



CHOLWE MULEYA

cholwemuleya1@gmail.com | +260 96 8208891 | 10101, Ndola
Zambia

PROFESSIONAL SUMMARY

Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level Web Developer position. Ready to help team achieve company goals to take it to the next level.

SKILLS

- Computer - Windows, MacOS, Linux
- Database: MySQL, phpMyAdmin, MySQL Workbench
- Web Technologies: HTML5, CSS3, ClasslessCSS, JavaScript, PHP
- Programming: C++, C, Python
- Version Control: Git, GitHub

WORK HISTORY

Co-Chief Operating Officer | Scarlet Vision - 02/2023 - CURRENT
Ndola, Zambia

- Overseeing day-to-day operations to keep organisation running smoothly while meeting business goals
- Identifying and pursued business development opportunities to grow organisation and increase revenue
- Monitoring and analysing industry trends to identify opportunities for organisational growth and competitiveness
- Negotiating contracts and agreements to secure favourable terms and maximise profits
- Refining organisational structure to consolidate, streamline, and delineate necessary functions
- Hosted arts event which accommodated 300 people, double expected number
- Identified and pursued business development opportunities to grow organization and increase revenue

Web Developer | Freelance - Zambia 06/2021 - CURRENT

- Planning website development, converting mockups into usable web presence with HTML, JavaScript, PHP, and JSON coding
- Working in both HTML and CSS environments, choosing each protocol, where appropriate, for best results
- Pulling from PHP, SQL, JavaScript, and other back-end library knowledge to bolster programming resources
- Coding websites using HTML, CSS, JavaScript, and PHP languages
- Overseeing back-end development using PHP to maintain website integrity
- Running debugging tools to eliminate flaws and glitches prior to publishing

Chief Organiser | Northern Vision - Ndola, 02/2023 - 12/2023
Zambia

- Skilled at working independently and collaboratively in team environment
- Proved successful working within tight deadlines and fast-paced

- environment
- Spearheaded promotional events to raise awareness and promote initiatives
- Developed ideas for raising capto to fund special projects.
- Represented organisation at industry conferences and events

Head Resident Assistant | Northrise University - Ndola, Zambia 11/2022 - 12/2023

- Demonstrated leadership skills in managing projects from concept to completion
- Passionate about learning and committed to continual improvement
- Proven ability to develop and implement creative solutions to complex problems
- Provided professional services and support in dynamic work environment
- Excellent communication skills, both verbal and written
- Coordinated dormitory of 33 students

Student Council Sports Coordinator | Northrise University - Ndola, Zambia 11/2021 - 11/2022

- Introduced female football team to university
- Completed paperwork, recognising discrepancies and promptly addressing for resolution
- Participated in team projects, demonstrating ability to work collaboratively and effectively
- Successfully hosted Sports tournament against 3 universities

Sales Advisor | PracticeBoom - Ndola 12/2021 - 03/2022

- Delivered services to customer locations within specific timeframes
- Worked flexible hours across night, weekend and holiday shifts
- Paid attention to detail while completing assignments
- Achieved target of marketing to 3-5 customers daily

EDUCATION

Northrise University, Ndola, Zambia 11/2023

Bachelor's Degree: Information Technology in Web and Software Development

Project focused on developing a web extension for the Brave Browser that offers screen-reading support for visually impaired students

Fontys Venlo University of Applied Sciences, Venlo, Netherlands 02/2023

Minor: International Business

Doing Business In and With Europe

Budapest Metropolitan University, Budapest, Hungary 10/2022

Exchange Programme : Foresight Project

Project focusing on the SDG11 sustainable future