

Introduction:

This assignment had students showcase their personal resume and ability to write a cover letter to show that we could be competitive in a job market should we be interested. I used my real resume and cover letter for a Google internship I applied for. This assignment helped hone these abilities for me.

Seth Jones

SethJonesIntern@gmail.com ❖ (321) 848-1834 ❖ Titusville, FL

EDUCATION

University Of Central Florida

BS, Computer Science

July, 2026

Orlando, FL

- Current GPA 4.0
- Full-Time Student of Computer Science

Eastern Florida State College

AA, General Studies

July, 2024

Cocoa, FL

- Dean's List 2023-2024

SKILLS

Coding Languages with experience: C, C++, Python, Java

Experience in study of Algorithms and Object-Oriented Programming.

Harvard CS50 Certification

CERTIFICATIONS

Java SE8 Programmer

In Progress

WORK EXPERIENCE

The Great Outdoors Golf Course & Resort

Nov 2023 – Present

Bartender / POS Specialist

Titusville, FL

- Specialized in POS System TOAST, kept POS up to date through menu changes or revamps, changed prices of items when needed, took in feedback to help set up POS System for consumer and employee needs as warranted.
- Bartender in charge of Front Of House operations during day to day business, during events/live music, and golf tournament events.
- Responsible for clearing out cash registers nightly, counting daily till, and depositing money into safe.

Aimbridge Hospitality

Jan 2021 – May 2022

Food and Beverage Manager

Portland, OR

- Oversaw Entire Food and Beverage department at Portland, OR Hilton Hotel. Ran the entire kitchen and bar along with concession goods at the front desk.
- Responsible for all food and beverage staff, scheduling, and ordering/delivery of necessary stock.
- Was responsible for raising the Google Stars rating from a 4-4.3 in a single month with ongoing Bar Specials.

Countdown Distribution

Dec 2019 – May 2022

CoFounder

Portland, OR

- Original Founder of a wholesale distribution company that connected producers of goods with retail stores that had shelf space for particular products.

Your Present Address

City, State, Zip Code

10/27/2024

Corey Kalil

Campus outreach Program Manager at Google, Inc

Google, Inc.

340 Main st. Venice CA, 90291

Los Angeles California Dear

Mr. Kalil:

I am writing to apply for Software Engineering Intern, BS, Summer 2025 at Google. I am currently an intended Computer Science major at University Of Central Florida, and I hope to pursue a career in Software Engineering . I am eager to improve my understanding of data structure. My strong people skills, desire to work and lead teams, and analytical thinking ability will allow me to be a strong contributor to a Software Engineering team atGoogle.

I am particularly drawn towards an Internship at Google because it will give me the opportunity to enhance my skill set in coding and algorithms in an environment that supports my values. I am eager to use my prior experience with Coding and algorithms to assist Google in its mission to change the world we live in for the better .

My experiences with object oriented programming and algorithms have prepared me to be a successful intern. As a Food and Beverage Manager, I was responsible for payroll and management. Through this experience, I learned what it takes to run a business, which I know will be especially valuable in my work for Google. After working] at Hilton Hotels, I have developed a strong background in management and am prepared to work with engineers from all cultures and backgrounds.

As an intern at Google, I am excited about the opportunity to learn. I am confident that I have the discipline, motivation, and skills to succeed at Google. I would welcome the chance to discuss my qualifications with you in greater detail. Please do not hesitate to contact me by email SethJonesIntern@gmail.com or by phone (321) 848-1834. Thank you for your time and consideration.

Best wishes,

Seth