

EFFECTIVE SEPTEMBER 1, 2023, OUR LOBBY WALK-IN HOURS WILL BE 9 A.M. - 4 P.M. (CENTRAL), MONDAY - FRIDAY.



Texas Secretary of State
Jane Nelson

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Note - Navigational menus along with other non-content related elements have been removed for your convenience. Thank you for visiting us online.

Business and Nonprofit Forms

New federal reporting requirements, under the Corporate Transparency Act,
are effective January 1, 2024.

- [Formation of Business Entities and Nonprofit Corporations Under the Texas Business Organizations Code](#)
- [Registering Out-of-State Entities to Transact Business In Texas Under the Texas Business Organizations Code](#)
- [Amending or Correcting a Filing Including Changing the Registered Agent or Registered Office or Resigning as Registered Agent](#)
- [Reserving or Registering a Name Under the Texas Business Organizations Code; Filing or Abandoning an Assumed Name](#)
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- [Reinstatement; Fee Schedule; Other Filing Aids](#)
- [Form to be Used by a Foreign Corporate Fiduciary to Appoint the Secretary of State as the Agent for Service of Process](#)

Printing Note: To print an Adobe form, select Print from the File menu, under Size Options select '[Actual size](#)', and then click Print.

Formation of Business Entities and Nonprofit Corporations Under the Texas Business Organizations Code:

* Online filing available through [SOSDirect](#)



Form Number	Description
*201	Certificate of Formation for a For-Profit Corporation - Form to be used to incorporate a for-profit corporation. Rev. 12-21 (# of pages - 7) (Word , PDF)
*202	Certificate of Formation for a Nonprofit Corporation - Form to be used to incorporate a nonprofit corporation. Rev. 12-21 (# of pages - 8) (Word , PDF)
*203	Certificate of Formation for a Professional Corporation - Form to be used to form a professional corporation. Rev. 12-21 (# of pages - 7) (Word , PDF)
*204	Certificate of Formation for a Professional Association - Form to be used to form a professional association. Rev. 12-21 (# of pages - 8) (Word , PDF)
*205	Certificate of Formation for a Limited Liability Company - Form to be used to form a limited liability company. Rev. 12-21 (# of pages - 7) (Word , PDF)
*206	Certificate of Formation for a Professional Limited Liability Company - Form to be used to form a professional limited liability company. Rev. 12-21 (# of pages - 7) (Word , PDF)
*207	Certificate of Formation for a Limited Partnership - Form to be used to form a limited partnership. Rev. 12-21 (# of pages - 7) (Word , PDF)
208	Uniform Unincorporated Nonprofit Association Summary - Summary of the Texas Uniform Unincorporated Nonprofit Association Act. Rev. 12-10 (# of pages - 2) (Word , PDF)

Registering Out-of-State Entities to Transact Business In Texas Under the Business Organizations Code:

*** Online filing available through [SOSDirect](#)**

Form Number	Description
*301	For-Profit Corporation Application for Registration - Application by a foreign for-profit corporation to transact business in Texas. Rev. 05-11 (# of pages - 7) (Word , PDF)
*302	Nonprofit Corporation Application for Registration - Application by a foreign nonprofit corporation to transact business in Texas. Rev. 05-11 (# of pages - 8) (Word , PDF)

