



SERGII DEMIANCHUK

sdemianchuk9@gmail.com | 770-695-4210 | Acworth, US 30101

Summary

Dedicated professional seeking employment as a data entry specialist within the Front-End web developer/Software industry. A highly-motivated employee with a desire to take on new challenges. Strong work ethic, adaptability, and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.

Skills

- Project management skills
- Experienced in Microsoft Office Suite: Outlook, Word, Excel, and PowerPoint
- Basic level of HTML, CSS, JavaScript
- Problem-Solving
- Customer service
- Collecting information
- Experienced in referee mentoring and coaching

Experience

PRO | USA

Professional Soccer Referee

04/2018 - Current

- Refereed soccer games in MLS, USL, and NWSL leagues.
- Worked successfully with a diverse group of coworkers to accomplish goals and address issues related to services.
- Maintained updated knowledge through continuing education and advanced training.
- Participated in and attended frequent meetings and training sessions to stay up-to-date on league requirements.

NCAA | USA

Soccer Referee

08/2016 - Current

- Refereed soccer games in D1, D2, and D3 levels of college soccer.
- Officiated games following safety protocols to minimize injury to players.
- Enforced fair play by discouraging unacceptable behavior through disciplinary action.
- Clarified rules and resolved disputes between coaches, players and spectators.

M.O., Inc | Alpharetta, GA

Assistant Project Manager/Project Coordinator/Equipment Manager

07/2017 - Current

- Discussed goals with clients and upper management
- Created detailed plans for projects
- Determined which materials and supplies are needed
- Hired temporary or contract employees for individual projects when necessary

- Decided when employees should work additional hours to meet deadlines
- Coordinated their actions with project coordinators and other coworkers
- Estimated project costs
- Provided regular updates for supervisors
- Monitored the daily progress of projects
- Provided detailed updates to project managers or other stakeholders
- Ensured team members have the supplies and resources need to complete their assigned tasks on time and within their budget limits
- Organized reports, invoices, contracts, and other financial files for easy access
- Planned meetings and organized project logistics
- Performed billing and bookkeeping tasks.

Kroger | Acworth, GA
File Maintenance Manager
 04/2016 - 01/2017

- Checked tags throughout the store
- Corrected incorrect prices
- Managed in-store price changes
- Made signs as needed
- Built displays at the manager's request
- Ran a register when needed.

Cherokee Impact Soccer Association
 | Canton, GA
Assistant Coach
 07/2014 - 05/2015

- Ran drills and fitness circuits to improve athletes' coordination and skills.
- Created and utilized training drills to improve team cohesiveness and performance.
- Assisted coach in organizing practices at home and away.
- Encouraged athletes, fellow coaches and parents to engage in good sportsmanship with competitors.
- Consulted with athletic director and coaching staff to assess team structure and devise recruitment strategies.
- Analyzed strengths and weaknesses of opposing teams to develop game strategies.
- Observed key players and reported back to support recruitment.

VK Construction, Inc | Acworth,
 OH, KY, GA
Assistant Project Manager
 07/2013 - 05/2014

- Planned, managed scheduling, and coordinated projects
- Created, managed, and supervised project budgets for all assigned projects
- Ensured the safety and welfare of all subcontractors and employees on site
- Managed resolution of issues or problems involving material delivery, contract administration, and labor disputes

- Managed tools, equipment, and vehicles
- Supervised subcontractors and construction project managers
- Efficiently forecasted and managed budgets
- Collaborated with project teams to facilitate on-time and within-budget delivery
- Researched and compiled information about licenses and permits needed for specific jobs
- Provided recommendations to the construction project manager or clients on important issues.

Style Private Enterprise | Ukraine
**Legal Counsel and Human
 Resource Manager**
01/2011 - 06/2013

- Provided a full range of legal services to management on relevant issues, ensuring compliance with internal controls and managing a compliance program
- Advised management on existing and new laws, and legal rights that would impact the functionality of the business
- Calculated risks in business processes and decisions while drafting contracts for patents or trademarks
- Executed procedures that protected designs from infringement lawsuits
- Prepared all legal documentation
- Performed due diligence on acquisitions and mergers
- Represented the company in lawsuits and managed litigation
- Maintained knowledge of the company's documents and operations
- Oversaw hiring, firing, and training of all employees.

Pryadka Private Enterprise |
 Ukraine
Accountant
03/2010 - 10/2011

- Ensured the accuracy of financial documents, as well as their compliance with relevant laws and regulations
- Prepared and maintained important financial reports
- Prepared tax returns and ensured that taxes are paid properly and on time
- Evaluated financial operations to recommend best practices, identify issues and strategize solutions, and help the organization run efficiently
- Offered guidance on cost reduction, revenue enhancement, and profit maximization
- Reconciled the company's bank statements and bookkeeping ledgers
- Managed income and expenditure accounts
- Audited financial transactions and documents.

Astoria Private Enterprise | Ukraine
Legal Counsel
10/2009 - 03/2010

- Gave accurate and timely counsel to executives on a variety of legal topics (labor law, partnerships, corporate finance, etc.)
- Collaborated with management to devise efficient defense strategies

- Specified internal governance policies and monitored compliance
- Researched and evaluated different risk factors regarding business decisions and operations
- Applied effective risk management techniques and offered proactive advice on possible legal issues
- Communicated and negotiated with external parties (regulators, external counsel, public authority, etc.), creating relations of trust
- Drafted and solidified agreements, contracts, and other legal documents to ensure the company's full legal rights
- Provided clarification on legal language or specifications to everyone in the organization
- Maintained current knowledge of changes in relevant legislation.

Education and Training

Ternopil National and Economic University-Law Faculty | Ukraine

Jurisprudence degree (Specialist degree)

01/2008

Certifications

- 04/2023 The Front-End Developer Career Path
- 04/2020 Project Management
- 08/2016 MS Excel 2013 Level 2, Chattahoochee Technical College
- 08/2015 Nationally "D" licensed soccer coach
- 10/2014 Soccer referee, USA

Websites, Portfolios, Profiles

- www.linkedin.com/in/SergiiDemianchuk