



NAZIA PARWEEN

My Contact

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Dhanbad 828301

Hard Skill

- Accounting
- Ms word
- Ms PowerPoint
- Mx excel

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking
- Team work

Education Background

- SOL (University of Delhi)
B.com hons
(2019)ex student
- Institute of company secretaries of India
executive level
2021-2025
- D.A.V centenary public school
Higher secondary
2019

About Me

I am Nazia Parween seeking intership in an organisation where i can explore myself and grow in terms of knowledge, skill and attitude. Put to an effective use of my analytical abilities and professional competence in order to assist the company, in achieving company's missions and goals.

Hobbies

- Reading books
- Gardening
- Travelling and exploring
- Writing

Achievements and Certificates

Head girl of the school
(DAV Centenary public school 2019)

Certificate of appreciation
(21st All india debate competition -chapter level ERIC of ICSI)