*303	Professional Corporation Application for Registration - Application by a foreign professional corporation to transact business in Texas. Rev. 05-11 (# of pages - 8) (Word , PDF)
*304	Limited Liability Company Application for Registration - Application by a foreign limited liability company to transact business in Texas. Rev. 05-11 (# of pages - 8) (Word , PDF)
*305	Professional Limited Liability Company Application for Registration - Application by a foreign professional limited liability company to transact business in Texas. Rev. 05-11 (# of pages - 8) (Word , PDF)
*306	Limited Partnership Application for Registration - Application by a foreign limited partnership to transact business in Texas. Rev. 12-15 (# of pages - 8) (Word , PDF)
*307	Limited Liability Partnership Application for Registration - Application by a foreign limited liability partnership or limited liability limited partnership to transact business in Texas. Rev. 05-11 (# of pages - 6) (Word , PDF)
308	Renewal of Limited Liability Partnership Application for Registration - Form for renewing the application of a limited liability partnership or a limited liability limited partnership to transact business in Texas. Rev. 05-11 (# of pages - 6) (Word , PDF)
*309	Out-of-State Financial Institution Application for Registration - Application by an out-of-state financial institution to transact business in Texas. Rev. 05-11 (# of pages - 6) (Word , PDF)
311	Professional Association Application for Registration - Application by a foreign professional association to transact business in Texas. Rev. 01-16 (# of pages - 8) (Word , PDF)
312	Business Trust/Real Estate Investment Trust or Other Foreign Entity Application for Registration - Application by business trust, real estate investment trust or other foreign entity with limited liability to transact business in Texas. Rev. 05-11 (# of pages - 8) (Word , PDF)
313	Series Limited Liability Company Application for Registration - Application by a foreign series limited liability company to transact business in Texas. Rev. 05-11 (# of pages - 9) (Word , PDF)

Amending or Correcting a Filing Including Changing the Registered Agent or Registered Office or Resigning as Registered Agent:

*** Online filing available through [SOSDirect](#)**

Form Number	Description
*401	Change of Registered Agent and/or Registered Office - Form for changing the registered agent and/or registered office of any type entity. Rev. 05-11 (# of pages - 5) (Word , PDF)
401-A	Consent of Registered Agent to Appointment - Form that may be used to evidence the consent of a person designated or appointed as registered agent. Rev. 12-09 (# of pages - 3) (Word , PDF)
402	Statement of Resignation of Registered Agent - Form for use by the registered agent of an entity to resign the position. Rev. 01-10 (# of pages - 2) (Word , PDF)
403	Articles/Certificate of Correction - Form for correcting a previous filing by any type entity. Rev. 05-11 (# of pages - 6) (Word , PDF)
406	Amendment to Registration - Form for amending the registration of a foreign filing entity. Rev. 05-11 (# of pages - 5) (Word , PDF)
407	Amendment to Registration - Foreign Limited Liability Partnership - Form for amending the registration of an out-of-state limited liability partnership. Rev. 05-11 (# of pages - 6) (Word , PDF)
408	Statement of Change of Address by a Registered Agent - Form for a registered agent to change the registered office address. Rev. 05-11 (# of pages - 7) (Word , PDF)
411	Amended Registration - Out-of-state Financial Institution - Form for amending the registration of an out-of-state financial institution. Rev. 05-11 (# of pages - 5) (Word , PDF)
412	Amended Registration - Foreign Limited Partnership - Form for amending the registration of a foreign limited partnership. Rev. 05-11 (# of pages - 7) (Word , PDF)
414	Restated Certificate of Formation with New Amendments - Form for filing a restated certificate of formation that is to take the place of the previous certificate of formation and that makes additional amendments to text. Rev. 09-13 (# of pages - 7) (Word , PDF)
415	Restated Certificate of Formation without Further Amendments - Form for filing a restated certificate of formation that is to take the place of the previous certificate of formation as previously amended. Rev. 05-11 (# of pages - 6) (Word , PDF)

