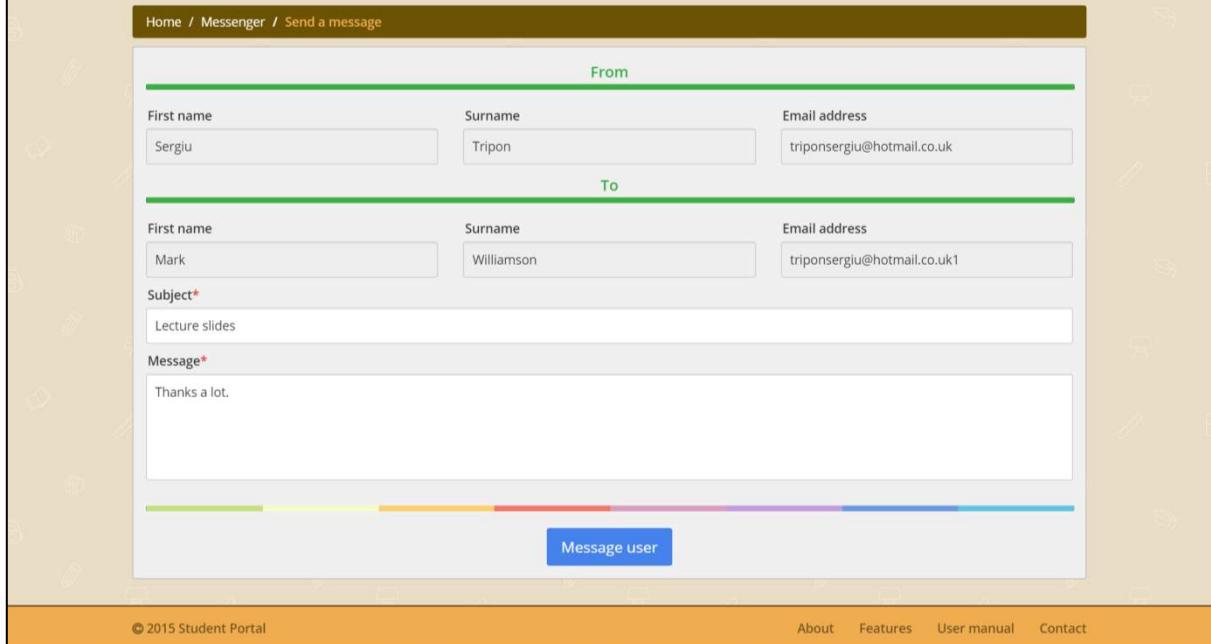
Lecture slides

Message*

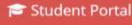
Thanks a lot.

Message user

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3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Message user” button.

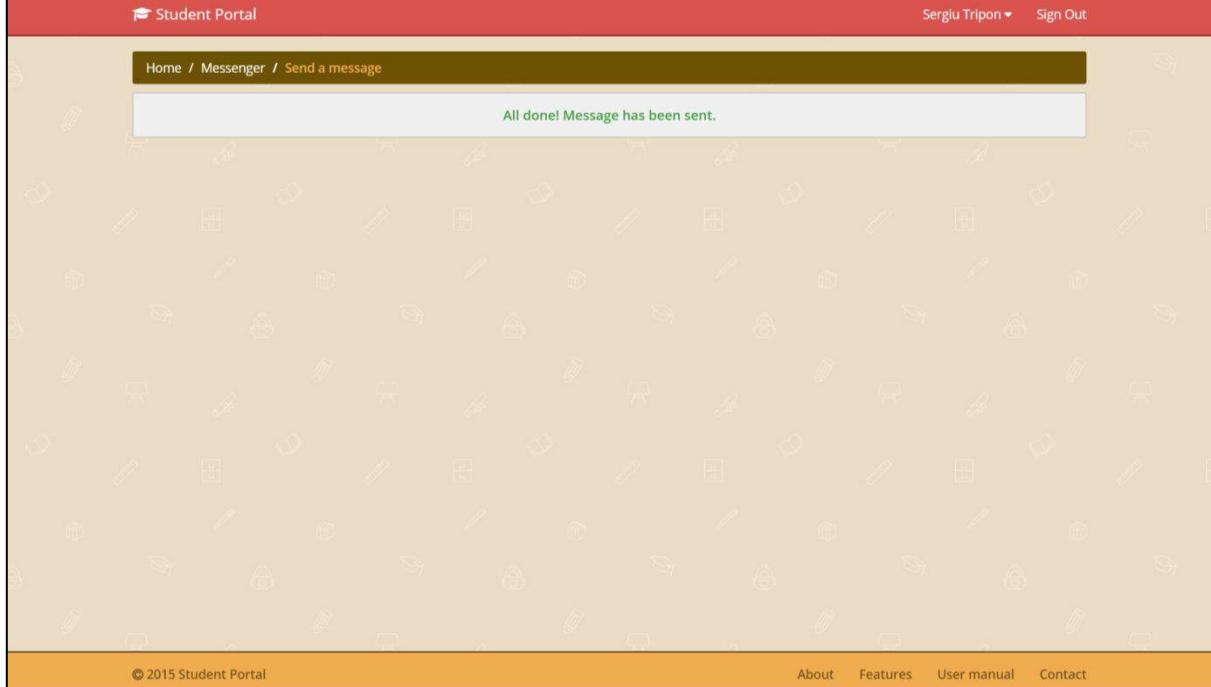
 Student Portal

Sergiu Tripon ▾ Sign Out

Home / Messenger / Send a message

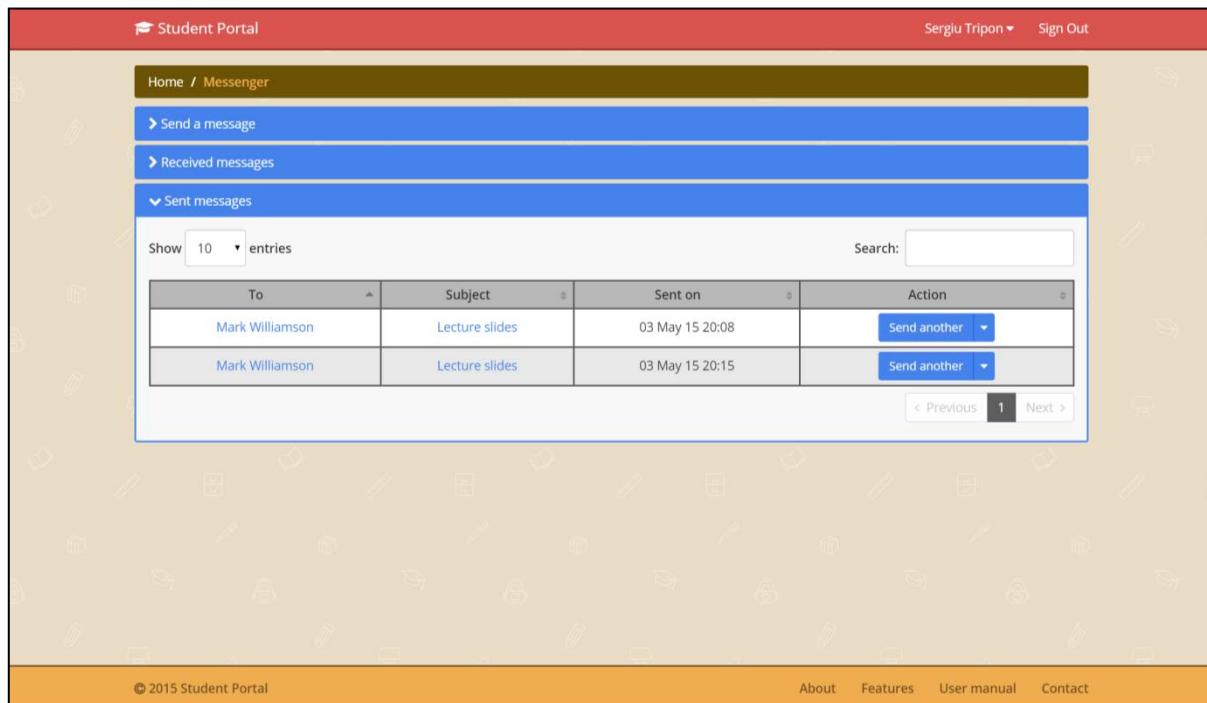
All done! Message has been sent.

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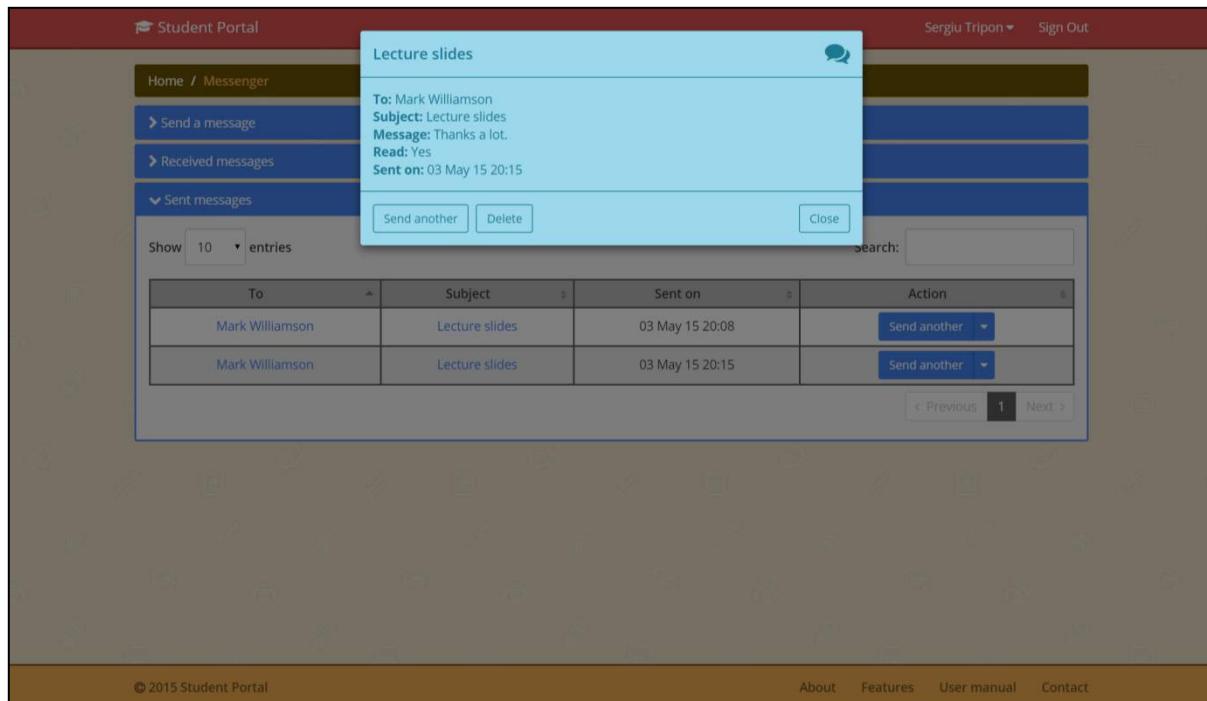
6. A confirmation message will appear on the screen confirming the action has been completed.

How to check sent messages



The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal". On the right side of the header, it says "Sergiu Tripon" and "Sign Out". Below the header, there's a navigation menu with links like "Home / Messenger", "Send a message", "Received messages", and "Sent messages". The "Sent messages" link is expanded, showing a table with two entries. The table has columns for "To", "Subject", "Sent on", and "Action". The first entry is "Mark Williamson" with subject "Lecture slides" sent on "03 May 15 20:08". The second entry is "Mark Williamson" with subject "Lecture slides" sent on "03 May 15 20:15". Both entries have a "Send another" button in the "Action" column. There are also "Previous" and "Next" buttons at the bottom of the table. At the very bottom of the page, there's an orange footer bar with links for "About", "Features", "User manual", and "Contact".

1. There will be a panel for “Sent messages”. It will be collapsed by default, so you will have to expand it by clicking on its title.



This screenshot shows the same Student Portal interface as the previous one, but with a modal window open over the main content. The modal is titled "Lecture slides" and contains detailed information about a specific message: To: Mark Williamson, Subject: Lecture slides, Message: Thanks a lot., Read: Yes, Sent on: 03 May 15 20:15. At the bottom of this modal, there are buttons for "Send another" and "Delete", and a "Close" button. The background of the portal is dimmed to indicate that the modal is active. The footer bar at the bottom is identical to the one in the first screenshot.

2. Clicking on the message’s subject will display a pop-up containing more information.

How to delete a message

The screenshot shows the 'Sent messages' section of the Student Portal. A message to 'Mark Williamson' with the subject 'Lecture slides' was sent on '03 May 15 20:15'. A blue box highlights the 'Delete' button next to the message entry.

1. There will be a panel named “Sent” or “Received messages”. They may be collapsed by default, so you will have to expand them by clicking on their title.
2. Click on the “Delete” button next to a specific message.

A confirmation dialog box titled 'Delete message?' is displayed, asking 'Are you sure you want to delete "Lecture slides"?'. It contains 'Delete' and 'Cancel' buttons. The background shows the same 'Sent messages' list as the previous screenshot.

3. A prompt will appear asking you to confirm your action.
4. If you want to delete the message, click on the “Delete” button. If you don’t want to delete the message, click on the “Cancel” button.

The screenshot shows the 'Sent messages' section of the Student Portal. At the top, there are navigation links: 'Home / Messenger', 'Send a message', 'Received messages', and 'Sent messages'. Below these are search and filter options: 'Show 10 entries' and a search bar. A table header includes columns for 'To', 'Subject', 'Sent on', and 'Action'. A message at the bottom states 'There are no records to display.' Navigation buttons for 'Previous' and 'Next' are also present.

5. The prompt will disappear and the message will be deleted. The message cannot be restored.

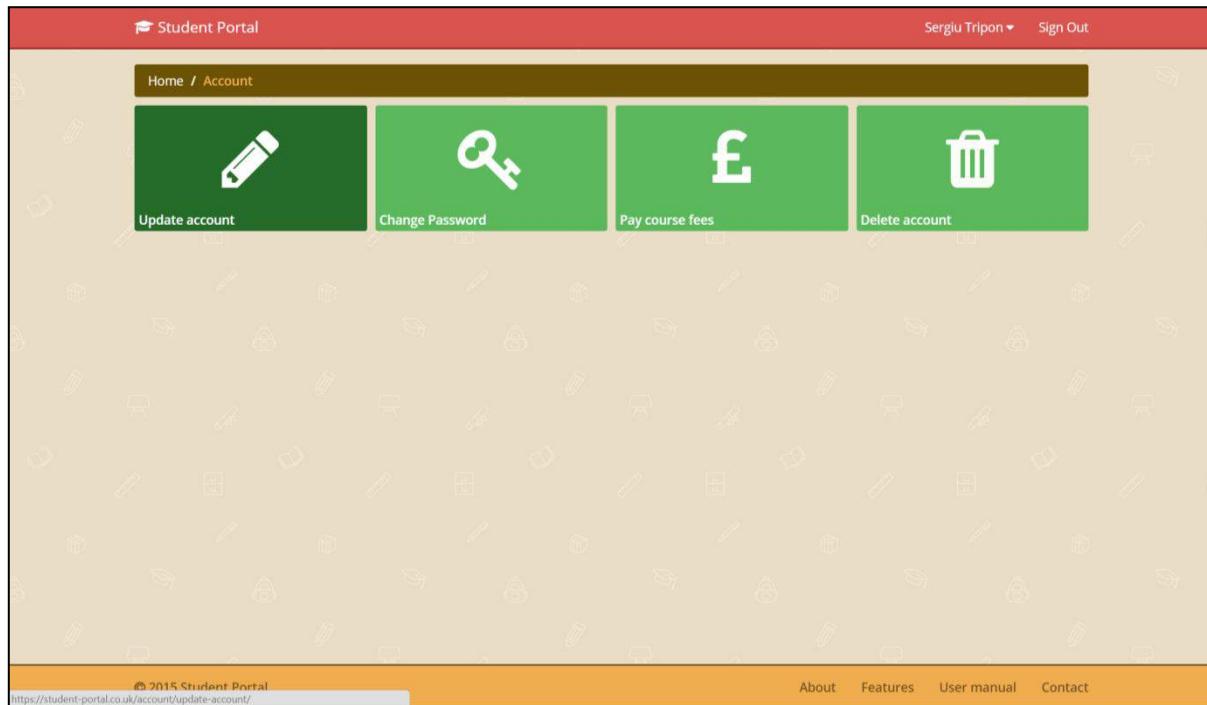
Account

How to access the Account area

The screenshot shows the main home page of the Student Portal. It features a grid of tiles: 'Timetable' (with a clock icon), 'Exams' (pencil icon), 'Results' (trophy icon), 'Transport' (bus icon); 'Library' (book icon) with a '2' notification, 'Calendar' (calendar icon) with a '1' notification, and 'University Map' (location pin icon); 'Events' (ticket icon), 'Feedback' (checkmark icon), 'Messenger' (speech bubble icon), and 'Account' (person icon). The 'Account' tile is highlighted with a white border. At the bottom, there is a footer with links: 'About', 'Features', 'User manual', and 'Contact'.

1. Click on “Account” tile from the Home page.

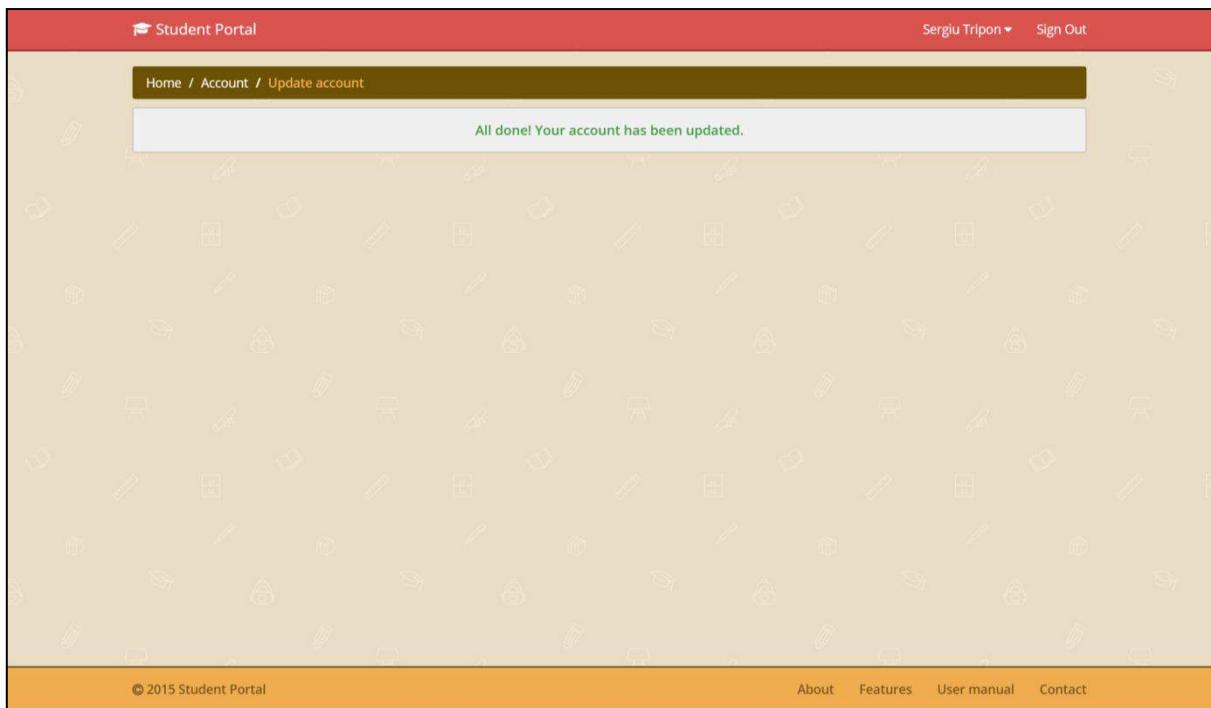
How to update your account



1. Click on the “Update account” tile.

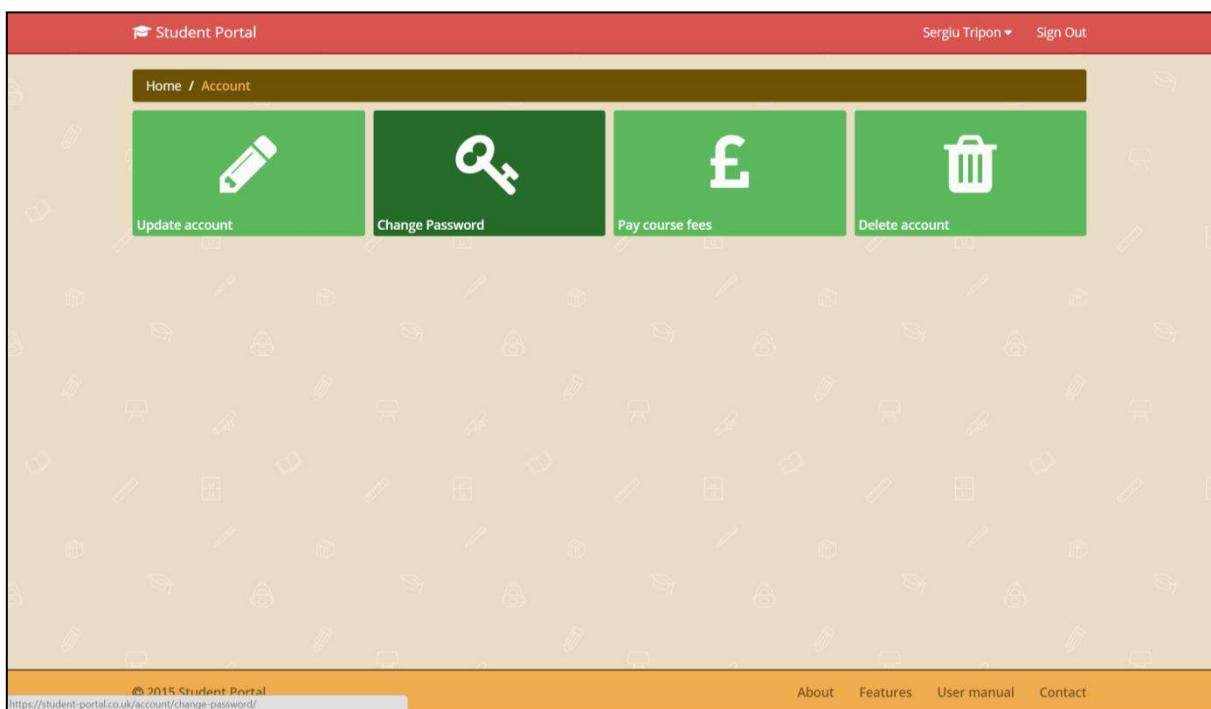
A screenshot of the "Update account" form. The form includes fields for "Course fee amount (£)*" (set to 9000.00), "Email address*" (set to triponsergiu@hotmail.co.uk), "Nationality" (a dropdown menu showing "Select an option"), "Date of Birth" (a date picker showing "Select a date"), "Address line 1" (set to 23 James Street), "Town" (a town search field showing "Enter a town"), "Country" (a dropdown menu showing "United Kingdom"), "Phone number" (a text field showing "Enter a phone number"), "Address 2 line (Optional)" (a text field showing "Enter the address line 2 (Optional)"), "City" (a city search field showing "London"), and "Postcode" (a postcode search field showing "EF14 9GH"). A progress bar at the bottom is divided into four colored segments: green, yellow, red, and blue. A large blue "Update account" button is centered at the bottom of the form. The footer is identical to the one on the previous page.

2. You will be redirected to a form.
3. Update the desired fields.
4. Click on the “Update account” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

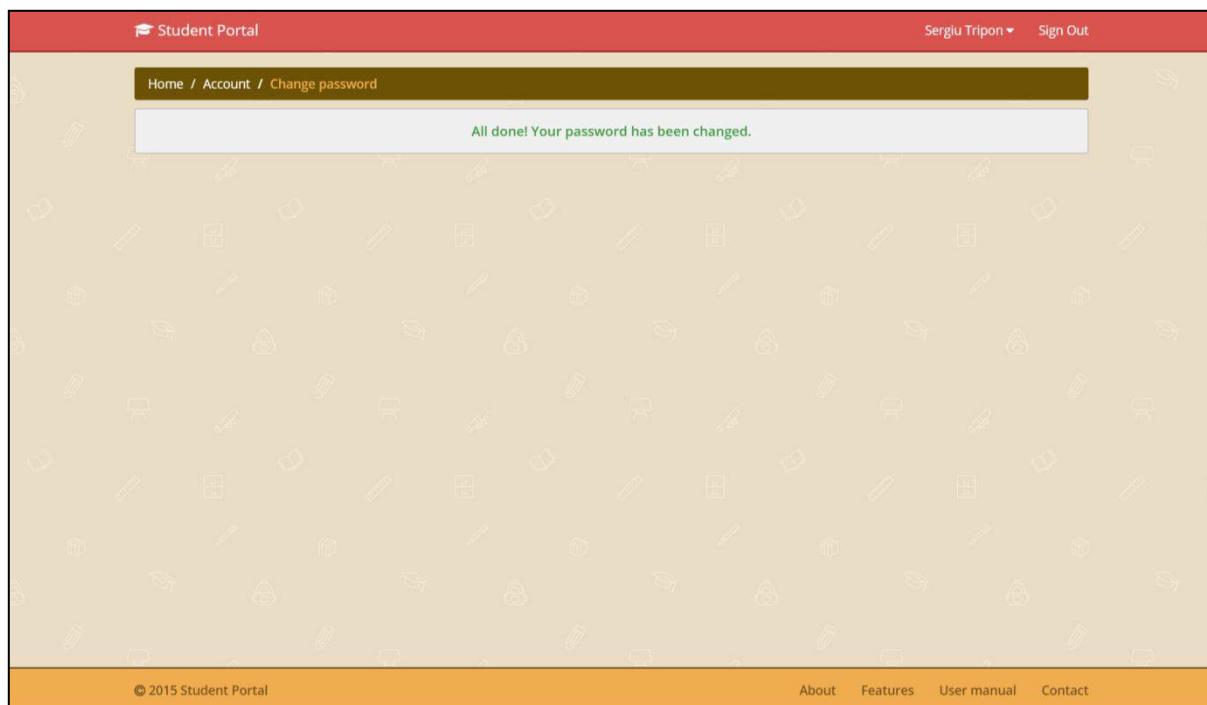
How to update your account



1. Click on the “Change password” tile.

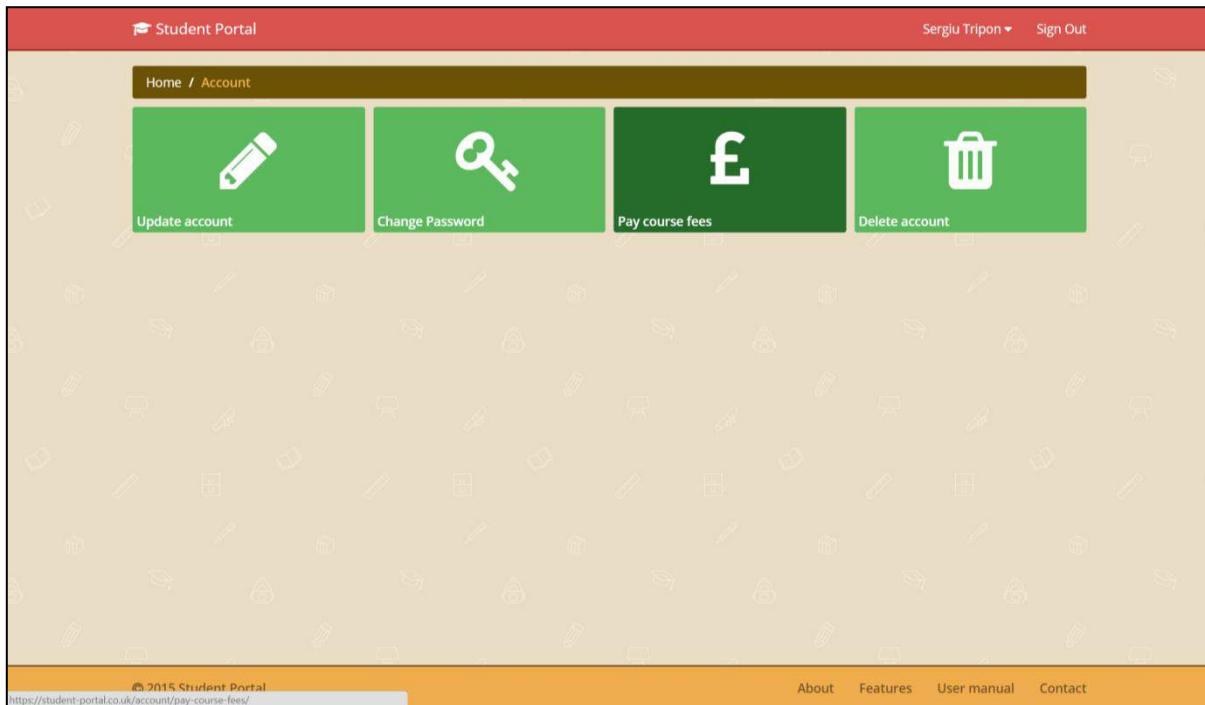
The screenshot shows the 'Change password' form. At the top, there's a red header bar with the 'Student Portal' logo and a user menu. Below it is a dark brown navigation bar with the path 'Home / Account / Change password'. The main content area has a light beige background with a subtle school-related icon pattern. It contains three input fields: 'Old password*' with a placeholder '.....', 'New password*' with a placeholder '.....', and 'Confirm new password*' with a placeholder '.....'. Below these is a horizontal progress bar consisting of five colored segments: green, yellow, orange, red, and blue. In the center of the bar is a blue button labeled 'Change password'.

2. You will be redirected to a form.
3. Complete the required fields.
4. Click on the “Change password” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

How to pay for course fees



1. Click on the “Pay course fees” tile.

A screenshot of the "Pay course fees" form on the Student Portal. The form is contained within a white box with a dark border. It includes fields for "First Name" (Sergiu), "Surname" (Tripon), "Address line 1" (23 James Street), "City" (London), "Country" (United Kingdom), "Post code" (EF14 9GH), "Pay half or the full fee amount" (set to "Full fees"), and "Amount due (£)" (9000.00). Below the form is a horizontal progress bar with a blue "Pay with PayPal" button at the end.

2. You will be redirected to a form.
3. Complete the required fields.
4. Click on the “Pay with PayPal” button.

Student Portal

Your order summary

Descriptions	Amount
Full fees Item number: 1 Item price: £9,000.00 Quantity: 1	£9,000.00
Item total	£9,000.00
Total £9,000.00 GBP	

Choose a way to pay

Pay with my PayPal account
Log in to your account to complete the purchase

Email: admin-buyer@student-portal.co.uk
PayPal password: This is a private computer. [What's this?](#)

Log In [Forgotten your email address or password?](#)

Pay with a debit or credit card
(Optional) Sign up to PayPal to make your next checkout faster

[Cancel and return to Student Portal.](#)

Site Feedback [-]
PayPal. Safer. Simpler. Smarter.
For more information, see our [Privacy Policy](#), [User Agreement](#) and [Key Payment and Service Information](#).
Copyright © 1999-2015 PayPal. All rights reserved.

5. You will be redirected to PayPal.
6. Log into your PayPal account.

Student Portal

Your order summary

Descriptions	Amount
Full fees Item number: 1 Item price: £9,000.00 Quantity: 1	£9,000.00
Item total	£9,000.00
Total £9,000.00 GBP	

Review your information

Delivery address [Change](#)

Sergiu Tripon
23 James Street
London
EF14 9GH
United Kingdom
Note to seller: [Add](#)

Payment methods [Change](#)

VISA Debit/Credit Card: Visa/Delta/Electron XXXX-XXXX-XXXX-2483
£9,000.00 GBP

This transaction will appear on your bill as PayPal "STUDENTPORTAL".

