

Final Settlement



Name	Md. Akhlesh Hosain
Designation	Sales Officer
Department	Sales
Status	Permanent
Date of Joining	13-07-19
Seperation effective from	12-11-19
Service Length	0 Years 03 Months 30 Days

PAYABLE AMOUNT

SI	Particulars	Rate	Amount (in Taka)
1	Salary: for the month of February-19		30,000
2	TA DA Bill: for the Month of January & February (10200+6000)		16,200
3	Others		-
Total Payable:			46,200

DEDUCTION AMOUNT

SI	Particulars	Rate	Amount (in Taka)
1	Mobile Bill		-
2	TDS		-
3	Advance Adjustment		-
4	Dormatory Charges		-
5	Absent Deduction		-
6	Others		1,112
Total Deduction:			1,112

Net Payable Amount: 45,088

In Word: Forty five thousand eighty eight Taka Only

Prepared By :

Authorized By :

Checked By:

Approved By:

Received By:

I Md. Abdullah Al Mamun is hereby confirming that the calculation of full and final settlement amounting tk. **45,088** is correct and giving the same amount Tk. **45,088** through check no., Check date: of Bank as full and final settlement of my accounts from OLiLA Glass Industries Limited.

Date :