

## Full Stack Software Engineer student

I am currently a full stack software engineer student at Code Institute. I started this course in November 2022, which covers a wide range of different programming languages such as html, css, javascript, python, django, react.js and more. I have recently completed three of my milestone projects, which involved building a front end website using just html and css, a quiz application using javascript, and a backend terminal game app using Python.

Starting this course has certainly been a unique challenge for me with its own set of obstacles, but it is a challenge I welcome and wholeheartedly believe will be invaluable for my future career.

## Areas of Expertise

♦ IT Operations	♦ Reporting & Testing	♦ Risk Analysis
♦ Technical Assistance	♦ Process Improvement	♦ Astute Communication
♦ System Administration	♦ Troubleshooting & Diagnosing	♦ Cross-functional Collaboration

## Professional Experience

**4ways, Hemel Hempstead, UK**

**2021 – Jan 2023**

**Specialist Radiology Administrator/Operations Administrator**

My most recent job was as an operations administrator at 4ways healthcare. This job involved allocating accurate X-ray, MR, and CT scans to receive approval from radiologists for batches of patients to be reported. It required me to build respectful and long-term relationships with each radiologist and maintain scan allocations for reporting to achieve satisfaction of both patients and radiologists. I had to plan and manage administrative activities for imaging departments in a variety of settings, including hospitals and medical as well as imaging centres making sure each batch of patients were allocated to suitable radiologists.

I was also responsible for documenting radiologist unavailability time on Excel SpreadSheets and patient's prior scans information on IT systems. I had to answer emails of radiologists regarding allocations and other relevant queries they may have had and upload patient radiologist reports into the client's system and label all urgent reports for hospital and general practitioners.

- Solution-oriented professional with diverse experience in radiology administration to record patient data with precision on IT systems
- Proficient in interpersonal and problem-solving skills to work efficiently in dynamic environments.
- Promoted to specialist radiologist administrator position from operations administrator.
- Guaranteed accuracy of attached referral with each patient before scanning by operations team and assigned patients to suitable radiologists.
- Transferred each patient's X-ray, MR, and CT scans data from client PACs system within a specific batch to company's Merge system software.

## Education

I studied IT management in business at Hertfordshire university for 1 year before taking a gap year to travel. I then studied Marketing management at Kingston university for 2 years before starting work. I did not receive a degree, as marketing was something I no longer wanted to pursue, and instead decided to delve into a more technical career as a software developer.

## **GCSE**

Maths-B

English-B

## **A Level**

Applied Business

English Literature

Information Technology

## **Additional Experience**

**Optical Assistant**, Specsavers, UK

## **Licences**

UK Driving Licence

## **Technical Proficiencies**

HTML | CSS | MS Office Suite | PACs | Soliton | CareStream | CRIS