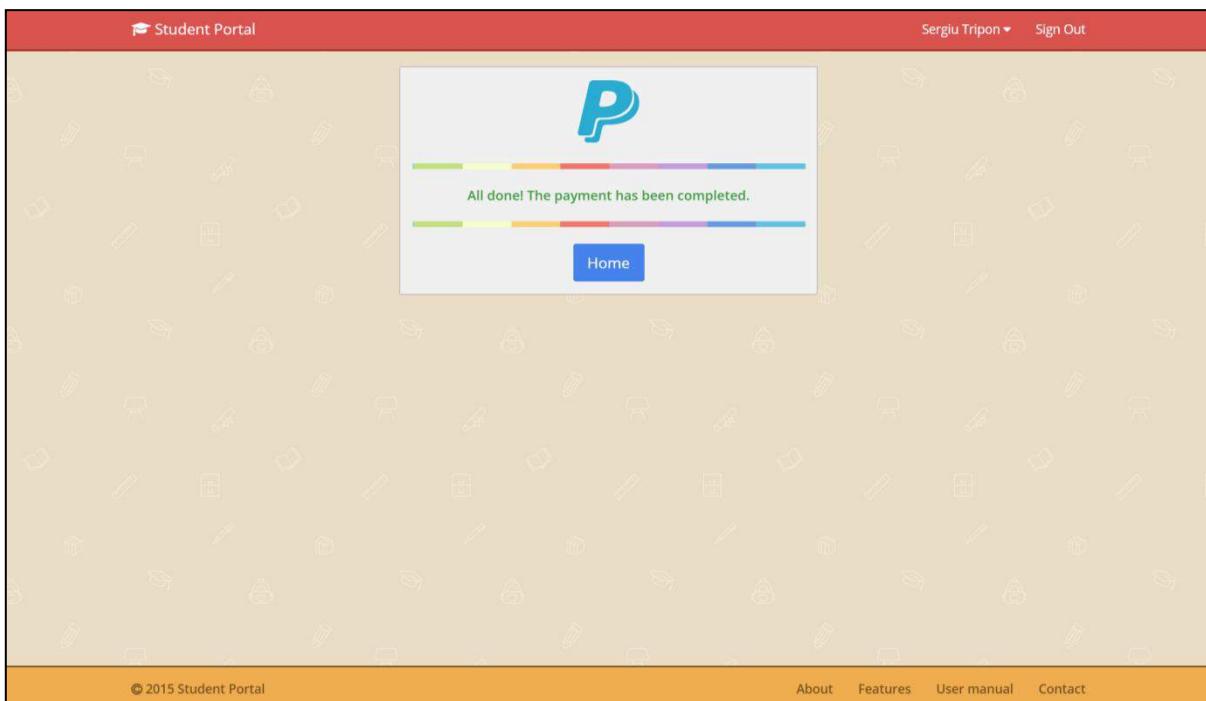
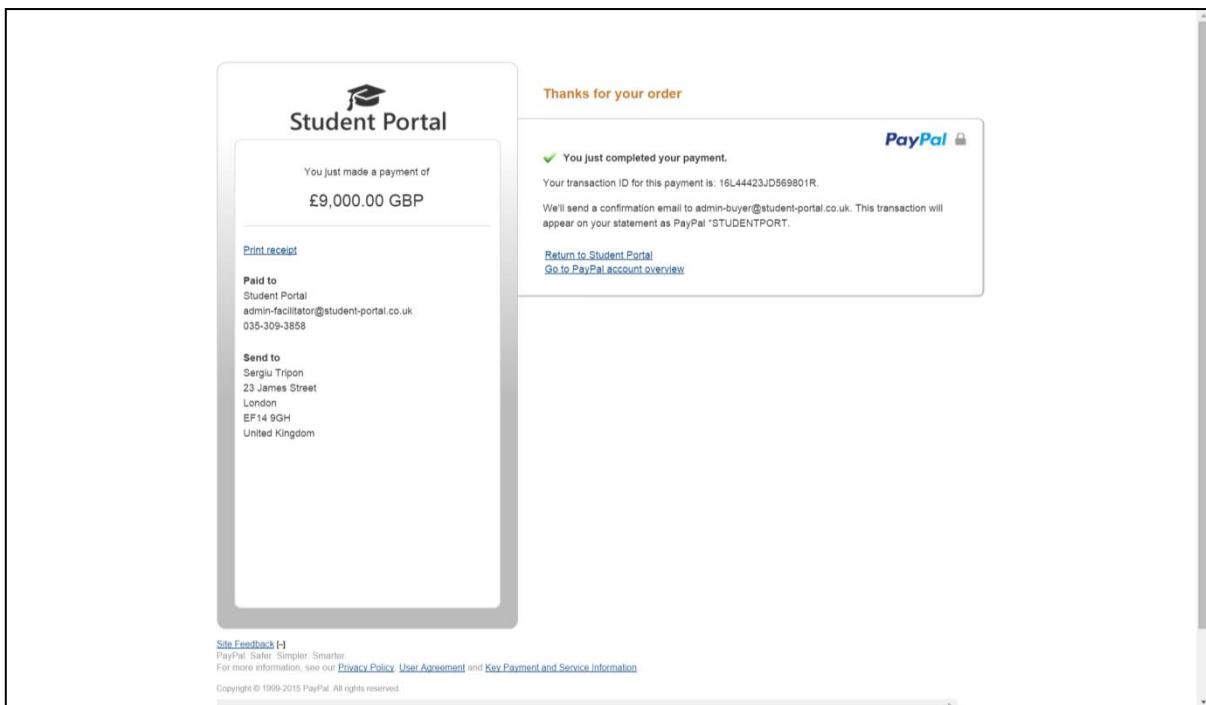
PayPal gift voucher, reward or other discount: [Redeem this now.](#)

Contact information
admin-buyer@student-portal.co.uk

Pay Now

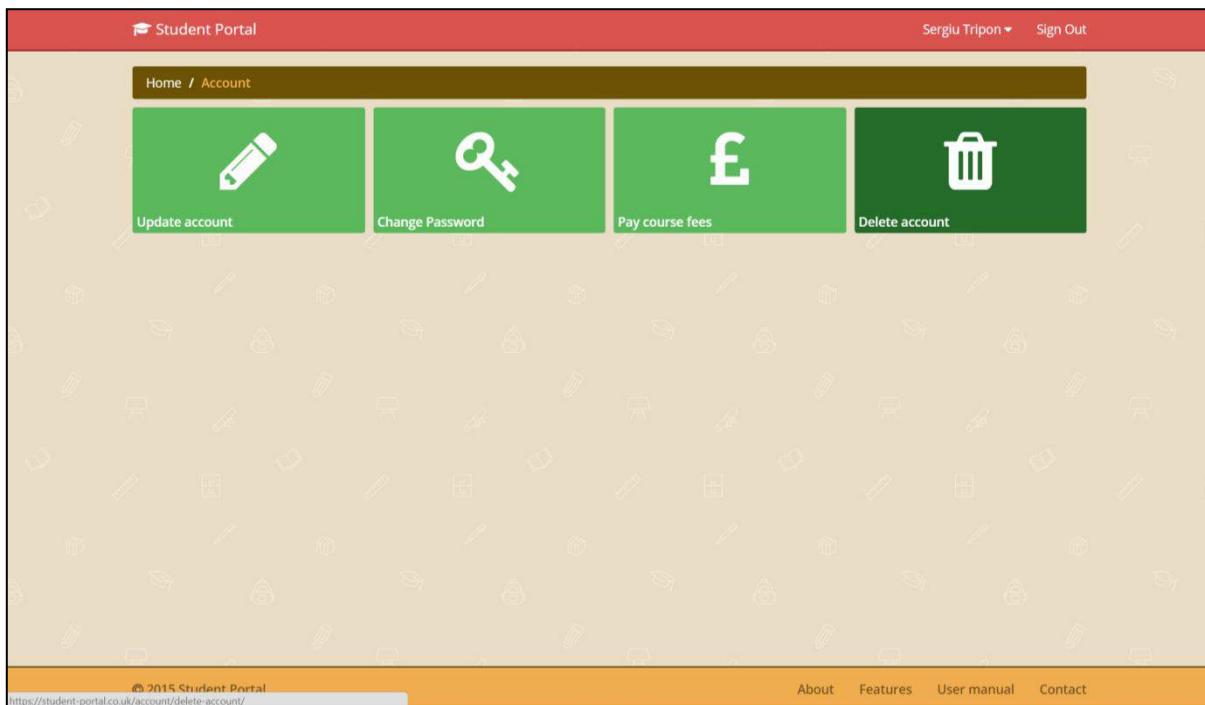
[Cancel and return to Student Portal.](#)

7. Click on the "Pay Now" button.

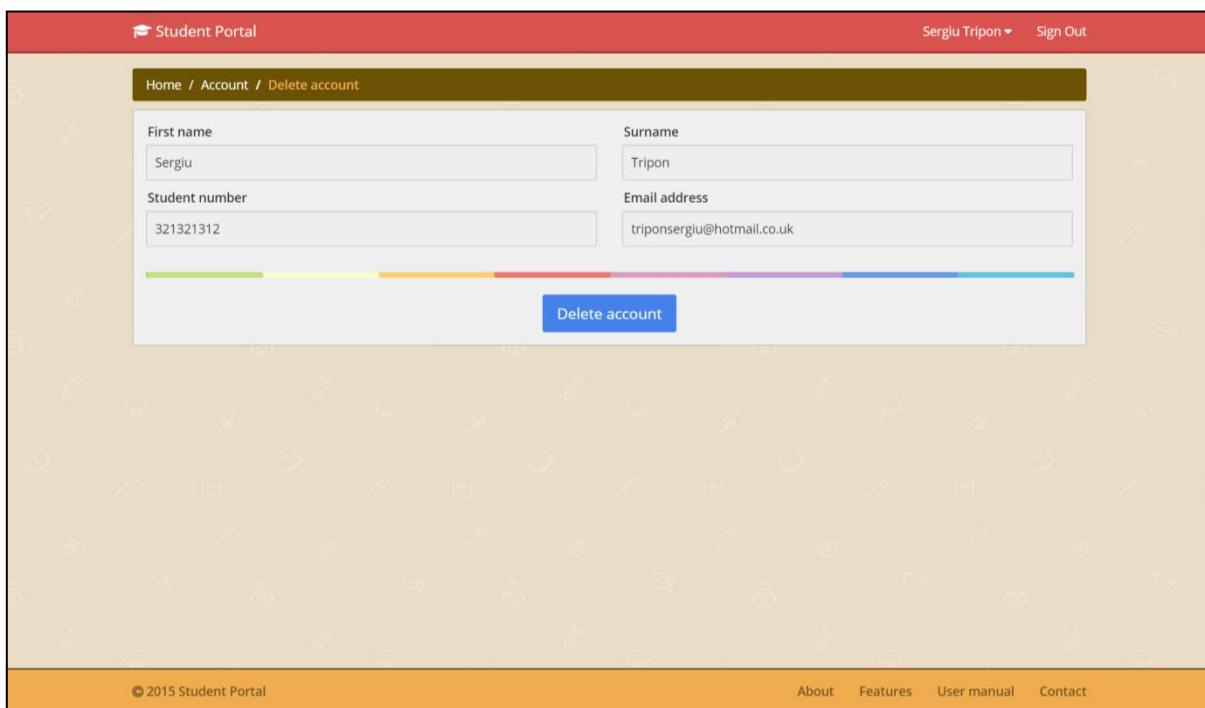


8. A confirmation message will appear on the screen confirming the action has been completed.

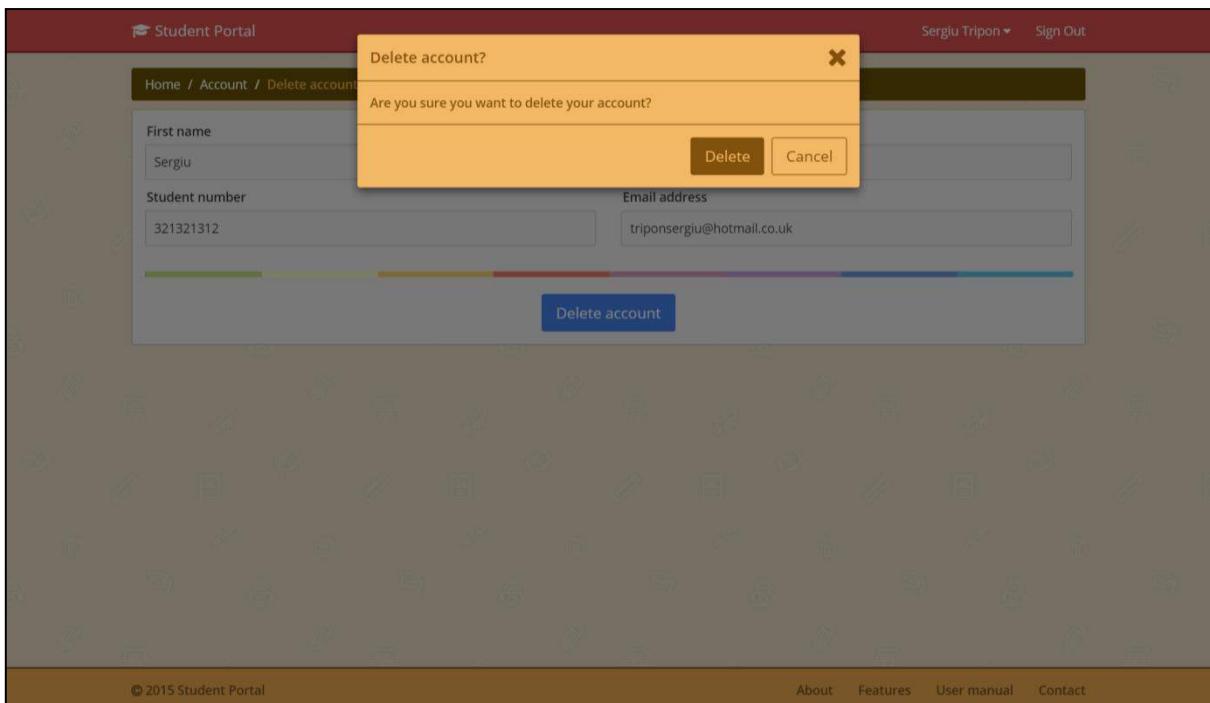
How to delete your account



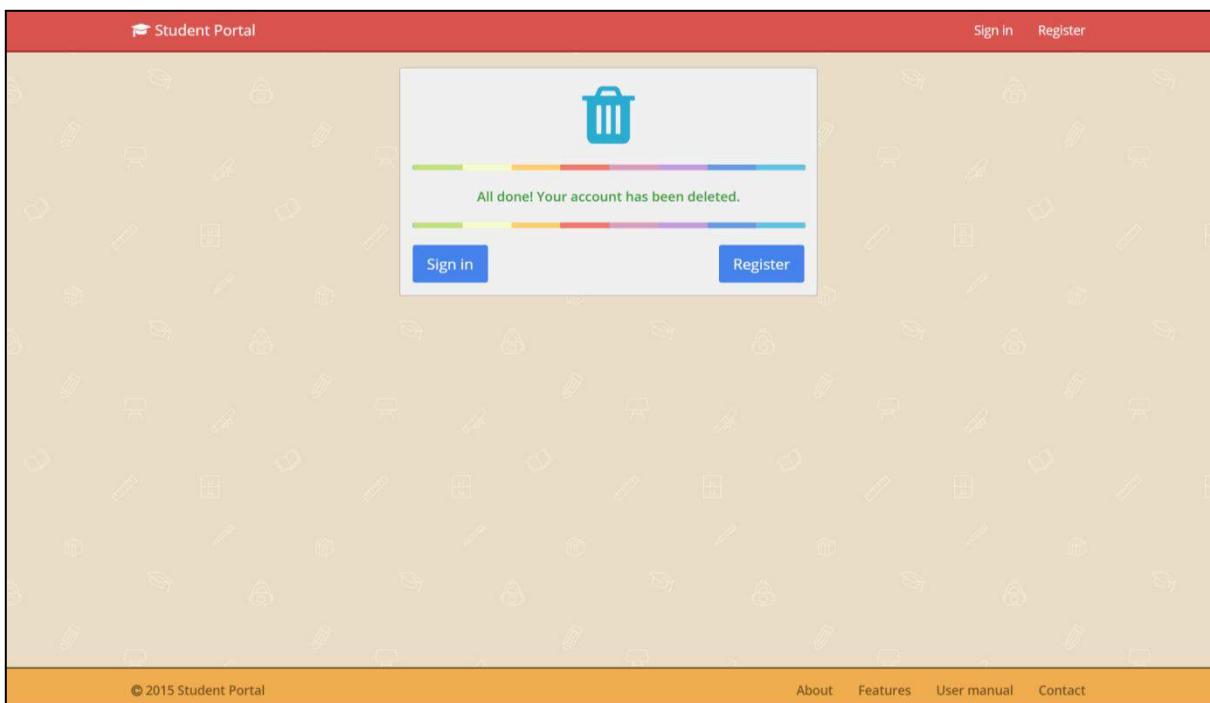
1. Click on the “Delete account” tile.



2. Click on the “Delete account” button.



3. A prompt will appear asking you to confirm your action.
4. If you want to delete your account, click on the “Delete” button. If you don’t want to delete your account, click on the “Cancel” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

- Student Portal -**
- Academic staff -**
- User Manual -**

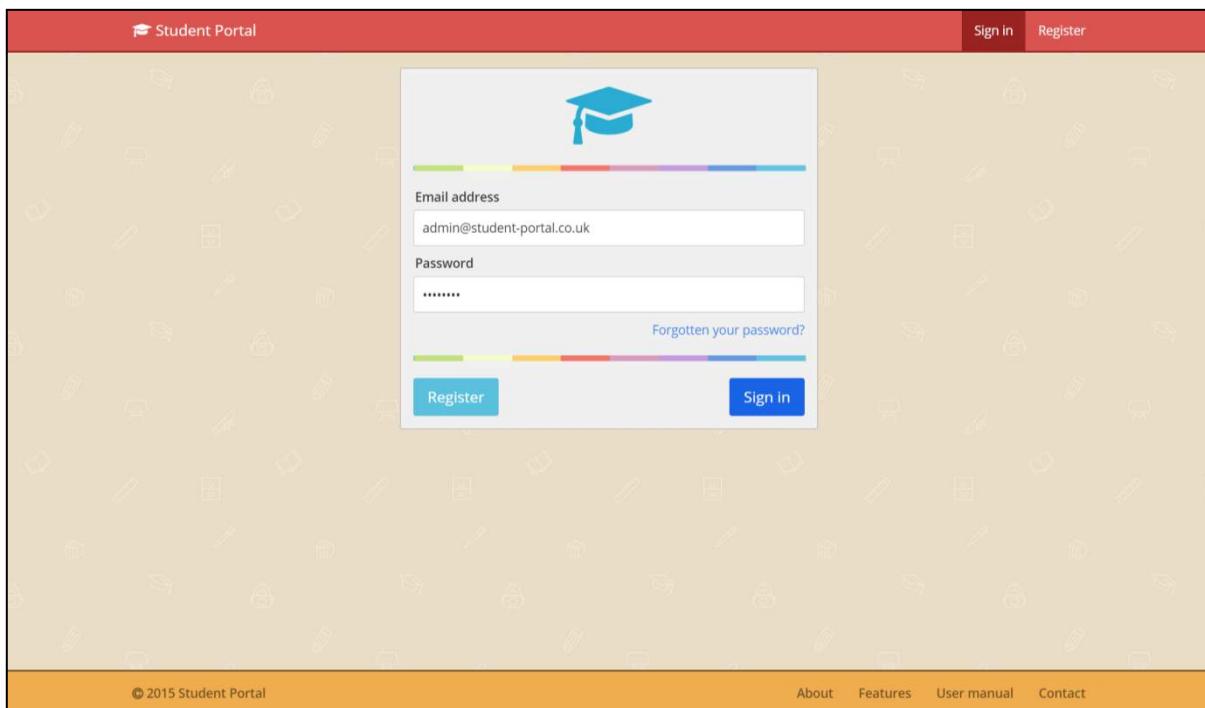
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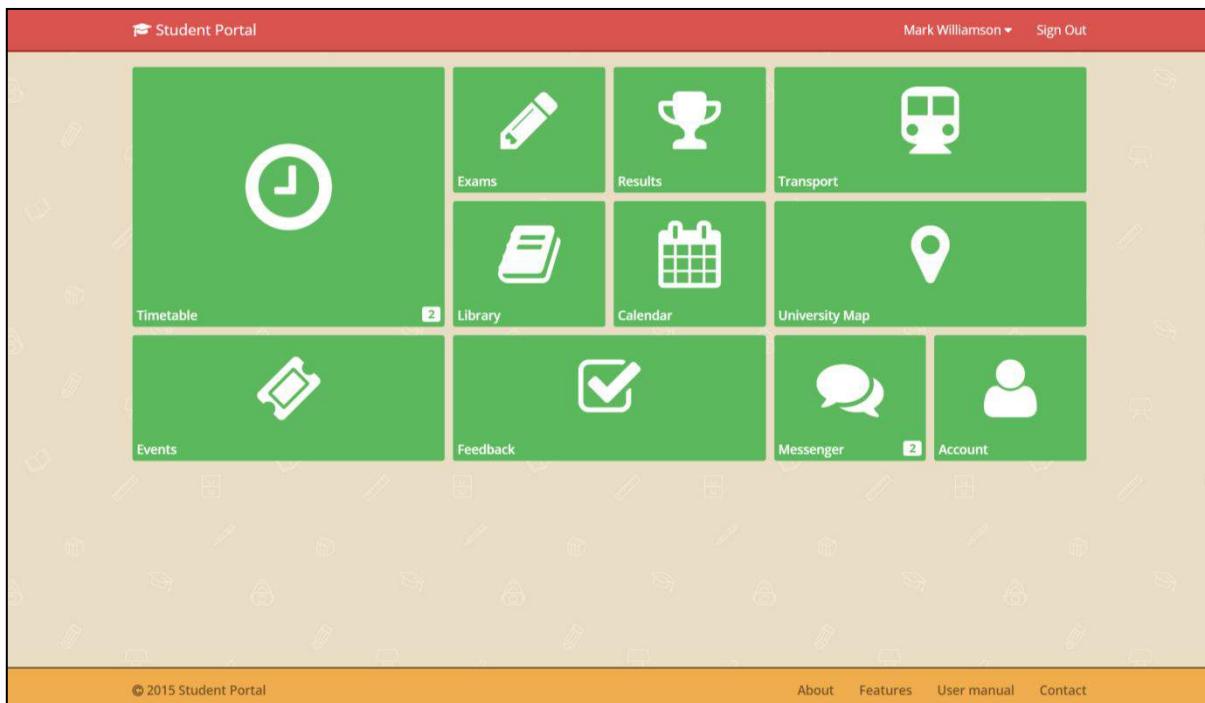
Sign In

How to sign in to the Student Portal



The screenshot shows the 'Student Portal' sign-in page. At the top, there's a red header bar with the 'Student Portal' logo and navigation links for 'Sign in' and 'Register'. The main area has a light brown background with a subtle pattern of school-related icons like books, pens, and graduation caps. A central white box contains a blue graduation cap icon at the top. Below it are two input fields: 'Email address' containing 'admin@student-portal.co.uk' and 'Password' with several dots. To the right of the password field is a link 'Forgotten your password?'. At the bottom of the box are two buttons: 'Register' on the left and 'Sign in' on the right.

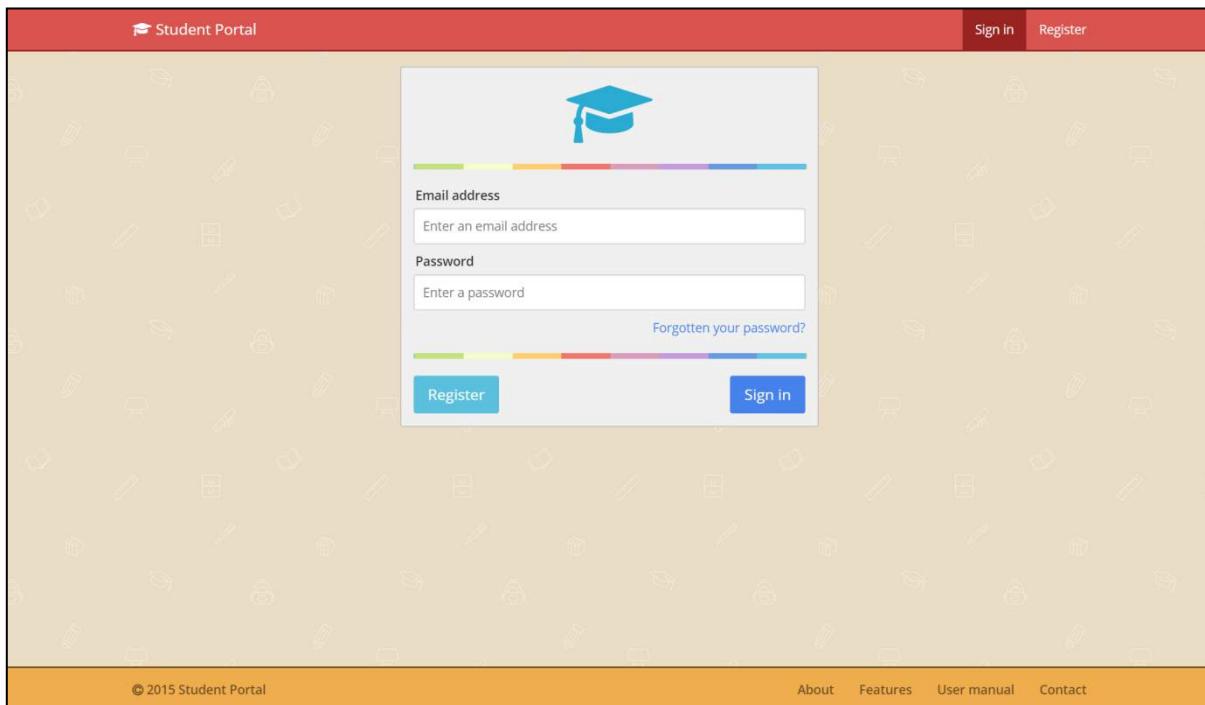
1. Navigate to: <https://student-portal.co.uk/>
2. Enter your registered email address.
3. Enter your password.
4. Click Sign In. The page will redirect to the Home page, shown below:



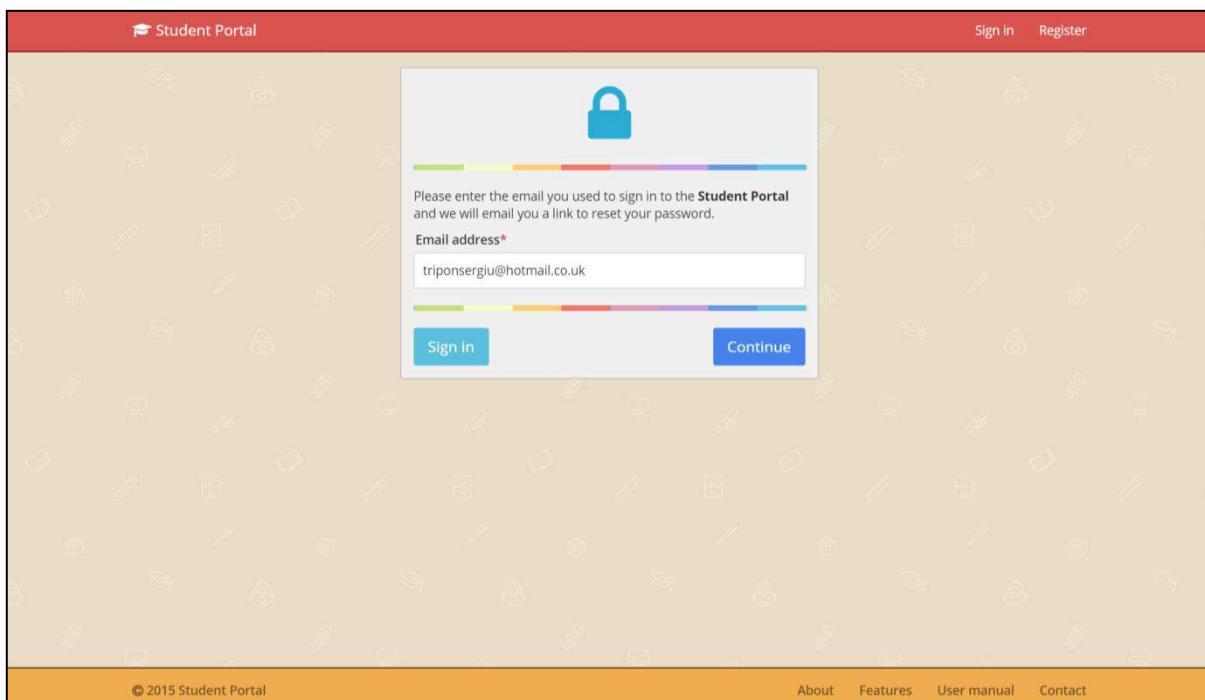
The screenshot shows the 'Student Portal' home page after signing in. The top navigation bar includes the 'Student Portal' logo, a user profile for 'Mark Williamson', and 'Sign Out' options. The main content area features a grid of green cards with white icons and labels: 'Timetable' (clock icon), 'Exams' (pencil icon), 'Results' (trophy icon), 'Transport' (bus icon); 'Library' (book icon), 'Calendar' (calendar icon), 'University Map' (location pin icon); 'Events' (ticket icon), 'Feedback' (checkmark icon), 'Messenger' (speech bubble icon), and 'Account' (user profile icon). Each card also has a small notification badge in the bottom right corner. At the bottom, there's a footer bar with links for 'About', 'Features', 'User manual', and 'Contact'.