422	Amendment to Registration To Disclose a Change Resulting from a Conversion or Merger - Form used to amend the registration of a foreign filing entity to effect a transfer of the registration to a successor entity after a merger or conversion. Rev. 05-11 (# of pages - 4) (Word , PDF)
*424	Certificate of Amendment - Form for amending the certificate of formation of a domestic entity. (<i>SOSDirect filings limited to name changes.</i>) Rev. 05-11 (# of pages - 8) (Word , PDF)
425	Restriction on the Transfer of Shares - Form for filing a statement regarding a bylaw or agreement that restricts the transfer of shares or other securities by a for-profit corporation. Rev. 05-11 (# of pages - 4) (Word , PDF)
426	Resolution Relating to a Series of Shares - Form for filing a statement relating to an action with respect to a series of shares by a for-profit corporation. Rev. 05-11 (# of pages - 4) (Word , PDF)
427	Certificate of Abandonment - Form for abandoning a filed instrument that has not taken effect. Rev. 05-11 (# of pages - 3) (Word , PDF)
428	Rejection of Appointment - Form that may be used by a person named as an entity's registered agent to terminate the appointment as registered agent when the designation or appointment was made on or after January 1, 2010 and without that person's consent. Rev. 01-10 (# of pages - 2) (Word , PDF)

Reserving or Registering a Name Under the Texas Business Organizations Code; Filing or Abandoning an Assumed Name:

*** Online filing available through [SOSDirect](#)**

Form Number	Description
*501	Name Reservation - Form for reserving a name for later use. Rev. 05-11 (# of pages - 4) (Word , PDF)
*502	Name Registration - Form for registering the name of an out-of-state entity that is not qualified to transact business in the state. Rev. 05-11 (# of pages - 4) (Word , PDF)
*503	Assumed Name - Form for filing an assumed name of an entity. Rev. 08-19 (# of pages - 5) (Word , PDF) <i>If you need to file an assumed name associated with a protected or registered series, please contact us for assistance.</i>
504	Statement of Abandonment of an Assumed Name - Form for abandoning an assumed name certificate before the expiration of its term

	of registration. Rev. 05-11 (# of pages - 4) (Word , PDF)
505	Renewal of Registration of an Entity Name - Form for renewal of registration of entity names. Rev. 05-11 (# of pages - 4) (Word , PDF)
506	Notice of Transfer of Reservation of an Entity Name - Form for transferring an effective name reservation from the current applicant to another person. Rev. 05-11 (# of pages - 3) (Word , PDF)
507	Notice of Withdrawal of Reservation of an Entity Name - Form for withdrawing a reserved name before the expiration of the reservation period. Rev. 01-06 (# of pages - 2) (Word , PDF)
508	Notice of Withdrawal of Registration of an Entity Name - Form for withdrawing a current name registration before the expiration of the term of registration. Rev. 05-11 (# of pages - 2) (Word , PDF)
509	Consent to Use of Similar Name - Form for the holder of an existing name to consent to the use of a similar name. Rev. 05-19 (# of pages - 2) (Word , PDF)

Termination of a Domestic Entity; Withdrawal or Termination of an Out-of-State Entity; Merger; Conversion:

*** Online filing available through [SOSDirect](#)**

Form Number	Description
*608	Certificate of Withdrawal - Form for surrendering the registration of a foreign filing entity, other than a foreign limited liability partnership, and withdrawing from the state. Rev. 05-11 (# of pages - 5) (Word , PDF)
*609	Withdrawal of Foreign Limited Liability Partnership Registration - Form for withdrawing the registration of an out-of-state limited liability partnership. Rev. 05-11 (# of pages - 4) (Word , PDF)
612	Termination of Registration - Form for terminating the registration of a foreign entity that has ceased to exist in its jurisdiction of formation. Rev. 05-11 (# of pages - 4) (Word , PDF)
621	Certificate of Merger - Domestic Entity Divisional Merger - Form used to effect a merger that divides a Texas entity into two or more new Texas entities or other organizations. Rev. 12-15 (# of pages - 7) (Word , PDF)
622	Certificate of Merger - Form used to effect a merger that combines one or more Texas entities with one or more organizations. Rev. 12-15 (# of pages - 9) (Word , PDF)

