

Data Analyst – Job Description

Role: Data Analyst

Job Description:

We are seeking a detail-oriented Data Analyst to collect, process, and analyze data to support business decision-making. The ideal candidate should be comfortable working with large datasets, identifying trends, and presenting insights through reports and dashboards.

Responsibilities:

- Collect, clean, and organize structured and unstructured data
- Analyze datasets to identify patterns, trends, and insights
- Create reports, dashboards, and visualizations
- Work with stakeholders to understand business requirements
- Ensure data accuracy and integrity
- Support data-driven decision-making

Required Skills:

- Strong knowledge of Excel, SQL, and Python/R
- Experience with data visualization tools (Power BI / Tableau)
- Understanding of statistics and data analysis techniques
- Ability to communicate insights clearly

Preferred Qualifications:

- Bachelor's degree in Computer Science, Statistics, Mathematics, or related field
- Familiarity with machine learning basics is a plus

Experience:

0–3 years (Freshers with strong analytical skills can apply)

Location: India

Employment Type: Full-Time