Password reset

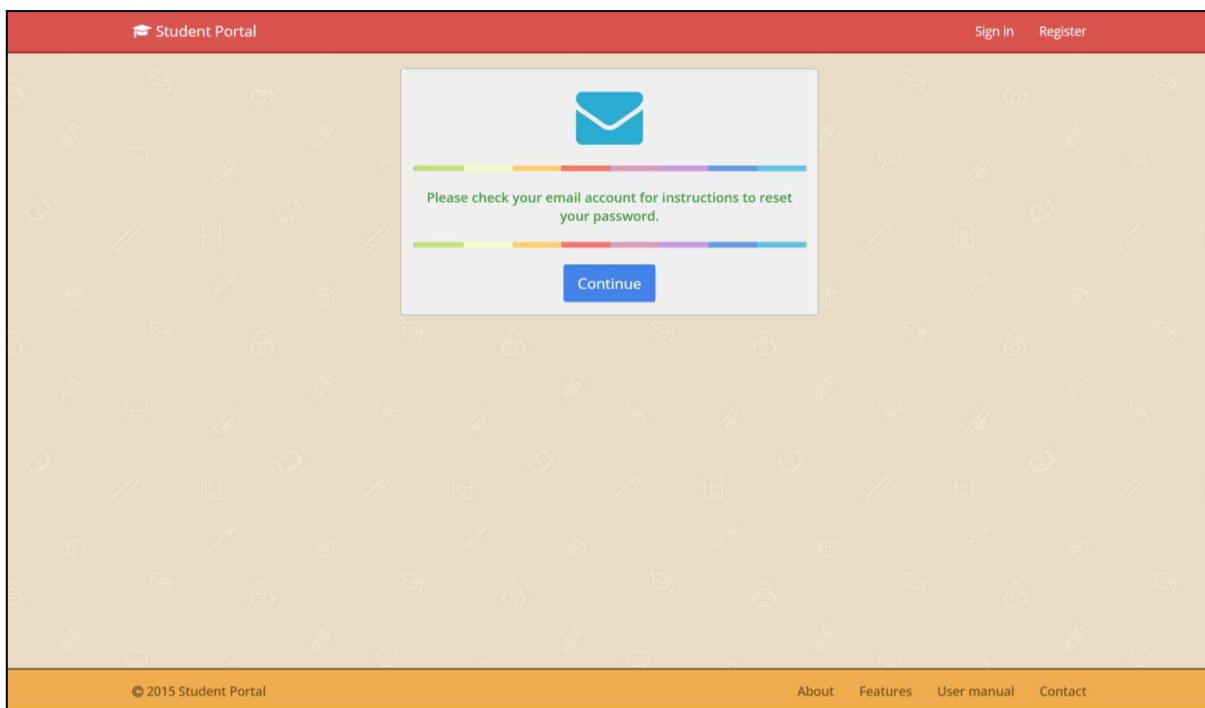
How to reset your password when you've forgotten it



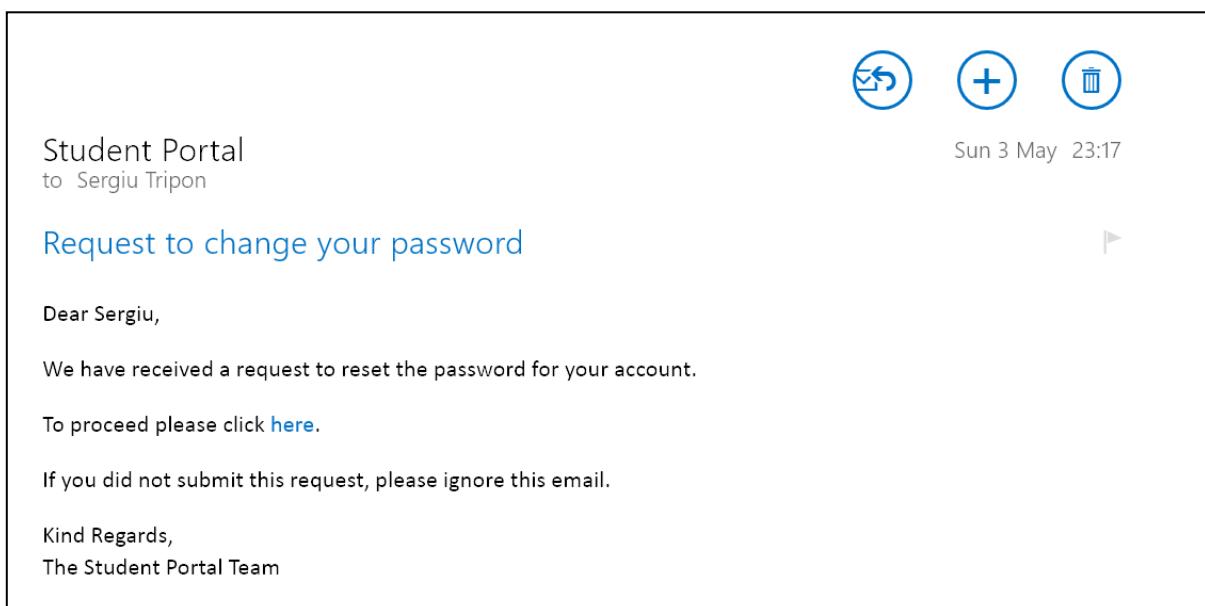
1. Click on the “Forgotten your password?” link on the Sign In page.



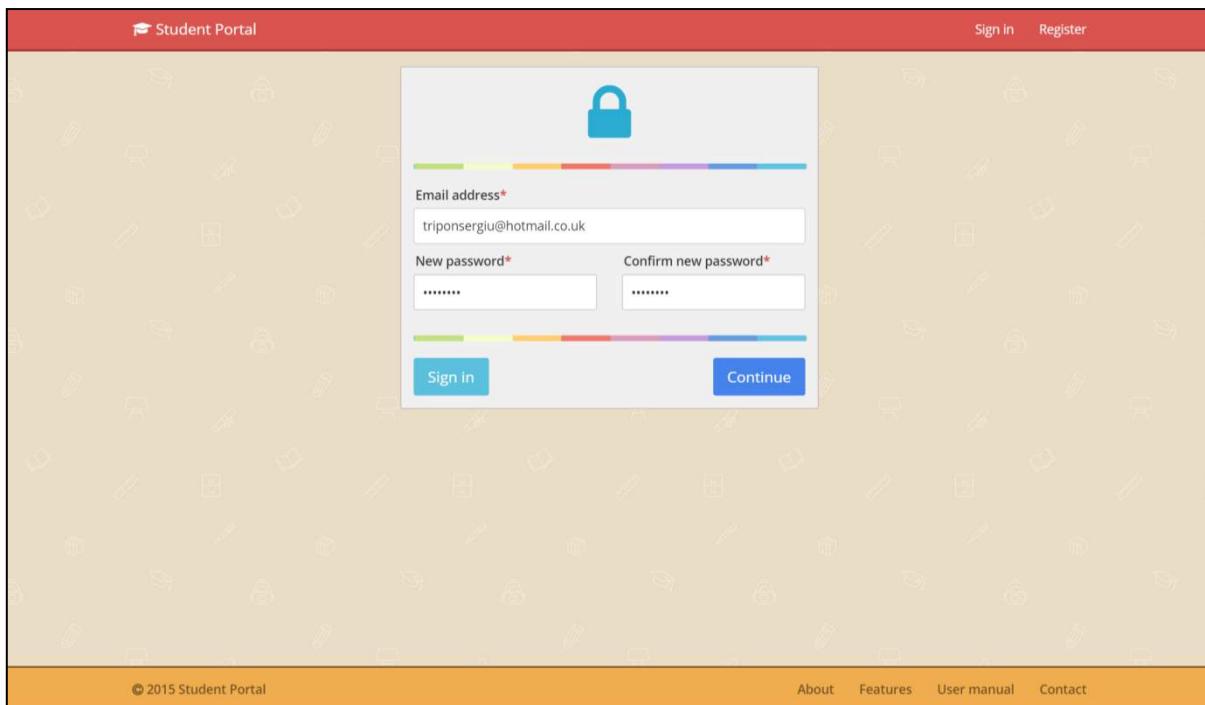
2. Enter your registered email address.
3. Click on Continue.



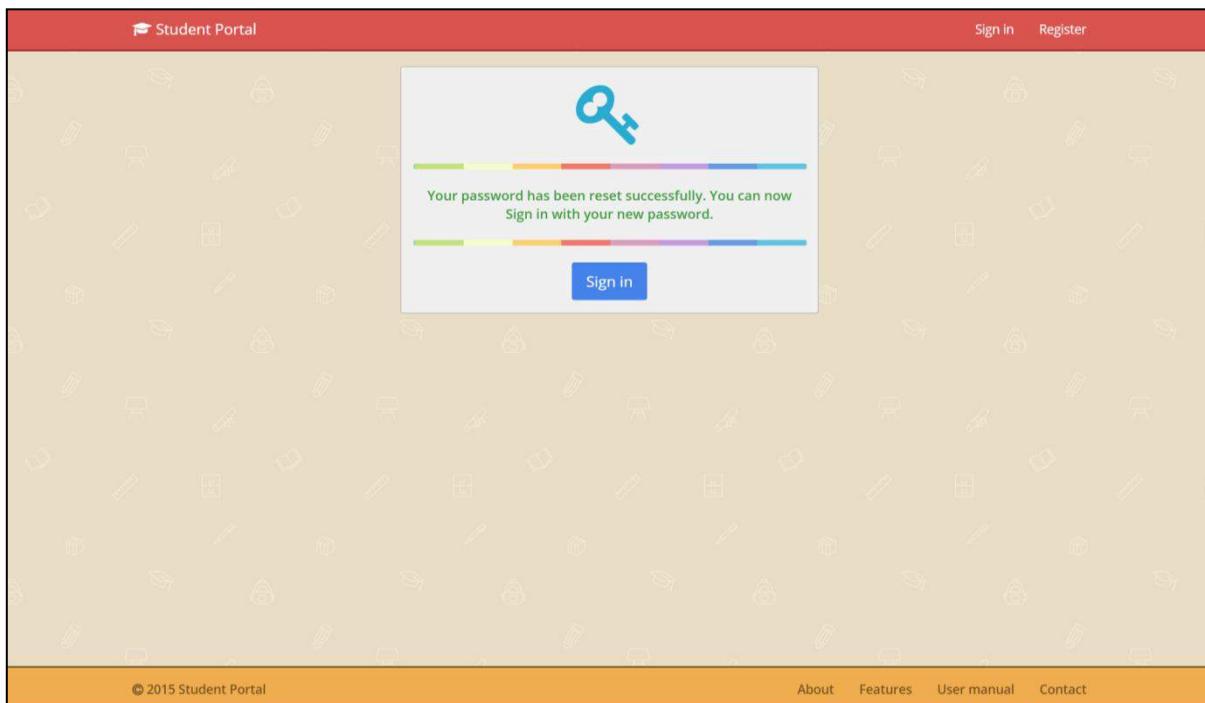
4. A confirmation message will appear on the screen confirming the action has been completed. You will receive an email containing instruction on how to reset your password.



5. Click on the “here” link within the email received.



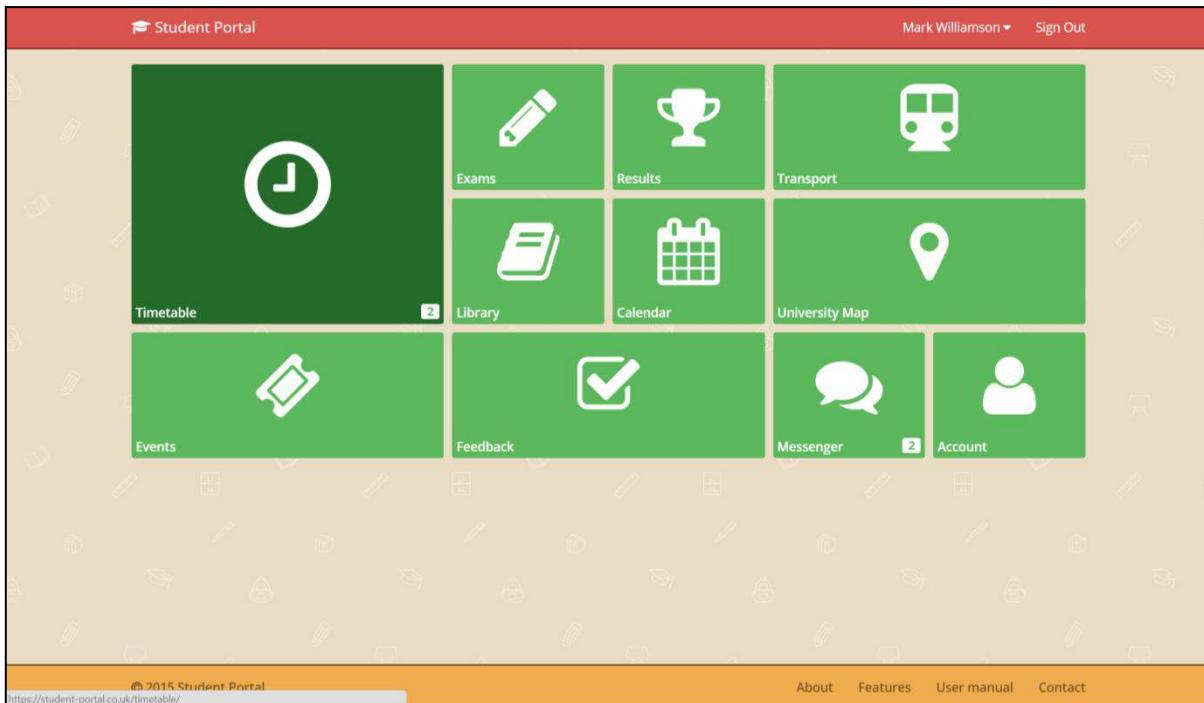
6. A web browser window will open and load the Password Reset form.
7. Complete the required fields.
8. Click on the “Continue” button.



9. A confirmation message will appear on the screen confirming the action has been completed.

Timetable

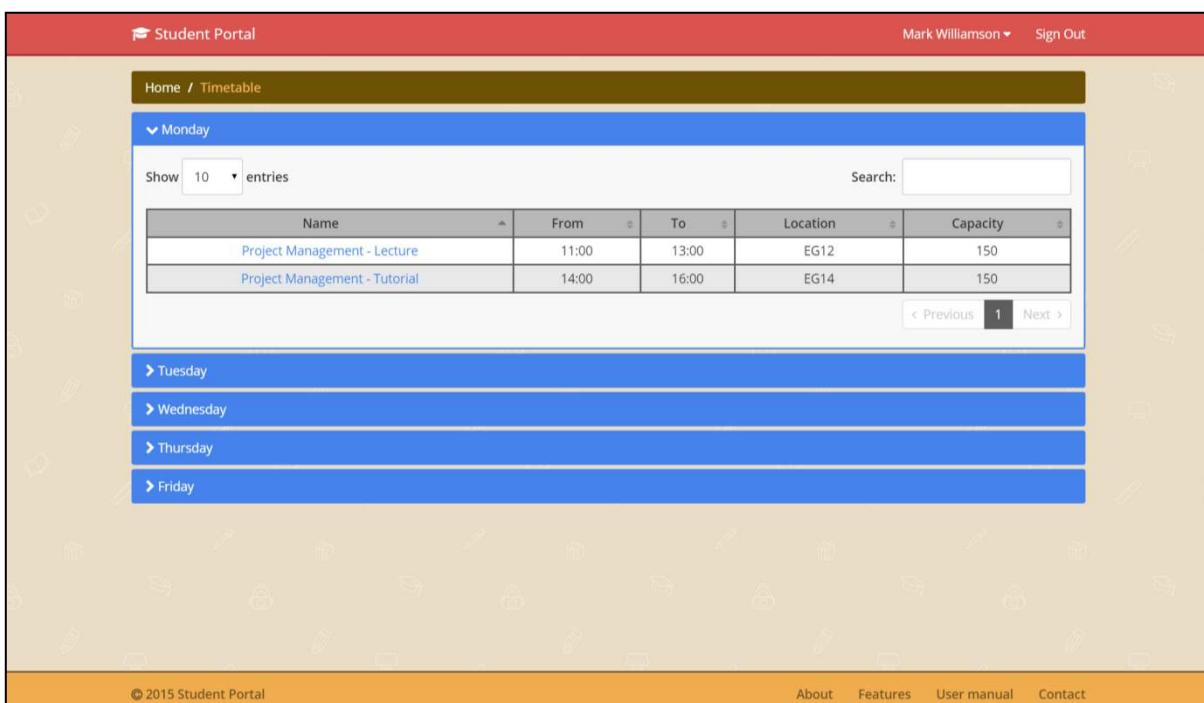
How to access the Timetable area



The screenshot shows the Student Portal home page with a grid of tiles. The 'Timetable' tile, which features a clock icon, is highlighted with a green background and a white border. Other tiles include 'Exams' (pencil), 'Results' (trophy), 'Transport' (train), 'Library' (book), 'Calendar' (calendar), 'University Map' (location pin), 'Events' (ticket), 'Feedback' (checkmark), 'Messenger' (speech bubble), and 'Account' (user profile). The bottom navigation bar includes links for 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Timetable” tile from the Home page.

How to check your timetable

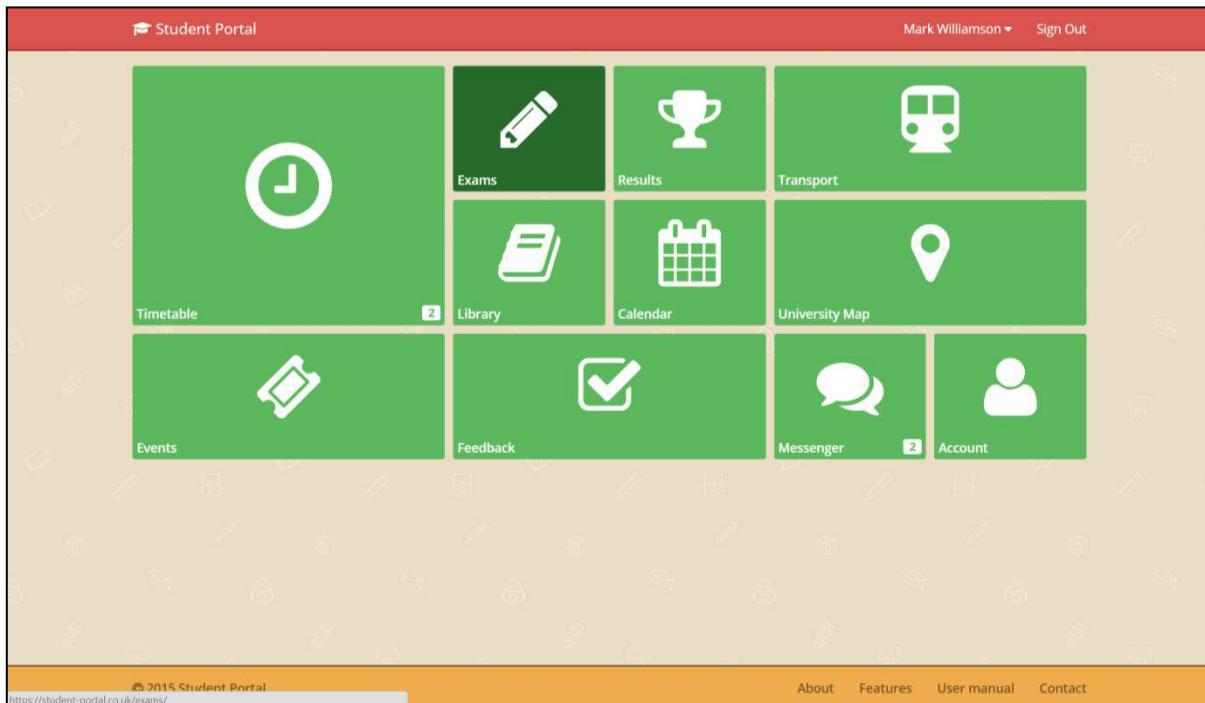


The screenshot shows the 'Timetable' page for Monday. A blue header bar indicates it's the 'Monday' panel. Below it is a table showing two lectures: 'Project Management - Lecture' at 11:00-13:00 in EG12 and 'Project Management - Tutorial' at 14:00-16:00 in EG14. The table has columns for Name, From, To, Location, and Capacity. Navigation arrows for 'Previous' and 'Next' are visible at the bottom of the table. Below the table, there are collapsed panels for 'Tuesday', 'Wednesday', 'Thursday', and 'Friday'.

1. There will be five panels, for each day of the week. The current day of the week panel will be expanded by default, but you can also minimise or maximise the others by clicking on their title.
2. In each panel, there is a table that presents the lectures /tutorials you are teaching.

Exams

How to access the Exams area



1. Click on the “Exams” tile from the Home page.

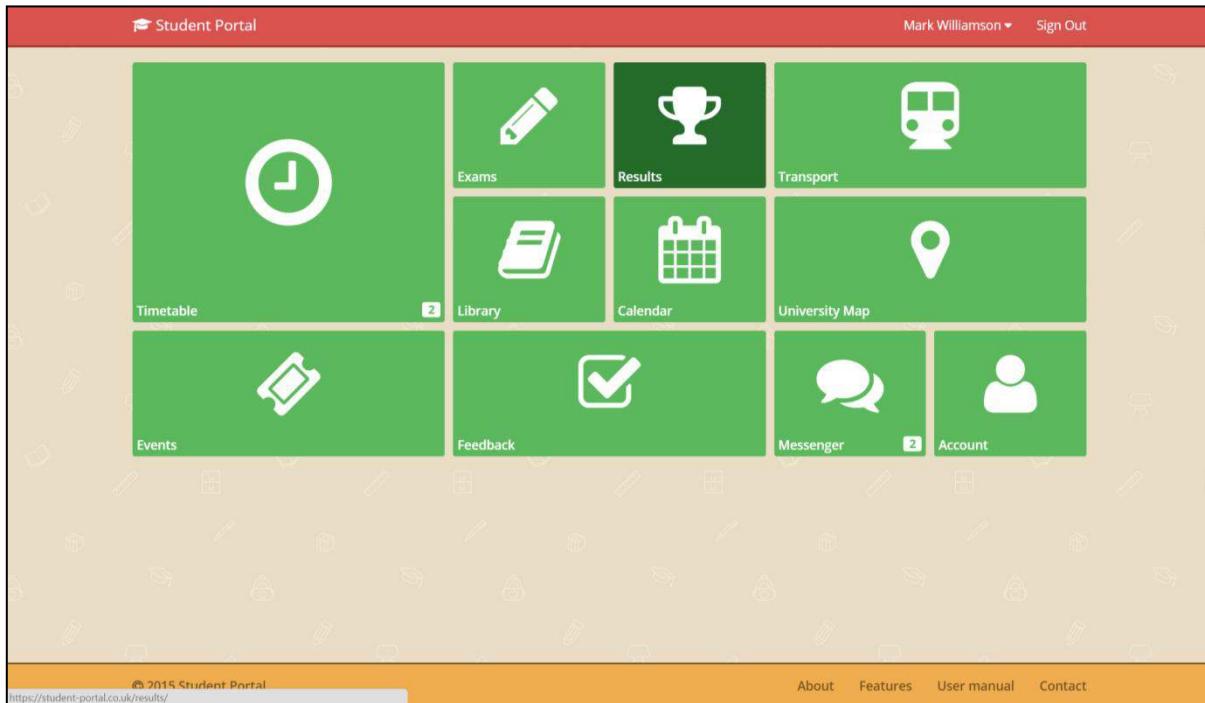
How to check exams linked to modules you teach

A screenshot of the Student Portal showing the "Exams" panel expanded. The top navigation bar shows "Home / Exams". The main content area has a blue header bar with the text "▼ Exams linked to modules you teach". Below this is a search bar with "Show 10 entries" and a "Search:" input field. A table follows, with columns: Name, Date, Time, Location, and Capacity. One entry is shown: "Project Management - Exam" on "22 Jul 15" at "16:00" in "Great Hall" with a "Capacity" of "150". At the bottom of the table are navigation buttons: "< Previous", "1", and "Next >". The footer of the page includes the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Exams”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. In the panel, there is a table that presents a list of exams linked to modules you are teaching.

Results

How to access the Results area



1. Click on the “Results” tile from the Home page.

How to create a result

A screenshot of the "Results" page within the Student Portal. The top navigation bar shows "Home / Results". A blue panel titled "Students" is expanded, showing a table with one row:

Full name	Student number	Action
Sergiu Tripon	321321312	<input type="button" value="Select"/>

Below the table, there are buttons for "Previous", "Next", and a page number "1". The bottom of the page has an orange footer bar with links for "About", "Features", "User manual", and "Contact".

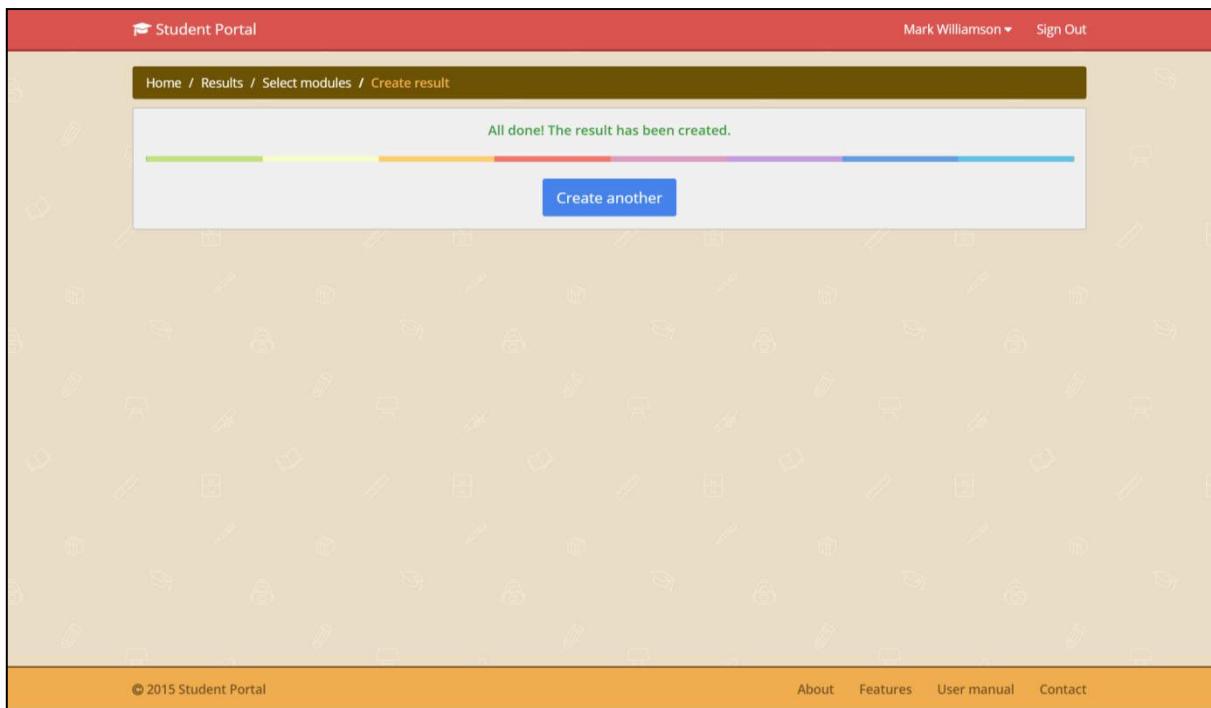
1. There will be a panel named “Students”. It will be expanded by default, but you can minimise it by clicking on its title.
2. Click on the “Select” button next to a specific student.

The screenshot shows the 'Student Portal' interface. At the top, there's a red header bar with the portal logo and user information ('Mark Williamson' and 'Sign Out'). Below this is a blue navigation bar with 'Home / Results / Select modules'. The main content area has a light brown background with a subtle icon pattern. It features a table with one row, where the first column is 'Name' (containing 'Project Management - Module') and the second column is 'Action' (containing a blue 'Create' button). Above the table, there are buttons for 'Show 10 entries' and a search bar. Below the table are navigation links for 'Active results' and 'Inactive results'. At the bottom, there's an orange footer bar with the URL 'https://student-portal.co.uk/admin/create-result?userid=6&moduleid=1', and links for 'About', 'Features', 'User manual', and 'Contact'.

3. There will be a panel named “Modules”. It will be expanded by default, but you can also minimise it by clicking on its title.
4. Click on the “Create” button next to a specific module.

The screenshot shows a 'Create result' form. At the top, there's a red header bar with the portal logo and user information ('Mark Williamson' and 'Sign Out'). Below this is a white form area. The form is divided into sections: 'Student' (with fields for First name, Surname, and Email address), 'Result' (with fields for Overall coursework mark, Overall exam mark, and Overall final mark), and 'Notes' (with a text area for Enter notes). At the bottom of the form is a blue 'Create result' button. The footer is an orange bar with the URL 'https://student-portal.co.uk/admin/create-result?userid=6&moduleid=1', and links for 'About', 'Features', 'User manual', and 'Contact'.

5. You will be redirected to a form.
6. Complete the required fields.
7. Click on the “Create result” button.



8. A confirmation message will appear on the screen confirming the action has been completed.

How to update a result

A screenshot of the Student Portal interface, similar to the previous one but showing a different section. The "Active results" panel is expanded, showing a table with student data. The table has columns for "Module", "Coursework mark", "Exam mark", "Overall mark", and "Action". There is one row visible: "Project Management - Module" with marks 60.00, 70.00, and 65.00. To the right of the "Overall mark" column is a blue "Update" button with a dropdown arrow. Below the table are buttons for "Previous" and "Next". The URL at the bottom of the page is https://student-portal.co.uk/admin/update-result/?id=3.

1. There will be a panel named “Active results”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Update” button next to a specific result.

Student

First name: Sergiu Surname: Tripon Email address: triponsergiu@hotmail.co.uk

Result

Coursework mark (if any): 60.00

Exam mark (if any): 70.00

Overall mark: 65.00

Notes: Enter notes

Update result

3. You will be redirected to a form.
4. Update the desired fields.
5. Click on the “Update result” button.

Home / Results / Select modules / Update result

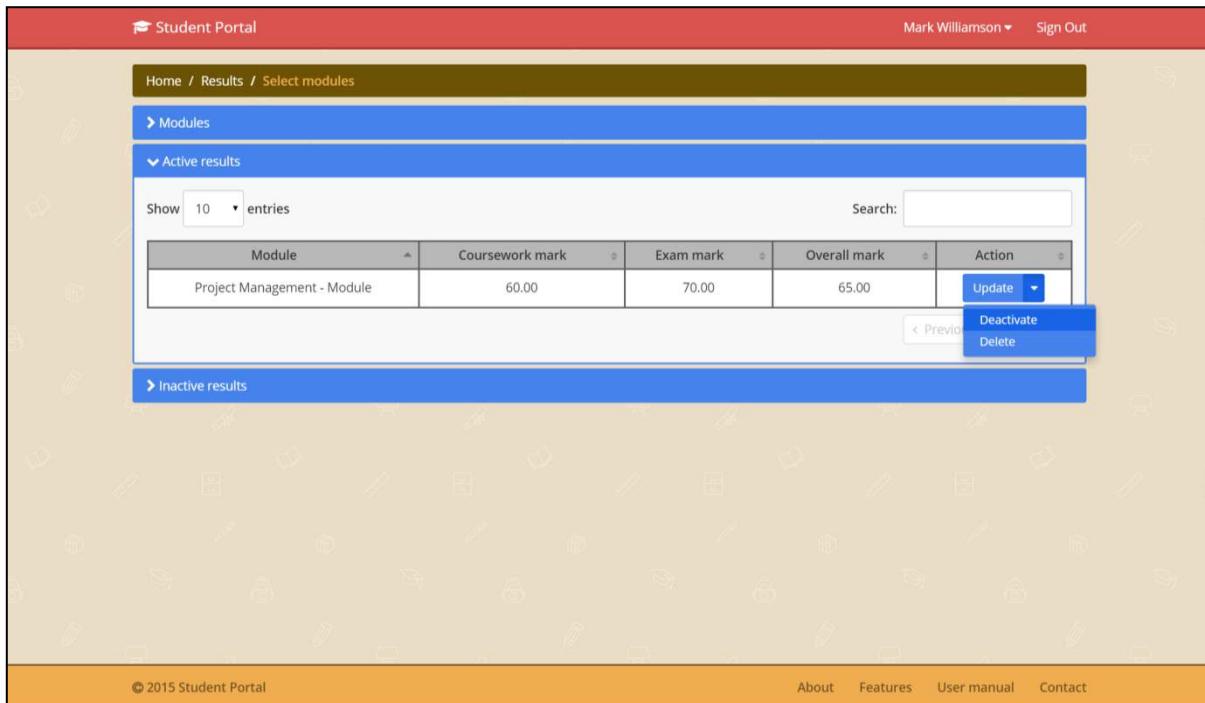
All done! The result has been updated.

