

PERSONAL INFORMATION

Waqar Sattar

📍 Garden Town Phase-3, Gujranwala, 52250, Pakistan

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✉ Waqarsattar799@gmail.com

🆔 N/A

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Sex Male | Date of birth 27/02/1994 | Nationality Pakistani | Religion Islam

ABOUT ME

I firmly believe in the power of hard work and collaboration to achieve excellence. Dedicated and innovative individual, committed to delivering excellence in every task and equipped with a strong work ethic and a keen ability to inspire and motivate teams for peak performance.

WORK EXPERIENCE

(February 2023 – September 2023)

Internee

Pakistan Telecommunication Company Limited, Pakistan

- Importance of good communication.
- Learned and understand the workplace culture.
- Grasped how to put my knowledge and skills into practice.
- Learned how to plan and execute the tactics needed to achieve goals.
- Learned the basics of networking and telecommunication infrastructures.

Business or sector Telecommunications

EDUCATION AND TRAINING

(2014 - 2018)

B.Sc. Information Technology

University of the Sargodha, Gujranwala Campus, Pakistan

(2012 - 2014)

Intermediate

BISE Gujranwala, Punjab, Pakistan

(2009 - 2011)

Matriculation

BISE Gujranwala, Punjab, Pakistan

PERSONAL SKILLS

Mother tongue(s)

Urdu(s)

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B1	B1	B2
Replace with the name of the language certificate. Enter level if known.					
Urdu	C1	C1	C1	C1	C1
Replace with the name of the language certificate. Enter level if known.					

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills	I have improved my communication skills through emails and phone coordination with PTCL management and corporate clients.
Professional skills	<ul style="list-style-type: none">▪ Network monitoring▪ Telecom operations▪ Network troubleshooting▪ Microsoft Office Word, Excel, and PowerPoint
Other skills	<ul style="list-style-type: none">▪ Ability to work as a team player.▪ Much interested in problem-solving.▪ Excellent communication and team management skills.▪ Ability to accept challenges for growth and take initiative for progress.▪ Project management and group decisions.
Hobbies and interests	<ul style="list-style-type: none">▪ Traveling▪ Motivation▪ Leadership▪ Communication▪ Social Work
Volunteer Work	<p>I am working as a social worker through "The Fikro Nazar Youth Welfare Organization" for the betterment of my hometown.</p> <p>We participated in the flood relief campaign 2022 with the collaboration of "Punjab Emergency Department Rescue 1122". And I led this campaign from the front by "Fikro Nazar Youth Welfare Organization".</p>