

Meeting Minutes

Submitted to:

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Namal College, Mianwali.

Submitted by:

Group #03

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Meeting Minutes

Week#1

Meeting Minutes #1

Topic: Software Project Requirement

Venue	D-Area
Date	13/10/2017
Time	03:00 PM
Meeting Duration	1 Hour

Attendees:

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- Firstly we read the whole document which was given by the client.
- After that we took every requirement one by one and tried to figure what is meant by that requirement.
- Everybody gave his opinion on every requirement and tried to figure out every possible scenario.
- In our discussion, we tried to categorize the every requirements according to its nature.
- We also tried to figure out what kind system we are required, is it standalone or it needed some type of communication system.
- Everybody agrees on most of the requirements, but there were some requirements which needed some more details before going to next stage.

Conclusion

- Everybody agreed on meeting with client, to share our understanding of requirements about system and tried to get more information about requirements.

Next Meeting Topic	Software Project Requirement	Time && Venue TBD
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Week#2

Meeting Minutes #1

Topic: Software Project Requirement

Venue	Faculty Office
Date	17/10/2017
Time	01:30 PM
Meeting Facilitator	Mr.Sarmad Ali
Meeting Duration	30 Minutes

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- Firstly we discussed requirements given in the document with the client.
- We asked him for the requirements other than written in the document so he asked to provide simple and easy to use app.
- Secondly we focused on the different sections of the requirement papers.
- We asked to our client that system should be online or offline, he left it to us.
- According to the client requirement we suggested him an mobile app for this system

Conclusion

- At the end of meeting we conclude that we are building an app for the client for his easiness so he can use system on his mobile.
- Client agreed upon our understanding of the document and we succeeded to get other requirements as well.
- So we have decided to show prototype on the next meeting.

Next Meeting Topic	Prototype Discussion	Time && Venue TBD
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Meeting Minutes#2

Topic: Software Project Requirement

Venue	Faculty Office
Date	19/10/2017
Time	02:00 PM
Meeting Facilitator	Miss Ambreen
Meeting Duration	15 Minutes

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- Firstly we discussed our meeting with the client.
- We told her that our client didn't force regarding software platform selection.
- Mentor asked us which platform you want to choose.
- We told her that we want to use android platform and we have discussed this with client too.
- So she asked us why android platform?
- So we told her regarding problem nature and use easiness, so she agreed.

Conclusion

- At the end of the meeting it was decided that we are going to build an android app for that system.
- She encouraged us to meet her in case of any problem and meet her soon with the database design.

Next Meeting Topic	Database Discussion	Time && Venue TBD
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Meeting Minutes#3

Topic: Prototype Discussion

Venue	LH-3
Date	20/10/2017
Time	12:40 PM
Meeting Facilitator	Group-05
Meeting Duration	20 Minutes

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- Firstly we discussed our previous meeting with client about the requirements of the system.
- We told them that our client agreed with our understanding of the requirements.
- So our previous client agreed meeting on paper prototype and wire framing for the system.
- We showed our prototype to client which we have prepared for our previous client.
- We discussed each part of the prototype.
- We tried to convince requirements by telling functionality of each part.
- We also asked, if they want any specific requirement other than we have shown in the prototype.
- They suggested us some changes in the design of prototype, but mostly they agreed with our prototype.

Conclusion

- At the end of the meeting it was decided that we are going to meet at next phase which is design phase of things.
- We also agreed that next meeting will be on the basic implemented layout(not Functional)

Next Meeting Topic	Basic Implemented Design	Time & Venue TBD
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Week#3

Meeting Minutes #1

Topic: Diving Tasks and Strategies

Venue	CL#3
Date	23/10/2017
Time	03:10 PM
Meeting Duration	½ hour

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- We arranged this meeting for our team.
- We talked about the strategy and flow of work.
- We talked about the division of work within the group.
- We discussed and analyzed the previous meeting with clients and tried to figure out our flow of work.
- We also agreed that we should be more connected and remained in touch through with different medium like Facebook, Text Messaging.
- We also agreed that everybody share its efforts in every part of the project.