Student Portal Mark Williamson ▾ Sign Out

About Features User manual Contact

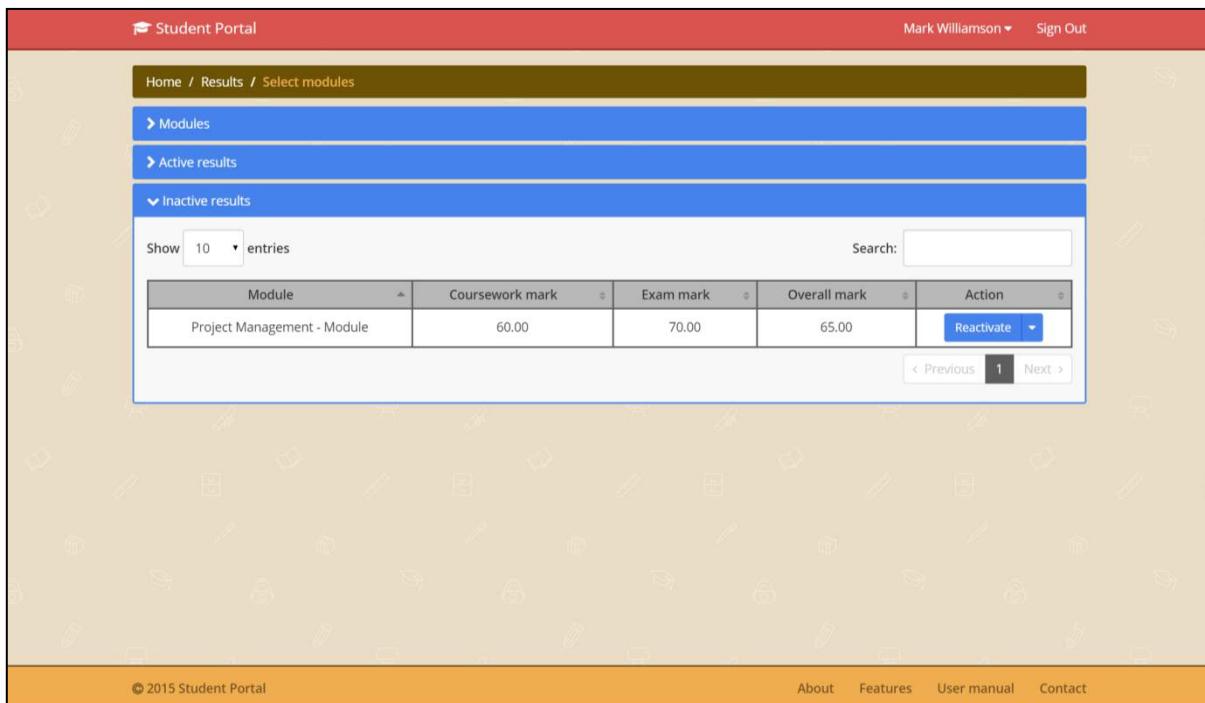
6. A confirmation message will appear on the screen, confirming the action has been completed.

How to deactivate a result



The screenshot shows a student portal interface. At the top, there's a red header bar with the text "Student Portal", "Mark Williamson", and "Sign Out". Below the header is a navigation bar with links for "Home", "Results", and "Select modules". Under "Results", there are two sections: "Modules" and "Active results". The "Active results" section is expanded, showing a table with columns: Module, Coursework mark, Exam mark, Overall mark, and Action. A single row is visible for "Project Management - Module" with marks 60.00, 70.00, and 65.00. In the "Action" column, there are buttons for "Update", "Deactivate", and "Delete". A context menu is open over the "Deactivate" button. At the bottom of the page, there's a footer with copyright information and links for "About", "Features", "User manual", and "Contact".

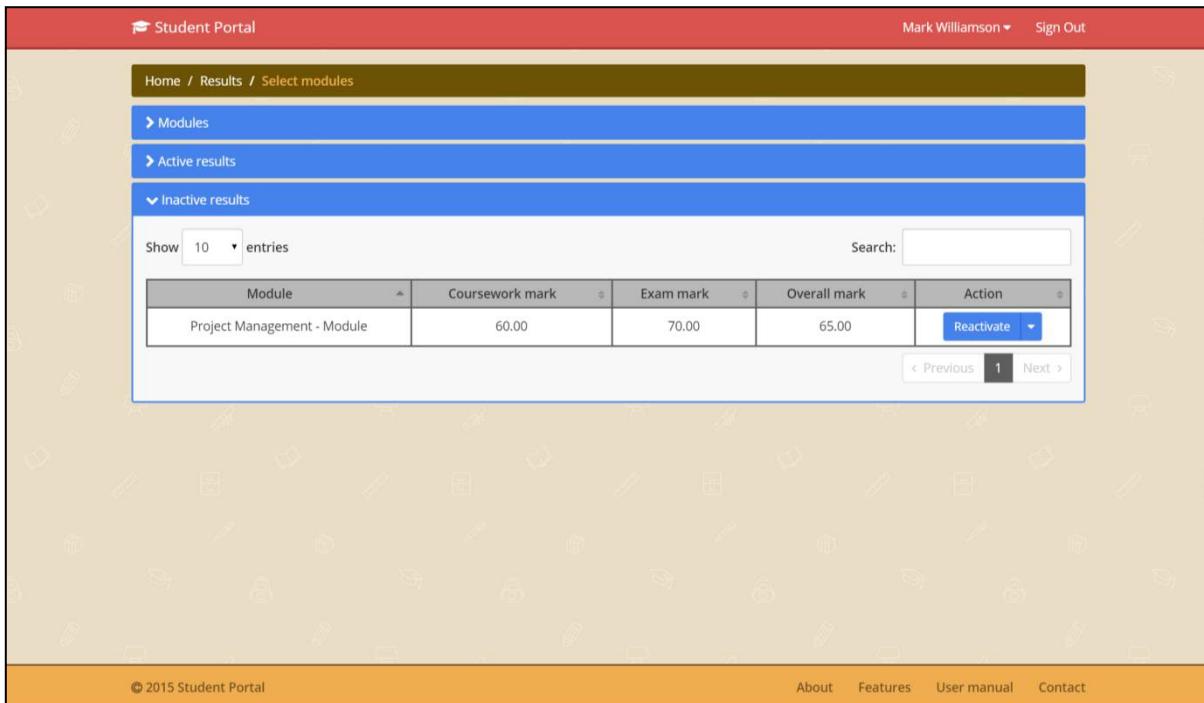
1. There will be a panel named “Active results”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Deactivate” button next to a specific result.



This screenshot shows the same student portal interface after a result has been deactivated. The "Active results" panel is now collapsed, and the "Inactive results" panel is expanded. The table structure is identical to the active results table, showing the same row for "Project Management - Module" with marks 60.00, 70.00, and 65.00. In the "Action" column, the "Deactivate" button is now replaced by a "Reactivate" button. A context menu is open over the "Reactivate" button. The footer at the bottom of the page is identical to the first screenshot.

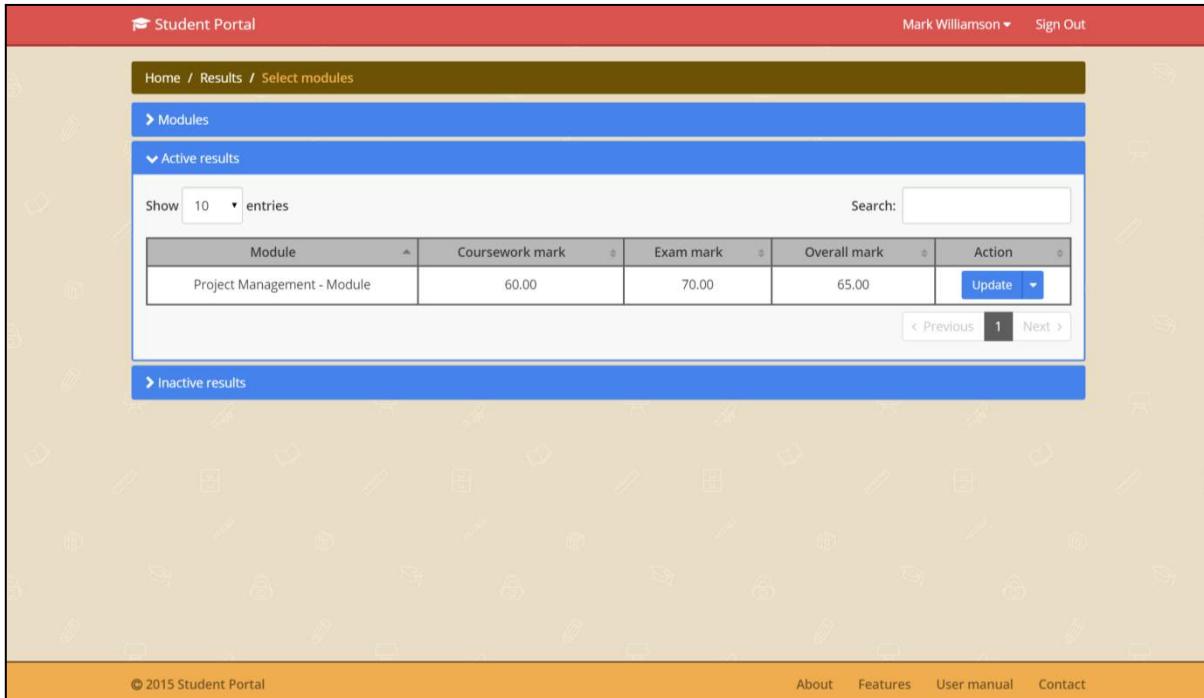
3. The result will disappear from the “Active results” panel, and instead will be visible within the “Inactive results” panel.

How to reactivate a result



The screenshot shows the 'Student Portal' interface. At the top, there's a red header bar with the portal logo and user information ('Mark Williamson' and 'Sign Out'). Below the header is a navigation menu with links like 'Home / Results / Select modules', 'Modules', 'Active results', and 'Inactive results'. The 'Inactive results' panel is currently expanded, showing a table of student marks. The table has columns for 'Module', 'Coursework mark', 'Exam mark', 'Overall mark', and 'Action'. A single row is visible for 'Project Management - Module' with marks 60.00, 70.00, 65.00, and a blue 'Reactivate' button. There are also 'Show 10 entries' and a search bar at the top of the table.

1. There will be a panel named “Inactive results”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Reactivate” button next to a specific result.



This screenshot shows the same 'Student Portal' interface after the action from the previous step. The 'Active results' panel is now expanded, displaying the same table of marks. The 'Project Management - Module' row now has an 'Update' button instead of a 'Reactivate' button. The 'Inactive results' panel is collapsed at the bottom of the screen. The rest of the interface, including the header, navigation menu, and footer, remains the same.

3. The result will disappear from the “Inactive results” panel, and instead will be visible within the “Active results” panel.

How to delete a result

The screenshot shows the 'Student Portal' interface. At the top, there's a red header bar with the portal logo and user information ('Mark Williamson' and 'Sign Out'). Below it is a dark blue navigation bar with links like 'Home', 'Results', and 'Select modules'. The main content area has a light beige background with a subtle pattern of academic icons. It displays a table of student results. The table has columns for 'Module', 'Coursework mark', 'Exam mark', 'Overall mark', and 'Action'. A single row is visible for 'Project Management - Module' with marks 60.00, 70.00, and 65.00. To the right of the table is a dropdown menu with options 'Update', 'Deactivate', and 'Delete'. Below the table, there are buttons for 'Show 10 entries' and 'Search'. At the bottom of the page, there's an orange footer bar with links for 'About', 'Features', 'User manual', and 'Contact'. The URL 'http://student-portal.co.uk/admin/select-module/?id=6#delete-3' is visible at the bottom left.

6. There will be two panels named “Active” and “Inactive results”. They may be collapsed by default, so you will have to expand them by clicking on their title.
7. Click on the “Delete” button next to a specific result.

This screenshot shows the same 'Student Portal' interface as the previous one, but with a modal dialog box overlaid. The dialog is titled 'Delete result?' and contains the message 'Are you sure you want to delete this result for "Project Management - Module"?'. It has two buttons: 'Delete' (in a dark red box) and 'Cancel' (in an orange box). The background of the portal is dimmed to indicate that the action is being processed. The rest of the portal interface, including the table of results, is visible behind the dialog.

8. A prompt will appear asking you to confirm your action.
9. If you want to delete the exam, click on the “Delete” button. If you don’t want to delete the exam, click on the “Cancel” button.

The screenshot shows the 'Results' section of the Student Portal. At the top, there's a navigation bar with 'Student Portal', 'Mark Williamson', and 'Sign Out'. Below it, a breadcrumb trail says 'Home / Results / Select modules'. A 'Modules' link is under the 'Active results' heading. The main area has a search bar and a table with columns: Module, Coursework mark, Exam mark, Overall mark, and Action. A message says 'There are no records to display.' At the bottom, there's a link to 'Inactive results'.

10. The prompt will disappear and the result will be deleted. The result cannot be restored.

Transport

How to access the Transport area

The screenshot shows the Student Portal home page. At the top, there's a red header with 'Student Portal', 'Mark Williamson', and 'Sign Out'. Below it is a grid of tiles. The 'Transport' tile, which is green with a white train icon, is located in the top row, third column. Other visible tiles include 'Timetable' (clock icon), 'Exams' (pencil icon), 'Results' (trophy icon), 'University Map' (location pin icon), 'Events' (calendar icon), 'Feedback' (checkmark icon), 'Messenger' (speech bubble icon), and 'Account' (user profile icon). The bottom of the screen shows a footer with '© 2015 Student Portal' and links to 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Transport” tile from the Home page.

How to check the live tube and station status

The screenshot shows the 'Transport' section of the Student Portal. It features a grid of cards:

- Tube Now:** Shows a train icon, updated 'Now', at 21:35. Link: [Station status >](#)
- Tube This weekend:** Shows a train icon, updated 'This weekend', at 21:35. Link: [Station status >](#)
- Tube Map:** Shows a location pin icon.
- Cycle Hire Now:** Shows a bicycle icon, updated 'Now', at 21:35. Link: [Availability updates >](#)
- Bakerloo Line:** Shows a brown background with a train icon, updated 'Good Service' at 21:35. Link: [Find out more >](#)
- Central Line:** Shows a red background with a train icon, updated 'Good Service' at 21:35. Link: [Find out more >](#)
- Circle Line:** Shows a yellow background with a train icon, updated 'Good Service' at 21:35. Link: [Find out more >](#)
- Circle Line:** Shows a green background with a train icon, updated 'Good Service' at 21:35.
- DLR:** Shows a teal background with a train icon, updated 'Part Closure' at 21:35.

1. Click on the “Now” link on the Tube tile.
2. You will be redirected to a new page.
3. There will be two panels named “Line” and “Station status”. They may be collapsed by default, so you will have to expand them by clicking on their title.

The screenshot shows the 'Line status' panel under the 'Transport / Tube - Now' heading. It displays a table of tube lines and their current service status:

Line	Status	Info
Bakerloo	Good Service	No extra info
Central	Good Service	No extra info
Circle	Good Service	No extra info
District	Good Service	No extra info
DLR	Part Closure	No service between Bow Church and Stratford due to planned engineering work. GOOD SERVICE on all other routes.
Hammersmith and City	Good Service	No extra info
Jubilee	Good Service	No extra info
Metropolitan	Good Service	No extra info
Northern	Good Service	No extra info
Overground	Part Closure	No service between South Tottenham and Barking, New Cross Gate and West Croydon and between Sydenham and Crystal Palace due to planned engineering work. GOOD SERVICE on all other routes.

4. The “Line status” panel will display live tube line transport status and information.
5. The “Station status” panel will display live tube station transport status and information.

How to check the “this weekend” tube and station status

The screenshot shows the 'Transport' section of the Student Portal. It features a grid of cards:

- Tube Now:** Shows a train icon and the word "Now". Below it is a timestamp "0 21:35" and a link "Station status >".
- Tube This weekend:** Shows a train icon and the words "This weekend". Below it is a timestamp "0 21:35" and a link "Station status >".
- Tube Map:** Shows a location pin icon.
- Cycle Hire Now:** Shows a bicycle icon and the word "Now". Below it is a timestamp "0 21:35" and a link "Availability updates >".
- Bakerloo Good Service:** Shows a train icon and the word "Bakerloo". Below it is a timestamp "0 21:35" and a link "Find out more >".
- Central Good Service:** Shows a train icon and the word "Central". Below it is a timestamp "0 21:35" and a link "Find out more >".
- Circle Good Service:** Shows a train icon and the word "Circle". Below it is a timestamp "0 21:35" and a link "Find out more >".
- Circle Good Service:** Shows a train icon and the word "Circle". Below it is a timestamp "0 21:35" and a link "Find out more >".
- DLR Part Closure:** Shows a train icon and the word "DLR". Below it is a timestamp "0 21:35" and a link "Find out more >".

1. Click on the “This weekend” link on the Tube tile.
2. You will be redirected to a new page.
3. There will be two panels named “Line status” and “Disrupted stations”. They may be collapsed by default, so you will have to expand them by clicking on their title.

The screenshot shows the "Tube - This Weekend" panel of the Transport section. It displays a table of line status information:

Line	Status	Info
Bakerloo	Good Service	No extra info
Central	Good Service	No extra info
Circle	Good Service	No extra info
District	Good Service	No extra info
DLR	Part Suspended	Docklands Light Railway: No service between Stratford and Bow Church on Sunday 03 and Bank Holiday Monday 04 May due to Crossrail works at Pudding Mill Lane. Replacement buses operate.
H'smith & City	Good Service	No extra info
Jubilee	Good Service	No extra info
Metropolitan	Good Service	No extra info
Northern	Good Service	No extra info
Overground	Part Closure	LONDON OVERGROUND: Sunday 3 May, no service between New Cross Gate and West Croydon / Crystal Palace due to Network Rail engineering works. Please note that northbound Southern trains will not call at stations between Anerley and Brockley inclusive, but serve all stops southbound. LONDON OVERGROUND: Sunday 3 May, no service between South Tottenham and Barkingside due to Network Rail infrastructure works. Replacement buses operate.

4. The “Line status” panel will display live tube line transport status and information.

Station	Status	Info
Angel Underground Station	No status. Info provided.	Angel Underground Station: Reduced escalator service Monday 5 January until mid-July 2015. This is while we carry out planned refurbishment work. Please use the remaining escalators. The station may be busier at times, please allow additional time for your journey.
Barbican Underground Station	No status. Info provided.	Barbican Station: Ticket hall improvements will start to take place from May 2015, when the ticket office in this station closes. Work will last for up to three weeks as we install additional ticket machines. The ticket office will not reopen when the work is complete. To pay for travel, you can now... Use your contactless payment card. Use the smarter ticket machines or... Buy tickets or top up your Oyster card online or at nearby Oyster Ticket Stops.
Brixton Underground Station	No status. Info provided.	BRIXTON STATION: Escalator works: Due to planned escalator maintenance work until late July 2015, the station is likely to be busier than usual throughout weekday morning and evening peak hours. You may find it easier to travel outside these hours or to use nearby Stockwell Tube station during the busiest times
Camden Town Underground Station	No status. Info provided.	CAMDEN TOWN: No down escalator service between 1000-1730 on Saturday and 1000-1300 on Sundays, with exit and interchange only between 1300-1730 on Sundays. Access to platforms is via the spiral stairs only.
Camden Town Underground Station	No status. Info provided.	CAMDEN TOWN: No down escalator service between 1000-1730 on Saturday and 1000-1300 on Sundays, with exit and interchange only between 1300-1730 on Sundays. Access to platforms is via the spiral stairs only.
Camden Town Underground Station	No status. Info provided.	Camden Town Station: Ticket hall improvements will start to take place from May 2015, when the ticket office in this station closes. Work will last for up to three weeks. The ticket office will not reopen when the work is complete. To pay for travel, you can now... Use your contactless payment card. Use the smarter ticket machines or... Buy tickets or top up your Oyster card online or at nearby Oyster Ticket Stops.
Canada Water Underground Station	No status. Info provided.	CANADA WATER STATION: No down escalator service from the ticket hall to southbound London Overground platform 3 until late June 2015. This is for planned refurbishment work. During this time, please follow signs and use the stairs or lift.

- The “Disrupted stations” panel will display live tube station transport status and information.

How to access the Tube map

The screenshot shows the Transport section of the Student Portal. It includes a grid of tiles:

- Tube:** Shows a train icon and the word "Now". Below it are "O 21:35" and "Station status >".
- Tube:** Shows a train icon and the words "This weekend". Below it are "O 21:35" and "Station status >".
- Tube:** Shows a location pin icon and the word "Map". Below it are "O 21:35" and "Availability updates >".
- Cycle Hire:** Shows a bicycle icon and the word "Now". Below it are "O 21:35" and "Availability updates >".
- Good Service:** Shows a train icon and the word "Bakerloo". Below it are "O 21:35" and "Find out more >".
- Good Service:** Shows a train icon and the word "Central". Below it are "O 21:35" and "Find out more >".
- Good Service:** Shows a train icon and the word "Circle". Below it are "O 21:35" and "Find out more >".
- Good Service:** Shows a train icon and the word "Circle". Below it are "O 21:35" and "Find out more >".
- Part Closure:** Shows a train icon and the word "DLR". Below it are "O 21:35" and "Find out more >".

- Click on the “Map” link on the Tube tile.
- You will be redirected to a new page.
- The Transport for London (TFL) tube map will be displayed.

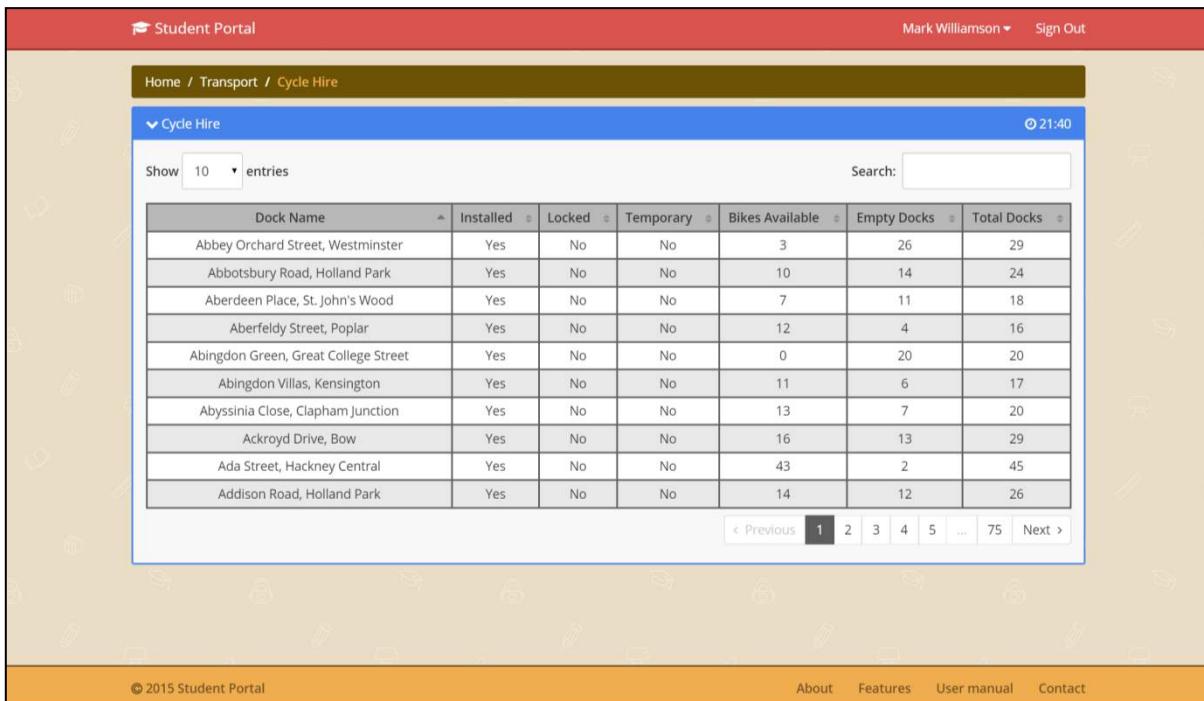
How to check the cycle hire availability



The screenshot shows the Student Portal homepage with a red header bar. In the top right corner, there are links for "Mark Williamson" and "Sign Out". Below the header, a navigation bar has "Home / Transport" selected. The main content area features several cards:

- Tube Now:** Shows a train icon, "Now", and a timestamp "02:35". Below it is a link "Station status >".
- Tube This weekend:** Shows a train icon, "This weekend", and a timestamp "02:35". Below it is a link "Station status >".
- Tube Map:** Shows a location pin icon and a link "Map".
- Cycle Hire Now:** Shows a bicycle icon and a timestamp "02:35". Below it is a link "Availability updates >".
- Bakerloo Good Service:** Shows a train icon, "Bakerloo", and a timestamp "02:35". Below it is a link "Find out more >".
- Central Good Service:** Shows a train icon, "Central", and a timestamp "02:35". Below it is a link "Find out more >".
- Circle Good Service:** Shows a train icon, "Circle", and a timestamp "02:35". Below it is a link "Find out more >".
- Circle Good Service:** Shows a train icon, "Circle", and a timestamp "02:35". Below it is a link "Find out more >".
- DLR Part Closure:** Shows a train icon, "DLR", and a timestamp "02:35". Below it is a link "Find out more >".

1. Click on the “Now” link on the Cycle hire tile.
2. You will be redirected to a new page.
3. There will be a panel named “Cycle hire”. It will be expanded by default, but you can also minimise it by clicking on its title.



The screenshot shows the Student Portal with the "Transport / Cycle Hire" section expanded. The top navigation bar includes "Mark Williamson" and "Sign Out". The main content area has a blue header "Cycle Hire" with a timestamp "02:40". Below it is a search bar and a table with 10 entries per page:

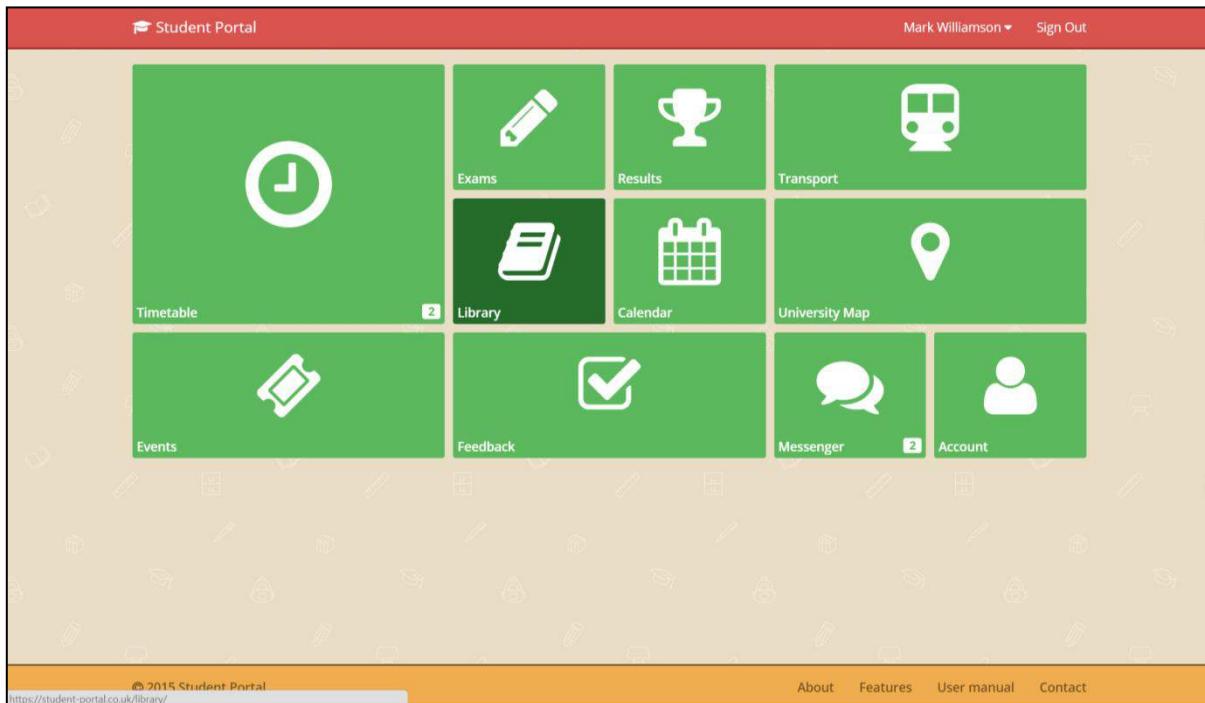
Dock Name	Installed	Locked	Temporary	Bikes Available	Empty Docks	Total Docks
Abbey Orchard Street, Westminster	Yes	No	No	3	26	29
Abbotsbury Road, Holland Park	Yes	No	No	10	14	24
Aberdeen Place, St. John's Wood	Yes	No	No	7	11	18
Aberfeldy Street, Poplar	Yes	No	No	12	4	16
Abingdon Green, Great College Street	Yes	No	No	0	20	20
Abingdon Villas, Kensington	Yes	No	No	11	6	17
Abyssinia Close, Clapham Junction	Yes	No	No	13	7	20
Ackroyd Drive, Bow	Yes	No	No	16	13	29
Ada Street, Hackney Central	Yes	No	No	43	2	45
Addison Road, Holland Park	Yes	No	No	14	12	26

At the bottom, there are links for "About", "Features", "User manual", and "Contact".

4. The “Cycle hire” panel will display live cycle hire availability status.

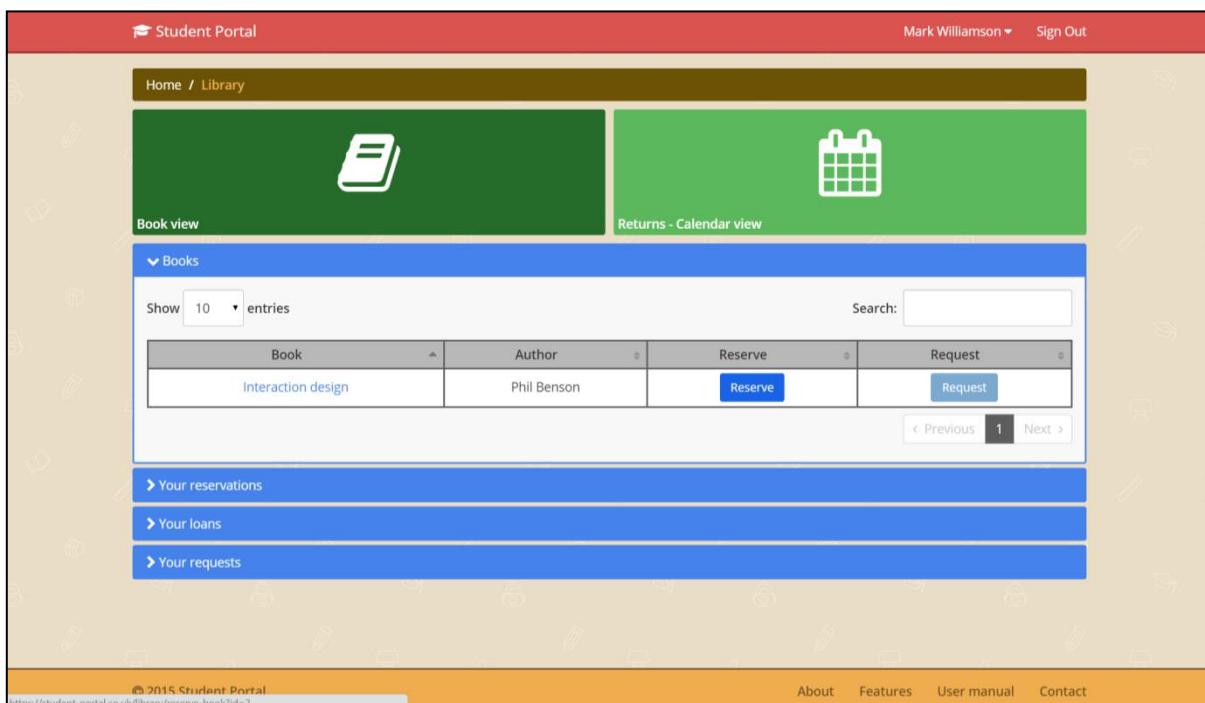
Library

How to access the Library area



1. Click on the “Library” tile from the Home page.

How to reserve a book



1. There will be a panel named “Books”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Reserve” button next to a specific book.

