eBridge Connections Application for Mozu Configuration Guide

Contents

Installing the eBridge Connections Application for Mozu onto your Tenant

After you have purchased the eBridge Connections Application for Mozu, contact your representative to request installation on your Mozu Tenant.

Enabling the eBridge Connections Application for Mozu

Requirements

You will require the following to successfully enable the eBridge Connections Application for Mozu on your Mozu Tenant:

- Administrator rights to an active Mozu store
- eBridge Connections Application for Mozu installed on your Tenant
- Active eBridge Connections client account
- Integration information configured on your eBridge Connections ePortal account

To enable the eBridge Connections Application for Mozu:

1. From the Mozu Admin page of your store, from the **Settings menu**, select **Applications**
2. Double-click the **eBridge Mozu Application**
3. Select **Enable App**

Configuring your eBridge Connections Application for Mozu

To access the eBridge Connections Application for Mozu settings:

1. From the Mozu Admin page of your store, from the **Settings menu**, select **Applications**
2. Double-click the **eBridge Mozu Application**
3. On the bottom of the screen, select **Configuration**

Configuring your eBridge ePortal Connection for Mozu

The screenshot below is an example of your eBridge Connections Application for Mozu settings. Highlighted in the green box are retrieval criteria settings for Outbound Orders – these values will determine which Orders from Mozu are retrieved according to your business process needs. To save changes to your configuration, click **Save Configuration**.

Connection	
Active	☑
ℹ Sandbox	☑

Outbound Order	
Active	☑
ℹ Allow Duplicate Documents	☑
Create Date	2014-10-08 15:39:49
Fulfillment Status	Any
ℹ Last Updated Date	2014-01-01
Order Number	319
Order Status	Any
ℹ Retrieve By	Create Date
ℹ Site ID	ALL

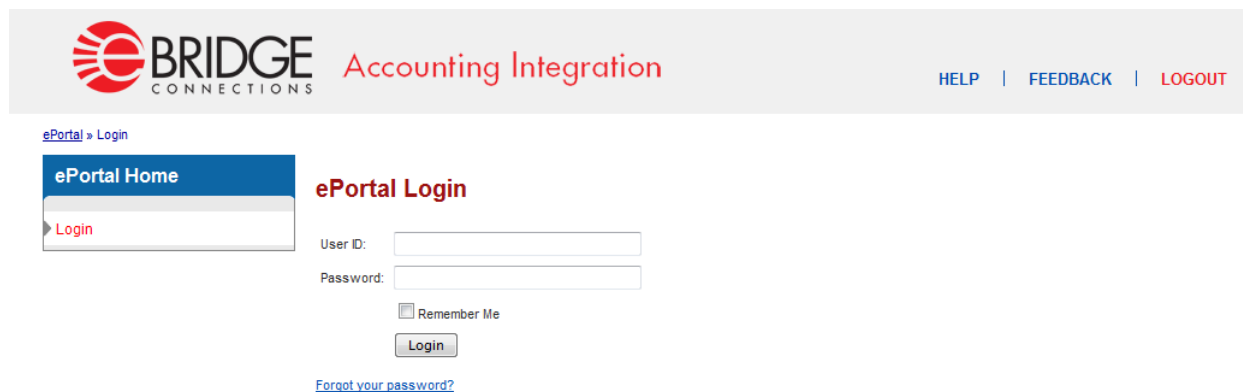| Inbound Inventory Update	
Active	☑

Save Configuration

Reviewing Mozu Document Integration on ePortal

Logging onto ePortal

Your eBridge Connections ePortal credentials (User Id and Password) were sent in an email with the subject: Welcome to eBridge Online - Portal Account Information from: ePortalAdmin@ebridgesoft.com .

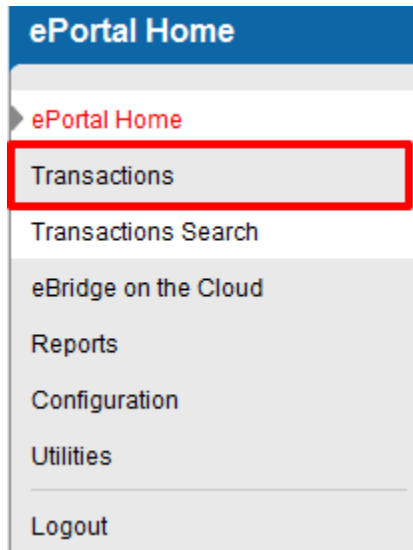Navigate to https://www.ebridgeconnections.com/portal/login.aspx in your browser. Use your credentials to log onto your ePortal Account, as seen in the screenshot below.

Accessing Your ePortal Mailbox

To review your Mozu document integration on ePortal, log onto your eBridge Connections ePortal Account and follow the steps below:

1. From ePortal Home page, select **Transactions**

2. From the Transaction page, select the **Inbox** mailbox to review your outbound Mozu documents on ePortal, as seen in the screenshot below

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