

From: Peta  
To: Deanna  
Subject: Tablet Contract update

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Hi Deanna,

Hope you are doing well! I would like to inform you that our project is progressing at a good pace, and we are ahead of the planned schedule. We are currently working on our tablet contract and have just received a huge update from the selected vendor, Terrific Tablets. They have just released a new pricing structure for their menu tablets and the software, and this is affecting our project budget.

The initial proposal was a one-time price point of \$200 each for the 40 tablets, inclusive of the menu software, which would have cost us \$8000 in the first year. The updated price point is a subscription fee of \$300 per month, inclusive of hardware, software, support, customization and more, for the same number of tablets, costing us \$3600 for the first year. Since this update is a recurring fee, it definitely has an impact on our project budget and our objective of keeping operating expenses low. However, for future support, I believe this can help us lower any immediate maintenance expenses and can increase our profit.

Please let me know how we should proceed with the tablet contract. I think we can figure out something that will work well with the contract and our key objectives. Thanks.

Best Regards,  
Peta