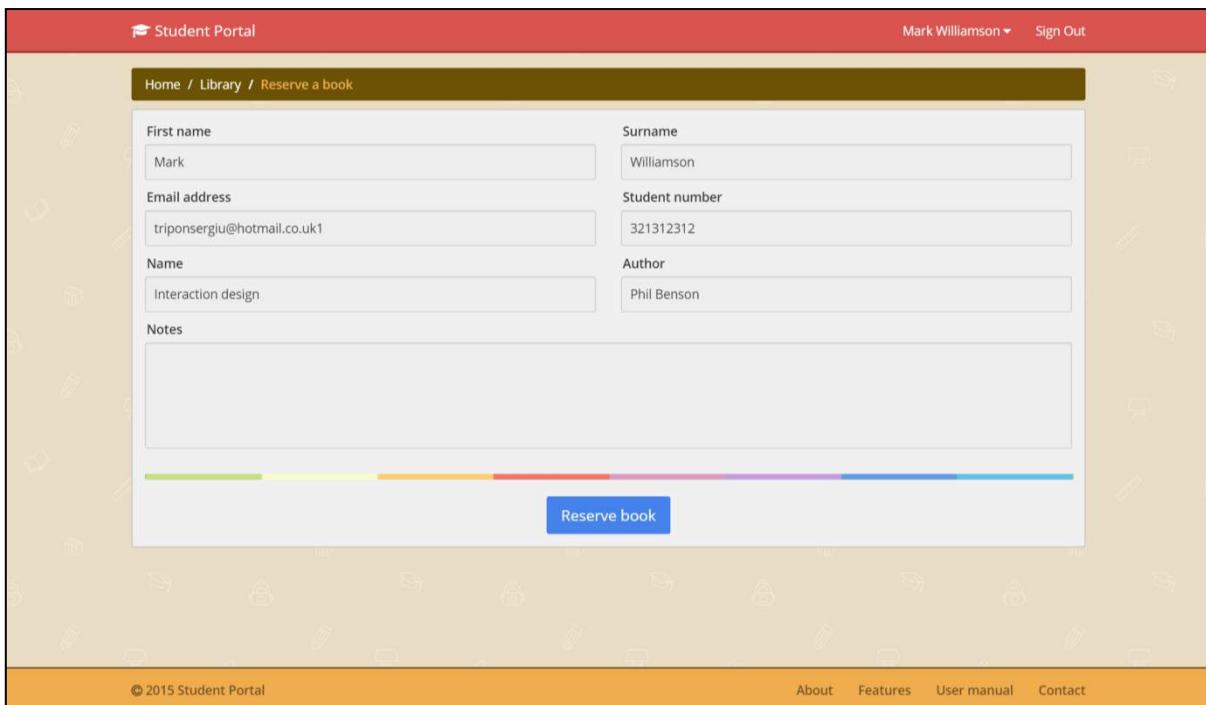
 Student Portal

Mark Williamson ▾ Sign Out

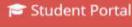
Home / Library / Reserve a book

First name	Surname
Mark	Williamson
Email address	Student number
triponsergiu@hotmail.co.uk1	321312312
Name	Author
Interaction design	Phil Benson
Notes	
<input type="button" value="Reserve book"/>	

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3. You will be redirected to a form.
4. Click on the “Reserve book” button.

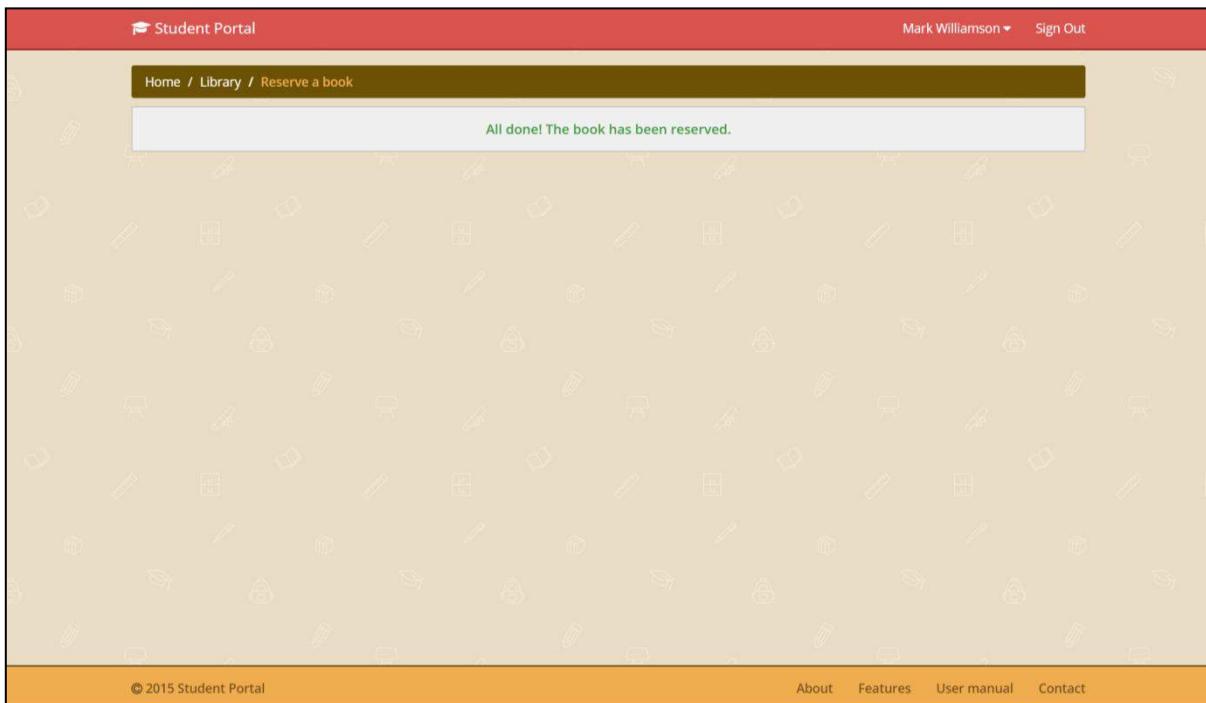
 Student Portal

Mark Williamson ▾ Sign Out

Home / Library / Reserve a book

All done! The book has been reserved.

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5. A confirmation message will appear on the screen confirming the action has been completed.

How to check your reservations

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", "Mark Williamson", and "Sign Out". Below the header is a navigation bar with "Home / Library". The main content area has two large green buttons: "Book view" with a book icon and "Returns - Calendar view" with a calendar icon. A blue sidebar on the left contains links: "Books", "Your reservations" (which is expanded), "Your loans" (collapsed), and "Your requests" (collapsed). The "Your reservations" section includes a search bar, a table showing one reservation (Interaction design by Phil Benson reserved on 03 May 15 to be collected by 10 May 15, status Not yet, collected No), and navigation buttons for previous and next entries. At the bottom, there's an orange footer bar with copyright information and links to "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Your reservations”. It will be collapsed by default, so you will have to expand it by clicking on its title.

How to check your loans

The screenshot shows the Student Portal interface, similar to the previous one but with different content. The "Your loans" panel is expanded in the blue sidebar. The table in this panel shows one loan entry (Interaction design by Phil Benson loaned on 2015-05-02 14:56:30, to be returned by 17 May 15, returned status Not yet, action Renew). The rest of the interface is identical to the first screenshot, with a red header, a navigation bar, and an orange footer.

1. There will be a panel named “Your loans”. It will be collapsed by default, so you will have to expand it by clicking on its title.

How to check your loans using the Calendar

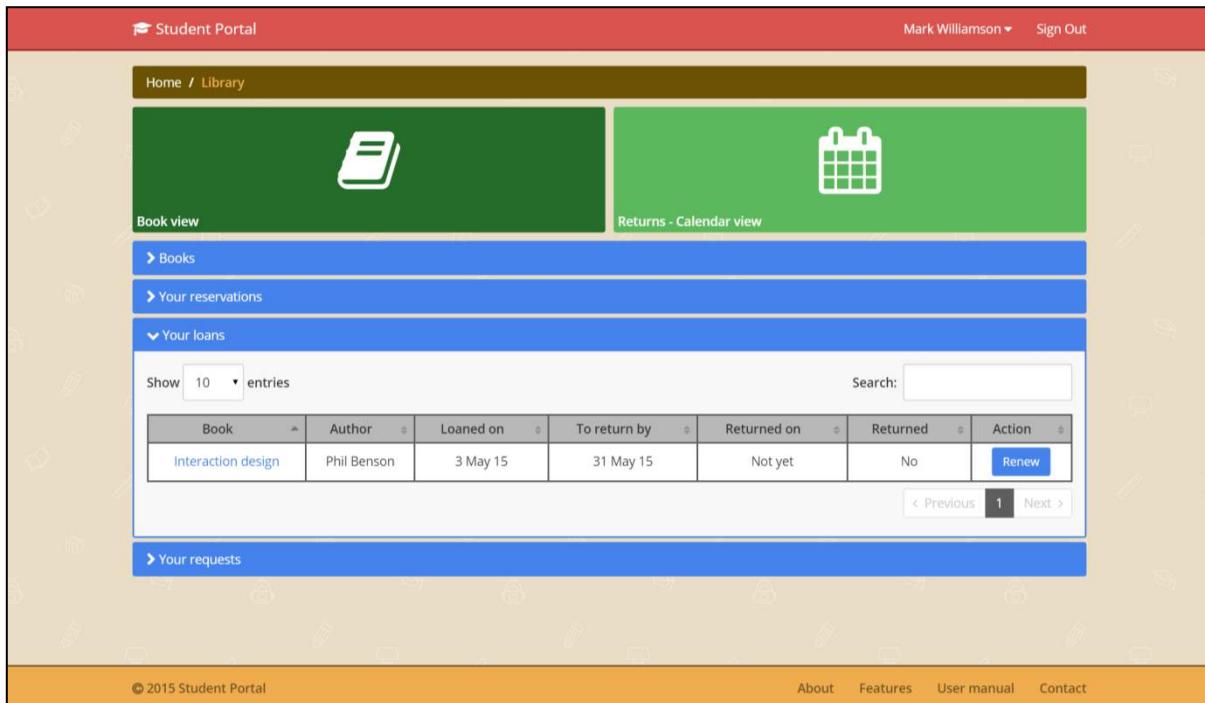
The screenshot shows the 'Books' section of the Student Portal. At the top, there are two tiles: 'Book view' (with a book icon) and 'Returns - Calendar view' (with a calendar icon). Below the tiles, a table lists a single item: 'Interaction design' by Phil Benson, with 'Reserve' and 'Request' buttons. A sidebar on the left provides links to 'Your reservations', 'Your loans', and 'Your requests'. The bottom of the page includes a footer with copyright information and links to 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Returns - Calendar view” tile.

The screenshot shows the 'Returns - Calendar' view for May 2015. The calendar grid displays dates from 26 April to 31 May. Green circles are placed on specific dates (e.g., 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 24, 25, 26, 28, 29, 30) to represent loans. A tooltip 'Interaction design' appears over the green circle on May 8th. Navigation buttons at the top of the calendar allow switching between 'Prev', 'Today', 'Next >', 'Year', 'Month', 'Week', and 'Day' views.

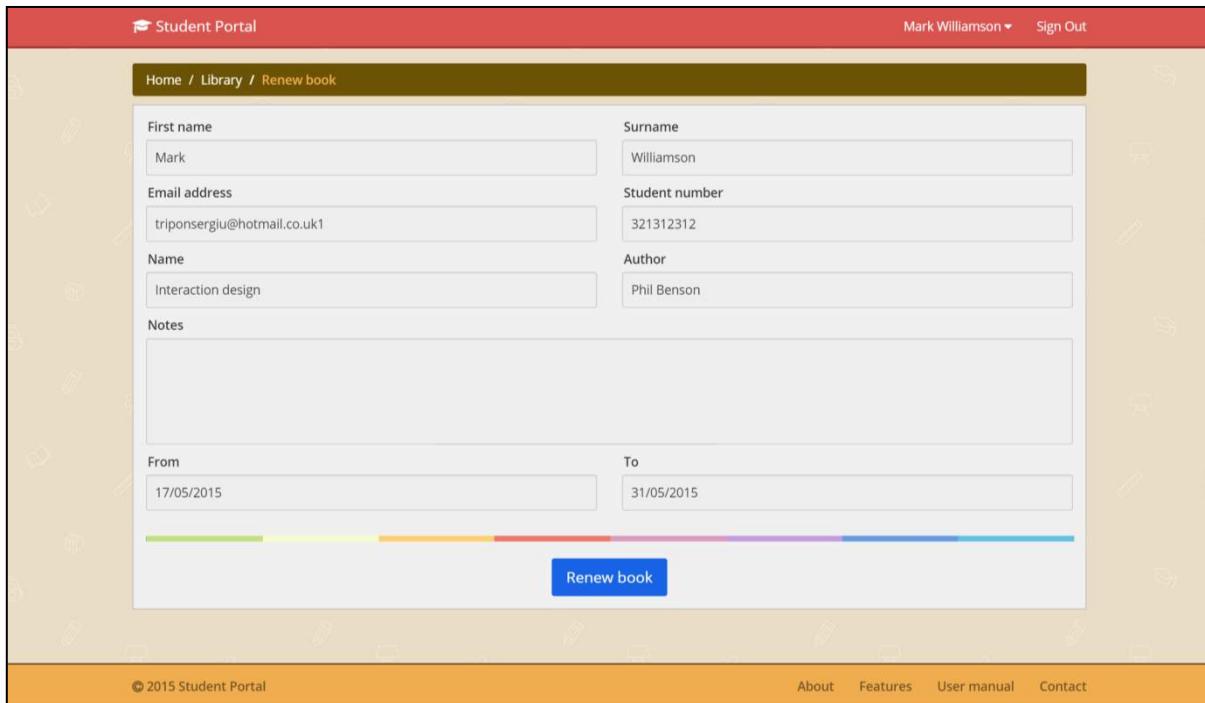
2. Loans will be represented by a green circle on the Calendar. You can navigate through the year, month, week and day views using the buttons provided at the top of the calendar.

How to renew a book



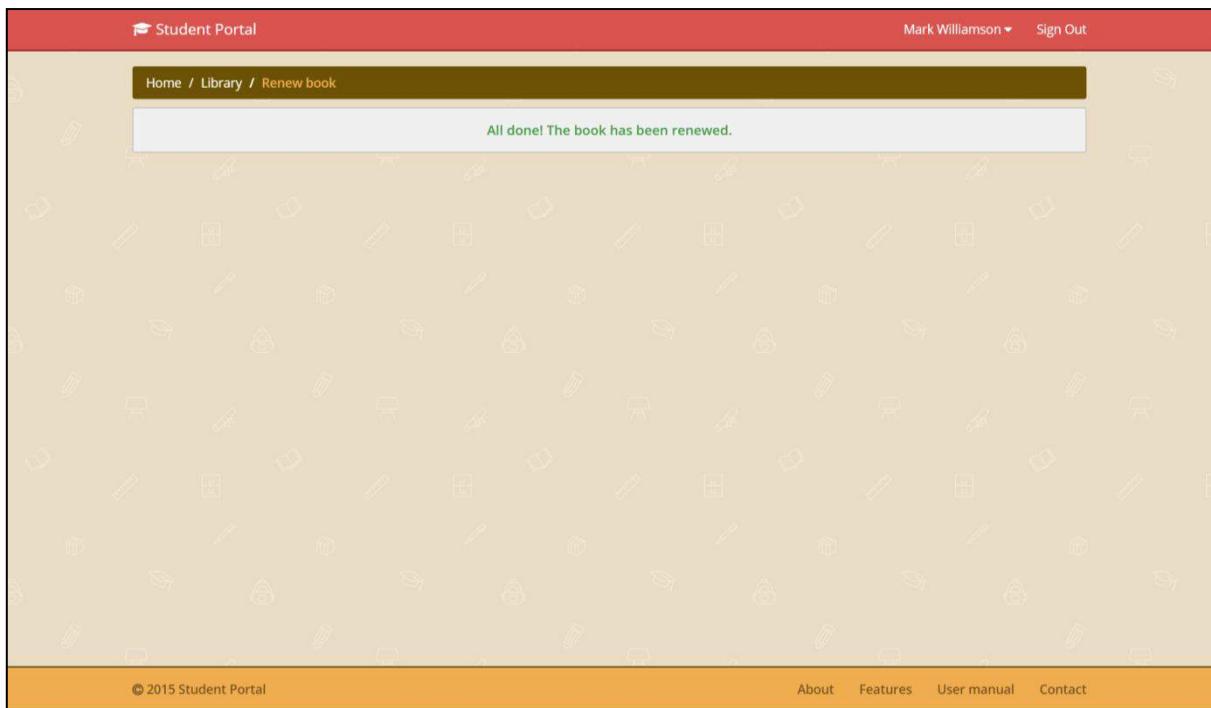
The screenshot shows the Student Portal homepage with a red header bar containing the text "Student Portal", "Mark Williamson", and "Sign Out". Below the header is a navigation bar with links for "Home / Library", "Book view" (with a book icon), and "Returns - Calendar view" (with a calendar icon). The main content area has a blue sidebar on the left with links for "Books", "Your reservations", and "Your loans". The "Your loans" section is expanded, showing a table with one row of data. The table columns are Book, Author, Loaned on, To return by, Returned on, Returned, and Action. The data row shows "Interaction design" by "Phil Benson" loaned on "3 May 15" and due to be returned by "31 May 15". The "Returned" status is "Not yet" and the "Returned" status is "No". A "Renew" button is visible in the "Action" column. At the bottom of the sidebar, there is a link for "Your requests". The footer of the page includes the copyright notice "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Your loans”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Renew” button next to a specific book.



The screenshot shows a "Renew book" form within the Student Portal. The top navigation bar is identical to the previous screenshot. The main form has several input fields: "First name" (Mark), "Surname" (Williamson), "Email address" (triponsergiu@hotmail.co.uk1), "Student number" (321312312), "Name" (Interaction design), "Author" (Phil Benson), and a "Notes" text area which is empty. Below these fields are two date inputs: "From" (17/05/2015) and "To" (31/05/2015). A horizontal progress bar is positioned between the date inputs. At the bottom of the form is a blue "Renew book" button. The footer of the page includes the copyright notice "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

3. You will be redirected to a form.
4. Click on the “Renew book” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

This screenshot shows the "Your loans" panel of the student portal. At the top, there are two large green buttons: "Book view" with a book icon and "Returns - Calendar view" with a calendar icon. Below these are three blue navigation buttons: "Books", "Your reservations", and "Your loans" (which is currently selected). There are also "Show 10 entries" and a "Search" input field. The main content area displays a table of loaned books. One row is highlighted, showing the book "Interaction design" by Phil Benson, loaned on 3 May 15, due back on 31 May 15, and not yet returned. The "Action" column for this row contains a blue "Renew" button. At the bottom of the table, there are "Previous" and "Next" navigation buttons. A blue "Your requests" button is located at the bottom of the table area. The footer of the page is identical to the one in the previous screenshot, with the copyright notice "© 2015 Student Portal" and the footer links "About", "Features", "User manual", and "Contact".

6. Back to the "Your loans" panel, the "To return by" date has been updated to reflect the renewal.

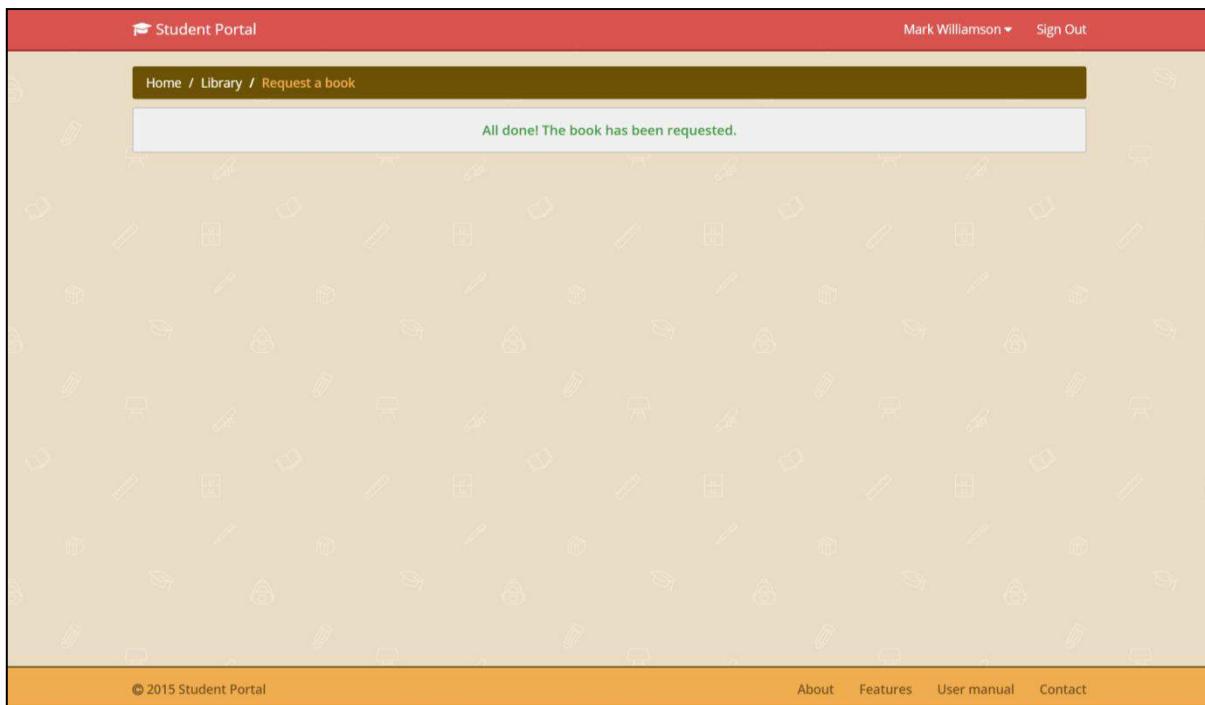
How to request a book

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", "Mark Williamson", and "Sign Out". Below the header is a navigation bar with "Home / Library". On the left, there are two large green buttons: "Book view" with a book icon and "Returns - Calendar view" with a calendar icon. The main content area has a blue header "Books" with a dropdown arrow. Below it, there's a table with columns: Book, Author, Reserve, and Request. A single row is shown: "Interaction design" by "Phil Benson" with "Reserve" and "Request" buttons. Above the table, there are buttons for "Show 10 entries" and a search bar. Below the table, there are three links: "Your reservations", "Your loans", and "Your requests". At the bottom of the page, there's a footer with copyright information and links to "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Books”. It will be expanded by default, but you can also minimise it by clicking on its title. If a book is already loaned out, you will be able to request it.
2. Click on the “Request” button next to a specific book.

The screenshot shows the "Request a book" form. At the top, it has the "Student Portal" logo, "Mark Williamson", and "Sign Out". Below that is a breadcrumb trail: "Home / Library / Request a book". The form itself has several input fields: "First name" (Mark), "Surname" (Williamson), "Email address" (triponsergiu@hotmail.co.uk1), "Student number" (321312312), "Name" (Interaction design), "Author" (Phil Benson), and a "Notes" text area. At the bottom of the form is a blue "Request book" button. The footer of the page includes the copyright notice "© 2015 Student Portal" and links to "About", "Features", "User manual", and "Contact".

3. You will be redirected to a form.
4. Click on the “Request book” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

How to check your requests

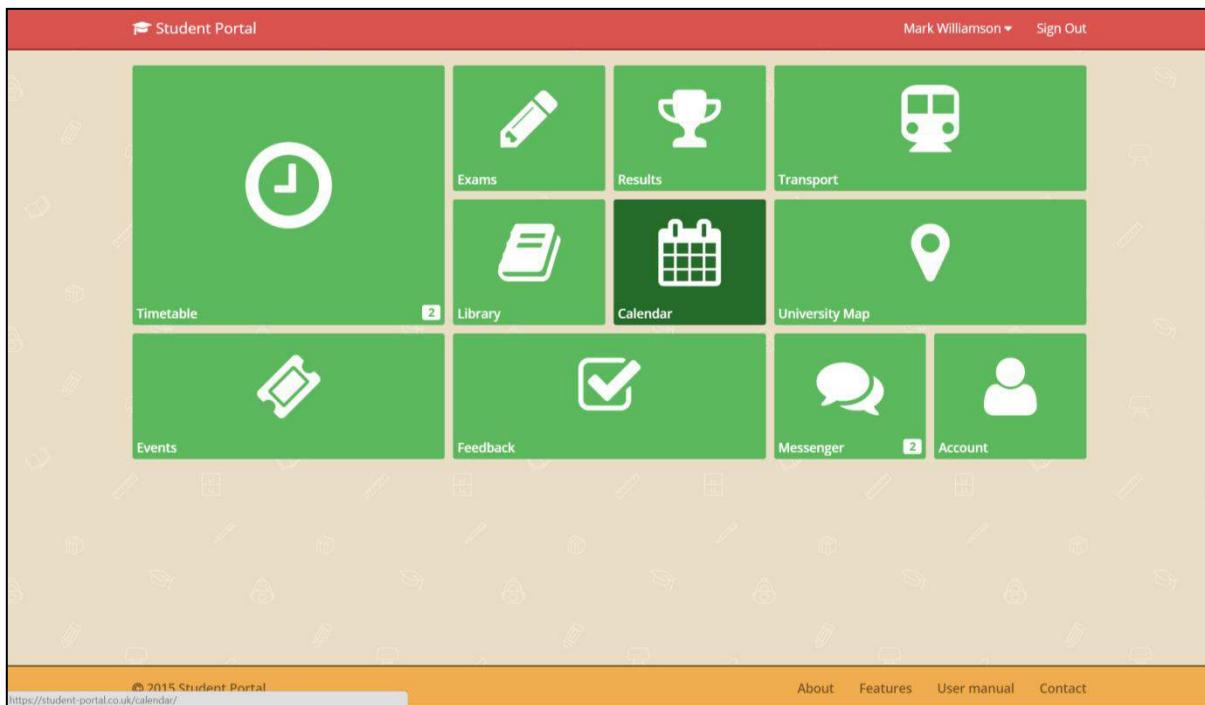
The screenshot shows the same student portal interface as the previous one, but with a different view. The "Your requests" panel is now expanded, showing a table of results. The table has columns for Book, Author, Requested on, Read, and Approved. There is one entry visible: "Interaction design" by Phil Benson, requested on 2015-05-02 14:56:30, with both "Read" and "Approved" set to "No". Above the table, there are buttons for "Show 10 entries" and a search bar. The rest of the interface is similar to the first screenshot, with a red header, a dark brown navigation bar, and an orange footer.

Book	Author	Requested on	Read	Approved
Interaction design	Phil Benson	2015-05-02 14:56:30	No	No

1. There will be a panel named “Your requests”. It will be collapsed by default, so you will have to expand it by clicking on its title.

Calendar

How to access the Calendar area



1. Click on “Calendar” tile from the Home page.

How to create a task

A screenshot of the Student Portal calendar page. The top navigation bar shows "Home / Calendar". Below the navigation is a row of three green buttons: "Create a task" (with a plus sign icon), "Task view" (with a list icon), and "Calendar view" (with a calendar icon). The main content area has a blue header "Due tasks" with dropdown menus for "Show 10 entries" and "Search". A message says "There are no records to display." Below this is a section with two buttons: "Completed tasks" and "Archived tasks". The bottom of the page has a footer with links: "About", "Features", "User manual", and "Contact".

1. Click on the “Create task” button.

Student Portal

Create a task

Name*
Complete Project Management coursework marking

Notes (Optional)
Enter notes

External URL (www.example.com)
Enter an external URL

Start date*
25/05/2015 12:00

Due date*
29/05/2015 14:00

Cancel Create task

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About Features User manual Contact

2. A form will appear.
3. Complete the required fields.
4. Click on the “Create task” button.

Student Portal

Home / Calendar

Create a task Task view Calendar view

▼ Due tasks

Task	Start	Due	Action
Complete Project Management coursework marking	25 May 15 12:00	29 May 15 14:00	Complete

Search:

< Previous 1 Next >

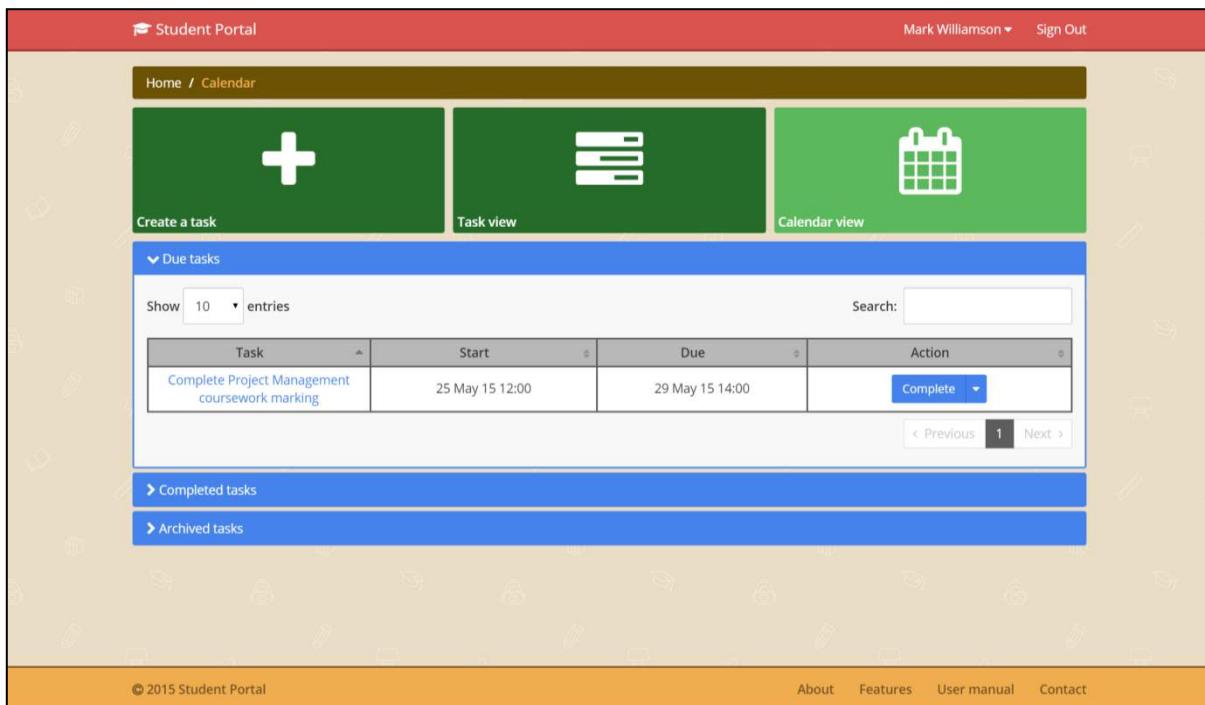
Completed tasks Archived tasks

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About Features User manual Contact

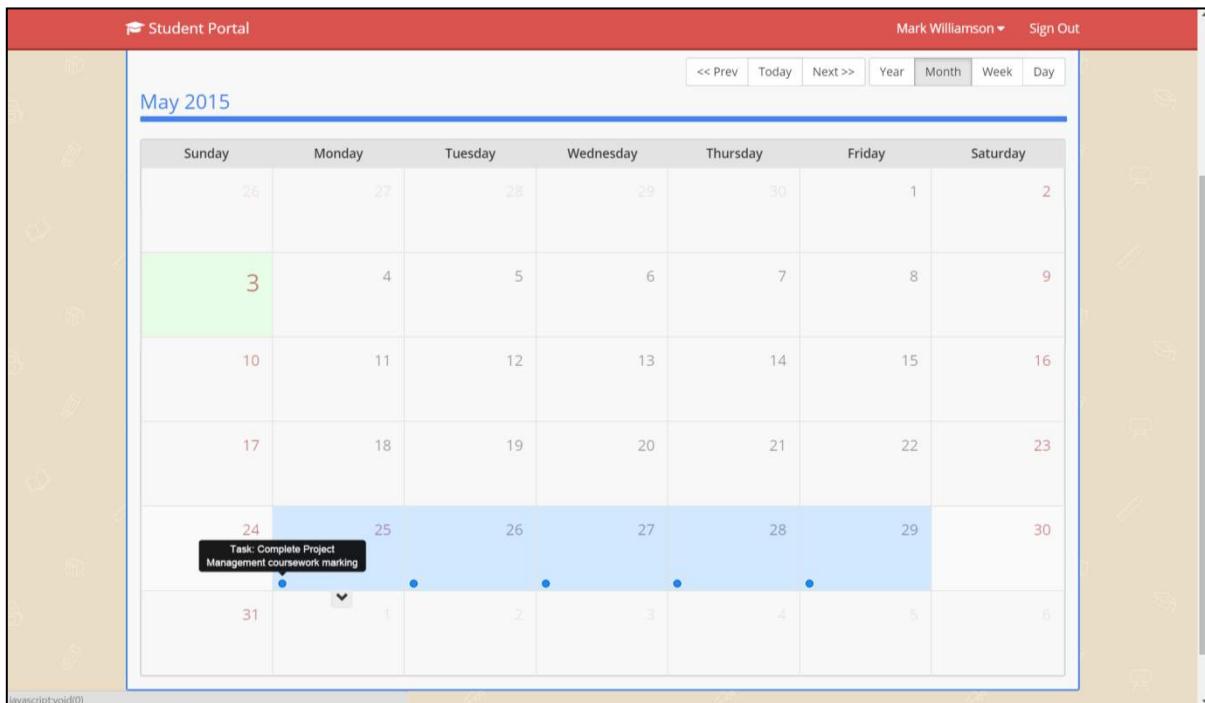
5. The prompt will disappear and the book will be created.

