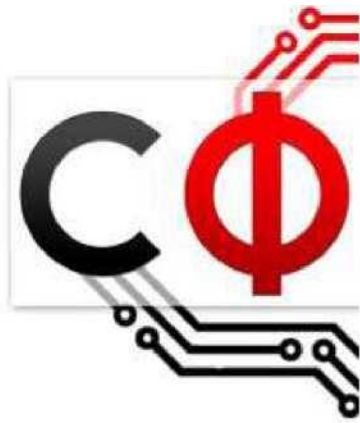


INDUSTRY CONSULT TEAM COORDINATOR APPLICATION



NAME

ROLL NUMBER

HOSTEL

EMAIL

PHONE NUMBER

APPLICATION FOR THE POST OF COORDINATOR INDUSTRY CONSULT TEAM

INSTRUCTIONS:

- The entire ICT application, including your department questions **should not exceed 8 pages.**
- Please understand that this department will not just focus on CFI or Shaastra individually but the entire range of activities in the Co-Curricular spectrum
- Deadline for submission: **11.55 pm, 11.04.2017**
- Please meet all cores and coordinators of the **Industry Connect Team of CFI, Shaastra Solutions.**
- In case of queries, reach out to either of us, Giridhur (7010207190) or Akash (9790773336)

What

- ICT has been a small team over the years. As a coordinator, it is imperative to know what the team stands for. What do you think ICT is, and **what is your vision for ICT?**
- What were the **achievements** of the **ICT and Shaastra Solutions team** from last time? And where all do you see **some scope for improvement** in both?

How

- Moving on to how we present ourselves to the industries, we need to be able to represent the skills and expertise well. Keeping this in mind, **draft a sample email pitch for ICT**, asking for projects from any company of your choice.
- After getting an email response, in chance of a physical meeting, we would need to make print media carrying the same exposition of our talent. Briefly **mention ideas for brochures, both in terms of content and design**.
- Soon after finalizing aspects of the project in a meeting, we would need to prepare the necessary paperwork to lay down the rules and regulations, as well as the expected outcome of the projects. Such a document is called the MoU (Memorandum of Understanding), briefly **outline points that an MoU should contain**.
- With such great talent being put to use, it is quite possible that we stumble upon something entirely new and unique during the course of the project. These unique ideas/concepts/prototypes are intellectual properties (IPs) and as a member of the ICT, it is in our best interests to settle any dispute regarding this. What would you plan for **handling Intellectual property** be? (a small example would do)
- Coming back to outreach, googling time! Make **a database of 10 companies** that you would like to ask for a project, in a Google Sheet (hyperlink inside your application). The columns necessary are Name, Industry Category, and Contact Details.
- ICT interacts with all co-curricular bodies in the institute, CFI, TechSoc being two major examples. How would you interact with TechSoc? What do you think is **the role of ICT in TechSoc?**

When

- Projects that we would be handling are time-constrained, and thus they need to have strict adherence to timelines. Prepare a **sample timeline for a project**, including all meetings, reports, from the very beginning (MoU stage) to the end of a project (completion). Assume that the project is for 6 weeks and has two members working on it.
- What would you like ICT to do apart from all this? Mention a few of your original initiatives here, also briefly discuss their implementation in a line or two.

Who

- Why are you a good candidate for the post of ICT coordinator. List any and all relevant credentials

Good luck and All the best! Reach out to us in case of any queries!