



CREATE/EDIT SCORECARDS

BIG MAMMA X Booklet

STEP 1

STEP 2

STEP 3

Create a scorecard on Booklet HOW TO ADD NEW SCORECARDS

Where do I have to go ?

Step 1 : After your login, go on the Interview app.

Step 2 : Click on the 'Templates' tab in the navbar

Step 3 : Click on the button 'Add a Template'

What question types can I create in Booklet ?

Open question : Classic question, answerable by text.

Rating : People will chose a rating between 1 and the maximum rating you set.

Multi-choice : Create differents answer options, people will chose one to answer it.

Objective : This question is made to assess an evaluation (which are the options you created) on an objective written by the person answering.

BIG MAMMA X Booklet

Edit a scorecard on Booklet HOW TO MODIFY EXISTING SCORECARDS

First, find the template you want to edit

Use the searchbar to find the template you want, then click on it in the index.

Don't forget to enable the Cross Review in templates settings, and enable visibility and requirement !

What question types can I create in Booklet ?

Open question : Classic question, answerable by text.

Rating : People will chose a rating between 1 and the maximum rating you set.

Multi-choice : Create differents answer options, people will chose one to answer it.

Objective : This question is made to assess an evaluation (which are the options you created) on an objective written by the person answering.

BIG MAMMA X Booklet