

CprE/CybE/EE 494 & 598 Syllabus

Statements on Diversity, Inclusivity, and Conduct

Related to ISU's Principles of Community:

Students are responsible for living the tenets established in ISU's Principles of Community: Respect, Purpose, Cooperation, Richness of Diversity, Freedom from discrimination, and the Honest and respectful expression of ideas. Visit [ISU's Principles of Community](http://www.diversity.iastate.edu/principles-of-community) website (<http://www.diversity.iastate.edu/principles-of-community>)

Regarding a student's name, gender identity and/or gender expression:

Class rosters are provided to the instructor with the student's legal name. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the semester so that I may make appropriate changes to my records.

Promoting student health and wellness:

Iowa State University is committed to proactively facilitating the well-being of all students. We welcome and encourage students to contact the following on-campus services for assistance regarding their physical, intellectual, occupational, spiritual, environmental, financial, social, and/or emotional needs:

- Student Wellness call (515) 294-1099 or via the website (<http://studentwellness.iastate.edu>);
- Thielen Student Health Center call (515) 294-5801 (24/7 Medical Advice) or via the website (<http://www.cyclonehealth.org>);
- Student Counseling Services call (515) 294-5056 or via the website (<https://counseling.iastate.edu>);
- Recreation Services call (515) 294-4980 or via the website (<http://recservices.iastate.edu>).

Students dealing with heightened feelings of sadness or hopelessness, thoughts of harm or suicide, or increased anxiety may contact the ISU Crisis Text Line (Text ISU to 741-741) or contact the ISU Police Department (515) 294-4428.

Fostering a safe community:

Green Dot Project: A green dot is any choice, behavior, word or attitude that promotes safety for everyone and communicates utter intolerance for power-based personal violence in our Iowa State University community. A green dot is anything you do to make our community safer. What is your Green Dot? Visit the [Green Dot – Student Wellness](http://www.studentwellness.iastate.edu/greendot/) website (<http://www.studentwellness.iastate.edu/greendot/>).

Title IX Reporting Responsibilities: Download [Equal Opportunity's Sample Syllabi Language for Title IX Regarding Reporting Responsibilities \(PDF\)](#)

About mutual respect and professionalism:

You are expected to treat your instructor and all other participants in the course with courtesy and respect. Your comments to others should be factual, constructive, and free from harassing statements. You are encouraged to disagree with other students, but such disagreements need to be based upon facts and documentation (rather than prejudices and personalities). It is the instructor's goal to promote an atmosphere of mutual respect in the classroom. Please contact the instructor if you have suggestions for improving the classroom environment. It is preferable if students discuss issues directly with the instructor, however, students may also leave a note in the instructor's mailbox.

Relevant to the ISU Inclusive Language policy:

All university publications and communication, whether oral or written, shall use inclusive language and illustrations. Inclusive language refers to language that makes every attempt to include comprehensively all groups in the community. Whenever possible, selection of academic materials will also reflect efforts to uphold this university policy." Visit the [Policy Library's Inclusive Language](http://www.policy.iastate.edu/policy/language) website (<http://www.policy.iastate.edu/policy/language>).

Related to usability, disability and design:

I am committed to creating a course that is inclusive in its design. If you encounter barriers, please let me know immediately so that we can determine if there is a design adjustment that can be made or if an accommodation might be needed to overcome the limitations of the design. I am always happy to consider creative solutions as long as they do not compromise the intent of the assessment or learning activity. You are also welcome to contact the Student Accessibility Services (515-294-7220) to begin this conversation or to establish accommodations for this or other courses. I welcome feedback that will assist me in improving the usability and experience for all students

Accessibility Statement

Iowa State University is committed to assuring that all educational activities are free from discrimination and harassment based on disability status. Students requesting accommodations for a documented disability are required to work directly with staff in Student Accessibility Services (SAS) to establish eligibility and learn about related processes before accommodations will be identified. After eligibility is established, SAS staff will create and issue a Notification Letter for each course listing approved reasonable accommodations. This document will be made available to the student and instructor either electronically or in hard-copy every semester. Students and instructors are encouraged to review contents of the Notification Letters as early in the semester as possible to identify a specific, timely plan to deliver/receive the indicated accommodations. Reasonable accommodations are not retroactive in nature and are not intended to be an unfair advantage. Additional information or assistance is available online at www.sas.dso.iastate.edu, by contacting SAS staff by email at accessibility@iastate.edu, or by calling 515-294-7220. Student Accessibility Services is a unit in the Dean of Students Office located at 1076 Student Services Building.

Discrimination and Harassment

Iowa State University does not discriminate on the basis of race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability, or status as a U.S. Veteran. Inquiries regarding non-discrimination policies may be directed to Office of Equal Opportunity, 3410 Beardshear Hall, 515 Morrill Road, Ames, Iowa 50011, Tel. 515-294-7612, Hotline 515-294-1222, email eooffice@iastate.edu

Religious Accommodation

Iowa State University welcomes diversity of religious beliefs and practices, recognizing the contributions differing experiences and viewpoints can bring to the community. There may be times when an academic requirement conflicts with religious observances and practices. If that happens, students may request the reasonable accommodation for religious practices. In all cases, you must put your request in writing. The instructor will review the situation in an effort to provide a reasonable accommodation when possible to do so without fundamentally altering a course. For students, you should first discuss the conflict and your requested accommodation with your professor at the earliest possible time. You or your instructor may also seek assistance from the [Dean of Students Office](#) at 515-294-1020 or the [Office of Equal Opportunity](#) at 515-294-7612.

Academic Dishonesty

The class will follow Iowa State University's policy on academic dishonesty. Anyone suspected of academic dishonesty will be reported to the **Dean of Students Office**. The Official Academic Misconduct Policy can be found at <http://www.dso.iastate.edu/ja/academic/misconduct.html>.

Dead Week

This class follows the Iowa State University Dead Week policy as noted in section 10.6.4 of the **Faculty Handbook**.

Disruptive Conduct

From ISU's faculty handbook policy 10.5 - Disruptive conduct includes a single serious incident or persistent conduct that unreasonably interrupts, impedes, obstructs, and/or interferes with the educational process. Disruptive conduct may be physical and/or expressive in nature and may occur in person or in a virtual setting. Examples of disruptive conduct may include, but are not limited to, the following:

- Speaking without being recognized, interrupting, or talking over others;
- Arrival to class late or leaving early without instructor permission;
- The use of technology, such as cell phones, computers, or other devices, without instructor permission, particularly in uses unrelated to course content;
- Creation of loud or distracting noises either carelessly or with intent to disrupt;
- Eating, sleeping, or carrying out other personal activities in class that are unrelated to course content without instructor permission;
- Non-protected malicious or harassing or bullying speech or actions directed at instructors or students, such as personal insults, ad hominem attacks, name-calling, other abusive or ridiculing comments, or threats;
- Gratuitous use of cursing/expletives or other speech that is not relevant to class discussion;
- Inappropriate physical contact or threats of inappropriate physical contact directed at instructors or students;
- Refusal to comply with instructor's request for appropriate conduct.

The expression of unpopular or controversial opinions or the expression of disagreement with the instructor or other students during times when the instructor permits discussion and when delivered in a manner conducive to learning is not in itself disruptive conduct and is not prohibited. Rules regarding disruption shall be consistently and equitably applied.