Conclusion

- Everyone was agreed with the plan and the work given to them.
- Everybody agrees that we should be more active and put his efforts in every part of projects

Next Meeting Topic	Database discussion	Time && Venue TBD
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Meeting Minutes #2

Topic: Database Discussion

Venue	CL#3
Date	26/10/2017
Time	01:25 PM
Meeting Duration	35 minutes

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- We arranged this meeting for our team.
- As the project demand of saving data, so discuss different type of databases for our system.
- One of the member suggested Firebase database to save data, but due to its online connectivity and paid services, most of members disagree of using that database.
- We talked about one another type database that we can used is “SQLite” database.
- We also talked about benefits and disadvantages of various Database system

Conclusion

- We were agreed that we will use SQLite in database for our system.

Next Meeting Topic	Database design	Time && Venue TBD
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Meeting Minutes #3

Topic: Basic Implemented Interface (Not Fully Functional)

Venue	LH#3
Date	27/10/2017
Time	12:15 PM
Meeting Facilitator	Group-05
Meeting Duration	20 minutes

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- As we get confirmation of implementation after showing the prototype to the client in previous meeting.
- We arrange a meeting to show implemented interface before going to functional implementation of the interface.
- We showed every part of the interface and tried to get their feedback.
- We also tells functionality of every part of interface.

Conclusion

- At end of meeting, we decided to move toward functionality part of the interface.

Next Meeting Topic	Final work	Time && Venue TBD
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Meeting Minutes #4

Topic: Designing of Data Base

Venue	Mianwali
Date	28/10/2017
Time	10:15AM
Meeting Duration	2 hours

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- As we selected, SQLite Data Base system so we have to design it in form of Entities and relation.
- Firstly, we discussed on entities and relation within the given requirements statement.
- Then we make ER-Diagram for all entities and relations.
- After that, we converted theses ER-Diagram into schemas and table with in the diagram.

Conclusion

- We were done with our Data Base design.

Next Meeting Topic	Progress of work	Time && Venue TBD
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Week#4

Meeting Minutes #1

Topic: Progress of Project Work

Venue	CL-3
Date	30/10/2017
Time	03:30 PM
Meeting Duration	1 hour

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- To check the progress of projects, we arranged this meeting within the team.
- We tried to estimate the amount work has completed and how much work has been remained.
- We also addressed the problem faced by the different members in different tasks of the project.

Conclusion

- We were satisfied with our progress and we hoped to complete the work before next meeting.

Next Meeting Topic	Testing and Final	Time && Venue TBD
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Meeting Minutes #2

Subject: Test and Final work

Venue	D-Area
Date	01/11/2017
Time	03:30 PM
Meeting Duration	1 hour

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- We arranged this meeting within the team to test the functionality of our software.
- For checking the compatibility of the system, we discussed different types of testing schemes.
- Many members suggested the “J unit testing” to check every functionality of the system.

- We also agreed of manually testing of the function by giving manually input.
- We did “J-Unit Testing” in this meeting after discussion
- Our system pass “J Unit Testing”.
- We also tested the system manually and that gives result according to required desire.

Conclusion

- We gratified with our product and we hoped it will fulfill the client’s requirement.

Meeting Minutes #3

Final product discussed with clients

Venue	CL#1
Date	02/11/2017
Time	12:00 PM
Meeting Facilitator	Group-05
Meeting Duration	20 minutes

Attendees

Naeem Ullah Khan	Year 3
M Ikram Ullah Khan	Year 3
Shafi Ullah Khan	Year 3
Arshad Majeed	Year 3
Abdul Kareem	Year 3
Muhammad Usman	Year 3

Discussion

- We arranged last meeting with clients.
- In this meeting, we gave product to them.
- We requested them to use the every function of the app.
- They tested every functions by giving multiple inputs.
- Mostly they were satisfied with the product but they suggested to work on the edit part of the group.

Conclusion

- Clients were satisfied with the work and they asked that it's up to us that if we want to work on editing of group.

Meeting Minutes#4

Topic: Editing Group

Venue	Faculty Office
Date	03/11/2017
Time	03:10 PM
Meeting Facilitator	Miss Ambreen
Meeting Duration	10 Minutes

Attendees

M Ikram Ullah Khan	Year 3
Muhammad Usman	Year 3

Discussion

- We arranged this meeting with mentor to discuss some issue related to editing of group.
- We were facing some issue while doing work on editing of group.
- We lose data while moving from one activity to another.
- Mentor suggested us to make one activity child of another.
- In this way we could not lose data because we don't lose data while moving from child to parent.

Conclusion

- It was decided that we should call onResume not onCreate.