How to check due tasks using the Calendar



The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Mark Williamson", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (with a plus sign icon), "Task view" (with a list icon), and "Calendar view" (with a calendar icon). The "Calendar view" option is highlighted. The main content area is titled "Due tasks". It includes a search bar, a table with columns for Task, Start, Due, and Action, and a pagination control. Below the table are links for "Completed tasks" and "Archived tasks". At the bottom of the page, there's a footer with copyright information and links to "About", "Features", "User manual", and "Contact".

1. Click on the “Calendar view” tile.



The screenshot shows the Student Portal calendar for May 2015. The calendar grid shows days from Sunday to Saturday. A specific task, "Task: Complete Project Management coursework marking", is overlaid on the calendar for the date May 25th. This task is represented by a blue circle on the calendar grid. At the top of the calendar, there are navigation buttons for "May 2015" and buttons to switch between "Year", "Month", "Week", and "Day" views. The bottom of the calendar has a footer with "javascript:void(0)" and some scroll bars.

2. Tasks will be represented by a blue circle on the Calendar. You can navigate through the year, month, week and day views using the buttons provided at the top of the calendar.

How to update a task

The screenshot shows the 'Student Portal' interface. At the top, there's a red header bar with the portal logo and user information ('Mark Williamson' and 'Sign Out'). Below the header is a navigation bar with links for 'Home / Calendar', 'Create a task', 'Task view', and 'Calendar view'. The main content area is titled 'Due tasks' and displays a table of tasks. One task, 'Complete Project Management coursework marking', is selected. A context menu is open next to it, showing options: 'Complete', 'Update' (which is highlighted in blue), 'Archive', and 'Delete'. Below the table, there are links for 'Completed tasks' and 'Archived tasks'. At the bottom of the page, there's a footer with copyright information ('© 2015 Student Portal') and links for 'About', 'Features', 'User manual', and 'Contact'.

1. There will be a panel named “Due tasks”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Update” button next to a specific task.

The screenshot shows the 'Student Portal' interface with a modal dialog box titled 'Update "Complete Project Management coursework marking"'. The dialog contains several input fields:

- 'Name*' field: 'Complete Project Management coursework marking'
- 'Notes (Optional)' field: 'Notes'
- 'External URL (www.example.com)' field: Empty
- 'Start date and time*' field: '25/05/2015 12:00'
- 'Due date and time*' field: '29/05/2015 14:00'

At the bottom of the dialog are two buttons: 'Cancel' and 'Update task' (which is highlighted in blue). The background of the portal shows the 'Due tasks' panel from the previous screenshot.

3. A form will appear.
4. Update the desired fields.
5. Click on the “Update task” button.

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Mark Williamson", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (with a plus sign icon), "Task view" (with a list icon), and "Calendar view" (with a calendar icon). The "Calendar view" option is selected. Underneath the navigation bar is a section titled "Due tasks". This section includes a search bar, a table showing a single task, and links to "Completed tasks" and "Archived tasks". The task in the table is "Complete Project Management coursework marking", with a start date of "25 May 15 12:00" and a due date of "29 May 15 14:00". There is a "Complete" button next to the due date. At the bottom of the page is a footer bar with the text "© 2015 Student Portal" and links to "About", "Features", "User manual", and "Contact".

6. The prompt will disappear and the task will be updated.

How to complete a task

This screenshot is identical to the one above, showing the "Due tasks" section of the Student Portal. The task "Complete Project Management coursework marking" is listed with its details: Start date 25 May 15 12:00, Due date 29 May 15 14:00, and a "Complete" button. The difference here is that the "Complete" button has been highlighted with a yellow box, indicating it has been clicked or is the focus of the instruction.

1. There will be a panel named “Due tasks”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Complete” button next to a specific task.

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", "Mark Williamson", and "Sign Out". Below the header is a navigation bar with three main options: "Create a task" (green background with a white plus sign), "Task view" (dark green background with a white document icon), and "Calendar view" (light green background with a white calendar icon). The "Task view" option is currently selected. Underneath the navigation bar, there are two sections: "Due tasks" (which is collapsed) and "Completed tasks" (which is expanded). The "Completed tasks" section includes a search bar, a table with columns for Task, Start, Due, Completed on, and Action, and a pagination area. At the bottom of the page, there's a footer with links for "About", "Features", "User manual", and "Contact".

3. The task will disappear from the “Due tasks” panel, and instead will be visible within the “Completed tasks” panel.

How to archive a task

This screenshot is similar to the previous one, showing the Student Portal interface. The "Completed tasks" panel is expanded, displaying a table of tasks. A context menu is open over the first task in the table, listing options: "Complete", "Update", "Archive", and "Delete". The "Archive" option is highlighted. The rest of the interface, including the navigation bar and footer, remains the same.

1. There will be a panel named “Due tasks”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Archive” button next to a specific task.

The screenshot shows the Student Portal's task management interface. At the top, there is a red header bar with the text "Student Portal", the user name "Mark Williamson", and a "Sign Out" button. Below the header is a navigation bar with three main options: "Create a task" (green icon), "Task view" (dark green icon), and "Calendar view" (light green icon). The "Task view" option is selected. The main content area has a blue sidebar on the left containing links for "Due tasks", "Completed tasks", and "Archived tasks". The "Archived tasks" link is expanded, showing a table with one entry: "Complete Project Management coursework marking" with a start date of 25 May 15 12:00, a due date of 29 May 15 14:00, and an archived on date of 03 May 15 22:11. A "Restore" button is visible next to the task row. At the bottom of the page, there is a footer bar with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

3. The task will disappear from the “Due tasks” panel, and instead will be visible within the “Archived tasks” panel.

How to restore a task

This screenshot is identical to the previous one, showing the Student Portal's task management interface. The "Archived tasks" panel is still expanded, displaying the same table with the single task. The "Restore" button is highlighted with a blue border, indicating it has been clicked. The rest of the interface, including the header, sidebar, and footer, remains the same.

1. There will be two panels named “Completed” or “Archived tasks”. They will be collapsed by default, so you will have to expand them by clicking on their title.
2. Click on the “Restore” button next to a specific task.

Student Portal

Mark Williamson ▾ Sign Out

Home / Calendar

Create a task Task view Calendar view

Due tasks

Show 10 entries Search:

Task	Start	Due	Action
Complete Project Management coursework marking	25 May 15 12:00	29 May 15 14:00	<button>Complete</button>

< Previous 1 Next >

Completed tasks Archived tasks

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- The book will disappear from the “Completed” or “Archived tasks” panels, and instead will be visible within the “Due tasks” panel.

How to delete a task

Student Portal

Mark Williamson ▾ Sign Out

Home / Calendar

Create a task Task view Calendar view

Due tasks

Show 10 entries Search:

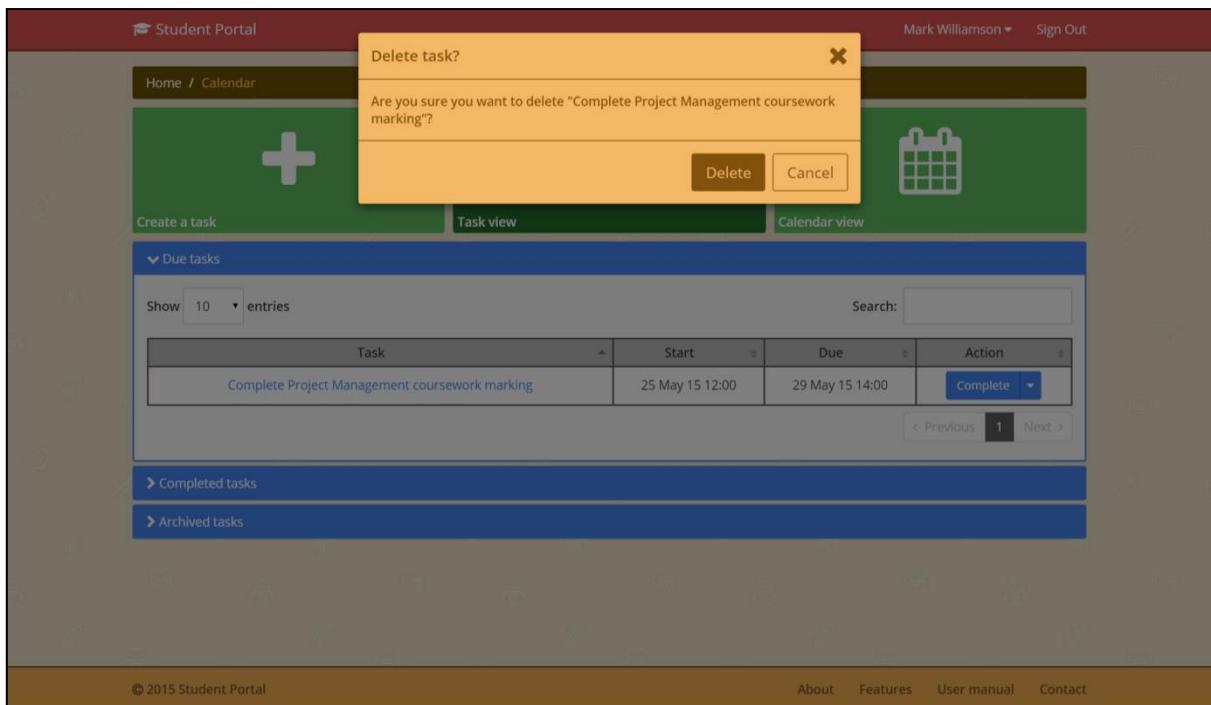
Task	Start	Due	Action
Complete Project Management coursework marking	25 May 15 12:00	29 May 15 14:00	<button>Complete</button>

< Previous 1 Next >

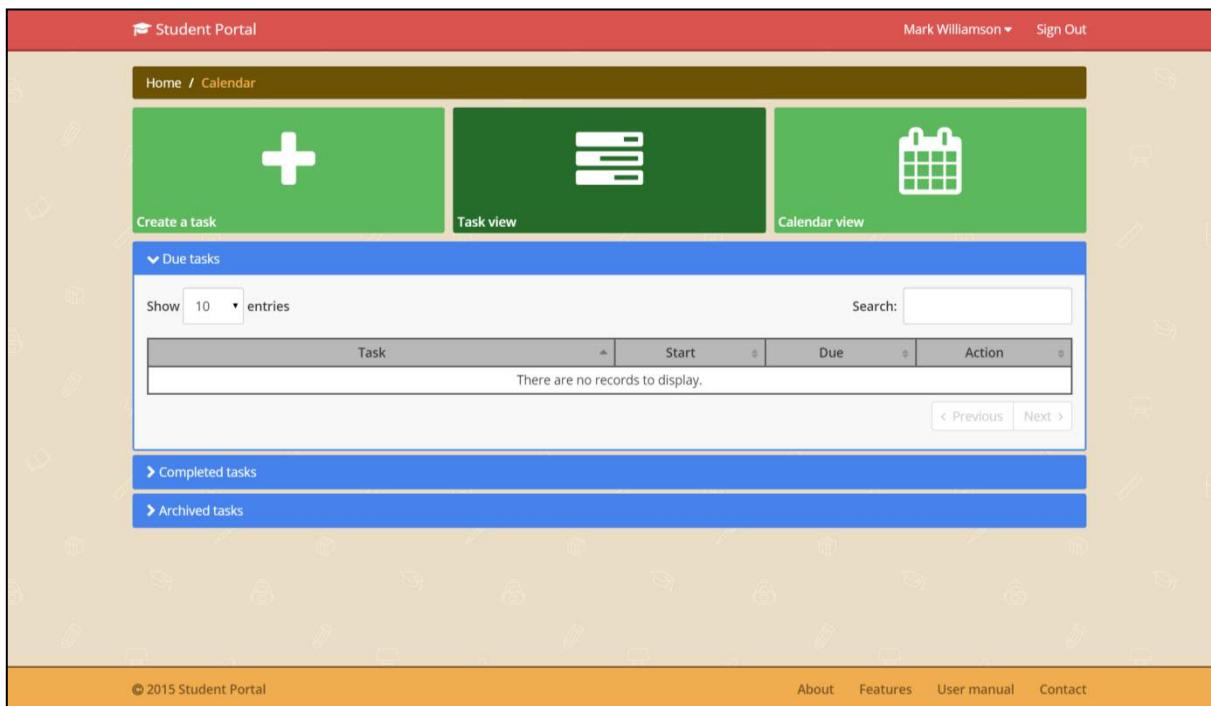
Completed tasks Archived tasks

© 2015 Student Portal About Features User manual Contact

- There will three panels for “Due”, “Complete” and “Archived tasks”. They may be collapsed by default, so you will have to expand them by clicking on their title.
- Click on the “Delete” button next to a specific task.



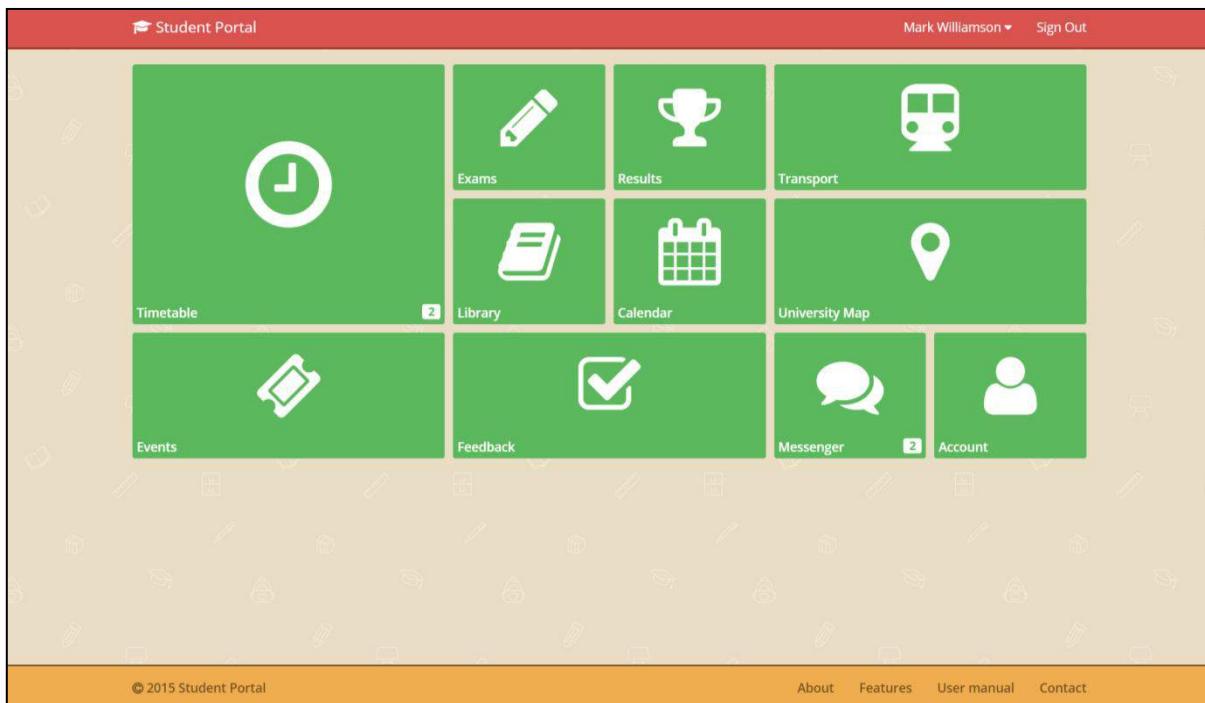
3. A prompt will appear asking you to confirm your action.
4. If you want to delete the exam, click on Delete. If you don't want to delete the exam, click on Cancel.



5. The prompt will disappear and the task will be deleted. The task cannot be restored.

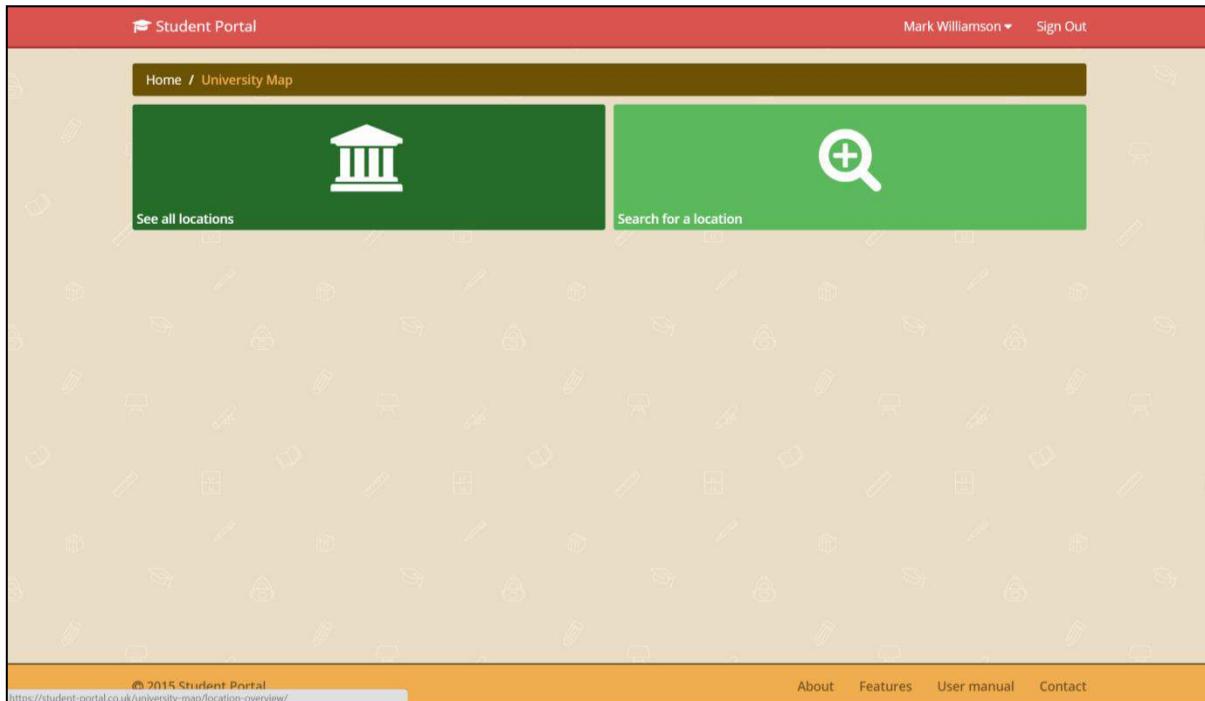
University Map

How to access the University map area

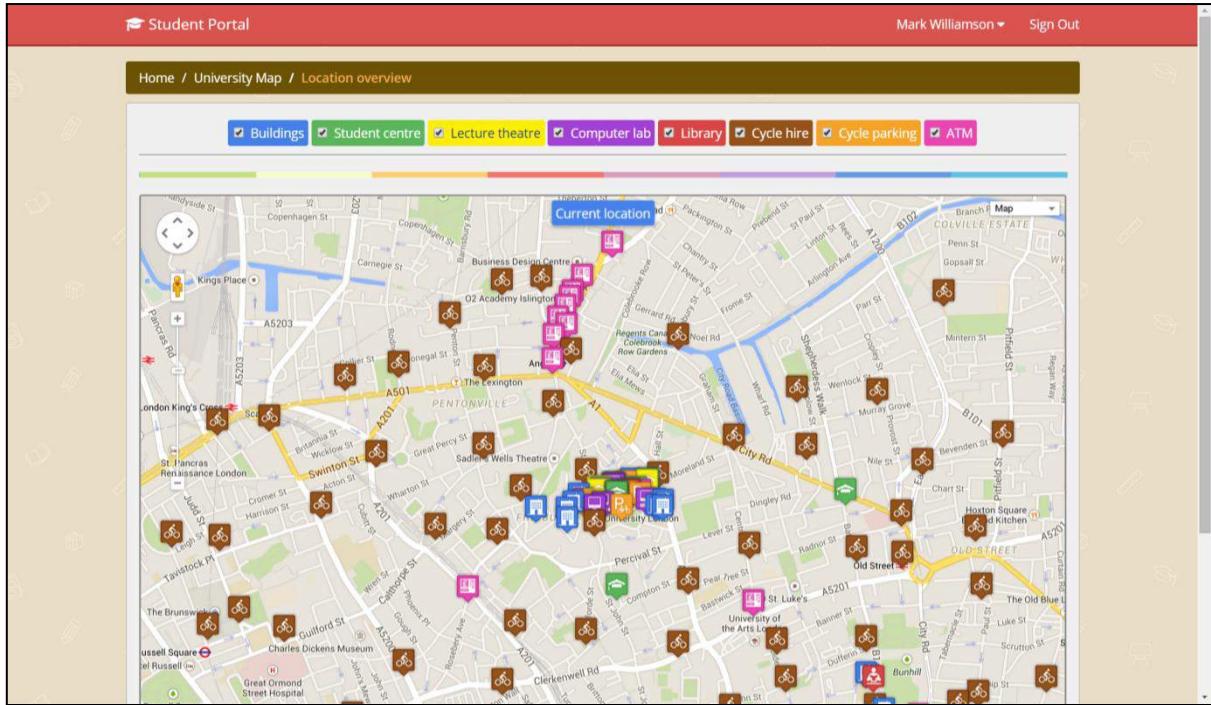


1. Click on the “University Map” tile from the Home page.

How to see all location near the university campus



1. Click on the “See all locations” tile.



2. You will be redirected to a new page.
3. Locations will be displayed on the map, icon and colour coded by category. By ticking/unticking the category checkboxes above the map, you are able to show/hide the locations on the map.

How to search for a location near the university campus

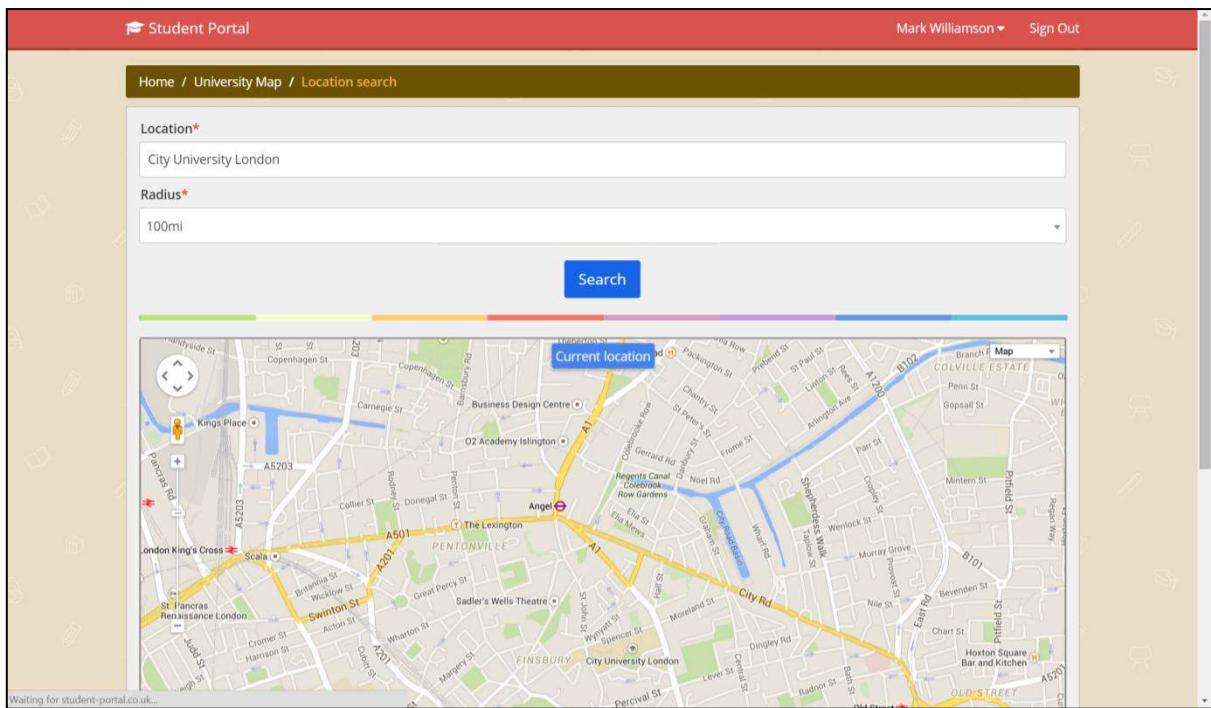
See all locations

Search for a location

© 2015 Student Portal
<https://student-portal.co.uk/university-map/location-search/>

About Features User manual Contact

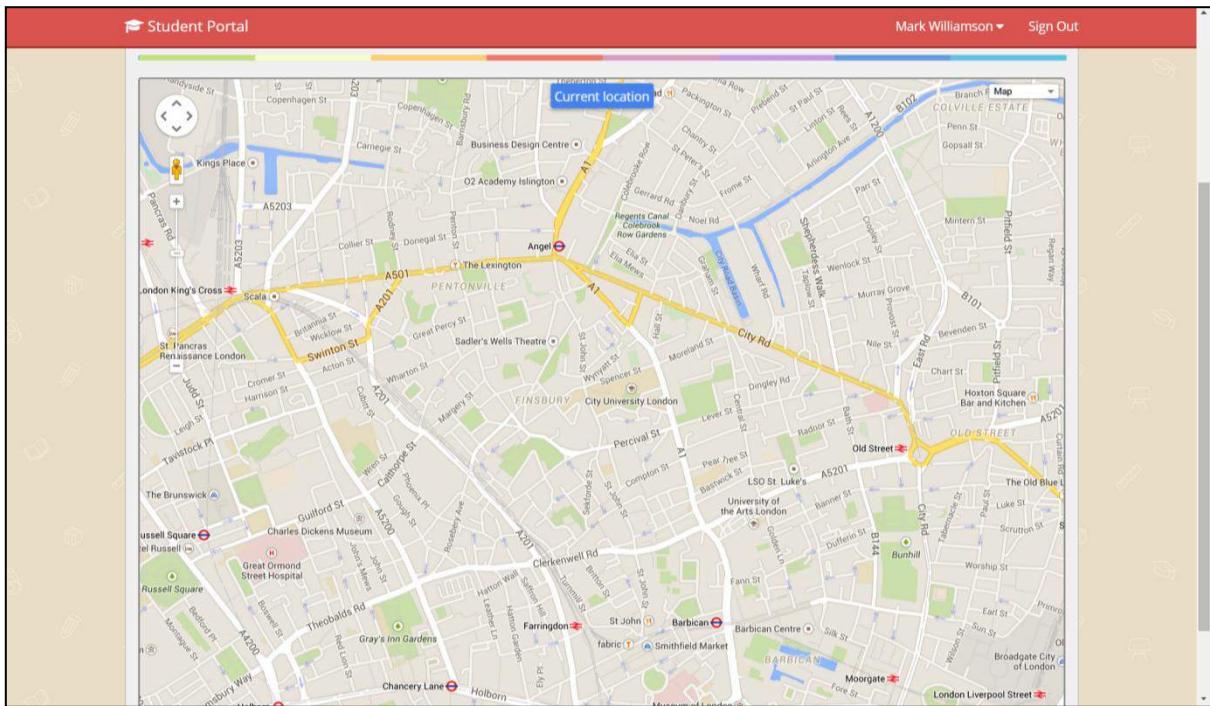
1. Click on the “Search for a location” tile.



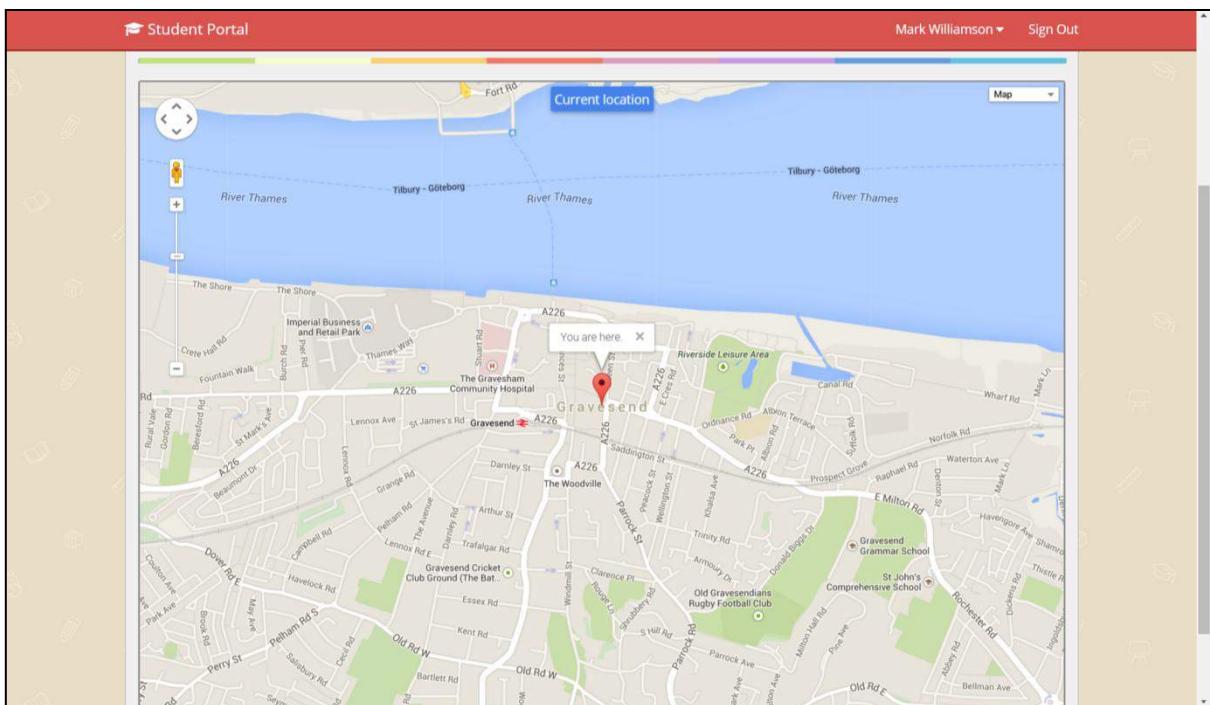
2. You will be redirected to a new page.
3. Complete the required fields.
4. Click on the “Search” button.

5. The location near the search criteria will be displayed on the map. A drop-down will be displayed containing the results found.

