

### Instructions to be followed:

1. Uploading Excel sheet size should be less than 100KB.
2. Enter valid inputs for Branch Name and Academic Year should match with data's which are present in School database is mandatory.
3. Stage name, Amount are mandatory.
4. Stage name should be unique and it accepts Alphanumeric characters.
5. Enter the valid Amount it accepts only numeric values Ex: -3000.90,2450.80,8765,1000....
6. Description is optional.
7. Excel Format headings will not be saved.
8. Avoid altering and interchanging the Excel sheet headings.
9. Format the data cells before uploading.
10. For more, Follow url: <http://www.excel-easy.com/basics/format-cells.html>.
11. Do not refresh the browser after uploading excel sheet.
12. Data may not save properly if don't follow the excel sheet format and instructions.