

Business Analysis Plan

Project Name	WeGotBank
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Version	1.0
Date	9/22/2021

Revision History

[illegible]

Requirements Stakeholder List

Name	Role	Approve/ Review Requirements
Mxxx Lxx	Business Subject Matter Expert	Approve
Rxxx Mxxx	Business Subject Matter Expert	Review
Cxxx Oxxx	Business Subject Matter Expert	Review
Rxxx Rxxx	Project Manager	Review
Txxx Kxxx	BA Manager	Review
Cxxx Pxxx	BA Manager	Review

Business Analysis Work Plan

#	Task and Milestones	Technique	Start Date	Due Date	Status
1	Stakeholder Requirements				
1.1	Review Business Needs	Document Analysis	20-Sep-2021	20-Sep-2021	Complete
1.2	Research Analysis	Case Study, WordPress, Ui Path Analysis	21-Sep-2021	23-Sep-2021	Complete
1.3	Attend Team Touchpoint meeting	Meeting	23-Sep-2021	23-Sep-2021	Complete
1.4	Draft High Level Requirements	Business Context Diagram, HLRs	24-Sep-2021	25-Sep-2021	Complete
1.5	Review HLRs	Review Workshop	26-Sep-2021	26-Sep-2021	Complete
2	Solution Requirements - Iteration 1				
2.1	Draft PDD	Document Analysis, PDD	26-Sep-2021	9-Oct-2021	Complete
2.2	Attend Team Touchpoint meeting	Meeting	27-Sep-2021	27-Sep-2021	Complete
2.3	Prepare draft Process Flow Maps (AS IS & TO BE)	Document Analysis, Process Flow Maps	29-Sep-2021	9-Oct-2021	Complete
2.4	Attend Team Touchpoint meeting	Meeting	4-Oct-2021	4-Oct-2021	Complete
2.5	Review PDD & Process Flow Maps	Review Meeting	10-Oct-2021	11-Oct-2021	Complete
2.6	Attend Team Touchpoint meeting	Meeting	4-Oct-2021	4-Oct-2021	Complete
2.7	Elicit Process Flow Maps for WeGotBank	Elicitation Workshop	12-Oct-2021	12-Oct-2021	Complete
2.8	Conduct Interview for WeGotBank	Interviews	12-Oct-2021	12-Oct-2021	Complete
3	Solution Requirements - Iteration 2				
3.1	Update Process Flow Maps based on elicitation	Process Flow Maps	13-Oct-2021	23-Oct-2021	Complete
3.2	Attend Team Touchpoint meeting	Meeting	18-Oct-2021	18-Oct-2021	Complete
3.3	Review Process Flow Maps	Review Workshop	24-Oct-2021	24-Oct-2021	Complete
3.4	Attend Team Touchpoint meeting	Meeting	25-Oct-2021	25-Oct-2021	Complete
3.5	Distribute Process Flow Maps for WeGotBank	Use Case Diagram	26-Oct-2021	26-Oct-2021	Complete
3.6	Business Process Flow walkthrough	Meeting	28-Oct-2021	28-Oct-2021	Complete
4	Solution Requirements - Iteration 3				
4.1	Draft Low Level Mockups	Sketches	29-Oct-2021	31-Oct-2021	Complete
4.2	Attend Team Touchpoint meeting	Meeting	1-Nov-2021	1-Nov-2021	Complete
4.3	Draft WordPress Collaterals	WordPress	2-Nov-2021	19-Nov-2021	Complete
4.4	Update PDD	PDD	6-Nov-2021	14-Nov-2021	Complete
4.5	Attend Team Touchpoint meeting	Meeting	8-Nov-2021	8-Nov-2021	Complete
4.6	Review Final PDD & WordPress Collaterals	Review Analysis	14-Nov-2021	19-Nov-2021	Complete
4.7	Attend Team Touchpoint meeting	Meeting	18-Nov-2021	18-Nov-2021	Complete
4.8	Distribute PDD & Collaterals	Distribution	20-Nov-2021	20-Nov-2021	Complete
4.7	Attend Team Touchpoint meeting	Meeting	22-Nov-2021	22-Nov-2021	Complete
4.9	PDD walkthrough & Collaterals checkpoint	Meeting	23-Nov-2021	23-Nov-2021	Complete
5	Solution Requirements - Iteration 4				
5.1	Build POC	Ui Path, WordPress	24-Nov-2021	5-Dec-2021	Complete
5.2	Attend Team Touchpoint meeting	Meeting	29-Nov-2021	29-Nov-2021	Complete
5.3	Update & Review POC	Ui Path, WordPress	30-Nov-2021	6-Dec-2021	Complete
5.5	Final POC Demo	Meeting	7-Dec-2021	7-Dec-2021	Complete