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**RWDA #7**

**WRIT 3988**

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**Task #1: Understanding what an ePortfolio is**

Based on the resources provided, an ePortfolio is a collection of someone’s previous work, achievements, and research so that they can be either kept for personal monitoring or to be shared with possible future employers. EPortfolios usually have a professional tone and display your work in a way that others can understand and digest. This means that the portfolio must be easy to follow, easy to look at, and easy to understand. WRIT 3988 has taught me many things about writing and research, but mainly how I can fully understand a question and synthesize my answer so that it can be understood by anyone. This involves removing ‘filler’ words, technology jargon, and irrelevant sentences. All of these skills can be applied when creating my ePortfolio so that future readers will easily understand my work and enjoy reading it.

**Task #2: Generating and Organizing Material**

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| ***facet of research*** | ***Example*** |
| Embark & Clarify | Researched various genres of writing in my WRIT 3988 course. The allows me to understand what style of writing is required to accomplish a specific task. |
| Find & Generate | In the course WRIT 3988, I looked into what styles of writing would fall under various writing genres; allowing me to piece together what writing genre would look like, and what it would need to include. |
| Evaluate & Reflect | In the 3rd assignment in WRIT 3988, we looked into various sources of information and what would make one more credible than another. |
| Organize & Manage | One of the tasks in WRIT 3988 was to create a set of instructions. The instructions didn’t have to be complicated but required the ability to communicate information in a simple and effective manner. |
| Analyse & Synthesise | Once our instructions were written, we were given the opportunity to have feedback on our work. From there, we had to analyse the feedback given to us and make adjustments wherever they were necessary. |
| Communicate & Apply | We did multiple drafts of our instructions, but one of the key aspects of the assignments were to teach us how to respond to feedback. I learned to fix my issues, log what had be changed, then explain how and why I did it in that way. |

**Task #3: Organizing my Material**

**Table of Contents:**

**About Me**

* I am a 4th year Information Technology student at York University.
* I am aiming to graduate this June.
* Etc.

**Research and Writing Skills**

* Talk briefly about WRIT 3988.
* Explain what writing skills I have learned and acquired during my time at York.

**Achievements**

* Graduated high School with honors.
* I hold many Tech. certifications (List them).

**Programming Skills**

* Provide basic examples of my programing in various machine languages.

**Database Management Skills (DBMS)**

* Talk about my ability to work with relational databases and Big Data.
  + Provide examples.

**Mathematics Skills**

* Talk about my experiences in Calculus and Physics.
* Mention my ability to synthesize and summarize quantitative data to those less familiar with the field.
  + Provide examples.

**Task #4: Self-assessment and Reflection**

Although I think that the programming portions of my ePortfolio are important, they would be very pointless if I couldn’t explain the information effectively. This makes the “Research and Writing” portion of my ePortfolio the key feature. I would like my colleagues to give me ideas for other portions I should add to my ePortfolio, and if I should take anything out.

Have you answered all the assignment tasks?

Did you respond to the instructions for each part accurately and thoughtfully?

Was your answer organized and presented effectively?

Was your information expressed clearly so that readers can understand it easily?