




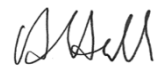
WORK HEALTH AND SAFETY INSTRUCTION

Title: Driver's Site Safety

Procedure No: WHSI-0062  **Version:** 3 **Issued:** 23 May 2018

Approved by:  **Position:** Managing Director

Endorsed by:  **Position:** Safety Officer

Checked by:  **Position:** Safety Rep

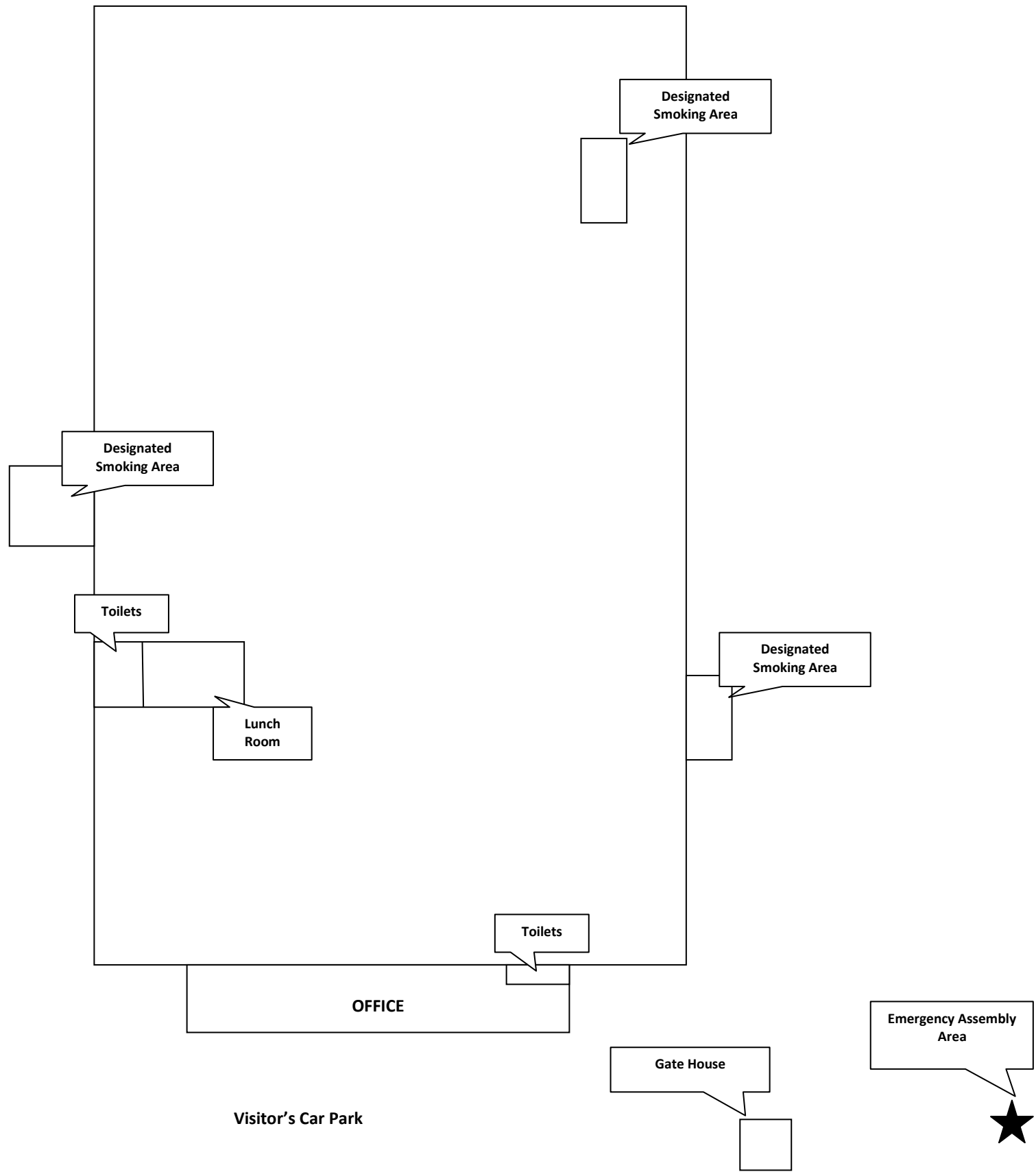
Introduction

It is the duty of every person, whilst carrying out work activities, to behave in a safe and reasonable way towards fellow employees, the company, to suppliers and visitors and to observe the company safety rules. Any item not fully understood shall be brought to the attention of the Supervisor and/or Manager. This list is not exhaustive.

The following rules must be observed in the interest of your safety. Failure to do so may result in you being banned from re-entry to site.

1. Drivers must wear high visibility safety vests at all times.
2. The maximum speed limit on site is 15km/hr
3. Drivers must apply the hand brake before alighting from their vehicle.
4. Drivers must place wheel chocks under wheels.
5. Drivers must give their vehicle's ignition key to a St George Produce employee or place on hook adjacent to dock door before loading or unloading can commence
6. Drivers are not allowed entry into warehouse without authorization.
7. Drivers must wear fully enclosed footwear.
8. Drivers must be visible and near their vehicle at all times.
9. Passengers must remain inside the vehicle cabin at all times.
10. Drivers must be aware of, and give way to MHE's using the designated Tug Lane
11. All incidents, whether they result in damage/injuries or not, are to be reported immediately to supervisor
12. Drivers are not authorized to use or operate any site equipment. (Including dock levellers)
13. Smoking is not allowed except in a designated smoking areas
14. All advisory signs are to be obeyed
15. The use of mobile phones is not permitted whilst driving around the site.
16. Upon hearing the emergency evacuation tone, you must immediately make your way to the nearest assembly area.
17. Alcohol is not to be consumed on site.
18. Vehicles must give way to pedestrians at all times.
19. Drivers are to comply with the company's Drug and Alcohol Policy. Driver's suspected of entering the site under the influence of a banned substance or alcohol may be subjected to a test, the Driver's management shall be advised and the Driver may be banned from re-entering the site.
20. Toilets and amenities are provided for driver's use (refer Page 2) Driver's are to comply with the traffic, queuing and parking requirements as summarised on the Site Plan. (refer Page 3)

St George Produce DC Amenities Plan



St George Produce DC