623	Certificate of Merger - Parent-Subsidiary - Form used to effect a merger of a parent organization with a subsidiary organization when the parent is to survive the merger. Rev. 12-15 (# of pages - 7) (Word , PDF)
624	Certificate of Merger for Nonprofit Corporation - Form used to effect a merger when each party to the merger is a nonprofit corporation. Rev. 12-15 (# of pages - 8) (Word , PDF)
631	Certificate of Conversion of a Corporation Converting to a General Partnership - Form for converting a Texas for-profit or professional corporation to a domestic or foreign general partnership. Rev. 05-11 (# of pages - 5) (Word , PDF)
632	Certificate of Conversion of a Corporation Converting to a Limited Liability Company - Form for converting a corporation to a limited liability company. Rev. 12-23 (# of pages - 2) (Word , PDF)
633	Certificate of Conversion of a Corporation Converting to a Limited Partnership - Form for converting a corporation to a limited partnership. Rev. 12-23 (# of pages - 2) (Word , PDF)
634	Certificate of Conversion of a Corporation Converting to a Real Estate Investment Trust - Form for converting a Texas for-profit or professional corporation to a domestic or foreign real estate investment trust. Rev. 05-11 (# of pages - 5) (Word , PDF)
635	Certificate of Conversion of a Limited Liability Company Converting to a General Partnership - Form for converting a Texas limited liability company to a domestic or foreign general partnership. Rev. 05-11 (# of pages - 5) (Word , PDF)
636	Certificate of Conversion of a Limited Liability Company Converting to a Corporation - Form for converting a limited liability company to a corporation. Rev. 12-23 (# of pages - 2) (Word , PDF)
637	Certificate of Conversion of a Limited Liability Company Converting to a Limited Partnership - Form for converting a limited liability company to a limited partnership. Rev. 05-11 (# of pages - 5) (Word , PDF)
638	Certificate of Conversion of a Limited Liability Company Converting to a Real Estate Investment Trust - Form for converting a Texas limited liability company to a domestic or foreign real estate investment trust. Rev. 05-11 (# of pages - 5) (Word , PDF)
641	Certificate of Conversion of a Limited Partnership Converting to a General Partnership - Form for converting a Texas limited partnership to

	a domestic or foreign general partnership. Rev. 05-11 (# of pages - 5) (Word , PDF)
642	Certificate of Conversion of a Limited Partnership Converting to a Limited Liability Company - Form for converting a limited partnership to a limited liability company. Rev. 05-11 (# of pages - 5) (Word , PDF)
643	Certificate of Conversion of a Limited Partnership Converting to a Corporation - Form for converting a limited partnership to a corporation. Rev. 05-11 (# of pages - 5) (Word , PDF)
644	Certificate of Conversion of a Limited Partnership Converting to a Real Estate Investment Trust - Form for converting a Texas limited partnership to a domestic or foreign real estate investment trust. Rev. 05-11 (# of pages - 5) (Word , PDF)
645	Certificate of Conversion of a Professional Association Converting to a Professional Limited Liability Company - Form for converting a foreign or domestic professional association to a foreign or domestic professional limited liability company. Rev. 05-11 (# of pages - 6) (Word , PDF)
646	Certificate of Conversion of a Texas General Partnership Converting to a Texas Filing Entity - Form for converting a Texas general partnership to a Texas filing entity. Rev. 12-23 (# of pages - 2) (Word , PDF)
647	Certificate of Conversion of a Foreign Entity Converting to a Texas Filing Entity - Form for converting a foreign entity to a Texas filing entity. Rev. 12-23 (# of pages - 6) (Word , PDF)
*651	Certificate of Termination of a Domestic Entity - Form for terminating the existence of a domestic filing entity, other than a nonprofit corporation or cooperative association. Rev. 12-23 (# of pages - 2) (Word , PDF)
*652	Certificate of Termination - Nonprofit Corporation or Cooperative Association - Form for terminating the existence of a nonprofit corporation or cooperative association. Rev. 05-11 (# of pages - 6) (Word , PDF)

Domestic Limited Liability Partnerships; Appointment of an Agent by Financial Institutions and Unincorporated Associations:

