



Seth Valentine

CONTACT

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Marlborough CT 06447

PROFESSIONAL SUMMARY

I am a self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations.

SKILLS

- Good memory
- Good problem-solving skills
- Very organized
- Good at working individually or with a team
- Creative thinking
- Enthusiastic attitude
- Self-motivated
- Microsoft Office & Google, search experience

EXPERIENCE

PROOFREADER 2018-2023

Valentine Designs, Marlborough, CT

Checked for spelling, grammar, punctuation, consistency and brand guidelines mistakes on various materials.

SANDWICH ARTIST 2018-2019

Subway, Marlborough, CT

Served customers, cleaned the restaurant, prepared food, closed the store, and trained other employees.

WAITER August 2023-present

Oscar's All American Grill, South Windsor, CT

Juggled multiple tasks, used POS, took customer orders, served meals, cleaned up areas, prepared some food, handled payments, and worked well with other staff.

EDUCATION

HIGH SCHOOL GRADUATE

UHSSE, West Hartford, CT

Studied 3 years of Spanish

Took advanced placement classes

Took college level math courses