How to search for a location near the university campus



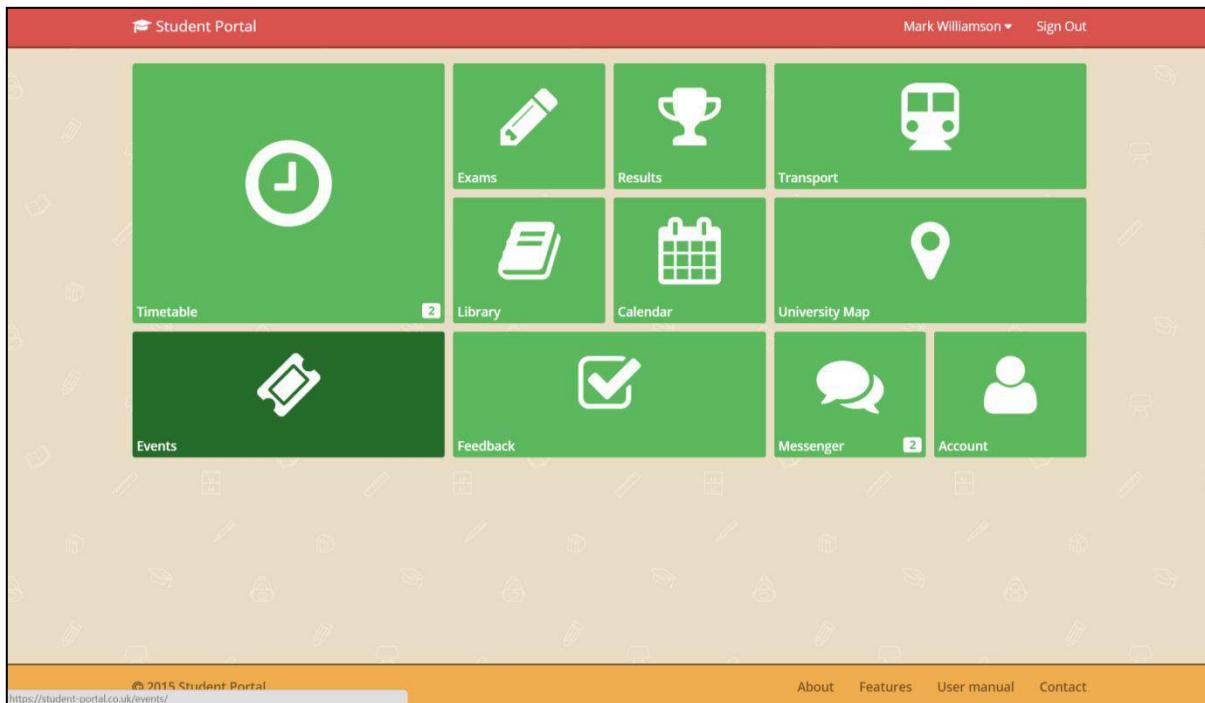
1. Click on the “Current location” button.



2. Your current location will be detected and displayed on the map.

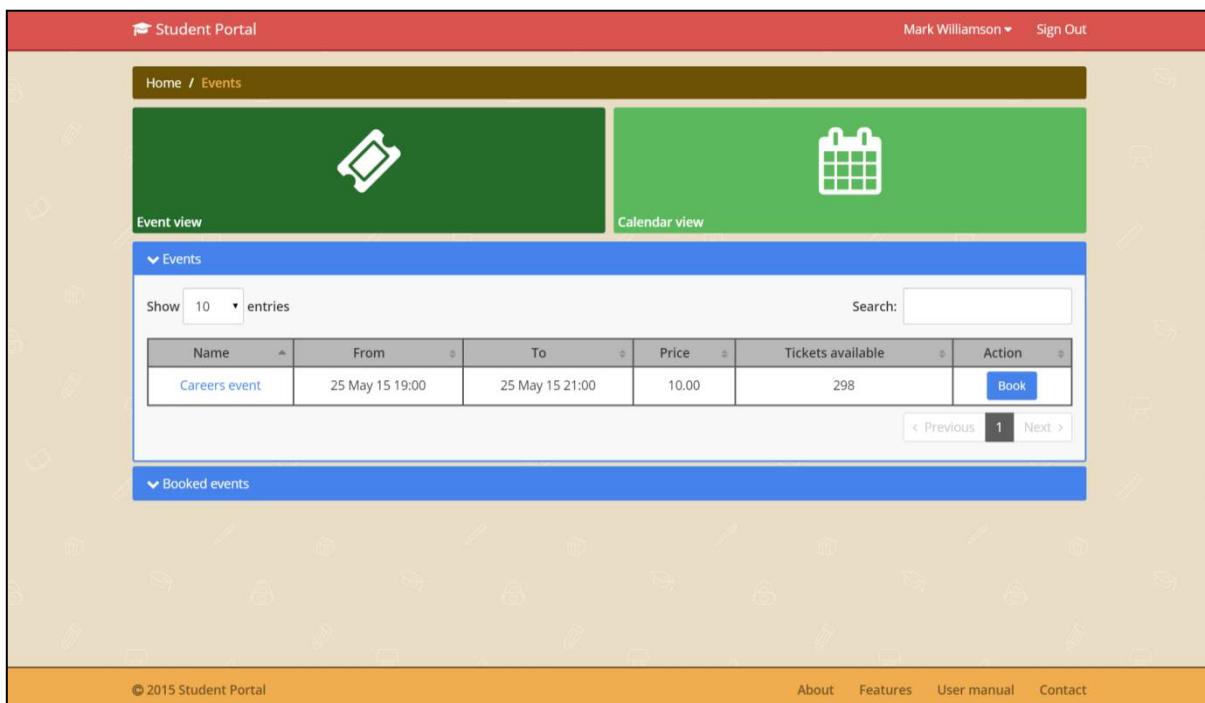
Events

How to access the Events area

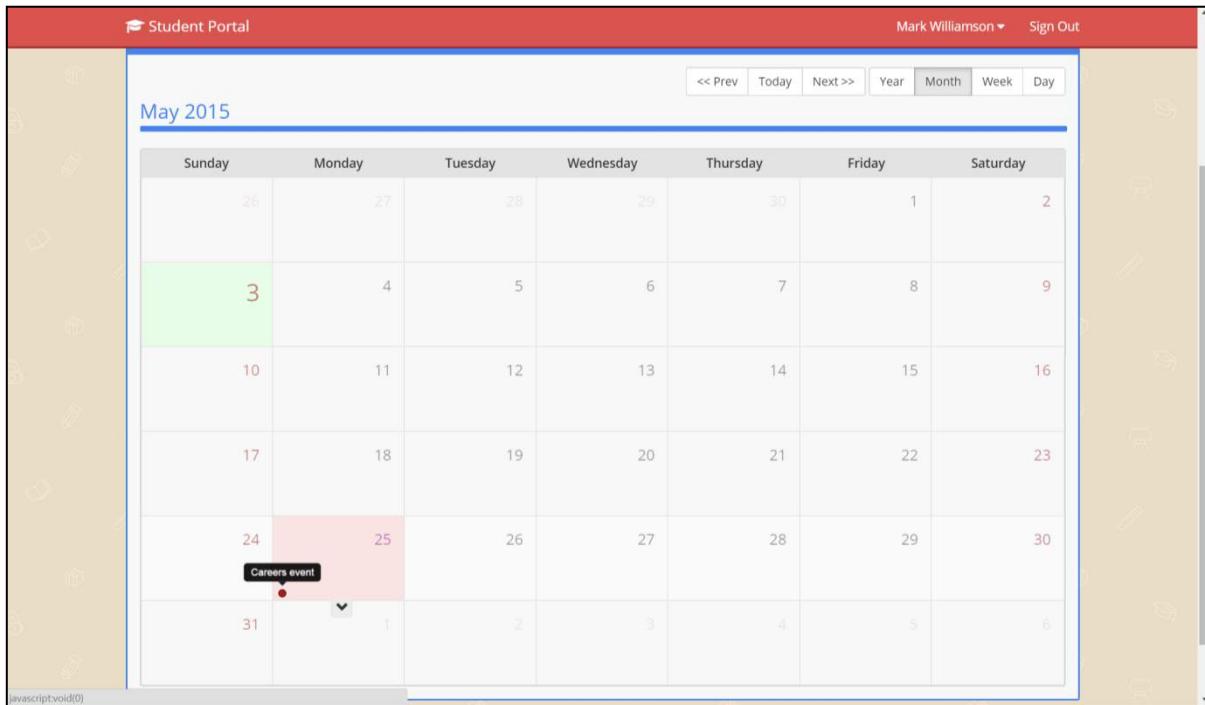


1. Click on the “Events” tile from the Home page.

How to check events using the Calendar



1. Click on the “Calendar view” tile.



- Events will be represented by a red circle on the Calendar. You can navigate through the year, month, week and day views using the buttons provided at the top of the calendar.

How to book an event

Name	From	To	Price	Tickets available	Action
Careers event	25 May 15 19:00	25 May 15 21:00	10.00	298	<button>Book</button>

- There will be a panel named “Events”. It will be expanded by default, but you can also minimise it by clicking on its title.
- Click on the “Book” button next to a specific event.

First Name: Mark
Surname: Williamson
Address line 1*: 23 James Street
City*: London
Country: United Kingdom
Post code*: EF14 9GH
Name: Careers event
From: 2015-05-25 19:00:00
To: 2015-05-25 21:00:00
Price (£): 10.00
Quantity*: 2
Total to pay (£): 20.00

Pay with PayPal

3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Pay with PayPal” button.

Your order summary

Descriptions	Amount
Careers event	£20.00
Item number: 1	
Item price: £10.00	
Quantity: 2	
Item total	£20.00
Total £20.00 GBP	

Choose a way to pay

Pay with my PayPal account
Log in to your account to complete the purchase

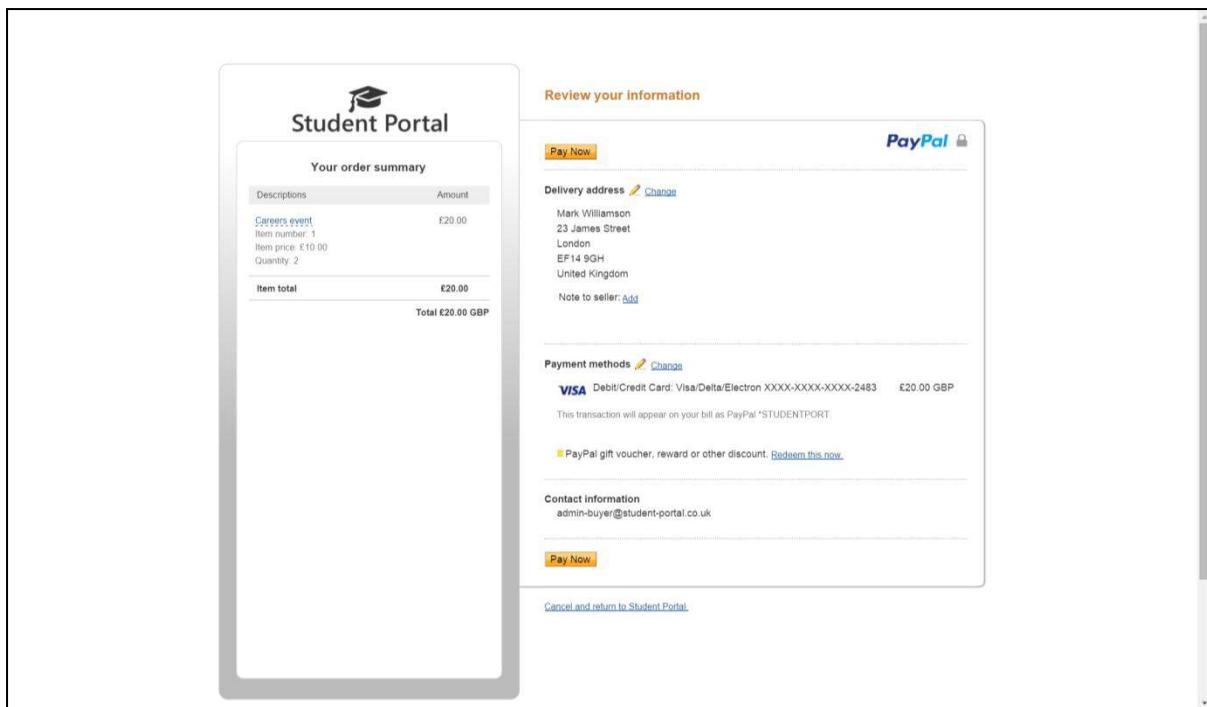
Email: admin-buyer@student-portal.co
PayPal password:
 This is a private computer. [What's this?](#)
Log In
[Forgotten your email address or password?](#)

Pay with a debit or credit card
(Optional) Sign up to PayPal to make your next checkout faster

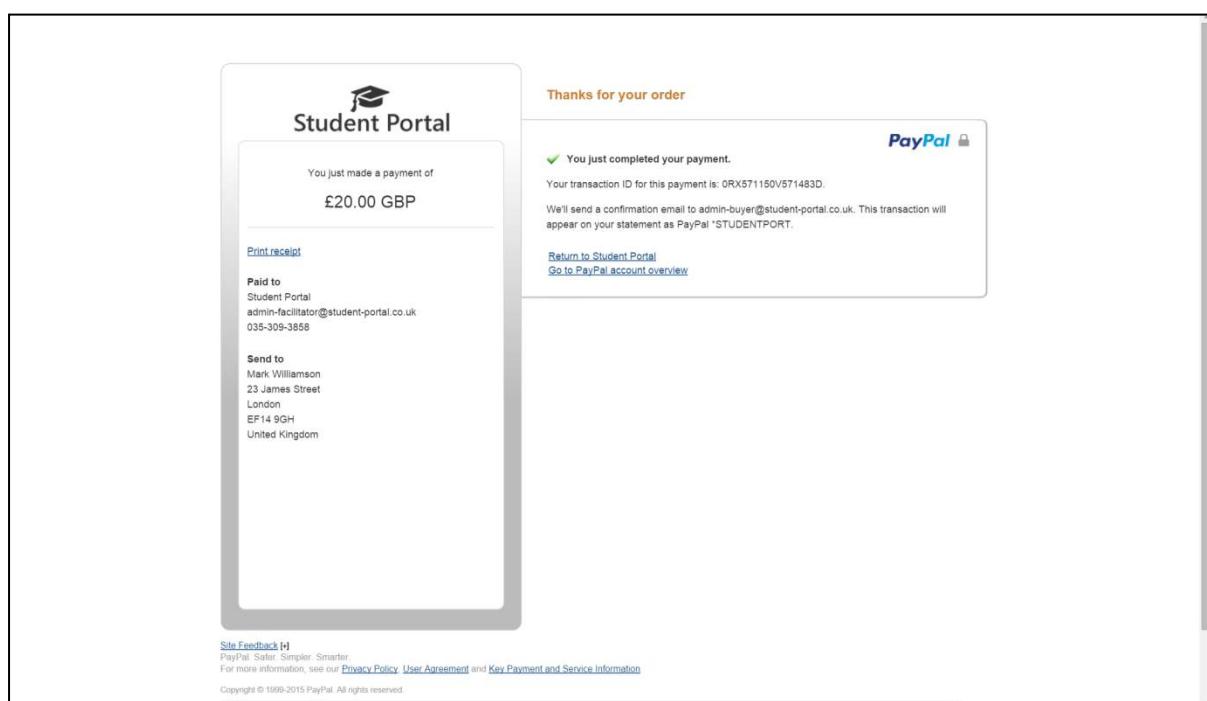
[Cancel and return to Student Portal](#)

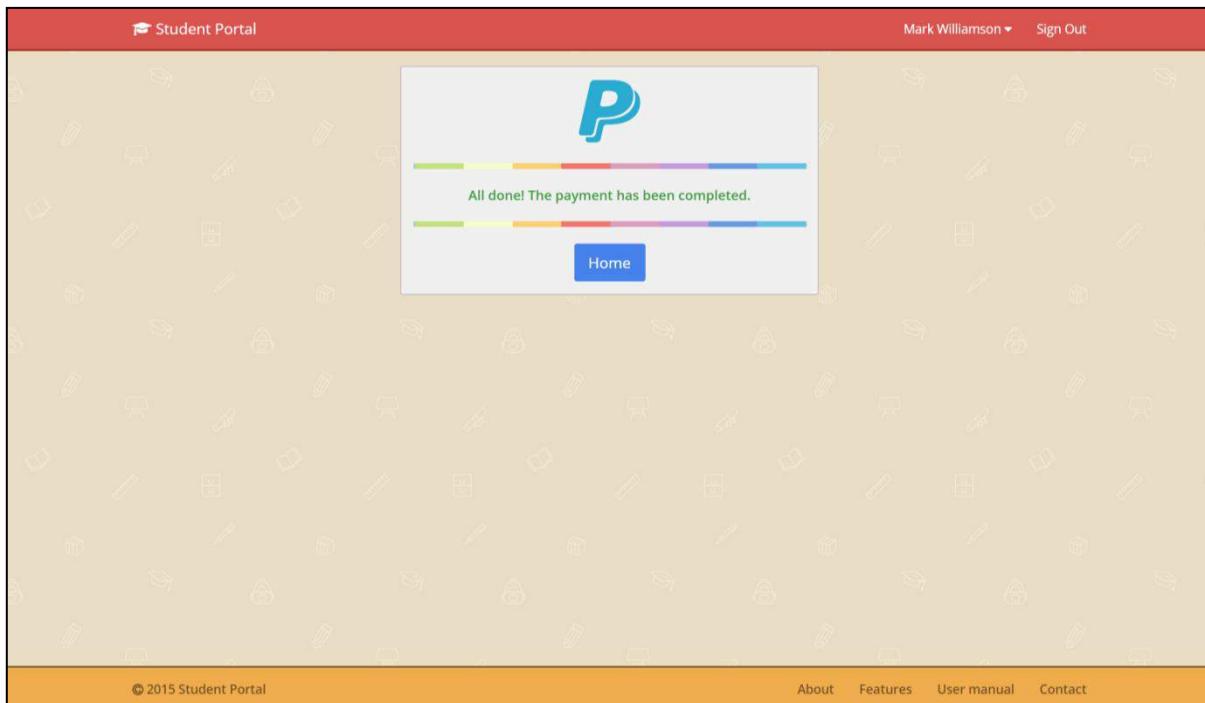
Site Feedback [?]
PayPal. Safer. Simpler. Smarter.
For more information, see our [Privacy Policy](#) [User Agreement](#) and [Key Payment and Service Information](#)
Copyright © 1999-2015 PayPal. All rights reserved.

6. You will be redirected to PayPal.
7. Log into your PayPal account.



8. Click on the “Pay Now” button.





9. A confirmation message will appear on the screen confirming the action has been completed.

How to check your booked events

A screenshot of the same student portal interface. The top navigation bar and footer are identical to the previous screenshot. The main content area now shows a "Events" menu item in the top navigation bar. Below the menu, there are two large buttons: "Event view" (with a ticket icon) and "Calendar view" (with a calendar icon). A blue sidebar on the left contains a "Events" link and a "Booked events" link, which is currently expanded. It includes a dropdown for "Show 10 entries" and a search bar. The main content area displays a table titled "Booked events" with one row of data:

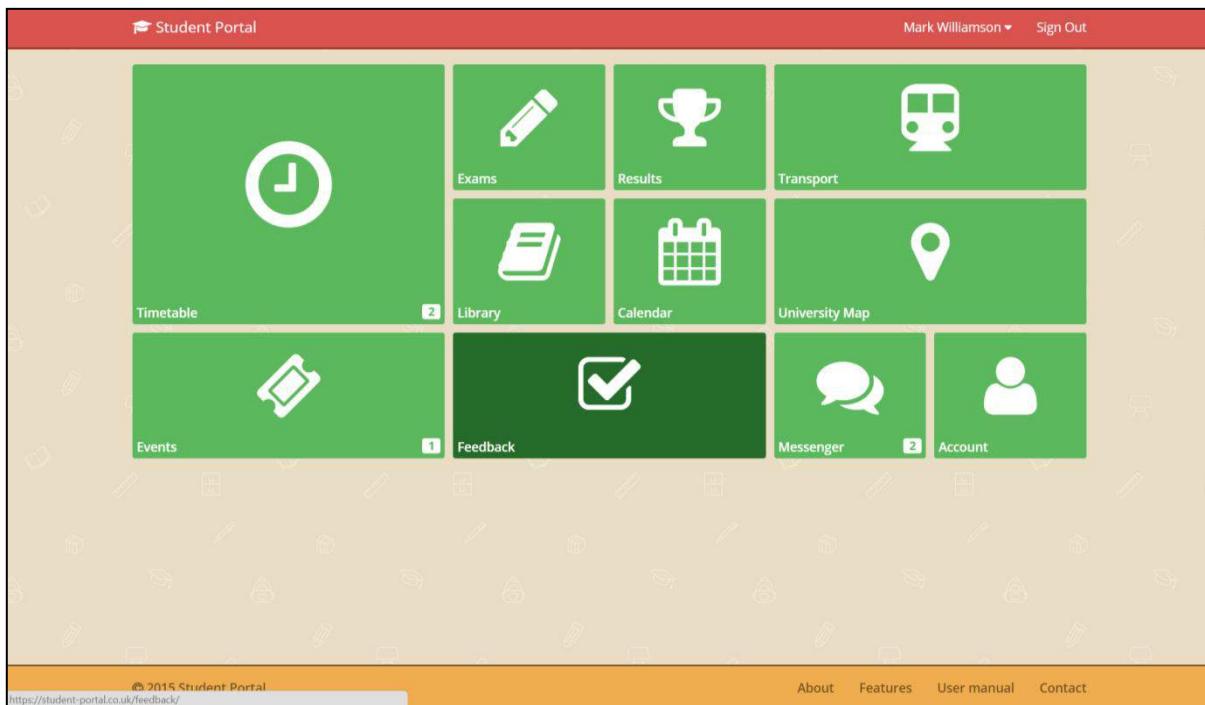
Name	Total paid	Quantity	Booked on
Careers event	20.00	2	03 May 15 22:33

At the bottom of the table are navigation links for "Previous" and "Next". The bottom of the page features the standard orange footer bar with copyright information and links.

1. There will be a panel named “Booked events”. It will be collapsed by default, so you will have to expand it by clicking on its title.

Feedback

How to access the Feedback area



1. Click on the “Feedback” tile from the Home page.

How to check received feedback

A screenshot of the Student Portal feedback list page. The top navigation bar shows "Home / Feedback". Below it is a blue header bar with the text "Received feedback". The main content area has a table with the following data:

From	Module	Subject	Action
Sergiu Tripon	Project Management - Module	Project Management - Module - Module - Feedback	<button>Delete</button>

At the bottom of the table are buttons for "Previous", "Next", and a page number "1". The footer of the page is identical to the one in the first screenshot, with the copyright notice, links for "About", "Features", "User manual", and "Contact", and the URL "https://student-portal.co.uk/feedback/".

1. There will be a panel named “Submitted feedback”. It will be collapsed by default, so you will have to expand it by clicking on its title.

How to delete feedback

The screenshot shows the 'Student Portal' interface. At the top, there's a red header bar with the portal logo and user information ('Mark Williamson' and 'Sign Out'). Below it is a dark blue navigation bar with 'Home / Feedback'. Underneath is a light blue panel titled 'Received feedback' which is expanded. It contains a search bar ('Search:'), a dropdown for 'Show' (set to '10 entries'), and a table with columns: 'From', 'Module', 'Subject', and 'Action'. A single row is visible in the table, showing 'Sergiu Tripon' as the 'From' and 'Project Management - Module' as the 'Module'. The 'Subject' column shows 'Project Management - Module - Feedback'. In the 'Action' column, there is a blue 'Delete' button with a white outline. At the bottom of the panel are navigation links: '< Previous', '1', and 'Next >'. The main body of the page has a light beige background with faint icons of books, pens, and graduation caps scattered across it. At the bottom, there's an orange footer bar with the copyright notice '© 2015 Student Portal https://student-portal.co.uk/feedback/#delete-feedback-6' and links for 'About', 'Features', 'User manual', and 'Contact'.

1. There will be a panel named "Received feedback". It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the "Delete" button next to a specific feedback.

This screenshot shows the same 'Student Portal' interface as the previous one, but with a modal dialog box overlaid. The dialog is titled 'Delete feedback?' and contains the message 'Are you sure you want to delete Project Management Module - Feedback?'. It has two buttons at the bottom: a dark blue 'Delete' button and a light orange 'Cancel' button. The background of the portal is dimmed to indicate that interaction with the underlying content is disabled while the dialog is open. The rest of the portal's layout, including the header, navigation bar, and footer, remains visible but inactive.

3. A prompt will appear asking you to confirm your action.
4. If you want to delete the feedback, click on the "Delete" button. If you don't want to delete the feedback, click on the "Cancel" button.

The screenshot shows the 'Received feedback' section of the Student Portal. At the top, there is a search bar and a dropdown menu for 'From', 'Module', 'Subject', and 'Action'. Below the search bar, it says 'Show 10 entries' and 'Search:'. A message states 'There are no records to display.' At the bottom, there are navigation buttons for 'Previous' and 'Next'.

5. The prompt will disappear and the feedback will be deleted. The feedback cannot be restored.

Messenger

How to access the Messenger area

The screenshot shows the main home page of the Student Portal. It features a grid of tiles: Timetable, Exams, Results, Transport, Library, Calendar, University Map, Events, Feedback, Messenger, and Account. The 'Messenger' tile is highlighted with a red border and a red number '2' indicating new messages. At the bottom, there is a footer with links for 'About', 'Features', 'User manual', and 'Contact'.

1. Click on the “Messenger” tile from the Home page.

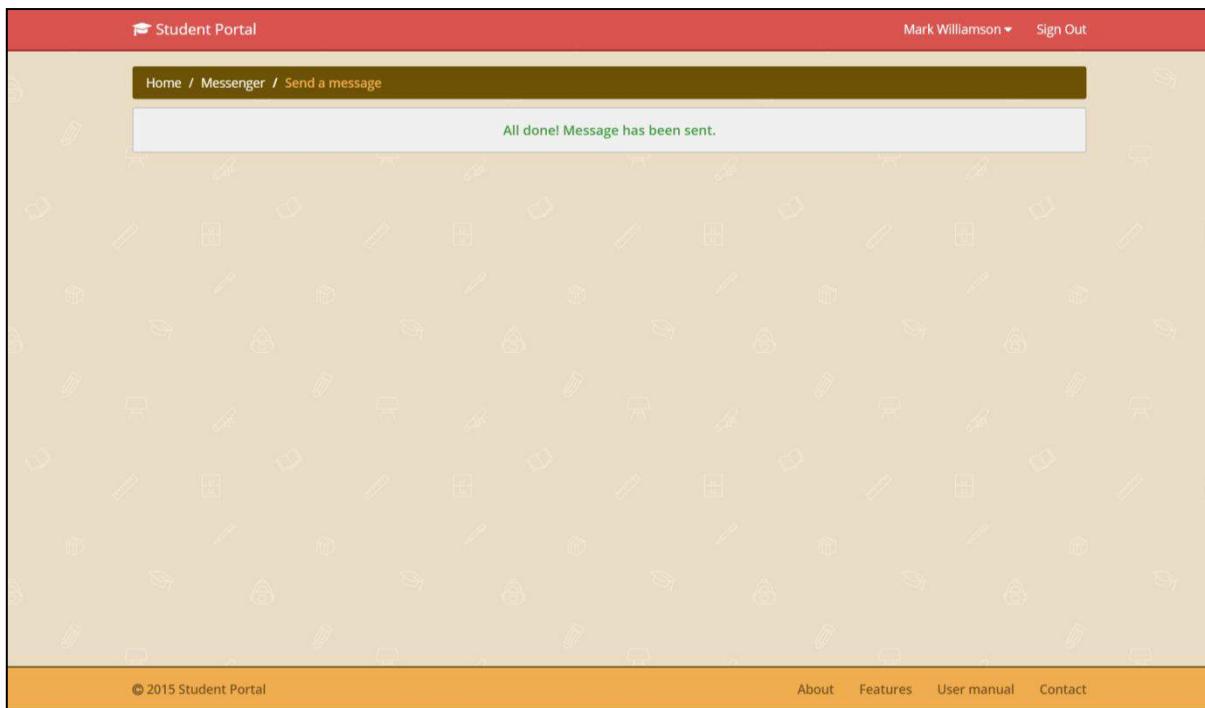
How to send a message

The screenshot shows the 'Messenger' section of the Student Portal. At the top, there's a navigation bar with 'Student Portal', 'Mark Williamson', and 'Sign Out'. Below it, a breadcrumb trail says 'Home / Messenger'. A dropdown menu 'Send a message' is open, showing 'Show 10 entries'. There's a search bar and a table with columns 'Full name', 'Email address', and 'Action'. Two users are listed: 'Administrator' with email 'admin@student-portal.co.uk' and 'Message' button, and 'Sergiu Tripon' with email 'triponsergiu@hotmail.co.uk' and 'Message' button. Below the table are buttons for 'Received messages' and 'Sent messages'. The footer contains copyright information '© 2015 Student Portal' and links for 'About', 'Features', 'User manual', and 'Contact'.

1. There will be a panel named “Send a message”. It will be expanded by default, but you can also minimise it by clicking on its title.
2. Click on the “Message” button next to a specific user.

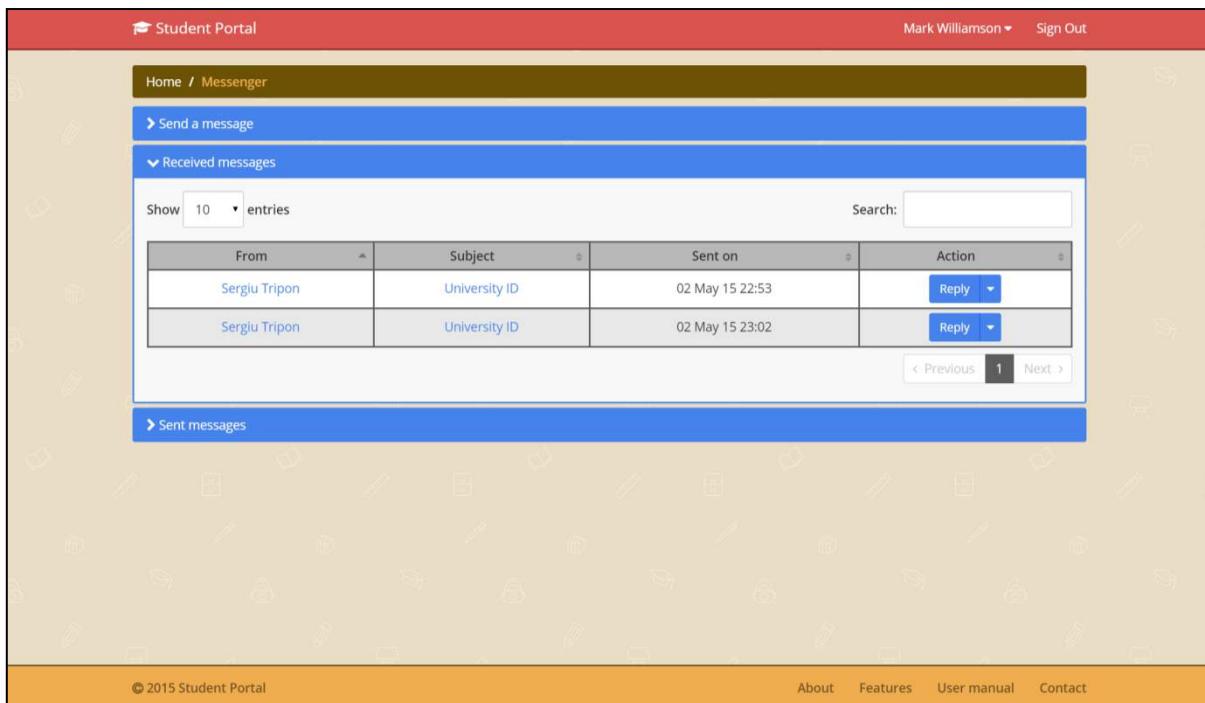
The screenshot shows the 'Send a message' form. The 'From' section has fields for First name ('Mark'), Surname ('Williamson'), and Email address ('triponsergiu@hotmail.co.uk'). The 'To' section has fields for First name ('Sergiu'), Surname ('Tripon'), and Email address ('triponsergiu@hotmail.co.uk'). The 'Subject*' field contains 'Lecture slides'. The 'Message*' field contains 'Ok sure, no problem.' At the bottom is a large blue 'Message user' button.

3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Message user” button.



6. A confirmation message will appear on the screen confirming the action has been completed.

How to check received messages



1. There will be a panel named “Received messages”. It will be collapsed by default, so you will have to expand it by clicking on its title.

