

Sample Quiz Template (for DOCX/PDF conversion)

Quiz Title: English Grammar Quiz

Question 1: What is the correct form of the verb?

- A) go
- B) goes
- C) going
- D) gone

Answer: B

Question 2: Choose the correct preposition.

- A) in
- B) on
- C) at
- D) by

Answer: C

Question 3: Which sentence is grammatically correct?

- A) She don't like coffee
- B) She doesn't like coffee
- C) She didn't likes coffee
- D) She doesn't likes coffee

Answer: B

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TOEIC Practice Test

SECTION 1: LISTENING COMPREHENSION

Question 1: Where does this conversation most likely take place?

- A) At a restaurant
- B) At a hotel reception
- C) At an airport
- D) At a bank

Answer: B

Question 2: What is the woman's problem?

- A) She lost her reservation
- B) Her room is not ready
- C) She can't find her luggage
- D) Her credit card was declined

Answer: B

SECTION 2: READING COMPREHENSION

Question 3: What is the main purpose of this notice?

- A) To announce new parking rates
- B) To inform about parking lot closure
- C) To promote carpooling
- D) To introduce a new parking system

Answer: B

Question 4: How long will the parking lot be closed?

- A) 3 days
- B) 5 days
- C) 1 week
- D) 2 weeks

Answer: B

SECTION 3: VOCABULARY

Question 5: The company will _____ a new product line next quarter.

- A) launch
- B) lunch
- C) lounge
- D) latch

Answer: A

Question 6: Please _____ the meeting minutes to all department heads.

- A) distribute
- B) contribute
- C) attribute

D) tribute

Answer: A

Formatting Guidelines:

For Questions:

- Start with "Question X:", "QX:", or just "X."
- Follow with the question text
- Options should start with A), B), C), D) or a), b), c), d)
- Answer line should be "Answer: [letter]" or "Correct: [letter]"

For Test Sections:

- Use "SECTION X:" or "PART X:" in CAPS
- Or use a title in ALL CAPS like "LISTENING COMPREHENSION"
- Each section should be clearly separated

Tips:

- Keep formatting consistent throughout the document
- Use clear spacing between questions
- Make sure answer keys are clearly marked
- For essays or open-ended questions, you can specify in the question text

Example with Passage:

Question 7: Read the following passage and answer the question.

Passage: "Thompson Electronics is pleased to announce the launch of our new customer service hotline. Starting next month, customers can call 1-800-TECH-HELP 24 hours a day, 7 days a week for technical support."

What is Thompson Electronics announcing?

- A) A new product line
- B) Extended business hours
- C) A customer service hotline
- D) A special promotion

Answer: C