*** Online filing available through [SOSDirect](#)**

Form Number	Description
*701	Limited Liability Partnership Application - Form for registration of a domestic partnership as a limited liability partnership or limited liability

	limited partnership. Rev. 12-15 (# of pages - 3) (Word , PDF)
704	Notice of Withdrawal of Registration of a Texas Limited Liability Partnership -Form for withdrawing the registration of a Texas limited liability partnership. Rev. 01-16 (# of pages - 4) (Word , PDF)
706	Appointment of Statutory Agent - Form for a Texas financial institution, an unincorporated nonprofit association, or a defense base development authority to appoint an agent for service of process. Rev. 05-11 (# of pages - 4) (Word , PDF)
707	Amendment of Appointment of Statutory Agent - Form for amending the statement appointing a statutory agent. Rev. 05-11 (# of pages - 4) (Word , PDF)
708	Resignation of Appointed Statutory Agent - Form which may be used to resign as the agent for service of process of a Texas financial institution, an unincorporated nonprofit association, or a defense base development authority. Rev. 12-09 (# of pages - 2) (Word , PDF)
709	Cancellation of Appointment of Statutory Agent - Form for canceling the appointment of a statutory agent of a Texas financial institution, an unincorporated nonprofit association, or a defense base development authority. Rev. 05-11 (# of pages - 2) (Word , PDF)
713	Annual Report of a Limited Liability Partnership: Form to be used to file the annual report required by law of a Texas partnership registered as a limited liability partnership. Rev. 03-16 (# of pages 3) (Word , PDF)
722	Amendment to Registration of a Limited Liability Partnership - Form for amending a domestic limited liability partnership's registration. Rev. 05-11 (# of pages - 4) (Word , PDF)

Reinstatement; Fee Schedule; Other Filing Aids:

*** Online filing available through [SOSDirect](#)**

Form Number	Description
*801	Application for Reinstatement and Request to Set Aside Tax Forfeiture - Form to be used by an entity when applying to reinstate its existence or registration after its forfeiture under the Tax Code. (<i>Limited to tax forfeiture reinstatements.</i>) Rev. 12-23 (# of pages - 1) (Word , PDF)
805	Statement of Event or Fact - Form for filing the statement required to effect a filing instrument when the effectiveness of the instrument was

	delayed on the occurrence of a future event or fact. Rev. 06-11 (# of pages - 4) (Word , PDF)
806	Fee Schedule - Listing of all Corporations Section fees. Rev. 06-22 (# of pages - 5) (Word , PDF)
807	Payment Form - Form for use in transmitting credit card, LegalEase, or client account payment information when filing documents by facsimile. Rev. 06-23 (# of pages - 1) (Word , PDF)
811	Reinstatement - Form to be used by an entity in applying for reinstatement of its certificate of formation or its registration after the entity has been terminated or revoked for non-tax reasons. Rev. 10-23 (# of pages - 5) (Word , PDF)
812	Statement of Operation as a Close Corporation - Form for filing statement that corporation is a close corporation that is operating pursuant to a shareholders' agreement. Rev. 05-11 (# of pages - 2) (Word , PDF)
813	Statement Terminating Close Corporation Status - Form for filing statement that terminates the close corporation status of a Texas for-profit or professional corporation. Rev. 05-11 (# of pages - 3) (Word , PDF)
816	Application for Reinstatement of Limited Liability Partnership Status - Form to be used by a Texas partnership when applying to reinstate its registration as a limited liability partnership following the termination of the registration for failure to file an annual report. Rev. 06-17 (# of pages - 3) (Word , PDF)

Form to be Used by a Foreign Corporate Fiduciary to Appoint the Secretary of State as the Agent for Service of Process:

Form Number	Description
908	Foreign Corporate Fiduciary Estates Code Filing - Form to be used by a foreign corporate fiduciary to comply with Section 505.004 of the Texas Estates Code to appoint the secretary of state as its agent for service of process and file a certificate of designation. Rev. 05-16 (# of pages - 4) (Word , PDF)