SCRUM MEETING WEEK (6)

Sprint planning checklist

Preparation	Meeting	Follow up
Team members collected information and researched to provide quality work for the M2 Document. Individual and Group discussions with TAs to ensure we are on the right track. Brainstorming and critical thinking about how to add value to our project and product.	Members joined via in-person and Zoom to debrief on the past week and discuss the coming week's tasks. We discussed project limitations, minimum requirements, and dashboard features. Planning and considering opportunities for group work over the break next week.	M2 is Due Feb. 16th @ 23:59 Group members will have completed their allocated tasks with adequate time for the team to discuss the work, make edits, and revise.

Sprint team members

Name	Role
Sev Nielsen	Non-Functional Requirements
Seth Ojo	Use case, User Stories & User requirements
Xia Ziyi	Functional Requirements
Baizhen Li	Project Description

Sprint planning meeting items

Previous sprint summary

Sprint theme	UML
Issues completed	4
Issues left	2
Team Capacity	100%
Summary	Members' work is allocated to individuals focusing on system requirements; functional & non-functional, user cases & diagrams, features & UI We will also begin researching our team's preferred testing methods when we first begin to implement code.

Details Current sprint

Start date	Feb 12
End date	Fri Feb 19
Sprint theme	M2 clean up
Team capacity	100 %
Issues capacity	100%
Individual capacity	Member 1 100% Member 2 100% Member 3 100% Member 4 100%
Potential risks	The team will not be in sync Communication over the break may be challenging Poor use of Sprint resources
Mitigations	Asking the TA for assistance Active on Discord Using Sprint Resources

Sprint planning resources

- Data Flow Diagram (level 0 and level 1)
  https://www.lucidchart.com/blog/data-flow-diagram-tutorial

- UML Class Diagram https://www.lucidchart.com/pages/uml-class-diagram
- https://legacy.reactjs.org/tutorial/tutorial.html
-