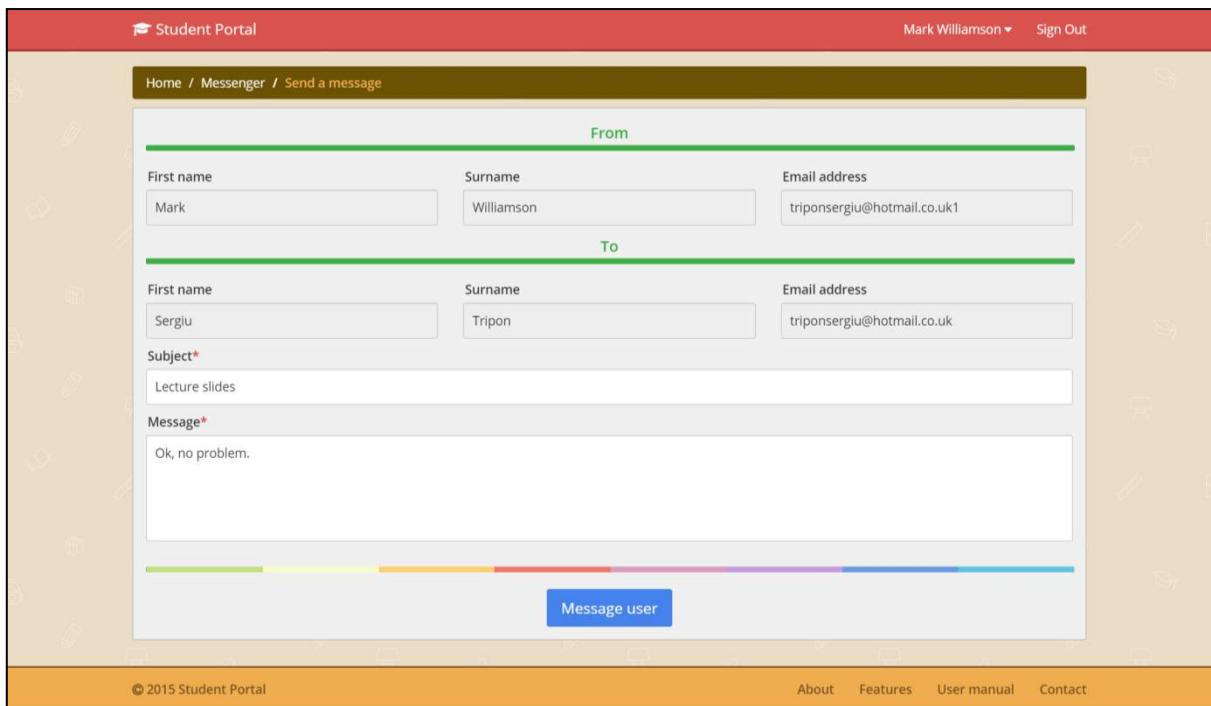
The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal". On the right side of the header, it says "Mark Williamson" and "Sign Out". Below the header, there's a navigation bar with links like "Home / Messenger", "Send a message", and "Received messages". A dropdown menu for "Received messages" is open, showing a list of messages. One message is highlighted with a blue background: "To: Sergiu Tripon", "Subject: University ID", "Message: Ok, no problem.", and "Sent on: 02 May 15 23:02". Below this message, there are buttons for "Reply" and "Delete". To the right of the message list, there's a search bar and some pagination controls ("Previous", "1", "Next"). At the bottom of the page, there's a footer with links for "About", "Features", "User manual", and "Contact".

2. Clicking on the message's subject will display a pop-up containing more information.

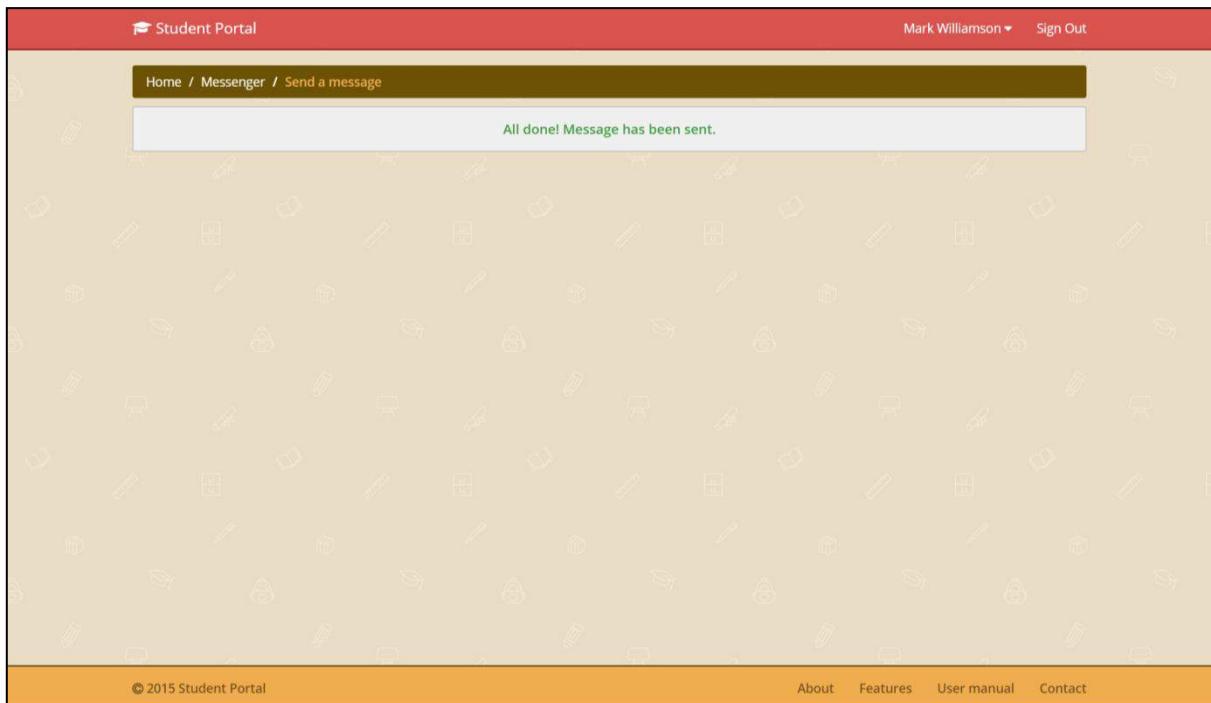
How to reply to a received message

This screenshot shows the same Student Portal interface as the previous one, but with a different view. The "Received messages" panel is now expanded, showing a list of messages. The first message in the list is highlighted with a blue background: "From: Sergiu Tripon", "Subject: University ID", "Sent on: 02 May 15 22:53", and "Action: Reply". Below the message list, there are buttons for "Search" and "Show 10 entries". At the bottom of the page, there's a footer with links for "About", "Features", "User manual", and "Contact".

1. There will be a panel named “Received messages”. It will be collapsed by default, so you will have to expand it by clicking on its title.
2. Click on the “Reply” button next to a specific message.



3. You will be redirected to a form.
4. Complete the required fields.
5. Click on the “Message user” button.



6. A confirmation message will appear on the screen confirming the action has been completed.

How to check sent messages

The screenshot shows the Student Portal interface. At the top, there's a red header bar with the text "Student Portal", the user name "Mark Williamson", and a "Sign Out" link. Below the header is a navigation menu with links like "Home / Messenger", "Send a message", "Received messages", and "Sent messages". The "Sent messages" link is currently expanded, showing a table with one entry. The table has columns for "To", "Subject", "Sent on", and "Action". The entry shows "Sergiu Tripon" in the To field, "Lecture slides" in the Subject field, and "03 May 15 22:53" in the Sent on field. There's also a "Send another" button in the Action column. At the bottom of the page, there's an orange footer bar with links for "About", "Features", "User manual", and "Contact".

1. There will be a panel for “Sent messages”. It will be collapsed by default, so you will have to expand it by clicking on its title.

This screenshot shows the same Student Portal interface as the previous one, but with a modal window open over the main content. The modal is titled "Lecture slides" and contains detailed information about a specific message: "To: Sergiu Tripon", "Subject: Lecture slides", "Message: Ok, no problem.", "Read: Yes", and "Sent on: 03 May 15 22:53". At the bottom of the modal, there are buttons for "Send another", "Delete", and "Close". The background of the portal is dimmed to indicate that the modal is active. The footer bar at the bottom is identical to the one in the first screenshot.

2. Clicking on the message’s subject will display a pop-up containing more information.

How to delete a message

The screenshot shows the 'Sent messages' section of the Student Portal. A message to 'Sergiu Tripion' with the subject 'Lecture slides' was sent on '03 May 15 22:53'. The 'Delete' button next to this message is highlighted with a blue box.

1. There will be a panel named “Sent” or “Received messages”. They may be collapsed by default, so you will have to expand them by clicking on their title.
2. Click on the “Delete” button next to a specific message.

A confirmation dialog box titled 'Delete message?' is displayed, asking 'Are you sure you want to delete "Lecture slides"?'. It contains 'Delete' and 'Cancel' buttons. The background shows the same 'Sent messages' list as the previous screenshot.

3. A prompt will appear asking you to confirm your action.
4. If you want to delete the message, click on the “Delete” button. If you don’t want to delete the message, click on the “Cancel” button.

The screenshot shows the 'Messenger' section of the Student Portal. At the top, there are links for 'Send a message', 'Received messages', and 'Sent messages'. A search bar and a table header ('To', 'Subject', 'Sent on', 'Action') are visible. Below the header, a message states 'There are no records to display.' Navigation buttons for 'Previous' and 'Next' are at the bottom.

5. The prompt will disappear and the message will be deleted. The message cannot be restored.

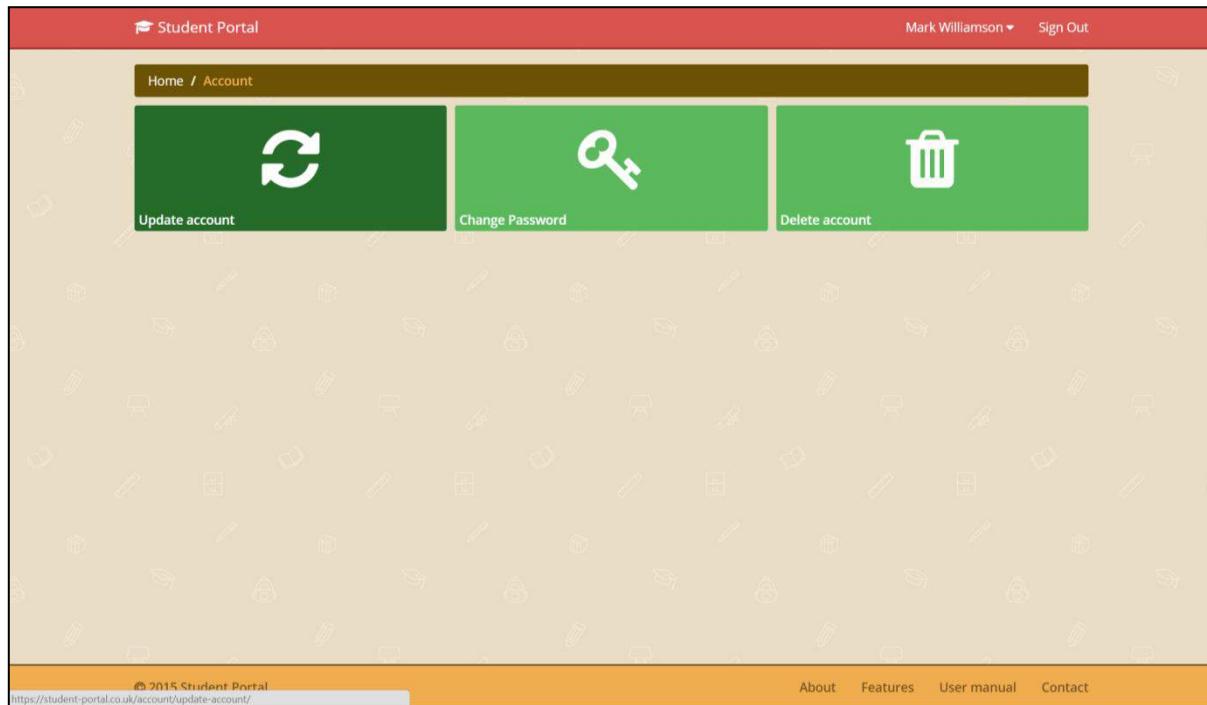
Account

How to access the Account area

The screenshot shows the main home page of the Student Portal. It features a grid of tiles: Timetable (with a clock icon), Exams (pencil icon), Results (trophy icon), Transport (train icon), Library (book icon), Calendar (calendar icon), University Map (location pin icon), Events (ticket icon), Feedback (checkmark icon), Messenger (speech bubble icon), and Account (person icon). The 'Account' tile is highlighted with a larger green box around it. At the bottom, there is a footer with links for 'About', 'Features', 'User manual', and 'Contact'.

1. Click on “Account” tile from the Home page.

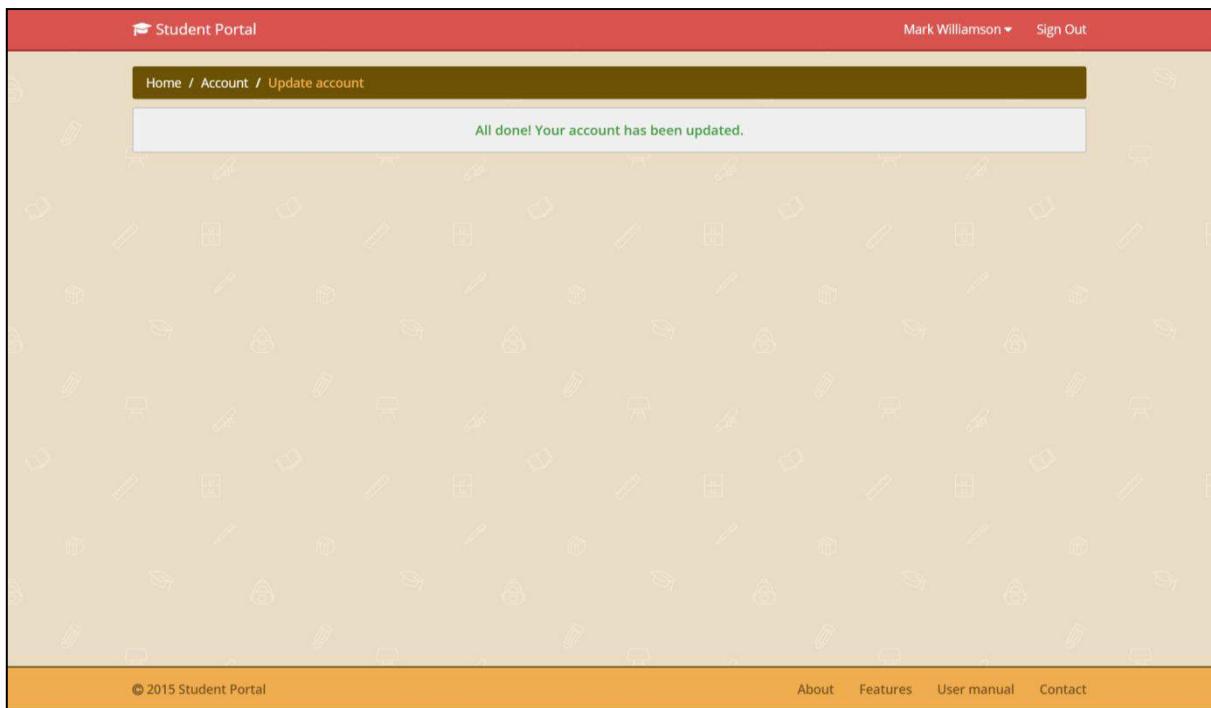
How to update your account



1. Click on the “Update account” tile.

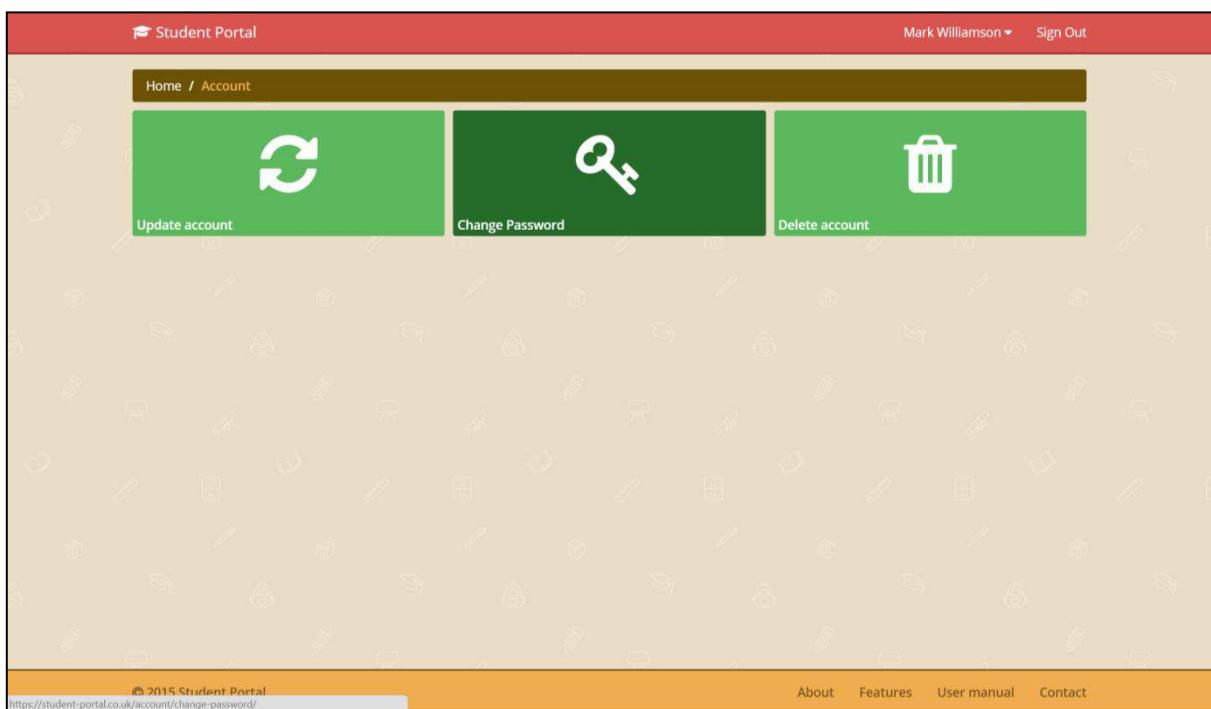
A screenshot of the "Update account" form. The form is contained within a white rectangular area with a thin gray border. At the top, there are two input fields: one for "First name" (containing "Mark") and one for "Last name" (containing "Williamson"). Below these are fields for "Gender*" (set to "Male"), "Email address*", and "Nationality" (set to "Select an option"). Further down are fields for "Date of Birth" (with a dropdown menu for "Select a date"), "Address line 1" (containing "23 James Street"), "Town" (containing "Enter a town"), "Country" (containing "United Kingdom"), "Phone number" (with a placeholder "Enter a phone number"), "Address 2 line (Optional)" (with a placeholder "Enter the address line 2 (Optional)"), "City" (containing "London"), and "Postcode" (containing "EF14 9GH"). At the bottom of the form is a horizontal progress bar consisting of four colored segments: green, yellow, red, and blue. In the center of the progress bar is a blue button labeled "Update account". At the very bottom of the page is a yellow footer bar with the text "© 2015 Student Portal" and links for "About", "Features", "User manual", and "Contact".

2. You will be redirected to a form.
3. Update the desired fields.
4. Click on the “Update account” button.



5. A confirmation message will appear on the screen confirming the action has been completed.

How to change your password



1. Click on the “Change password” tile.

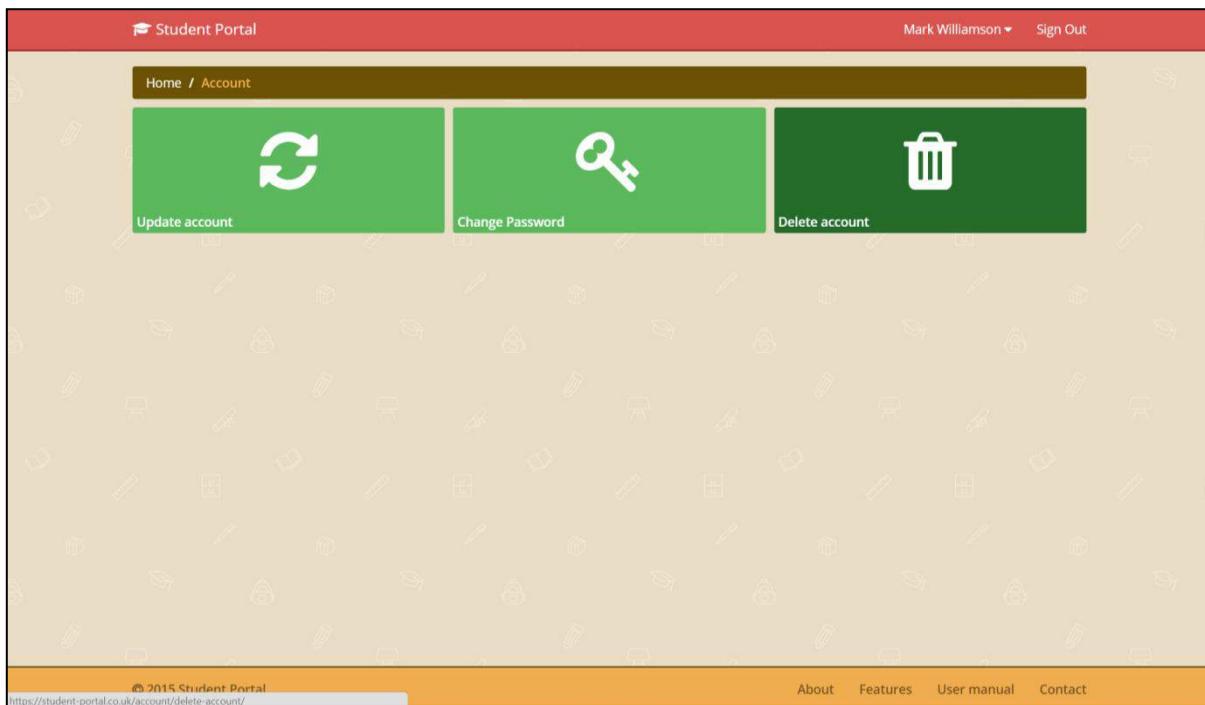
The screenshot shows the 'Change password' form. At the top, there's a red header bar with the text 'Student Portal'. On the right side of the header, it says 'Mark Williamson' with a dropdown arrow and 'Sign Out'. Below the header is a dark brown navigation bar with the text 'Home / Account / Change password'. The main content area has a light beige background with a subtle pattern of school-related icons like books, pens, and graduation caps. It contains three input fields: 'Old password*' with placeholder '.....', 'New password*' with placeholder '.....', and 'Confirm new password*' with placeholder '.....'. Below these fields is a horizontal progress bar consisting of four colored segments: green, yellow, red, and blue. In the center of the progress bar is a blue button labeled 'Change password'.

2. You will be redirected to a form.
3. Complete the required fields.
4. Click on the “Change password” button.

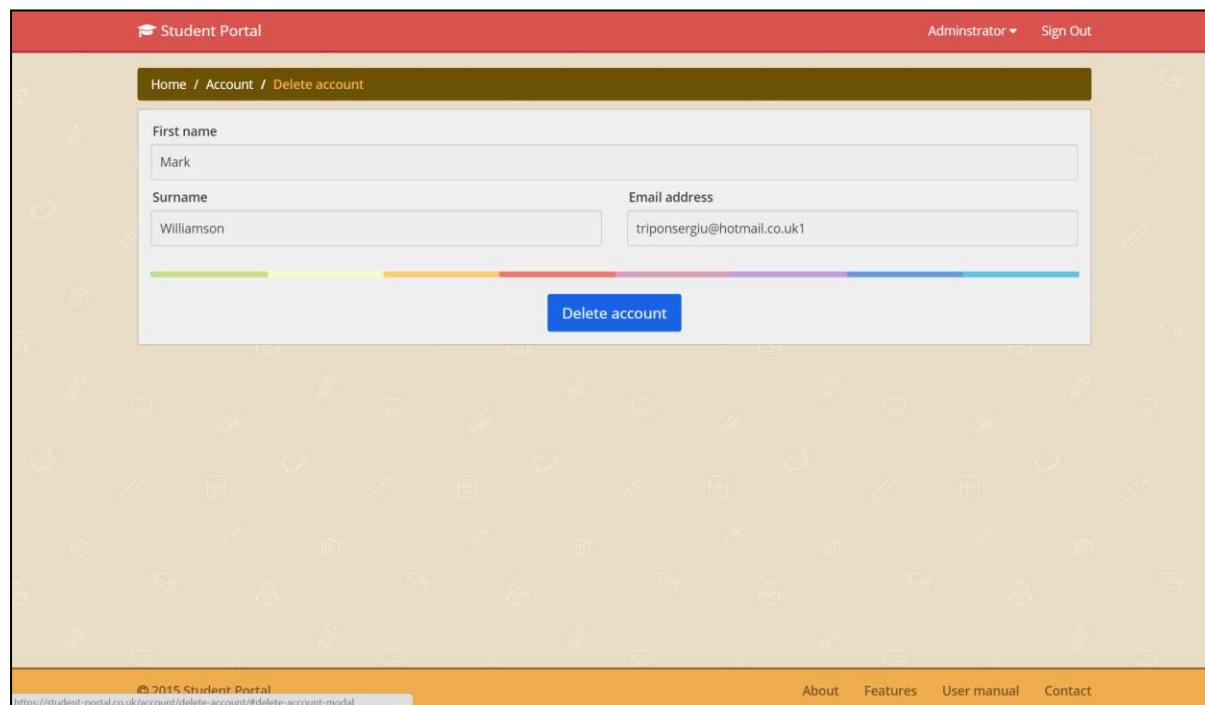
The screenshot shows the same 'Change password' form as the previous one, but now with a green success message at the top: 'All done! Your password has been changed.' The rest of the interface is identical to the first screenshot.

5. A confirmation message will appear on the screen confirming the action has been completed.

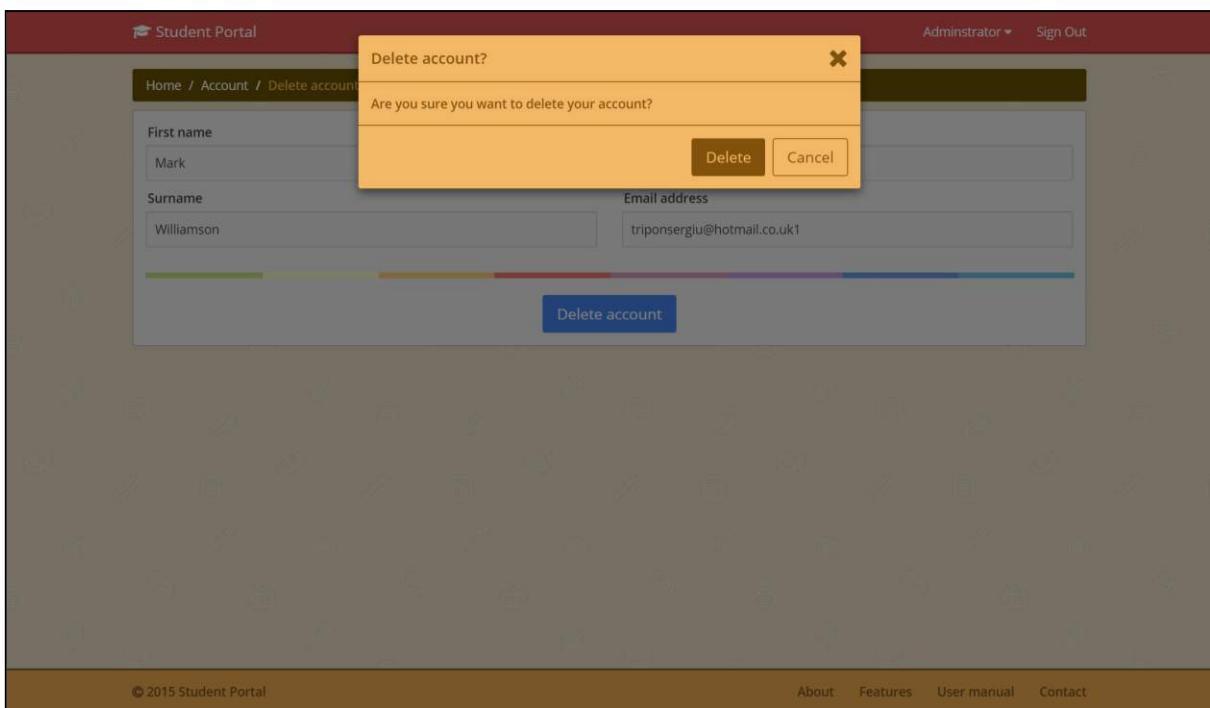
How to delete your account



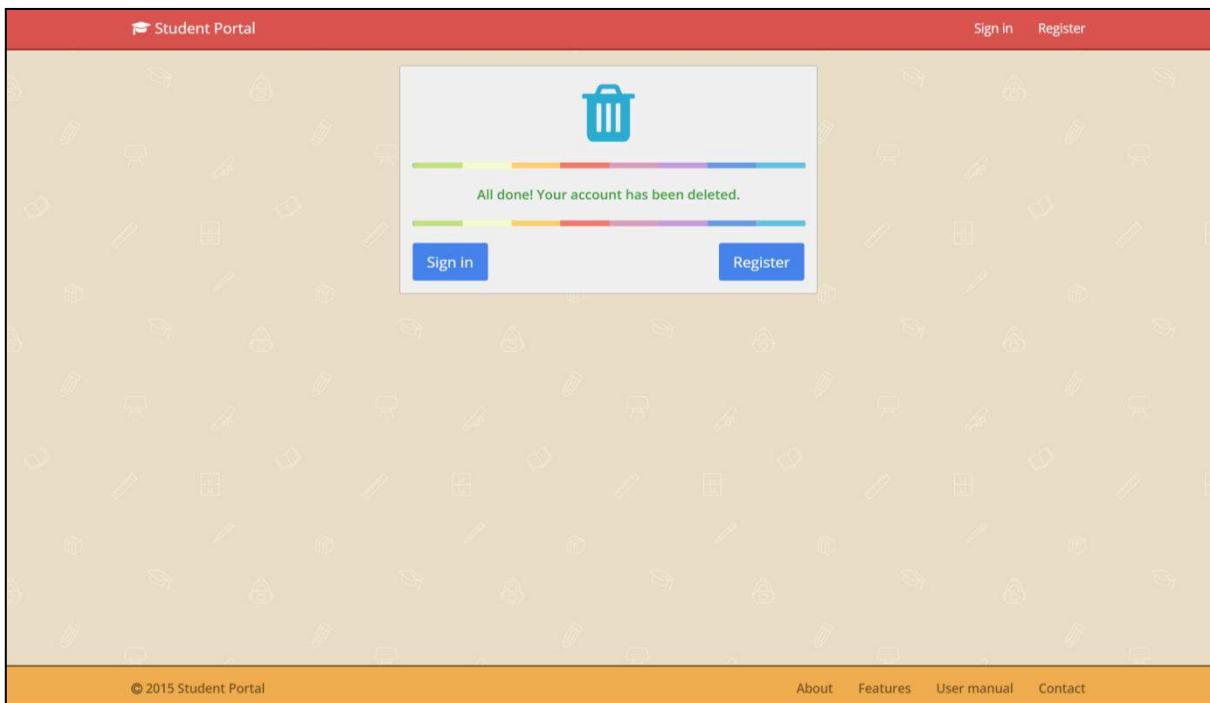
1. Click on the “Delete account” tile.



2. Click on the “Delete account” button.



3. A prompt will appear asking you to confirm your action.
4. If you want to delete your account, click on the “Delete” button. If you don’t want to delete your account, click on the “Cancel” button.



5. A confirmation message will appear on the screen confirming the action has been completed.