# SHAINDA KHAN

Data analyst

+91-875-580-5452 | Shaindakhan07@gmail.com https://www.linkedin.com/in/shainda-khan/ https://shaindakhan.github.io/ New Delhi, India 110025

## **Summary**

Analytical and detail-oriented MBA graduate with nearly 3 years of experience, now focused on data analytics. Skilled in SQL, Power BI, and Excel, with a strong ability to interpret data, build reports, and support business decisions. Eager to bring insight-driven value to dynamic teams.

#### **Skills**

SQL • MySQL • PostgreSQL • Power BI • Advanced Excel • Data Analysis • Business Analysis • Customer Acquisition • DAX • PivotTables • VLOOKUP

### **Projects**

## BLINKIT:INTERACTIVE POWER BI DASHBOARD

March 2025

- Built a Power BI dashboard analyzing sales, customer trends, and regional performance to support strategic decisions.
- Transformed and integrated Excel data into Power BI, using DAX to validate and enhance data accuracy.
- · Prepared KPI reports tracking sales, item volume, and customer ratings for data-driven insights.
- Analyzed sales trends over time to identify seasonal patterns and opportunities for growth.

#### **SQL-DRIVEN DIGITAL MUSIC STORE ANALYSIS**

Feb 2025

- Utilized SQL to extract and manipulate data from eight related tables within customer sales databases using advanced JOIN
  operations.
- Transformed and filtered data through aggregation and filtering functions to enhance the efficiency and accuracy of the reporting process.
- Analyzed music store data using advanced SQL queries to identify gaps and increase the business growth.

# **Work Experience**

#### RELIGARE BROKING LIMITED - Operations Executive - Noida, India

May 2018- March 2021

- Analyzed market and client portfolio data in Excel to generate insights and reports, contributing to investment decisions.
- Built 10+ automated Excel dashboards to enhance reporting efficiency and improve stakeholder data access.
- Managed large datasets using advanced Excel tools (PivotTables, VLOOKUP, conditional formatting), reducing manual effort by 30%.
- Ensured 100% data accuracy by regularly cleaning, verifying, and maintaining records across multiple systems.

#### **Education**

MASTER OF BUSINESS ADMINISTRATION (FINANCE & MARKETING) – IMS Unison University, Dehradun BACHELOR OF COMMERCE- M.J.P Rohilkhand University, Bareilly

May 2017 May 2015

#### **Awards and Certifications**

- Microsoft Power Bi Desktop for business intelligence Udemy, 2024
- Microsoft Excel: Data Analysis with Excel Pivot Table Udemy, 2024
- SQL for Data Analysis Udemy, 2024