

IMPORTANT NOTICE

Autumn–2019

Teacher's Evaluation Schedule (Revised Copy)

(Date # 17 to 25 November 2019)

All the students are requested to complete the Teacher's Evaluation for Autumn- 2019 term as per following schedule.

(Undergraduate Programs)

Program	Room No	Building	Floor No	Evaluation Schedule (17 to 25 November, 2019)
BBA	CMP Lab # 3202	Roksana Manjil # 1	1 st Floor	10:00 am to 4:00 pm
Engineering	CMP Lab # 2502	Roksana Manjil # 2	3 rd Floor	10:00 am to 4:00 pm
English	CMP Lab # 1503	Minhaj Complex	4 th Floor	10:00 am to 4:00 pm
LLB	CMP Lab # 1503	Minhaj Complex	4 th Floor	10:00 am to 4:00 pm

(Graduate Programs)

Program	Room No	Campus	Floor Number	Evaluation Schedule (17 to 25 November, 2019)
MBA	CMP Lab # 3202	Roksana Manjil #1	1 st Floor	5:00 pm to 7:00 pm
M.A in English	CMP Lab #1503	Minhaj Complex	4 th Floor	5:00 pm to 7:00 pm
LLM	CMP Lab # 1503	Minhaj Complex	4 th Floor	5:00 pm to 7:00 pm

Please note that it is **absolutely COMPULSORY** for each student to complete Teacher's Evaluation. You are advised to complete teacher's evaluation through student panel login for each course within **25 November 2019**.

Student panel login is possible through:

1. All Computer Labs at CIU.
2. Access through computer/laptop from anywhere.

Students **who fail to complete** Teacher's evaluation within **25 November 2019** will face the following:

- **Student panel will be blocked**
- **ID will be blocked**
- **Course Registration in the next semester will be blocked**

Students who have not yet activated Student Panel in software are strongly advised to contact:

Mr. Mahmud Bin Mohammad
Officer, CoE Office
Room no 1504, 4th floor
Minhaj Complex, 12, Jamal Khan Road, Chittagong

For any other query regarding evaluation please feel free to contact:

Mr. Abdul Hamid,
Sr. Officer, CoE Office
Room no 1504, 4th floor
Minhaj Complex, 12 Jamal Khan Road, Chittagong

All faculty member (Permanent & Adjunct) are requested kindly to read out the notice in their classes.

Sarker Kamrul Mamun
Controller of Examinations